

MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Executive Assistant Commissioner *[Signature]*

DATE: June 24, 2003

RE: 2003 Title IX Forms Submission

School	Fairview High School	Reviewed by	Fran Edwards
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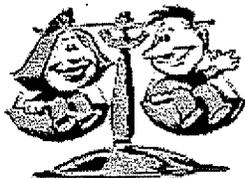
The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-35 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-36 (Budget Expenses)
✓	T-2 (Summary Program Chart 2)	✓	T-41 (Checklist - Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3)	✓	T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)	✓	T-63 (Interscholastic Survey Results)

II. Status

A.	✓	2002 - 2003 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.		Other Recommendation and Comments:



MEMORANDUM

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

Date: JUNE 24 2003

Re: 2003 Title IX Forms Submission

School	<u>FAIRVIEW</u>	Reviewed by	<u>FRAN EDWARDS</u>
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The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

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II. Status

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APR 17 2003



**2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES
(To be submitted by April 15, 2003 along with other required forms)**

The Fairview High School, Ashland, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

- Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Bill Musick	2123 Main Street	(606) 324-9226	Principal, Fairview High School
Rick Lambert	2123 Main Street	(606) 324-9226	Boys' Varsity Baseball Coach
Bobbie Crace	2123 Main Street	(606) 324-9226	Cross-Country Coach
Richard Shelton	2730 Main Street	(606) 325-9443	School Board Member
Tonia Lucas	2123 Main Street	(606) 324-9226	Softball Coach
Stacy Bohanon	2123 Main Street	(606) 324-9226	Volleyball Coach
Brant Creech	2123 Main Street	(606) 324-9226	FHS Guidance Counselor Title IX Coordinator

- Scheduled a minimum of three meetings during the 2002-2003 school year on the following dates:
August 6, 2002
November 18, 2002
March 28, 2003

- Designated the following person(s) as the Title IX coordinator for the school/district:

Brant Creech	Guidance Counselor	2123 Main Street	(606) 324-9226
Name	Title	Address	Phone

- School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Bill Musick
Principal's Signature

4-14-2003
Date

Scott Thomas
Superintendent Signature

Richard Shelton
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

GENDER EQUITY COMMITTEE (CONTINUED)

NAME	ADDRESS	PHONE	TITLE
REX COOKSEY	2123 MAIN STREET	(606) 324-9226	FOOTBALL/BASKETBALL/TRACK COACH
KELLY HARRIS	2123 MAIN STREET	(606) 324-9226	FACULTY REPRESENTATIVE
CARL THOMPSON	2100 MAIN STREET	(606) 324-3877	SUPERINTENDENT OF FISD
JIM DAY	2100 MAIN STREET	(606) 324-3877	ATHLETIC DIRECTOR SPECIAL ED COORDINATOR ASST SUPERINTENDENT
BRIAN RYMER	150 MCKNIGHT STREET	(606) 325-8988	PARENT MEMBER
RACHAEL TACKETT	2341 THIRD STREET	(606) 325-3855	STUDENT REPRESENTATIVE CHEERLEADER
BRAD GREENE	2123 MAIN STREET	(606) 324-9226	GIRLS' VARSITY BASKETBALL COACH
CHAD TACKETT	2123 MAIN STREET	(606) 324-9226	FOOTBALL/WEIGHTLIFTING COACH

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

KHSAA
 Form T1
 Rev. 9/02

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	95	44.8%	110	40.1%
Row 2	BOYS	117	55.2%	164	59.8%
Row 3	Totals	212	100%	274	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: _____

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Billy Musick Date: 4-14-03

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

KHSAA
 Form T2
 Rev. 9/02

Participation Opportunities Test Two

		Column 1	Column 2	Column 3	Column 4	Column 5
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	5	68	2	30
	Row 2	j.v.:	3	42	2	24
	Row 3	frosh:	0	0	0	0
	Row 4	total:	8	110	4	54
BOYS	Row 5	varsity:	6	102	0	0
	Row 6	j.v.:	3	53	0	0
	Row 7	frosh:	1	9	0	0
	Row 8	total:	10	164	0	0

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: *Billy Musolf* Date: 4-14-03

2002-2003
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

KHSAA
 Form T3
 Rev. 9/02

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No		No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No		No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?			

Principal's Signature: Bill Musick Date: 4-14-03

2002-2003
ACCOMODATION OF INTERESTS AND ABILITIES+
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	5	68	61.8%
Row 2	j.v.:	3	42	38.2%
Row 3	frosh:	0	0	0 %
Row 4	total:	8	110	100%
Boys				
Row 5	varsity:	6	102	62.2%
Row 6	j.v.:	3	53	32.3%
Row 7	frosh:	1	9	5.5%
Row 8	total:	10	164	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.
For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 1, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 1, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 1, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 -
 For boys' varsity, junior varsity, and frosh, respectively:
 - Divide Column 1, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
 - Divide Column 1, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
 - Divide Column 1, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: Billy Mische Date: 4-14-03

**2002-2003
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	5000	3810	1000	1136	200	28	8500	8500				
B basketball	5000	6007	1000	2081	200	190	8000	8000				
G softball	5000	4065	500	-	100	-	3000	3000				
B baseball	5000	4525	500	210	100	80	3000	2750				
G cross country	250	229	250	195	50	-	375	375				
B cross country	250	228	250	194	50	-	375	375				
G golf												
B golf	100	50	500	483	100	-	750	750				
G soccer												
B soccer												
G swimming												
B swimming												

