

Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

To:

Superintendent, Principal, and Athletic Director

From:

Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

Date:

September 2, 2003

Subject:

2002-2003 Annual Report Forms Submission

School:

Deming High School

Enclosed please find a copy of Form T-65, The 2002-2003 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Executive Assistant Commissioner

RE: 2003 Title IX Forms Submission

	Phyllis Catlett
School Deming High Sch	

The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

✓ GE 19 (Annual Verification) ✓	T-35 (Budget Expenses)
✓ T-1 (Summary Program Chart 1) ✓	T-36 (Budget Expenses)
✓ T-2 (Summary Program Chart 2) ✓	T-41 (Checklist – Overall Interscholastic Program)
✓ T-3 (Summary Program Chart 3) ✓	T-60 (Corrective Action Plan)
✓ T-4 (Summary Program Chart 4) ✓	T-63 (Interscholastic Survey Results)

Status

A. •	2002 – 2003 Forms are satisfactory and no further information or action is necessary at this time.
В	Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C	The following forms were omitted and must be submitted by school representatives.
D	Other Recommendation and Comments: It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee.



MEMORANDUM

To:	KHSAA Member School Superintendents, Principals, and Athletic Directors
From:	Brigid L. DeVries, Commissioner Larry Boucher, Assistant Commissioner
Date:	Tuly 29,2003
Re:	2003 Title IX Forms Submission JEMING HIGH Reviewed by PHYHH CATHETT
and the	The following is a status report regarding the required 2002-2003 Title IX submission of forms which ue in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms following is a summary of this review. In the following is a summary of this review.
	GE 19 (Annual Verification) T-35 (Budget Expenses)
	7-1 (Summary Program Chart 1)
	2 (00111101)
	-3 (Summary Program Chart 3) / T-60 (Corrective Action Plan) -4 (Summary Program Chart 4) / T-63 (Interscholastic Survey Results)
L	Status 2002-2003 Forms are satisfactory and no further information or action is necessary at this
Α.	
B.	Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.	The following forms were omitted and must be submitted by school representatives.
D.	Other Recommendation and Comments: It is treepmental that sendents he placed on the Title IX. Honder light Committee.
1	





KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION

TITLE IX

MEMBER SCHOOLS 2002-2003 ANNUAL REPORT FORMS

Submit to KHSAA By April 15, 2003







2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2003 along with other required forms)

The <u>DFMI</u>	V 6	High School	M+. 0134	<i>•</i> /-	Centucky
(Name o	of High School)	High School,	(City)	andrewane-energy-energy-energy- ? ^	xonidoky
certifies to the Kentucky Hig facts surrounding compliance	th School Athletic A	ssociation that the	following is an a	accurate and true	e representation of the
I certify the following pr Title IX file, and to the checked)	rovisions in accor best of my know	dance with reco ledge have com	ords at the sch	ool contained owing tasks.	l in the permanent (All boxes must be
☐ Established a generattachment if neces		tee at the high	school. (list o	committee per	sonnel and provide
Name	Address	Phone		Title	
Aaron Mussey			4-9333	Boys Bas Ker	Coach & Parent
Ann Grause			4-5421	Volley ball	Coach & Harent
Rodney Massey		0/iver 606-72	15-5596	_ <i>RD</i>	
Greg Emmons	14T & 1-1EI	ringsburg bod-Bh	1 4° 242.8	17 17 K	1
Oct 24 Dec 19 Irlanch 6 Designated the fo	ollowing person(s) Title	as the Title IX co	ordinator for th	ne school/distri	
School person reflected in the Correct	nel are continuing tive Action Plan. the above informat records including	to make periodic	reviews of th	e boys and gir	ls athletics program
7200		4-14	2003		
Principal's Signature		Date,			
Muck	Arow.	dan D	_ L. 1		
Superintendent Signat		xelly Un	NIOOLE	2	

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	58	49.5	64	58,2
Row 2	BOYS	59	50,5	46	41.8
Row 3	Totals	117	100%	110	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: 10 girl 5 boy

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:

Data

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ACCOMMODATION OF INTERESTS AND ABILITIES **SUMMARY PROGRAM CHART 2**

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	4	37	2	16	
	Row 2	j.v.:	2	20	- 2	20	a de la companya de l
	Row 3	frosh:	/	7	/	7	
	Row 4	total:	6.	64	3	43	67.1
BOYS	Row 5	varsity:	3	29	O	6	
	Row 6	j.v.:	1	9	0	0	
	Row 7	frosh:	1	8	0	0	
	Row 8	total:	5	46			0

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, 1) junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into 2) Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive 3) level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 4, list the number of participants that are currently on each level of the teams that were added in the last 4) five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the 5) number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a formal compliance standard.

<u>2002-2003</u> ACCOMMODATION OF INTERESTS AND ABILITIES **SUMMARY PROGRAM CHART 3**

<u>Participation Opportunities Test Three</u> For any question answered "YES" identify the respective sport(s).

	GIRLS	BOYS
	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	N 6	No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No	No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	NO	WO
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	NO	No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No	No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?		

