



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner *LB*

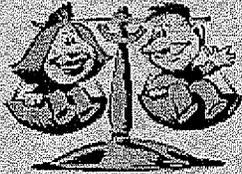
Date: June 20, 2003

Subject: 2002-2003 Annual Report Forms Submission

School: Bardstown High School

Enclosed please find a copy of Form T-65, The 2002-2003 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Executive Assistant Commissioner *LB*

DATE: May 16, 2003

RE: 2003 Title IX Forms Submission

School	Bardstown High School	Reviewed by	Allen Jackson
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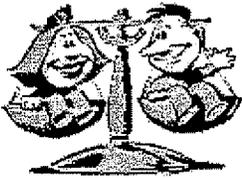
The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-35 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-36 (Budget Expenses)
✓	T-2 (Summary Program Chart 2)	✓	T-41 (Checklist - Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3)	✓	T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)	✓	T-63 (Interscholastic Survey Results)

II. Status

A.	✓	2002 - 2003 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.	✓	Other Recommendation and Comments: <ul style="list-style-type: none"> It is recommended that students be placed on the Title IX Gender Equity Review Committee.



MEMORANDUM

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

Date: 5/16/03

Re: 2003 Title IX Forms Submission

School	<u>Baldertown</u>	Reviewed by	<u>Allen W. Jackson</u>
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The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist - Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)	<input checked="" type="checkbox"/>	T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2002-2003 Forms are satisfactory and no further information or action is necessary at this time.
B.	<input type="checkbox"/>	Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.	<input type="checkbox"/>	The following forms were omitted and must be submitted by school representatives.
D.	<input type="checkbox"/>	Other Recommendation and Comments: <u>It is recommended that students be placed on the Title IX gender eq. committee.</u>

APR 15 2003



**2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES**
(To be submitted by April 15, 2003 along with other required forms)

The Bardstown High School, Bardstown, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

- Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Steve Arnold	231 Rosewood Dr.	348-7140	Dir. Of Computer Service
Kim Lacey	133.5 Windsor Ave	349-0041	Dir of Community Relations
Janet Stites	1117 Foxfire Rd.		Assistant Principal
Rosetta Dodson	333 South Fourth	348-9585	Comm. Careers Coord.
David Clark	102 Lakeshore Dr.	348-4325	Athletic Director

- Scheduled a minimum of three meetings during the 2002-2003 school year on the following dates:
12-04-02
3-19-03
6-4-03

- Designated the following person(s) as the Title IX coordinator for the school/district:

Pat Hagan Assistant Superintendent

Name	Title	Address	Phone
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- School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Tom Hamilton 4/16/03
Principal's Signature Date

Robert [unclear] *Margie J. Bradford*
Superintendent Signature School Board Chairpersons' Signature
(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1**

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	224	47.5	170	43.6%
Row 2	BOYS	248	52.5	220	56.4%
Row 3	Totals	472	100%	390	100%

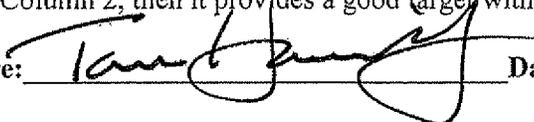
Instructions:

 *Number of 8th grade students & below used in Column 4 calculations if applicable: 24

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:



Date:

4/11/03

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2**

Participation Opportunities Test Two

 Did not have
SOCCER 5U TEAMS
this year

Program		Column 1	Column 2	Column 3	Column 4	Column 5	
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years	
GIRLS	Row 1	varsity:	7	126	1	21	
	Row 2	j.v.:	4	32	1	-10	
	Row 3	frosh:	1	12	0	0	
	Row 4	total:	12	170	2	11	.065%
BOYS	Row 5	varsity:	8	148	0	0	
	Row 6	j.v.:	4	45	0	(-)	
	Row 7	frosh:	2	27	0	0	
	Row 8	total:	14	220	0	0	0

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: _____

Date: _____

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	NO		NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO		NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	NO		NO
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	NO		NO
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	NO		NO
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	NO		NO

Principal's Signature: Tam Hening Date: 4/11/03

* Swimming is an area of increasing interest, but we currently do not have the facilities in our community to accommodate.

