



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To: Superintendent, Principal, and Athletic Director
Portland Christian High School

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner *LB*

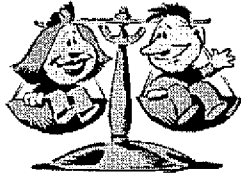
Date: July 26, 2006

Subject: 2005-2006 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, the 2005-2006 KHSAA Title IX Annual Report Submission Status Report. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Team Members may have requested resubmission of some of the 2005-2006 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



**KHSAA TITLE IX
ANNUAL REPORT SUBMISSION
STATUS REPORT
2005-2006**

*KHSAA Form T65
Revised 8/05*

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

DATE: 7/26/2006

School	Portland Christian High	Reviewed by	Gary W. Lawson
--------	-------------------------	-------------	----------------

The following is a status report regarding the required 2005 - 2006 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2006. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

X	GE 19 (Annual Verification)	X	T-35 (Budget Expenses)
X	T-1 (Summary Program Chart 1)	X	T-36 (Budget Expenses)
X	T-2 (Summary Program Chart 2)	X	T-41 (Checklist – Overall Interscholastic Program)
X	T-3 (Summary Program Chart 3)	X	T-60 (Corrective Action Plan)
X	T-4 (Summary Program Chart 4)	X	T-63 (Interscholastic Survey Results)

II. Status

A.	X	2005 – 2006 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	X	Other Recommendation and Comments: All calculations on report appear to be correct. According to data submitted, the school is currently meeting the standard established in test #1 for provision of athletic opportunities. The school report indicates that only two Gender Equity Review Committee meetings were held in 2005-2006. School officials are reminded that a minimum of three meetings are to be held each school year. School officials are also reminded that the KHSAA recommends that each schools' Gender Equity Review Committee have student representatives.



**2005-2006 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES**
(To be submitted by April 15, 2006 along with other required forms)

KHSAA
Form GE19
Rev. 9/05

The Portland Christian High School, Louisville, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks (All boxes must be checked).

- Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
<u>Rick Folden</u>	<u>2500 Portland Ave.</u>	<u>502-778-4117</u>	<u>Athletic Director</u>
<u>Jennifer Haynes</u>	<u>2500 Portland Ave.</u>	<u>502-778-4117</u>	<u>Dean of Students</u>
<u>Steve Hill</u>	<u>2500 Portland Ave.</u>	<u>502-778-4117</u>	<u>Teacher/Coach</u>
<u>Tim Morrow</u>	<u>2500 Portland Ave.</u>	<u>502-778-4117</u>	<u>Counselor</u>

- Scheduled a minimum of three meetings during the 2005-2006 school year on the following dates:
September 28, 2005
March 20, 2006

- Designated the following person(s) as the Title IX coordinator for the school:

<u>Rick Folden</u>	<u>Athletic Director</u>	<u>2500 Portland Ave.</u>	<u>502-778-4117</u>
Name	Title	Address	Phone

- Designated the following person(s) as the Title IX coordinator for the district:

<u>Rick Folden</u>	<u>Athletic Director</u>	<u>2500 Portland Ave.</u>	<u>502-778-4117</u>
Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys' and girls' athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

M. Paul Gray
Principal's Signature

4/17 2006
Date

M. Paul Gray
Superintendent Signature

Earl C. Mearns
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

Form 11
Rev. 9/05

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	54	52%	52	53%
Row 2	BOYS	49	48%	46	47%
Row 3	Totals	103	100%	98	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable: 12

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: M. Gooden Day Date: April 17, 2006

2005-2006
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

KHSAA
 Form T2
 Rev. 9/05

Participation Opportunities Test Two

		Column 1	Column 2	Column 3	Column 4	Column 5
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added Since the beginning of the 2001-2002 School Year	Number of Participants Added Since the beginning of the 2001-2002 School Year	Percent of Total Participation By Sex Added Since the beginning of the 2001-2002 School Year
GIRLS	Row 1	varsity:	4	34	1	1
	Row 2	j.v.:	2	18		
	Row 3	frosh:				
	Row 4	total:	6	52	1	1
						2%
BOYS	Row 5	varsity:	5	33	0	0
	Row 6	j.v.:	2	13		
	Row 7	frosh:				
	Row 8	total:	7	46	0	0
						0%

