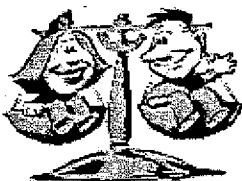


Left message on 7/30 for Principals



MEMORANDUM

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner

Date:

Re: 2003 Title IX Forms Submission

School	RIVERSIDE CHRISTIAN	Reviewed by	FRAN EDWARDS
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The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-35 (Budget Expenses)
	T-1 (Summary Program Chart 1)	✓	T-36 (Budget Expenses)
	T-2 (Summary Program Chart 2)	✓	T-41 (Checklist - Overall Interscholastic Program)
✓	T-3 (Summary Program Chart 3)		T-60 (Corrective Action Plan)
✓	T-4 (Summary Program Chart 4)	✓	T-63 (Interscholastic Survey Results)

II. Status

A.		2002-2003 Forms are satisfactory and no further information or action is necessary at this time.
B.	✓	Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future. T-2
C.		The following forms were omitted and must be submitted by school representatives.
D.		Other Recommendation and Comments:



**2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
ANNUAL VERIFICATION OF TITLE IX PROCEDURES**  
(To be submitted by April 15, 2003 along with other required forms)

The Riverside Christian High School, Lost Creek, Kentucky  
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

**I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)**

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Paul Weaver	Lost Creek	666-9489	A.D.
Paul McMurrin	Lost Creek	666-2359	Principle
Tom Miller	Clayhole	666-4990	Basketball Coach
Lee Ellis	Clayhole	666-5728	Softball Coach
Jessica Ellis			Student
Josh Weaver			Student

Scheduled a minimum of three meetings during the 2002-2003 school year on the following dates:

Jan 2003  
Feb 2003  
Mar 2002

Designated the following person(s) as the Title IX coordinator for the school/district:

<u>Paul Weaver</u>	<u>AD</u>	<u>P.O. Box 194 Lost Creek Ky</u>	<u>606-666-9489</u>
Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Paul McMurrin  
Principal's Signature

4-1 2003  
Date

Laura Keck  
Superintendent Signature

Jeff Haddock  
School Board Chairpersons' Signature

*(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)*

**ACCOMMODATION OF INTERESTS AND ABILITIES  
SUMMARY PROGRAM CHART 1**

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	16	44%	27	57%
Row 2	BOYS	20	56%	20	43%
Row 3	Totals	36	100%	47	100%

Instructions:

 \*Number of 8<sup>th</sup> grade students & below used in Column 4 calculations if applicable: \_\_\_\_\_

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

 Principal's Signature: Paul Mc Murrian Date: 4-1-03

**ACCOMMODATION OF INTERESTS AND ABILITIES  
SUMMARY PROGRAM CHART 2**

Participation Opportunities Test Two

		Column 1	Column 2	Column 3	Column 4	Column 5
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity: 3		0	about the same each year	
	Row 2	j.v.: 1		0	about the same each year	
	Row 3	frosh: N/A		N/A		
	Row 4	total: 4	27	0		57% <input type="radio"/>
BOYS	Row 5	varsity: 3		0	about the same each year	
	Row 6	j.v.: 1		0	about the same each year	
	Row 7	frosh: N/A		N/A		
	Row 8	total: 4	20	0		43% <input type="radio"/>

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: Paul McMurray Date: 4-1-03

ACCOMMODATION OF INTERESTS AND ABILITIESSUMMARY PROGRAM CHART 2Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	3		0	about the same each year	
	Row 2	j.v.:	1		0	about the same each year	
	Row 3	frosh:	N/A		N/A		
	Row 4	total:	4	27	0		57%
BOYS	Row 5	varsity:	3		0	About the same each year	
	Row 6	j.v.:	1		0	About the same each year	
	Row 7	frosh:	N/A		N/A		
	Row 8	total:	4	20	0		43%

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature:

*Paul McMurrin*

Date:

4-1-03

2002-2003  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 3**

KHSAA  
 Form T3  
 Rev. 9/02

**Participation Opportunities Test Three**

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No		No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No		No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	No		No

Principal's Signature: Paul Mc Murrin Date: 4-1-03

2002-2003  
ACCOMODATION OF INTERESTS AND ABILITIES+  
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	3	23	85%
Row 2	j.v.:	1	4	15%
Row 3	frosh:	0	0	0
Row 4	total:		27	100%
Boys				
Row 5	varsity:	3	16	80%
Row 6	j.v.:	1	4	20%
Row 7	frosh:	0		0
Row 8	total:		20	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.  
For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
  -
 For boys' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
  - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
  - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: \_\_\_\_\_

*Paul McMurrian*

Date: \_\_\_\_\_

*4-1-03*

2002-2003  
**BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART**  
**TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball												
B basketball												
G softball												
B baseball												
G cross country												
B cross country												
G golf												
B golf												
G soccer												
B soccer												
G swimming												
B swimming												

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: *Paul McMurran* Date: 4-1-03



**2002-2003  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2  
TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track												
B track												
G tennis												
B tennis												
G volleyball												
B wrestling												
G (list sport)												
B (football)												
G (list sport)												
B (list sport)												

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.  
 2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.  
 3. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: *Paul McManis* Date: 4-1-03