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: Billy Moore Date: 4-14-03
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2002-2003
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	1500	1540	500	1528	50	214	1500	1500				
B track	1500	1540	500	1527	50	214	1500	1500				
G tennis												
B tennis												
G volleyball	2000	1375	100	-	100	-	3000	3000				
B wrestling												
G (list sport)												
B (football)	10,000	11,849	1000	1942	500	312	8000	7250				
G (list sport)												
B (list sport)												

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Principal's Signature: *Ray Moore* Date: 4/14-03

2002-2003 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 9/02

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities		X	
BENEFITS			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities		X	
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships	NA	NA	NA
Tutoring			X
Housing and Dining Facilities and Services	NA	NA	NA
Recruitment of Student Athletes	NA	NA	NA

Principal's Signature: Ray Muser Date: April 14, 2003

School Name: Fairview High School
 School Year: 2002 - 2003
 Principal's Signature: _____
 Date: April 14, 2003

**2002-2003
TITLE IX**

CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
A. Opportunities	A. Increase and encourage girls' participation on the freshman and Junior Varsity level to reach a level within 5% of boys' participation	A. Next year, Ongoing
B. Locker rooms and practice, and Competitive facilities	B. 1. Renovation of girls' basket-ball locker room 2. Addition or renovation for a training room facility	B. 1. Completion by November, 2003 2. Long term goal (2 - 5 years) due to budget restraints

▪ An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: *Billy M. Mowde* Date: April 14, 2003

CORRECTIVE ACTION STATUS REPORT
FAIRVIEW HIGH SCHOOL

COMPLETED ITEMS

- New softball field was completed in the Spring of 2001
- Track was resurfaced in the Spring of 2001
- New bleachers and protective wall mats were installed in the gym August, 2001
- Varsity and JV softball and volleyball programs have been added within the last 5 years
- New uniforms were purchased for girls' basketball and volleyball to eliminate uniform disparity
- Participation of student managers in all sports have increased
- Coaching salaries were increased across the board for all coaches in 2000-2001
- Dugouts and various improvements made to new softball field (2002-2003)
- More prime time girls contests have been added to the schedule (2002-2003)
- Uniform replacement schedule added for 2002 – 2003
- Resurfaced track/football/baseball/softball complex parking lot (2002)
- Recommended that the Hall of Fame committee adopt a written code for Hall of Fame induction
- New lighting added at Track/football field complex (2002)
- Weight room schedule developed (2002)

2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name: Fairview High School
 School Enrollment: 212 (Grades 9-12)
 Date: April 14, 2003
 Completed By: Brant Creech
Rex Cooksey

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

225 Number of Surveys
203 Total Returned
8-11 Grades Surveyed

How Was The Survey Administered? Homeroom by Title IX coordinator
 (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

8 Cross Country (Girls)
7 Cross Country (Boys)
6 Field Hockey (Girls)
56 Football (Boys)
3 Golf (Girls)
16 Golf (Boys)
25 Soccer (Girls)
14 Soccer (Boys)
34 Volleyball (Girls)
6 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

30 Basketball (Girls)
58 Basketball (Boys)
28 Gymnastics (Girls)
12 Indoor Track (Girls)
13 Indoor Track (Boys)
17 Swimming & Diving (Girls)
3 Swimming & Diving (Boys)
18 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

<u>45</u>	Baseball (Boys)
<u>24</u>	Fast Pitch Softball (Girls)
<u>9</u>	Slow Pitch Softball (Girls)
<u>21</u>	Tennis (Girls)
<u>9</u>	Tennis (Boys)
<u>25</u>	Track (Girls)
<u>16</u>	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

<u>Name of Sport</u>	<u>Number of Students Interested In Participating</u>
<u>Wrestling</u>	<u>18</u>
<u>Soccer</u>	<u>22</u>
<u>Gymnastic</u>	<u>9</u>
<u>Swimming</u>	<u>8</u>
<u>Tennis</u>	<u>7</u>
<u>Rugby</u>	<u>4</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
<u> </u>	<u>23</u> (We do not offer intramural sports)
<u> </u>	<u> </u>

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
<u>Basketball</u>	<u>14</u>
<u>Tennis</u>	<u>10</u>
<u>Swimming</u>	<u>3</u>
<u>Rugby</u>	<u>6</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
Softball	5
Basketball	12
Babe Ruth Baseball	14
Soccer	3
Boxing	2
Dance	2
Gymnastics/Tumbling	8

Reasons for not participating in interscholastic athletics.
(From Survey Question 8)

<u>Response</u>	<u>Number</u>
<u>15</u> I prefer other activities such as band, chorus, etc.	
<u>20</u> I don't have time	
<u>5</u> The practice schedules and game times are inconvenient	
<u>12</u> The sport I like isn't offered	
<u>2</u> It's too expensive	
<u>1</u> I prefer to participate in club or intramural sports	
<u>12</u> Working	
<u>13</u> Other	

Student Suggestions to encourage participation

- Put more money into programs/equipment
- Coaches that care
- Knowledgeable coaches
- Make students feel that sports are open to everyone, not just people that are good
- Make it more fun
- Too much emphasis placed on football
-
-
-

Belmont
Principal's Signature

4-14-03
Date