

Kentucky High School Athletic Association 2280 Executive Drive * Lexington, KY 40505 * www.khsaa.org * (859)299-5472 (859)293-5999 (fax)

Superintendent, Principal, and Athletic Director To:

Larry Boucher, Assistant Commissioner Brigid L. DeVries, Commissioner From:



September 2, 2003 Date:

2002-2003 Annual Report Forms Submission Subject:

Beth Haven High School School:

Enclosed please find a copy of Form T-65, The 2002-2003 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.





MEMORANDUM

- TO: KHSAA Member School Superintendents, Principals, and Athletic Directors
- FROM: Brigid L. DeVries, Commissioner Larry Boucher, Executive Assistant Commissioner

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- DATE: August 18, 2003
- RE: 2003 Title IX Forms Submission

School Beth Haven High School Reviewed by Phyllis Catlett	
School Beth Haven High School Reviewed by Phyllis Catlett	

The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

✓ GE 19 (Annual Verification) ✓ T-35 (Budget)	get Expenses)
T-1 (Summary Program Chart 1) 🖌 T-36 (Bud	get Expenses)
T-2 (Summary Program Chart 2) / T-41 (Che	cklist – Overall Interscholastic Program)
	ective Action Plan)
✓ T-4 (Summary Program Chart 4) ✓ T-63 (Inter	scholastic Survey Results)

II. Status

1. St. C		
Α.	1	2002 – 2003 Forms are satisfactory and no further information or action is necessary at this time.
В.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future. • Form T-1
C.	a de la com	The following forms were omitted and must be submitted by school representatives
		 Other Recommendation and Comments: It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee. Form GE19 as not signed by the Superintendent. The number of participants on Form T-1 does not match the number listed on Forms T-2 & T-4. Calculations have been corrected on Form T-1; please place the corrected form in your permanent Title IX file. According to the figures reported, the school is not in compliance with any of the three-prong test.

2002-2003 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

	pportunities Test ((Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	40	47%	14, 59	47 619
Row 2	BOYS	47	53%	16 39	53 319
Row 3	Totals	88	100%	3091	100% /0

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable:

KHSAA

1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).

2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).

- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity volleyball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or poin squads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Date: 4/

Principal's Signature:____



MEMORANDUM

- To: KHSAA Member School Superintendents, Principals, and Athletic Directors
- From: Brigid L. DeVries, Commissioner Larry Boucher, Assistant Commissioner

Date: 1

Re: 2003 Title IX Forms Submission

Reviewed by TAN School

The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms property submitted in a satisfactory manner.

ł	 GE 19 (Annual Verification)	12	T-35 (Budget Expenses)
	T-1 (Summary Program Chart 1)		T-36 (Budget Expenses)
	T-2 (Summary Program Chart 2)	$\overline{}$	T-41 (Checklist - Overall Interscholastic Program)
	T-3 (Summary Program Chart 3)		T-60 (Corrective Action Plan)
-	T-4 (Summary Program Chart 4)	100	T-63 (Interscholastic Survey Results)

II. Status

	the interaction or action is pacessary at this
A	2002-2003 Forms are satisfactory and no further information or action is necessary at this
·	time.
В.	Errors have been noted with respect to the following forms and corrected copies are being
ω.	returned to you for placement in your Title IX file to ensure proper submission in the future.
	Al mart -1
	The following forms were omitted and must be submitted by school representatives.
C,	The following torms were officed and the data the
	I the second the the second that the second the
D.	Other Recommendation and Comments: Xt is Marmmeder that Autors the
	pland on the Title IS Donder Equity Coramettee. The 6-19 form
	Was not piped by the Suppl' the pymber of participents on form
	When the fit the townly with on tothe T-21 and Trul
	Findow not match The Thumber listed on form T-20 and T-40.
	Calculations has been corrected on form T-1. Hence place
	constant form in the Title the file again to the figures
	reported The selved is not incompletion with any of the three poor test.
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2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2003 along with other required forms)