# 2002-2003 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA  
Form T41  
Rev. 9/02

## Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO		
	(Respond based on Internal Evaluation by checking the appropriate column.)		
OPPORTUNITIES	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Accommodation of Interest and Abilities	—	—	—
BENEFITS	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies	—	—	—
Scheduling of Games and Practice Time	—	—	—
Travel and Per Diem Allowances	—	—	—
Coaching	—	—	—
Locker Rooms, Practice and Competitive Facilities	—	—	—
Medical and Training Facilities and Services	—	—	—
Publicity	—	—	—
Support Services	—	—	—
Athletic Scholarships	—	—	—
Tutoring	—	—	—
Housing and Dining Facilities and Services	—	—	—
Recruitment of Student Athletes	—	—	—

Principal's Signature: Paul Mc Murrian Date: 4-1-03

School Name: Riverside Christian School

2002-2003

School Year: 2002-2003

TITLE IX

Principal's Signature: Paul McMurrian CORRECTIVE ACTION PLAN

Date: 9 Sept. 03

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
We need to change our boys spring program. We did not have enough boys to play baseball or softball but we had a girls team and they came in second in the league.	We have started early in the year to get boys in our spring program of baseball. The girls will have a team this year. So both boys and girls plan to have a spring sport.	We have recruited players ahead of time for the boys team and we hope they keep their promise to play spring sports with us at Riverside Christian School by March, 2004

An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: Paul McMurrian Date: 9 Sept. 03

2002-2003 INTERSCHOLASTIC ATHLETICS STUDENT SURVEY

KHSAA  
Form T61  
Rev. 9/02

1. Is the School District offering the interscholastic sport(s) you want to play?

- Yes  
 No, I want to play \_\_\_\_\_  
 I am not interested in athletics

2. During the **fall season**, which interscholastic sport would you like to play?

- Football  
 Girls' Volleyball  
 Boys' Volleyball  
 Boys' Cross-Country  
 Girls' Cross-Country  
 Girls' Field Hockey  
 Boys' Golf  
 Girls' Golf  
 Boys' Soccer  
 Girls' Soccer  
 I would not participate

3. During the **winter season**, which interscholastic sport would you like to play?

- Boys' Basketball  
 Girls' Basketball  
 Boys' Swimming & Diving  
 Girls' Swimming & Diving  
 Boys' Wrestling  
 Girls' Gymnastics  
 Boys' and Girls' Indoor Track  
 I would not participate

4. During the **spring season**, which interscholastic sport would you like to play?

- Boys' Track  
 Girls' Track  
 Girls' Tennis  
 Boys' Tennis  
 Girls' Slow Pitch Softball  
 Girls' Fast Pitch Softball  
 Boys' Baseball  
 I would not participate

5. Do you participate in intramural sports? If you do, which sports(s)?

- Yes \_\_\_\_\_  
 No

6. Which intramural sports, if any, would you like to see added?

\_\_\_\_\_

7. Do you participate in non-school sport activities? If you do, which sport(s)?  
 Yes \_\_\_\_\_  
 No \_\_\_\_\_

8. Are you currently participating in interscholastic athletics during any season?  
 Yes  
 No Why don't you participate in interscholastic athletics?  
 I prefer other activities such as band, chorus, etc.  
 I don't have time  
 The practice schedules and game times are inconvenient  
 The sport I like isn't offered  
 It's too expensive  
 I prefer to participate in club or intramural sports  
 Working  
 Other  
\_\_\_\_\_

9. Do you have any suggestions to encourage participation?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Please list OTHER SPORTS you are interested in participating in and the sports season.

<u>Sport</u>	<u>Season</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Optional  
Name: \_\_\_\_\_  
Age: \_\_\_\_\_  
Male: \_\_\_\_\_ Female \_\_\_\_\_

## 2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

### Summary of Student Responses

School Name: Riverside Christian  
 School Enrollment: \_\_\_\_\_  
 Date: 4/1/03  
 Completed By: Paul Weaver

**Instructions:**

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

25 Number of Surveys

20 Total Returned

9-11 Grades Surveyed

How Was The Survey Administered? \_\_\_\_\_  
 (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

**Fall Sports (List Total Number of Participation Responses)**

4 Cross Country (Girls)  
3 Cross Country (Boys)  
= Field Hockey (Girls)  
9 Football (Boys)  
- Golf (Girls)  
2 Golf (Boys)  
- Soccer (Girls)  
- Soccer (Boys)  
4 Volleyball (Girls)  
- Volleyball (Boys)

**Winter Sport (List Total Number of Participation Responses)**

8 Basketball (Girls)  
15 Basketball (Boys)  
3 Gymnastics (Girls)  
- Indoor Track (Girls)  
- Indoor Track (Boys)  
- Swimming & Diving (Girls)  
- Swimming & Diving (Boys)  
1 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

- 9 Baseball (Boys)
- 10 Fast Pitch Softball (Girls)
- 1 Slow Pitch Softball (Girls)
- Tennis (Girls)
- Tennis (Boys)
- 2 Track (Girls)
- 3 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
<u>None</u>	

Number of Students who participate in Intramural Sports.  
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
<u>None</u>	

List Intramural Sports students are interested in adding:  
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
<u>None</u>	

Participation in Non-School Sports Activities  
 (From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
None	

Reasons for not participating in interscholastic athletics.  
 (From Survey Question 8)

<u>Response</u>	<u>Number</u>
_____ I prefer other activities such as band, chorus, etc.	
_____ I don't have time	
_____ The practice schedules and game times are inconvenient	
_____ The sport I like isn't offered	
_____ It's too expensive	
_____ I prefer to participate in club or intramural sports	
_____ Working	
_____ Other	
_____	

Student Suggestions to encourage participation

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Paul McMartin  
 Principal's Signature

4-1-03  
 Date