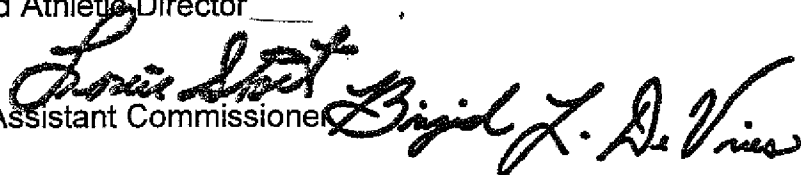


Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director _____

From: Louis Stout, Commissioner
Brigid L. DeVries, Executive Assistant Commissioner



Date: June 5, 2001

Subject: Review of 2000-2001 Title IX Forms

Enclosed please find a copy of a review of the 2000-2001 Title IX Forms, submitted by your school. A copy of this information must be included in your permanent Title IX file at your school. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2000-2001 Title IX forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of all KHSAA required documents should be part of this file and are subject to Open Records requests.

Should you need any further information, please do not hesitate to call anytime.

Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner
Brigid L. Devries, Executive Assistant Commissioner

Date: May 31, 2001

RE: 2001 Title IX Forms Submission

School WARREN EAST Reviewed By FRAN EDWARDS

The following is a status report regarding the required 2000 - 2001 Title IX submission of forms due in to the KHSAA office by April 15, 2001. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

- | | |
|---|---|
| <input checked="" type="checkbox"/> GE 19 (Annual Verification) | <input checked="" type="checkbox"/> T-4 (Summary Program Chart 4) |
| <input checked="" type="checkbox"/> T-1 (Summary Program Chart 1) | <input checked="" type="checkbox"/> T-41 (Checklist -- Overall Interscholastic Program) |
| <input checked="" type="checkbox"/> T-2 (Summary Program Chart 2) | <input checked="" type="checkbox"/> T-60 (Corrective Action Plan) |
| <input checked="" type="checkbox"/> T-3 (Summary Program Chart 3) | <input checked="" type="checkbox"/> T-63 (Interscholastic Survey Results) |

II. Status

- A. 2000 - 2001 Forms are satisfactory and no further information or action is necessary at this time.
- B. Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.

- C. The following forms were omitted and must be submitted by school representatives.

- D. Other Recommendation and Comments:

APR 16 2001

WARREN EAST HIGH
SCHOOL



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES**
(To be submitted by April 15, 2001 along with other required forms)

The Warren East High School, Bowling Green, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

- Established a gender equity committee at the high school. (list committee personnel provide attachment if necessary)

| Name | Address | Phone | Title |
|-------------------|--------------------------------------|----------|---------------|
| Phil Burneen | 6825 1709 Planters Wy, BG | 781-9176 | Chairperson |
| Sharon Sullivan | 407 Windmere Dr, BG | 782-8595 | Parent Member |
| Brian Dillard | 109 White Pine Cr., BG | 843-3850 | Faculty |
| Melissa Marr | 263 Payne Rd Park City | 678-6518 | Coach |
| Edwin Moss | 1704 Girkin Rd, B.G | 781-7221 | Coach |
| Josh Hayes | 669 Goshen Church Rd, N, BG | 563-9059 | Athlete |
| Sarah Beth Benson | Box 37 Smiths Grove | 563-4804 | Athlete |

- Scheduled a minimum of three meetings during the 2000-2001 school year on the following dates:
Wed November 1, 2000 ; Wed January 17, 2001 ; Wednesday May 16, 2001

- Designated the following person as the Title IX coordinator for the school:

| | | | |
|---------------------------|--------------------------|-----------------------------|-----------------|
| <u>Phillip C. Burneen</u> | <u>Athletic Director</u> | <u>1709 Planters Wy, BG</u> | <u>781-9176</u> |
| Name | Title | Address | Phone |

- School personnel is continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Phillip C. Burneen
(School Authorized Signature)

Designated Representative April 2, 2001
Position (Principal, Designated Rep) (Date)

Earl Marco
(Superintendent Signature)

Earl Marco
(School Board Chairperson)

WARREN EAST HIGH SCHOOL ATHLETICS
PHIL BURKEEN - DIRECTOR
6867 LOUISVILLE RD., BOWLING GREEN, KY. 42101

TITLE IX REPORT

FORMS INCLUDED IN THIS REPORT:

1. Form GE 19: Verification of Procedures
2. Form T1: Accommodation of Interests
3. Form T2: Summary Program Chart 2
4. Form T3: Summary Program Chart 3
5. Form T4: Summary Program Chart 4
6. Form T41: Checklist
7. Form T60: Corrective Action Plan
8. Form T83 Summary of Student Responses
9. Response to Title IX Audit: Prime-time basketball games
10. Response to Title IX Audit: Cheerleader selection process

