

# Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director

From: Louis Stout, Commissioner   
Brigid L. DeVries, Executive Assistant Commissioner 

Date: May 23, 2001

Subject: Review of 2000-2001 Title IX Forms

Enclosed please find a copy of a review of the 2000-2001 Title IX Forms, submitted by your school. A copy of this information must be included in your permanent Title IX file at your school. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2000-2001 Title IX forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of all KHSAA required documents should be part of this file and are subject to Open Records requests.

Should you need any further information, please do not hesitate to call anytime.

Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner *(Signature)*  
Brigid L. Devries, Executive Assistant Commissioner *(Signature)*

Date: May 26, 2001

RE: 2001 Title IX Forms Submission

School Webster County Reviewed By GARY W. LAWSON - (502) 875-3817

The following is a status report regarding the required 2000 - 2001 Title IX submission of forms due in to the KHSAA office by April 15, 2001. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

- GE 19 (Annual Verification)
- T-1 (Summary Program Chart 1)
- T-2 (Summary Program Chart 2)
- T-3 (Summary Program Chart 3)
- T-4 (Summary Program Chart 4)
- T-41 (Checklist - Overall Interscholastic Program)
- T-60 (Corrective Action Plan)
- T-63 (Interscholastic Survey Results)

II. Status

A.  2000 - 2001 Forms are satisfactory and no further information or action is necessary at this time.

B.  Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.

- (1) A corrected T-1 form is attached. Please place in your Title IX file.*
- (2) A corrected T-2 form is attached. Please place in your Title IX file.*

C.  The following forms were omitted and must be submitted by school representatives.

D.  Other Recommendation and Comments:

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**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 2**

**Participation Opportunities Test Two**

Program	Number of Teams Currently Offered (1)	Number of Teams Added in Last Five Years (2)	Number of Participants Added in Last Five Years (3)	Percent of Total Participation By Sex (4)
GIRLS	varsity: 6	1	5	4%
	j.v.: 4	1	19	16%
	frosh: 1			
	other:			
	total: 12	2	24	19.6% <span style="float: right;">→ 24 ÷ 122</span>
BOYS	varsity: 7			
	j.v.: 4			
	frosh: 2			
	other:			
	total: 13			

- 1) Calculate the number of interscholastic teams offered for girls at each competitive level (for example, varsity, junior varsity, and freshman levels).
- 2) Calculate the number of interscholastic teams that have been added in the last five years at each competitive level.
- 3) Determine the total number of participants that are currently on the teams that were added in the last five years.
- 4) Calculate the percentage of participants that have been added in the last five years. For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 300, taken from form T-1, column 4 then 21% of the current opportunities (63 of 300) have been added in the last five years. Note: The total number of male/female participants should be the same as item 4 on Summary Program Chart 1 on form T-1.

Note: If the percentage of current female participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a normal compliance standard. The count shall be taken on the first day of competition for students that are officially members of the team.

Signature: Regina L. Catlett Date: 4-2-01

**ACCOMMODATION OF INTERESTS AND ABILITIES**

**SUMMARY PROGRAM CHART 1**

**Participation Opportunities Test One**

Program	Enrollment (1)	Percentage of Total Enrollment (3)	Number of Interscholastic Participants (double and triple count) (4)	Percent of Total Participation (5)
GIRLS	298	51%	122	40% → 41.2
BOYS	291	49%	174	60% → 58.8
<b>Totals (2)</b>	589	<b>100%</b>	296	100%

122 ÷ 296 =  
41.2  
174 ÷ 296 =  
58.8

**Instructions:**

- 1) Determine the total number of girls enrolled.  
Determine the total number of boys enrolled.
- 2) Add the total number of girls and boys enrolled to determine total enrollment.
- 3) Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls.
- 5) Calculate the percentage of female participation (column 1) based on information from (column 4).

Calculate the percentage of male enrollment (column 1) based on information from (column 4).

Note: While being within three percent is not a formal compliance standard; if the percent listed in column 5 is within 3% of column 3 then it provides a good target within which compliance is likely.

Signature: Regina A. Catlett Date: 4/2/01



APR 09 2001

**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
ANNUAL VERIFICATION OF TITLE IX PROCEDURES  
(To be submitted by April 15, 2001 along with other required forms)**

The Webster County High School, Dixon, Kentucky  
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

**I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)**

- Established a gender equity committee at the high school. (list committee personnel provide attachment if necessary)

Name	Address	Phone	Title
Carolyn Little	P.O. Box 400 Dixon	270-639-5092	Principal
Pam Mooney	P.O. Box 400 Dixon	270-639-5092	Assistant Principal
Eric Hogg	P.O. Box 400 Dixon	270-630-5856	Adm. Assistant
Regina Catlett	P.O. Box 400 Dixon	270-639-5856	Athletic Director
Linda Holland	P.O. Box 400 Dixon	270-639-5561	Counselor
Steve Steiner	P.O. Box 400 Dixon	270-639-5561	Counselor