2002-2003 ACCOMODATION OF INTERESTS AND ABILITIES+ SUMMARY PROGRAM CHART 4

Levels of Competition Test One

Girls	Team Levels	Column 1 Number of Teams Currently Offered	Column 2 Number of Participants	Column 3 Percentage of Participants at Each Level
Row 1	varsity:	4	37	57.8
Row 2	j.v.:	2	20	31,3
Row 3	frosh:	1 .	7	10.9
Row 4	total:	lle a grafist en din de Senta IIII. NES	64.	100%
Boys				
Row 5	varsity:	3	29	63
Row 6	j.v.:	1	9	19.6
Row 7	frosh:	1	8	17.4
Row 8	total:		46	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: Date: HIM DE

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KHSAA Form T35 REV, 10/02

2002-2003

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART

TO INCLUDE BOOSTER CLUB FUNDING

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G swimming		53 59	-				,		- The state of the	LACOT LATER THE PROPERTY AND ADDRESS OF THE PARTY AND ADDRESS OF THE PA		
B swimming	πe	sport										

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

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Date:

KHSAA Form T36 REV. 10/02

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING 2002-2003

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B (list sport)	\ /						***************************************					

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of **2001-2002 ending June 30, 2002.**2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.

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2002-2003 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 9/02

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	1	ADVANTAGE TO on Internal Evaluat olumn.)	
OPPORTUNITIES	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Accommodation of Interest and Abilities			
BENEFITS	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			
Scheduling of Games and Practice Time			
Travel and Per Diem Allowances			<u></u>
Coaching		·	ν
Locker Rooms, Practice and Competitive Facilities			L
Medical and Training Facilities and Services			
Publicity			L
Support Services			<u></u>
Athletic Scholarships			V
Tutoring			L-
Housing and Dining Facilities and Services			V
Recruitment of Student Athletes			2

Principal's Signature: Date: 1/14/1/3

KHSAA Form T60 Rev. 10/02

2002-2003 TITLE IX

School Year: 2002-2903 School Name: Leming

Principal's Signature: 🗻

Date: 7-/-03

CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy

this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

TIME TABLE FOR CORRECTIVE ACTION An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently SUGGESTED CHANGE ITEM FOR CORRECTION

identified as items for correction. This form shall be typed.

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2002-2003 INTERSCHOLASTIC ATHLETICS STUDENT SURVEY

KHSAA Form T61 Rev. 9/02

	e School District offering the interscholastic sport(s) you want to play Yes
	No, I want to play
	I am not interested in athletics
Duri	ng the fall season, which interscholastic sport would you like to play
	Football
	Girls' Volleyball
	Boys' Volleyball
	Boys' Cross-Country
	Girls' Cross-Country
	Girls' Field Hockey
	Boys' Golf
	Girls' Golf
	Boys' Soccer
	Girls' Soccer
	I would not participate
Duri	ng the winter season , which interscholastic sport would you like to p Boys' Basketball Girls' Reglectball
	Girls' Basketball
	Boys' Swimming & Diving
	Girls' Swimming & Diving
	Boys' Wrestling
	Girls' Gymnastics
	Boys' and Girls' Indoor Track
	I would not participate
Duri	ng the spring season, which interscholastic sport would you like to p
	Boys' Track
	Girls' Track
	Girls' Tennis
	Boys' Tennis
	Girls' Slow Pitch Softball
	Girls' Fast Pitch Softball
	Boys' Baseball
	I would not participate
Dox	ou participate in intramural sports? If you do, which sports(s)?
<i>D</i> 0 y	Yes No
	140

7.	sport(s)?								
	No								
8.	season?YesNo WIIIIIIII	ny don't you participate in prefer other activities suddon't have time The practice schedules and The sport I like isn't offerd t's too expensive prefer to participate in cl Working	d game times are inconvenient						
9.		ny suggestions to encoura							
10.			erested in participating in and th	e sports season.					
Sport	Mahartak		<u>Season</u>						
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Optio	nal								
Name	e:								
Age:									
Male	:Fen	nale							



2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY Summary of Student Responses School Name: Demine School Enrollment: 1080 Date: Completed By: _ Instructions: 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport. 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating. 3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently. 7.5 Number of Surveys 78 Total Returned 9-// Grades Surveyed How Was The Survey Administered? (e.g. was it given in all English classes, or all home rooms or advisee/advisor?) Fall Sports (List Total Number of Participation Responses) 2 Cross Country (Girls) Cross Country (Boys) 2 Field Hockey (Girls) **8** Football (Boys) Golf (Girls) Golf (Boys) Soccer (Girls) Soccer (Boys) Volleyball (Girls) Volleyball (Boys) Winter Sport (List Total Number of Participation Responses) Basketball (Girls) 13 21 Basketball (Boys) Gymnastics (Girls) 0 Indoor Track (Girls) Indoor Track (Boys)

Swimming & Diving (Girls) Swimming & Diving (Boys)

Wrestling (Boys)

Spring Sport (List Total Number of Page 17 Baseball (Boys) 2 Fast Pitch Softbal 3 Slow Pitch Softbal 5 Tennis (Girls) 7 Track (Girls) 7 Track (Boys)	
Other Sports (From Student Survey T	7-61 Question 10)
Name of Sport	Number of Students Interested In Participating
Shooting sport	2
Number of Students who participate it (From Student Survey T-61 Question	
Sport /	<u>Number</u>
Football Bas Ketball	1
List Intramural Sports students are int (From Student Survey T-61 Question	
Sport	Number
Football wrestling	<u></u>
Sof+6@19	7

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

<u>Sport</u>		Numl	<u>oer</u>	
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		interscholastic athletics.		
(From Survey	Question 8)			
HILLER CO. C.				
	Response	Num	ber	
	A		,	
_	I prefer oth	er activities such as band,	, chorus, etc.	
	I don't hav	ve time	:	•
	8 The practi	ce schedules and game tin	nes are inconvenient	
	The sport	I like isn't offered		
	/_ It's too ex	pensive		
	/ I prefer to	participate in club or intra	amural sports	
	⟨ Working			
	Other			
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	-	**************************************		
Student Sugges	stions to encourage	participation		
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Principal's S	ionature		Date	
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