ACCOMMODATION OF INTERESTS AND ABILITIES

SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

| Program | Enrollment (1) | Percentage of Total Enrollment (3) | Number of Interscholastic Participants (double and triple count) (4) | Percent of Total Participation (5) |
|-------------------|----------------|------------------------------------|--|------------------------------------|
| GIRLS | 390 | 49% | 225 | 48% |
| BOYS | 399 | 51% | 245 | 52% |
| Totals (2) | 789 | 100% | 100% | 100% |

Instructions:

- 1) Determine the total number of girls enrolled.
Determine the total number of boys enrolled.
- 2) Add the total number of girls and boys enrolled to determine total enrollment.
- 3) Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls.
- 5) Calculate the percentage of female participation (column 1) based on information from (column 4).

Calculate the percentage of male enrollment (column 1) based on information from (column 4).

Note: While being within three percent is not a formal compliance standard; if the percent listed in column 5 is within 3% of column 3 then it provides a good target within which compliance is likely.

Signature: Phil C. B. Date: 3-28-01

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

| Program | Number of Teams Currently Offered (1) | Number of Teams Added in Last Five Years (2) | Number of Participants Added in Last Five Years (3) | Percent of Total Participation By Sex (4) |
|---------|---------------------------------------|--|---|---|
| GIRLS | varsity: 8 | 1 | 12 | 5% |
| | j.v.: 7 | 1 | 12 | 5% |
| | frosh: 2 | 1 | 11 | 5% |
| | other: 0 | 0 | 0 | |
| | total: 17 | 3 | 35 | 15% |
| BOYS | varsity: 8 | 0 | 0 | 0 |
| | j.v.: 7 | 0 | 0 | 0 |
| | frosh: 1 | 0 | 0 | 0 |
| | other: 0 | 0 | 0 | 0 |
| | total: 16 | 0 | 0 | 0 |

- 1) Calculate the number of interscholastic teams offered for girls at each competitive level (for example, varsity, junior varsity, and freshman levels).
- 2) Calculate the number of interscholastic teams that have been added in the last five years at each competitive level.
- 3) Determine the total number of participants that are currently on the teams that were added in the last five years.
- 4) Calculate the percentage of participants that have been added in the last five years. For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 300, taken from form T-1, column 4 then 21% of the current opportunities (63 of 300) have been added in the last five years. Note: The total number of male/female participants should be the same as item 4 on Summary Program Chart 1 on form T-1.

Note: If the percentage of current female participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a formal compliance standard. The count shall be taken on the first day of competition for students that are officially members of the team.

Signature: Philip C Bk Date: 3-28-01

ACCOMMODATION OF INTERESTS AND ABILITIES

SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

| If girls are underrepresented in the interscholastic athletics program, answer the following questions for girls only. If boys are underrepresented in the interscholastic athletics program, answer the following questions for boys only. | GIRLS | | BOYS |
|---|-------|--|------|
| 1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO) | No | | No |
| 2. For a sport not currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO) | No | | No |
| 3. For a sport currently offered, is there enough interest to form a viable team for a junior varsity, freshman, or other interscholastic level that is not currently offered? (YES or NO) | No | | No |
| 4. If you answered yes to question one, two, or three, are there enough other high schools in your school's normal competitive region offering the sport and competitive level of sport to constitute enough competition for a reasonable competitive schedule? (YES or NO) | | | |

Signature: Phil C Bl Date: 3-28-01

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

| Team Levels | | |
|--|-------|------|
| | GIRLS | BOYS |
| Total Number of Athletics Participants in All Levels | | |
| 1. Number of Varsity Teams Offered | 8 | 8 |
| 2. Number of Participants on all Varsity Teams | 113 | 136 |
| 3. Percentage of Total Varsity Participants By Sex | 50% | 56% |
| 4. Total Number of Male Participants At All Levels | | 245 |
| 5. Number of Junior Varsity Teams Offered | 7 | 7 |
| 6. Number of Participants on all Junior Varsity Teams | 88 | 97 |
| 7. Percentage of Total Junior Varsity Participants By Sex | 39% | 39% |
| 8. Number of Freshman Teams Offered | 2 | 1 |
| 9. Numbers of Participants on all Freshman Teams | 24 | 12 |
| 10. Percentage of Total Freshman Participants By Sex | 11% | 5% |