2002-2003
ACCOMODATION OF INTERESTS AND ABILITIES+
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	7	126	74.1%
Row 2	j.v.:	4	32	18.8%
Row 3	frosh:	1	12	7.1%
Row 4	total:		170	100%
Boys				
Row 5	varsity:	8	148	67.3
Row 6	j.v.:	4	45	20.5
Row 7	frosh:	2	27	12.2
Row 8	total:		220	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.
For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 1, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 1, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 1, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 -
 For boys' varsity, junior varsity, and frosh, respectively:
 - Divide Column 1, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
 - Divide Column 1, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
 - Divide Column 1, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:  Date: 4/11/03

2002-2003

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	8055	8033	1805	2193	48	48	12,023	12,023	15,750	15,750	N/A	N/A
B basketball	9651	6235	1040	1326	48	48	11,477	15,750	15,750	15,750	N/A	N/A
G softball	3455	3600	1405	1305	30	30	3020	3025	N/A	N/A	N/A	N/A
B baseball	2605	3005	1505	1405	30	30	3020	3020	N/A	N/A	N/A	N/A
G cross country	1025	319	250	312	18	18	505	505	N/A	N/A	N/A	N/A
B cross country	1025	319	250	318	18	18	505	505	N/A	N/A	N/A	N/A
G golf	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
B golf	-	2098	375	417	18	18	1005	1005	N/A	N/A	N/A	N/A
G soccer	2133	4166	805	984	48	48	4618	4618	N/A	N/A	N/A	N/A
B soccer	2405	3067	808	474	48	48	4666	4666	N/A	N/A	N/A	N/A
G swimming	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
B swimming	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature:  Date: 4/11/03

**2002-2003
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	1245	1250	325	325	24	24	1500	1500	None	None	N/A	N/A
B track	1245	1250	325	325	24	24	1500	1500	None	None	N/A	N/A
G tennis	1025	981.25	400	400	18	18	1050	1025	None	None	N/A	N/A
B tennis	1050	981.25	400	400	18	18	1050	1000	None	None	N/A	N/A
G volleyball	2500	1750	1100	843	17	18	3000	3000	None	None	N/A	N/A
B wrestling	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
G (list sport)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
B (football)	21954	24033	707	2517	54	20329	12020	12,020	None	None	N/A	N/A
G (list sport)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
B (list sport)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

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Principal's Signature: _____



Date: _____

4/11/03

2002-2003 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 9/02

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			
BENEFITS			
Equipment and Supplies			✓
Scheduling of Games and Practice Time		✓	
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities			✓
Medical and Training Facilities and Services			✓
Publicity			✓
Support Services			✓
Athletic Scholarships			✓
Tutoring			✓
Housing and Dining Facilities and Services			✓
Recruitment of Student Athletes			✓

Principal's Signature: Tam H. [Signature] Date: 4/11/83

2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name: BARDSTOWN High School
 School Enrollment: 472
 Date: 4/6/03
 Completed By: DAVID CLARK

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

472 Number of Surveys
400 Total Returned
8-12 Grades Surveyed

How Was The Survey Administered? through ENGLISH Department
 (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

27 Cross Country (Girls)
19 Cross Country (Boys)
19 Field Hockey (Girls)
137 Football (Boys)
6 Golf (Girls)
23 Golf (Boys)
60 Soccer (Girls)
26 Soccer (Boys)
72 Volleyball (Girls)
7 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

96 Basketball (Girls)
71 Basketball (Boys)
30 Gymnastics (Girls)
47 Indoor Track (Girls)
47 Indoor Track (Boys)
41 Swimming & Diving (Girls)
20 Swimming & Diving (Boys)
30 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

105 Baseball (Boys)
34 Fast Pitch Softball (Girls)
27 Slow Pitch Softball (Girls)
44 Tennis (Girls)
28 Tennis (Boys)
59 Track (Girls)
56 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
Swim Team	21
Wrestling	5
Girls Football	7
Boxing	0
Field Hockey	20
Rugby	5
Hockey	0
La Crosse	4

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

Sport	Number
N/A	

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

Sport	Number
N/A	

Participation in Non-School Sports Activities
 (From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Reasons for not participating in interscholastic athletics.
 (From Survey Question 8)

<u>Response</u>	<u>Number</u>
<u>10</u> I prefer other activities such as band, chorus, etc.	
<u>65</u> I don't have time	
<u>15</u> The practice schedules and game times are inconvenient	
<u>12</u> The sport I like isn't offered	
<u>5</u> It's too expensive	
<u>6</u> I prefer to participate in club or intramural sports	
<u>40</u> Working	
<u>-</u> Other	

Student Suggestions to encourage participation

Make SPORTS FUN

MORE SPORTS OFFERED

PEP RALLIES FOR ALL SPORTS

Tom Harty
 Principal's Signature

4/16/83
 Date

School Name: BREDSIDE HIGH SCHOOL

School Year: 2002-2003

Principal's Signature: [Signature]

Date: 4/11/03

**2002-2003
TITLE IX
CORRECTIVE ACTION PLAN**

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
① Weight Room Facilities more equitable for females	① Add mirrors / machines	By August of 2005
② Scheduling Time for weight room & more prime time girls basketball	② Scheduling ③ continue to push interest in girls program, offer intersession golf	By August 2004 Girls will have more participation Games next season from inst. & boys will adjust schedule for 2004.
③ Girls Golf Program		On going goal.

* An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: [Signature]

Date: 4/11/03