- Scheduled a minimum of three meetings during the 2000-2001 school year on the following dates:

August 28, 2000  
January 10, 2001  
March 19, 2001

- Designated the following person as the Title IX coordinator for the school:

Regina A. Catlett	Athletic Director	P.O. Box 400 Dixon, KY 42409	270-639-5092
Name	Title	Address	Phone

- School personnel is continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Carolyn Little Principal 4-2, 20 01  
(School Authorized Signatory) (Position (Principal, Designated Rep)) (Date)

Mike Farris Law Wilcox  
(Superintendent Signature) (School Board Chairperson)

**ACCOMMODATION OF INTERESTS AND ABILITIES**

**SUMMARY PROGRAM CHART 1**

**Participation Opportunities Test One**

<b>Program</b>	<b>Enrollment (1)</b>	<b>Percentage of Total Enrollment (3)</b>	<b>Number of Interscholastic Participants (double and triple count) (4)</b>	<b>Percent of Total Participation (5)</b>
<b>GIRLS</b>	298	51%	122	40%
<b>BOYS</b>	291	49%	174	60%
<b>Totals (2)</b>	589	<b>100%</b>	296	100%

**Instructions:**

- 1) Determine the total number of girls enrolled.  
Determine the total number of boys enrolled.
- 2) Add the total number of girls and boys enrolled to determine total enrollment.
- 3) Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls.
- 5) Calculate the percentage of female participation (column 1) based on information from (column 4).  
  
Calculate the percentage of male enrollment (column 1) based on information from (column 4).

Note: While being within three percent is not a formal compliance standard; if the percent listed in column 5 is within 3% of column 3 then it provides a good target within which compliance is likely.

Signature: Regina A. Catlett Date: 4/2/01

**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 2**

**Participation Opportunities Test Two**

Program	Number of Teams Currently Offered (1)	Number of Teams Added in Last Five Years (2)	Number of Participants Added in Last Five Years (3)	Percent of Total Participation By Sex (4)	
GIRLS	varsity:	6	1	5	4%
	j.v.:	4	1	19	16%
	frosh:	1			
	other:				
	total:	12	2	24	
BOYS	varsity:	7			
	j.v.:	4			
	frosh:	2			
	other:				
	total:	13			

- 1) Calculate the number of interscholastic teams offered for girls at each competitive level (for example, varsity, junior varsity, and freshman levels).
- 2) Calculate the number of interscholastic teams that have been added in the last five years at each competitive level.
- 3) Determine the total number of participants that are currently on the teams that were added in the last five years.
- 4) Calculate the percentage of participants that have been added in the last five years. For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 300, taken from form T-1, column 4 then 21% of the current opportunities (63 of 300) have been added in the last five years. Note: The total number of male/female participants should be the same as item 4 on Summary Program Chart 1 on form T-1.

Note: If the percentage of current female participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a formal compliance standard. The count shall be taken on the first day of competition for students that are officially members of the team.

Signature: Regina A. Catlett Date: 4-2-01

**ACCOMMODATION OF INTERESTS AND ABILITIES**

**SUMMARY PROGRAM CHART 3**

**Participation Opportunities Test Three**

If girls are underrepresented in the interscholastic athletics program, answer the following questions for girls only. If boys are underrepresented in the interscholastic athletics program, answer the following questions for boys only.	GIRLS		BOYS
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO		NO
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	NO		NO
3. For a sport currently offered, is there enough interest to form a viable team for a junior varsity, freshman, or other interscholastic level that is not currently offered? (YES or NO)	NO		NO
4. If you answered yes to question one, two, <u>or</u> three, are there enough other high schools in your school's normal competitive region offering the sport and competitive level of sport to constitute enough competition for a reasonable competitive schedule? (YES or NO)	NO		NO

Signature: Regina A. Catlett Date: 4-2-01



**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 4**

**Levels of Competition Test One**

Team Levels		
Total Number of Athletics Participants in All Levels	GIRLS	BOYS
1. Number of Varsity Teams Offered	6	7
2. Number of Participants on all Varsity Teams	68	109
3. Percentage of Total Varsity Participants By Sex	56%	63%
4. Total Number of Male Participants At All Levels	122	174
5. Number of Junior Varsity Teams Offered	4	4
6. Number of Participants on all Junior Varsity Teams	48	45
7. Percentage of Total Junior Varsity Participants By Sex	39%	26%
8. Number of Freshman Teams Offered	1	2
9. Numbers of Participants on all Freshman Teams	6	20
10. Percentage of Total Freshman Participants By Sex	5%	11%