- 1) Determine the number of teams at the varsity, junior varsity, and freshman levels for boys and girls. (#1, 5, 8)
- 2) Determine the total number of participants for boys and girls at each competitive level. (#2, 6, 9)
- 3) Calculate the percentage of female and male participants at each level. (3, 6, 9)
 Example: Take the total number of female participants from the Summary Program Chart 1 (form T-1) and divide it into the number of total participants for each level, varsity, junior varsity and freshman levels. Perform the same calculation for male participants. For example, if there are a total of 300 female participants, and 180 girls are on varsity teams, 80 girls on junior varsity teams, and 40 girls on freshman teams, then 60% of girls' participation opportunities are at the varsity level (180 divided by 300), 27% are at the junior varsity level (80 divided by 300), and 13% are at the freshman level (40 divided by 300). If there are a total of 400 male participants, and 250 participate at the varsity level, 100 boys participate on junior varsity teams, and 50 boys participate on freshman teams, then 63% of boys participate at the varsity level (250 divided by 400), 25% compete at the junior varsity level (100 divided by 400), and 13% compete at the freshman level (50 divided by 400).

Signature: Philly C Bl

Date: 3-28-01

2000-2001 KHSAA TITLE IX ATHLETICS AUDIT

Checklist - Overall Interscholastic Athletics Program

| Areas of Compliance | ADVANTAGE TO | | |
|--|-------------------|------------------|------------------------------------|
| | GIRLS' PROGRAM | BOYS' PROGRAM | NEITHER PROGRAM (Compliance) |
| Opportunities | | | ✓ |
| Equipment and Supplies | | | ✓ |
| Scheduling of Games and Practice Time | | | ✓ |
| Travel and Per Diem Allowances | | | ✓ |
| Coaching | | | ✓ |
| Locker Rooms, Practice and Competitive Facilities | | | ✓ |
| Medical and Training Facilities and Services | | | ✓ |
| Publicity | | | ✓ |
| Support Services | | | ✓ |
| Athletic Scholarships** | | | NA |
| Tutoring** | | | NA |
| Housing and Dining Facilities and Services** | | | NA |
| Recruitment of Student Athletes** | | | NA |

** Athletic scholarships, tutoring specifically for athletes, housing and dining facilities and services, and recruitment of student athletes are usually not relevant at the high school level.

Signature: Phil CBL

Date: 3-28-01

2000-2001 School Year

Signature: *Philip C. R.*

April 2, 2001

TITLE IX CORRECTIVE ACTION PLAN

| ITEM FOR CORRECTION | SUGGESTED CHANGE | TIME TABLE FOR ACTION |
|--|---|-----------------------|
| 1. Basketball-increase number of prime time girls games | Schedule girls more on Friday and Saturday | 2001-2002 |
| 2. Schedule girls basketball games first on doubleheaders | Schedule at least 2 doubleheaders where girls play first | 2001-2002 |
| 3. Light the soccer field | Install lights on soccer field | 2002-2003 |
| 4. Concessions/Bathrooms for soccer field | Construct concession area and bathrooms | 2003-2004 |
| 5. Improve dressing facilities for fall/spring female athletes | Refurbish girls fall/spring sports locker room including removing urinals | 2001-2002 |
| 6. Refurbish coaches office in locker room | Renovate to separate office from female locker dressing room | 2001-2002 |
| 7. Convert old weight room to facility for Cross Country and Track | Renovate old weight room | 2002-2003 |
| 8. Foul poles for softball field | Add foulpoles for softball field | Completed |
| 9. Protective Padding for softball field | Add yellow fence guard for softball field | Completed |
| 10. Add flagpole for softball field | Install flagpole for softball field | Completed |



INTERSCHOLASTIC ATHLETICS SURVEY Summary Of Student Responses

Instructions:

1. Summarize the Student Athletics Interest Surveys by listing the total number of responses on the line next to each sport.
2. Under the other category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-64) and mail the Summary Form only to the KHSAA by April 15, 2001. Do not mail the original.

Date: 3-28-01
 Completed By: Phillip C. Burkeen
 Phillip C. Burkeen

Fall Sports (List Total Number of Participation Responses)

73 Football
67 Girls' Volleyball
21 Boys' Volleyball
16 Boys' Cross-Country
22 Girls' Cross-Country
7 Girls' Field Hockey
22 Boys' Golf
6 Girls' Golf
15 Boys' Soccer
57 ~~9~~ Girls' Soccer

Winter Sport (List Total Number of Responses)

68 Boys' Basketball
40 Girls' Basketball
9 Boys' Swimming & Diving
36 Girls' Swimming & Diving
45 Boys' Wrestling
44 Girls' Gymnastics
37 Boys' Indoor Track
127 Girls' Indoor Track

Spring Sport (List Total Number of Responses)

31 Boys' Track
33 Girls' Track
29 Girls' Tennis
19 Boys' Tennis
21 Girls' Slow Pitch Softball
37 Girls' Fast Pitch Softball
52 Boys' Baseball