Hanen Christ High School, Ouis wells, Kentucky The (City)

(Name of High School)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Rob HAMMOND " PRincipal Denise LAMKIN " " Asst. AD	Name		Phone	Title
Denise LAMKIN " " Asst. AD	Joe BAiley	5515 Johnsontoron	9373516	AD
	Rob HAMMOND	6.1	,1	PROmersent
And Frank I' I' Paris	Peníse LAMK	in 11	,1	Asst. AD
The Theorem and the second and the s	Cind. FROMAN	/ 11	11	Caronacher
)	

Scheduled a minimum of three meetings during the 2002-2003 school year on the following dates: nust 19-02

cember 16-02 7-03

Designated the following person(s) as the Title IX coordinator for the school/district:

937351 Name Phone

পি School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent \Box file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

68 Jamme	4/14 2003
Principal's Signature	Date '/ '
Superintendent Signature (Send original copy to	School Board Chairpersons' Signature o KHSAA - Maintain duplicate in Title IX school folder)

2002-2003 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

KHSAA Form T1 Rev. 9/02

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	40	47%	14	47
Row 2	BOYS	47	53%	16	53
Row 3	Totals	88	100%	30	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: _____

Determine the total number of girls enrolled, (place in Row 1, Column 1).
 Determine the total number of boys enrolled, (place in Row 2, Column 1).

- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:

2002-2003 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	4	43	0	5	
	Row 2	j.v.:	- 3	16	1	5	
	Row 3	frosh:	0	0	0	0	
	Row 4	total:	7	59		10	17%
BOYS	Row 5	varsity:	2	23	0	16	
	Row 6	j.v.:	1	15	P	12	
	Row 7	frosh:	0	0	P	0	
	Row 8	total:	3	38	0	28	7470

1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.

3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.

5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard

standard.		\frown	
Principal's Signature:	122 Jos	a - Cenn	ate: <u>4/14/53</u>
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KHSAA Form T2 Rev. 9/02

KHSAA Form T3 Rev. 9/02

2002-2003 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

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<u>Participation Opportunities Test Three</u> For any question answered "YES" identify the respective sport(s).

	GIRLS	BOYS
	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	NO	NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	NO	No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	<i>'YES</i>	yes
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	NU	No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	NU	No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	4es	ges

13 Date: 52 Principal's Signature:

2002-2003 ACCOMODATION OF INTERESTS AND ABILITIES+ SUMMARY PROGRAM CHART 4

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Levels of Competition Test One

******	ľ	Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	4	43	73
Row 2	j.v.:	3	16	27
Row 3	frosh:	0	0	0
Row 4	total:		59	100%
Boys				
Row 5	varsity:	2	23	61
Row 6	j.v.:	1	15	39
Row 7	frosh:	0	0	2
Row 8	total:		3-8	100%

 Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)

- For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 - .

For boys' varsity, junior varsity, and frosh, respectively:

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- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by/Column 2, Row 8, and place the percentage in Column 3, Row 7.

Date:

Principal's Signature:

										-		
	equipnsup	equipment and supplies	travel	vel	awards	rds	coaches' salaries (to include supplemental and extended employment)	salaries clude ntal and ded ment)	facilities improvements	ities ements	publications (if sport-specific)	iions (if jecific)
	B	E	8	P	æ	E	B	H	B	E	æ	E
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B cross country												
G golf												
B golf												
G soccer				1								
B soccer												
G swimming												
B swimming												

2001-2002 ending June 30, 2002. 2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. 3. Booster Club Funding/Contributions must be included in the expenditures total.

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Principal's Signature: Ver Annow Specialists. All rights reserved.