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: M. Judice Gray Date: 4/17/04

2005-2006
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		NO
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		No
3. For a sport <u>not</u> currently offered, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable interscholastic team based on student responses from the interscholastic survey? If yes, what sport?	Yes, Soccer		No
4. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a junior varsity or freshman team that is not currently offered?	No		No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	Yes		N/A

Principal's Signature: M. Judice Day Date: 4/17/2006

2005-2006
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	4	34	65%
Row 2	j.v.:	2	18	35%
Row 3	frosh:			
Row 4	total:		52	100%
Boys				
Row 5	varsity:	5	33	72%
Row 6	j.v.:	2	13	28%
Row 7	frosh:			
Row 8	total:		46	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.
 - For girls' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 -
 - For boys' varsity, junior varsity, and frosh, respectively:
 - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
 - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
 - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: M. J. [Signature] Date: 4/17/00

2005-2006

**ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 1
TO INCLUDE BOOSTER CLUB FUNDING**

KHSAA
Form 135
REV. 9/05

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount needed)		facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures		Expenditures	
	School	Booster	School	Booster	School	Booster	School	Booster	School	Booster	School	Booster
G basketball	2477.57				73.50							
B basketball	4485.58				113.00							
G softball	2488.43				80.00							
B baseball	4085.45				80.00							
G cross country	667.00				40.00							
B cross country	877.00				80.00							
G golf	174.00				40.00							
B golf	136.00				40.00							
G soccer												
B soccer												
G swimming												
B swimming												

1. Total expenditures on T-35 and T-36 on the 2005-2006 year report due by April 15, 2006, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2004-2005 ending June 30, 2005.
2. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: M. G. [Signature]

Date: 4/17/06

**ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount needed)		facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures		Expenditures	
	School	Booster	School	Booster	School	Booster	School	Booster	School	Booster	School	Booster
G track												
B track	245.00				40.00							
G tennis	25.00											
B tennis												
G volleyball	3220.55				80.00							
B wrestling												
G (list sport)												
B football												
G (list sport)												
B (list sport)												

1. Total expenditures on T-35 and T-36 on the 2005-2006 year report due by April 15, 2006, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2004-2005 ending June 30, 2005.

2. Booster Club Funding/Contributions must be included in the expenditures total.

Indicate percentage of total expenditures for each gender:

Gender	Expenditures	Percentage
Boys	\$ 10,182.03	52%
Girls	\$ 9,286.05	48%
Total:	\$ 19,468.08	100%

Principal's Signature: M. Jordan Date: 4/17/06

2005-2006 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form 141
Rev. 9/05

Checklist - Overall Interscholastic Athletics Program

DIRECTIONS:

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program.

Areas of Compliance:	ADVANTAGE TO:		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			X
BENEFITS			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities		X	
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			N/A
Tutoring			X
Housing and Dining Facilities and Services			N/A
Recruitment of Student Athletes			N/A

Principal's Signature: M. J. [Signature] Date: 4/17/06

SCHOOL NAME
Portland Christian

2005-2006
TITLE IX

KHSAA
Form T60
Rev. 9/05

CORRECTIVE ACTION PLAN

DIRECTIONS:

1. For Column 1, indicate the intended area which needs corrective action in order to achieve gender equity. For Column 2, write the suggested change or activities that will correct the area in need of alteration. For Column 3, include the estimated completion date for the changes or activities.
2. It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program.
3. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2006.

COLUMN 1 ITEM FOR CORRECTION/ IMPROVEMENT	COLUMN 2 SUGGESTED CHANGE/ ACTIVITIES	COLUMN 3 TIME TABLE FOR CORRECTIVE ACTION/ COMPLETION
Girls locker room	Finish construction and complete area.	School year 2006 - 07
Re-visit Girls Varsity and JV sport that have dropped.	Survey shows a new interest in Tennis. The survey also shows enough interest to have a JV basketball schedule.	Have sign-ups 06-07 to verify and get these sports back in program.
Add a Varsity sport for Girls.	Survey shows an interest in Soccer.	Have sign-ups May 06 to measure true need.
Budget guidelines	Move still closer on spending per athlete.	This report shows \$178,60 spent on females while spending \$207,80 on male athletes. This is better than past but needs to be closer.
Better response and return of Student surveys.	Complete in Bible class.	Had a 95% return this year.