Other Sports (From Survey Question 10)

| Name of Sport | Number of Students Interested In Participating |
|---------------|--|
| LaCrosse | 3 |
| Gymnastics | 7 |
| Wrestling | 27 |
| | |
| | |
| | |
| | |

Number of Students who participate in Intramural Sports. (From Survey Question 5)

| Sport | Number |
|---|--------|
| No Intramural sports offered at Warren East | |
| | |
| | |
| | |

List Intramural Sports students are interested in adding: (From Survey Question 6)

| Sport | Number |
|----------------------|--------|
| No intramural sports | |
| | |
| | |
| | |

Participation in Non-School Sports Activities (From Survey Question 7)

| Sport | Number |
|--------------------|--------|
| Basketball - Girls | 7 |
| Basketball - Boys | 12 |
| Karate | 2 |
| SOFTball | 29 |
| Soccer | 9 |
| Swimming | 2 |
| Baseball | 17 |
| Volley ball | 7 |

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

| Response | Number |
|--|--------|
| <u>36</u> I prefer other activities such as band, chorus, etc. | |
| <u>90</u> I don't have time | |
| <u>30</u> The practice schedules and game times are inconvenient | |
| <u>24</u> The sport I like isn't offered | |
| <u>26</u> It's too expensive | |
| <u>12</u> I prefer to participate in club or intramural sports | |
| <u>58</u> Working | |
| <u>36</u> Other | |
| <u>Most Common - Not interested</u> | |

Student Suggestions to encourage participation

More Pep Rallies Better Communication of
Better Practice Times tryout times, etc.
Promote Girls Sports
No overlapping of Sports
No Cuts
Better Coaches

Phil C. B. h
 Signature

3-28-01
 Date

WARREN EAST HIGH SCHOOL ATHLETICS
PHIL BURKEEN - DIRECTOR
6867 LOUISVILLE RD., BOWLING GREEN, KY. 42101

Re: Scheduling of prime time female basketball games.

April 2, 2001

During the 1999-2000 basketball season, our girls basketball team played on 7 prime-time nights, while the boys team played on 11 Friday or Saturday nights. This past basketball season our girls played on 5 Friday or Saturday nights while the boys team played on 10 prime dates.

On working on our 2001-2002 basketball schedule, we anticipate playing our girls on 7 prime-time night while the boys will play on 8.

For the 1998-1999 basketball season, we increased the number of girl/boy doubleheaders from 5 to 8. Two of these additions were played on a Friday night. Since the 1996-1997 season, we have played all of our doubleheaders with the girls playing first.

For the upcoming season, we intend to increase the number of doubleheaders from 8 to 10 with 1 of these dates being on Friday night. We also intend to play at least 2 of these doubleheaders with the boys playing first and the girls playing second. If there is a positive response, we plan to play more doubleheaders with the girls playing the last game.

The Warren East High School Athletic Department is making a bona-fide attempt to increase our girls basketball team's exposure on prime time nights.

Sincerely,



**Phil Burkeen
Athletic Director**

Warren East High School

WARREN EAST HIGH SCHOOL ATHLETICS
PHIL BURKEEN - DIRECTOR
6867 LOUISVILLE RD., BOWLING GREEN, KY. 42101

Re: Cheerleader selection process

April 2, 2001

For the past 2 basketball seasons, the Warren East cheerleaders have had one squad. They have cheered at all home basketball games girls and boys. They have also cheered at away games that are played in the Bowling Green area. We anticipate that we will continue this arrangement for the 2001-2002 basketball season.

For our selection process, in mid-April an informational meeting will be announced where information sheets will be passed out to interested persons. At this meeting the cheerleading tryout dates will be announced, as well as a list of needed forms. After all physicals, information sheets and GPA records have been turned in, students are allowed to tryout.

The tryout process takes four days. The first three days prospective cheerleaders will learn a cheer, a dance and the fight song. The fourth day is the actual tryout day. On this day, the gym is closed off and students are brought into the gym in groups of three. In these groups they must perform the cheer, the dance, the fight song and any gymnastics skills they have.

Usually there are three judges. Two judges are past cheerleading sponsors and a third is hired from the community. We usually try to get a Western cheerleader as the third judge. After the students are judged the sponsors collect the data and tally. The students with the highest scores are chosen.

For the past two years, we have chosen 13 cheerleaders.

For the upcoming basketball season if that number exceeds 13, we plan to divide the group into two squads and they will cheer equally among the boys and girls games home and away.

Sincerely,

A handwritten signature in cursive script that reads "Phil Burkeen".

**Phil Burkeen
Athletic Director
Warren East High School**