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KHSAA Form T35

2002-2003

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Teams	equipment and	int and	travel	vel	awards	rds	coaches' salaries (to include	salaries Jude	facil improv	facilities improvements	publications (if sport-specific)	ions (if ecific)
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B track												
)					
G tennis												
B tennis												
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B wrestling												
G (list sport)												
B (football)												
G (list sport)												
B (list sport)												

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1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of

2001-2002 ending June 30, 2002. 2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. 3. Booster Club Funding/Contributions must be included in the expenditures total.

Date: Principal's Signature:

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KHSAA Form T36 REV. 10/02

2002-2003 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 9/02

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	A (Respond based of the appropriate co		
OPPORTUNITIES	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Accommodation of Interest and Abilities			
BENEFITS	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies	A Varia		
Scheduling of Games and Practice Time			
Travel and Per Diem Allowances			
Coaching			
Locker Rooms, Practice and Competitive Facilities			
Medical and Training Facilities and Services			
Publicity		5	·
Support Services			
Athletic Scholarships			
Tutoring			
Housing and Dining Facilities and Services			
Recruitment of Student Athletes			
Principal's Signature:	m		122-

School Name: $B = H_1 + H_1 = C_1 + K_1 = K_2 + K_2 +$	y April 15, 2003. TIME TABLE FOR CORRECTIVE ACTION	year to year								An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.	8/6; / i 3_	
CORRECTIVE ACTION PLAN	on plans along with audit forms and submit to structure structures and structures and structure structures and submit to structure structures and structures									d for all areas identified previously as ite form shall be typed.	Date:	
School Name: Bette Hhrzen ChRiston School Year: Bette Hhrzen ChRiston Principal's Signature: Control of Structure Date: 2/6/23	this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.	L' la Deverana	Red decene more	and V. Thursday	Boy due to heller	When then 2001-02	Fift all Expenses were Norde	Quile S. H. Hall + Back Mall	Made him tournelle	 An explanation (status report) is needed for all areas identi identified as items for correction. This form shall be typed. 	Brindle Stantune	Cupyright 1999, Good Sports, Inc., Title IN and Gender Equily Specialists. All rights reserved.



KHSAA Form T63 Rev. 10/02

2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses Beth Homen Churchen School Name: School Enrollment: Date: Completed By:

Instructions:

- 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
- 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
- 3. Please sign and date the Summary Form (T-63) and mail the <u>Summary Form only</u> to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

 $\frac{88}{4-8}$ Number of Surveys $\frac{4}{8}$ Total Returned $\frac{5}{8}$ Grades Surveyed

Chapel - Assents w How Was The Survey Administered? (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

Cross Country (Girls)Cross Country (Boys)Field Hockey (Girls)Football (Boys)Golf (Girls)24Golf (Boys)Soccer (Girls)Soccer (Boys)18Volleyball (Girls)Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

 /2_ Basketball (Girls)

 22 Basketball (Boys)

 Gymnastics (Girls)

 Indoor Track (Girls)

 Indoor Track (Boys)

 Swimming & Diving (Girls)

 Swimming & Diving (Boys)

 Wrestling (Boys)

Spring Sport	(List 7	Total Number of Participation Responses)
1 0 1	•	Baseball (Boys)
		Fast Pitch Softball (Girls)
		Slow Pitch Softball (Girls)
	20	Tennis (Girls)
		Tennis (Boys)
		Track (Girls)
		Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating

Number of Students who participate in Intramural Sports. (From Student Survey T-61 Question 5)

Sport Mone	Number
······································	

List Intramural Sports students are interested in adding: (From Student Survey T-61 Question 6)

•

<u>Sport</u>	Jone	Number
APR		

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Number Sport 23 14 N Creek 12..... 6 Skate 1

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
4 I prefer other ac	tivities such as band, chorus, etc.
I don't have tim	
The practice scl	hedules and game times are inconvenient
The sport I like	
It's too expensi	
I prefer to partie	cipate in club or intramural sports
Ŵorking	
3 Other	
Suggestions to encourage partic	ipation
nor heplace	and the second

a har ber over f lere Principal's Signature