Principal's Signature:

M. Gutteridge

Date:

4/17/06



2005-2006 INTERSCHOLASTIC
ATHLETICS SURVEY
Summary of Student Responses

KHSAA
Form T63
Rev. 9/05

School Name: Portland Christian

School Enrollment: 103(SHOULD AGREE WITH FORM T-1)

Date: April 17, 2006

Completed By: Rick Folden

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date this Summary Form (T-63) and mail this Summary Form only to the KHSAA by April 15, 2006. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

 Number of Surveys

86 Total Returned (*A minimum of 80% return is expected*)

8th

11th Grades Surveyed (*Should be grades 9-11 and 8th grade if school has a feeder system*)

How Was The Survey Administered? Bible Classes

(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

KHSAA Sanctioned Fall Sports (*List Total Number of Participation Responses*)

5 Cross Country (Girls)

6 Cross Country (Boys)

24 Football (Boys)

0 Golf (Girls)

7 Golf (Boys)

24 Soccer (Girls)

10 Soccer (Boys)

14 Volleyball (Girls)

Winter Sport (*List Total Number of Participation Responses*)

<u>22</u>	Basketball (Girls)
<u>25</u>	Basketball (Boys)
<u>2</u>	Indoor Track (Girls)
<u>2</u>	Indoor Track (Boys)
<u>7</u>	Swimming & Diving (Girls)
<u>1</u>	Swimming & Diving (Boys)
<u>4</u>	Wrestling (Boys)

Spring Sport (*List Total Number of Participation Responses*)

<u>16</u>	Baseball (Boys)
<u>20</u>	Fast Pitch Softball (Girls)
<u>4</u>	Slow Pitch Softball (Girls)
<u>8</u>	Tennis (Girls)
<u>5</u>	Tennis (Boys)
<u>8</u>	Track (Girls)
<u>7</u>	Track (Boys)

Non-KHSAA Sanctioned Sports (*From Student Survey T-61 Question 10*)

<u>22</u>	Archery
<u>5</u>	Field Hockey
<u>18</u>	Bowling
<u>2</u>	Boys' Gymnastics
<u>18</u>	Girls' Gymnastics
<u>6</u>	Ice Hockey
<u>6</u>	Boys' Lacrosse
<u>4</u>	Girls' Lacrosse
<u>10</u>	Rifle
<u>6</u>	Rodeo
<u>7</u>	Boys' Volleyball
<u>5</u>	Water Polo
<u>13</u>	Weightlifting

Number of Students who participate in Intramural Sports

(*From Student Survey T-61 Question 5*)

<u>Sport</u>	<u>Number</u>
Volleyball	4
Softball	4
Hockey	1
Cricket	1
Golf	4
Cross Country	1

List Intramural Sports students are interested in adding:

(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
Ping-Pong, Cricket, Boxing	1 per sport
Dance, Gymnastics, Basketball, Soccer	Multiple per sport under 5.
Dodge-Ball, Weightlifting,	1 per sport
Hockey, ice and field, Lacrosse, Rugby,	1 per sport
Powder-Puff Football, Co-ed Volleyball	1 per sport

Participation in Non-School Sports Activities

(From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
Baseball	5
Softball	4
Basketball	5
Karate, Tae Kwan Do	2
Golf, Tennis	2
Dance, Bowling	2

Reasons for not participating in interscholastic athletics

(From Survey Question 8)

- 8 I prefer other activities such as band, chorus, etc.
- 22 I don't have time
- 6 The practice schedules and game times are inconvenient
- 14 The sport I like isn't offered
- 3 It's too expensive
- I prefer to participate in club or intramural sports
- 4 Working
- 3 Other:
Not athletic. Other priorities, grades, don't like sports.
Want Cheerleading

Student Suggestions to encourage participation

Flyers, better uniforms, sweatpants will help. Follow your heart and live freely, for God sets you free. Being on a team gets you closer to the people around you that you usually would not talk to
It keeps you in good shape.

Offer Dance, the school does not offer that.

Principal's Signature

M. David Jay

Date

4/17/06