- 1) Determine the number of teams at the varsity, junior varsity, and freshman levels for boys and girls. (#1, 5, 8)
- 2) Determine the total number of participants for boys and girls at each competitive level. (#2, 6, 9)
- 3) Calculate the percentage of female and male participants at each level. (3, 6, 9)  
Example: Take the total number of female participants from the Summary Program Chart 1 (form T-1) and divide it into the number of total participants for each level, varsity, junior varsity and freshman levels. Perform the same calculation for male participants. For example, if there are a total of 300 female participants, and 180 girls are on varsity teams, 80 girls on junior varsity teams, and 40 girls on freshman teams, then 60% of girls' participation opportunities are at the varsity level (180 divided by 300), 27% are at the junior varsity level (80 divided by 300), and 13% are at the freshman level (40 divided by 300). If there are a total of 400 male participants, and 250 participate at the varsity level, 100 boys participate on junior varsity teams, and 50 boys participate on freshman teams, then 63% of boys participate at the varsity level (250 divided by 400), 25% compete at the junior varsity level (100 divided by 400), and 13% compete at the freshman level (50 divided by 400).

Signature: Regina Catlett Date: 4-2-01

School Year: 2001-02  
 Signature: Regina Clark  
 Date: 4-2-01

### TITLE IX CORRECTIVE ACTION PLAN

To utilize this form indicate the intended area which needs corrective action and the suggested change time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2001.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
<ol style="list-style-type: none"> <li>1. provider additional sports for female athletes</li> <li>2. increase the opportunities for female athletes to participate in school sports programs.</li> <li>3. provide an office for female coaches of minor sports</li> </ol>	<ol style="list-style-type: none"> <li>1. add girls' varsity soccer</li> <li>2. determine interest in girls' volleyball by forming a volleyball club</li> <li>3. convert the existing darkroom to an office for female coaches</li> </ol>	<ol style="list-style-type: none"> <li>1. girls' varsity and junior varsity soccer will be scheduled for the fall of 2001</li> <li>2. organize the club fall of 2001</li> <li>3. complete necessary remodeling by fall 2001</li> </ol>

**INTERSCHOLASTIC ATHLETICS SURVEY**  
Summary Of Student Responses

**Instructions:**

1. Summarize the Student Athletics Interest Surveys by listing the total number of responses on the line next to each sport.
2. Under the other category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-64) and mail the Summary Form only to the KHSAA by April 15, 2001. Do not mail the original.

Date: January 2001  
Completed By: Grades 9-11

**Fall Sports (List Total Number of Participation Responses)**

<u>102</u>	Football
<u>103</u>	Girls' Volleyball
<u>26</u>	Boys' Volleyball
<u>25</u>	Boys' Cross-Country
<u>10</u>	Girls' Cross-Country
<u>7</u>	Girls' Field Hockey
<u>15</u>	Boys' Golf
<u>14</u>	Girls' Golf
<u>11</u>	Boys' Soccer
<u>47</u>	Girls' Soccer

**Winter Sport (List Total Number of Responses)**

<u>58</u>	Boys' Basketball
<u>27</u>	Girls' Basketball
<u>11</u>	Boys' Swimming & Diving
<u>52</u>	Girls' Swimming & Diving
<u>38</u>	Boys' Wrestling
<u>74</u>	Girls' Gymnastics
<u>28</u>	Boys' Indoor Track
<u>152</u>	Girls' Indoor Track

**Spring Sport (List Total Number of Responses)**

<u>28</u>	Boys' Track
<u>28</u>	Girls' Track
<u>44</u>	Girls' Tennis
<u>8</u>	Boys' Tennis
<u>34</u>	Girls' Slow Pitch Softball
<u>37</u>	Girls' Fast Pitch Softball
<u>45</u>	Boys' Baseball

Other Sports (From Survey Question 10)

Name of Sport	Number of Students Interested In Participating
Rugby	4
Boxing	2
Bowling	1
Archery	1
Ping Pong	3
Lacrosse	2

Number of Students who participate in Intramural Sports. (From Survey Question 5)

Sport	Number
Not Applicable	

List Intramural Sports students are interested in adding: (From Survey Question 6)

Sport	Number
Soccer	2
Tennis	1
Softball	3
Volleyball	3
Basketball	3

Participation in Non-School Sports Activities (From Survey Question 7)

Sport	Number
Softball	27
Baseball	9
Basketball	12
Volleyball	3

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
<u>29</u> I prefer other activities such as band, chorus, etc.	
<u>48</u> I don't have time	
<u>13</u> The practice schedules and game times are inconvenient	
<u>27</u> The sport I like isn't offered	
<u>8</u> It's too expensive	
<u>8</u> I prefer to participate in club or intramural sports	
<u>36</u> Working	
<u>44</u> Other	

Student Suggestions to encourage participation

- No tryouts
- New sports
- Limit requirements
- Allow anyone to play
- Lower costs

Regina Catlett  
Signature

4-2-01  
Date