



# Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

## MEMORANDUM

To: Superintendent, Principal, and Athletic Director  
Clay County High School

From: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner

Date: May 7, 2007

Subject: 2006-2007 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, the 2006-2007 KHSAA Title IX Annual Report Submission Status Report. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Team Members may have requested resubmission of some of the 2006-2007 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



**KHSAA TITLE IX  
ANNUAL REPORT SUBMISSION  
STATUS REPORT  
2006-2007**

KHSAA  
Form T65 Revised 8/05

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner

DATE: 4/20/2007

School	Clay County High School	Reviewed by	Fran Edwards
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The following is a status report regarding the required 2006 - 2007 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2007. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist – Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)		T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2006-- 2007 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.		Other Recommendation and Comments:



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
2006-2007 ANNUAL VERIFICATION OF TITLE IX PROCEDURES**

KHSAA Form GE19  
Rev. 10/06

(To be submitted by April 15, 2007 along with other required forms)

The CLAY COUNTY High School, Manchester, Kentucky  
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

**I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, at least one copy of which must be maintained in the Principal's office, and to the best of my knowledge have completed the following tasks (All boxes must be checked).**

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
(Supt., Principal, Student, Parent, Coach, Etc.)			

See Attached Sheet

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Scheduled a minimum of three meetings during the 2006-2007 school year on the following dates:

Oct. 31, 2006  
Feb. 6, 2007  
April 6, 2007

Designated the following person(s) as the Title IX coordinator for the school:

<u>Dr. Deann Stivers Allen</u>	<u>Supervisor</u>	<u>128 Richmond Rd, Manchester, KY 40962</u>	<u>(606) 598-2168</u>
Name	Title	Address	Phone

Designated the following person(s) as the Title IX coordinator for the district:

<u>Dr. Deann Stivers Allen</u>	<u>Supervisor</u>	<u>128 Richmond Rd, Manchester, KY 40962</u>	<u>(606) 598-2168</u>
Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys' and girls' athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Michael White  
Principal's Signature

4-10 2007  
Date

[Signature]  
Superintendent Signature

[Signature]  
School Board Chairpersons' Signature

*(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)*

CLAY COUNTY HIGH SCHOOL

Gender Athletic Committee Members  
2006-2007

<u>Name</u>	<u>Title</u>	<u>Address</u>	<u>Phone</u>
Donnie Gray	Athletic Director	128 Richmond Rd Manchester, KY 40962	[606] 598-2168
Dr. Deann Stivers Allen	Title IX Supervisor	128 Richmond Rd Manchester, KY 40962	[606] 598-2168
Linda Cornett	Media Specialist CCHS	Clay High Rd Manchester, KY 40962	[606] 598-3737
Mike White	Principal – CCHS	Clay High Rd Manchester, KY 40962	[606] 598-3737
Jeanne Roberts	Parent	Clay High Rd Manchester, KY 40962	[606] 598-3737
Rhonda Wilson	Cheerleader Sponsor	Clay High Rd Manchester, KY 40962	[606] 598-2168
Tim Rogers	Teacher – CCHS	Clay High Rd Manchester, KY 40962	[606] 598-3737
Jamie Gilbert	Coach	Clay High Rd Manchester, KY 40962	[606] 598-3737
Zack Lewis	Student	Clay High Rd Manchester, KY 40962	[606] 598-3737
Bobbie Sams	Parent & CCHS Bookkeeper	Clay High Rd Manchester, KY 40962	[606] 598-3737
Sarah Burchell	Student	Clay High Rd Manchester, KY 40962	[606] 598-3737
Kevin Spurlock	Coach	Clay High Rd Manchester, KY 40962	[606] 598-3737
Ad Hoc Member			
Bill Gregory	Sports Editor – Manchester Enterprise	103 3 <sup>rd</sup> Street Manchester, KY 40962	[606] 598-6174
Note: Any coach is welcomed to attend meetings			

**2006-2007**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 1**

KHSAA  
 Form T1  
 Rev.10/06

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	526	51.5%	140	42%
Row 2	BOYS	495	48.3%	193	58%
Row 3	Totals	1021	100%	333	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 28

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). **Girls = 12**  
 Determine the total number of boys enrolled, (place in Row 2, Column 1). **Boys = 16**
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by Row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of regular season competition**, and cross out the names of those who were cut from the team or quit the team prior to the first regular season competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals.  
  
 Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)  
 Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: *Melanie White* Date: 4/10/07

**2006-2007**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 2**

KHSAA  
Form T2  
Rev. 10/06

**Participation Opportunities Test Two**

		Column 1	Column 2	Column 3	Column 4	Column 5
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added Since the beginning of the 2002-2003 School Year	Number of Participants Added Since the beginning of the 2002-2003 School Year	Percent of Total Participation By Sex Added Since the beginning of the 2002-2003 School Year
<b>GIRLS</b>	Row 1	varsity:	7	83	1 - Golf	5
	Row 2	j.v.:	4	40	1 - Golf	2
	Row 3	frosh:	2	17	1 - Volleyball	7
	Row 4	total:	13	140	3	14
<b>BOYS</b>	Row 5	varsity:	7	111	0	0
	Row 6	j.v.:	3	56	0	0
	Row 7	frosh:	3	26	0	0
	Row 8	total:	13	193	0	0

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with Test Two may be possible. If less than 25%, then compliance with Test Three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: *M. White* Date: 4/10/07

**2006-2007**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 3**

**Participation Opportunities Test Three**

**FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).**

	<b>GIRLS</b> <b>(Yes / No)</b>		<b>BOYS</b> <b>(Yes / No)</b>
<b>1. For a sport <u>not</u> currently offered, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable interscholastic team based on student responses from the interscholastic survey? If yes, what sport?</b>	No		No
<b>2. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a junior varsity or freshman team that is not currently offered?</b>	No		No
<b>3. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?</b>	YES Soccer		YES Soccer & Wrestling
<b>4. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team not currently offered?</b>	YES Soccer		YES Soccer & Wrestling
<b>5. If you answered YES to question (1), (2), (3), or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?</b>	YES		YES

Principal's Signature:  Date: 4/10/07

**2006-2007**  
**ACCOMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 4**

**Levels of Competition Test One**

		<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>Girls</b>	<b>Team Levels</b>	<b>Number of Teams Currently Offered</b>	<b>Number of Participants</b>	<b>Percentage of Participants at Each Level</b>
<b>Row 1</b>	<b>varsity:</b>	7	83	59
<b>Row 2</b>	<b>j.v.:</b>	4	40	29
<b>Row 3</b>	<b>frosh:</b>	2	17	12
<b>Row 4</b>	<b>total:</b>	13	140	100%
<b>Boys</b>				
<b>Row 5</b>	<b>varsity:</b>	7	111	58
<b>Row 6</b>	<b>j.v.:</b>	3	56	29
<b>Row 7</b>	<b>frosh:</b>	3	26	12
<b>Row 8</b>	<b>total:</b>	13	193	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.  
For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
  -
 For boys' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
  - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
  - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## 2006-2007 KHSAA TITLE IX ATHLETICS AUDIT

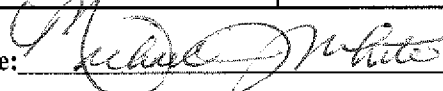
KHSAA  
Form T41  
Rev. 10/06

### Checklist - Overall Interscholastic Athletics Program

**DIRECTIONS:**

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program.

Areas of Compliance:	ADVANTAGE TO:		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
<b>OPPORTUNITIES</b>			
Accommodation of Interest and Abilities			✓
<b>BENEFITS</b>			
Equipment and Supplies			✓
Scheduling of Games and Practice Time			✓
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities			✓
Medical and Training Facilities and Services			✓
Publicity			✓
Support Services			✓
Athletic Scholarships			NA
Tutoring			NA
Housing and Dining Facilities and Services			NA
Recruitment of Student Athletes			NA

Principal's Signature:  Date: 4/10/07

**2006-2007  
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART I  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount required)			facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures			Expenditures		Expenditures	
	School	Booster	School	Booster	School	Booster	School	# of Coaches	Booster	School	Booster	School	Booster
G basketball	4600.	8200.	5200.	250.	900.	200.	17,000.	3	4500.				
B basketball	12800.	900.	3400	1300	200		14,000.	4	5100.				
G softball	3500.				300		6,800.	3					
B baseball	700.				300		6,800.	3					
G cross country			200.		100		2,000.	1					
B cross country			200.		100		2,000.	1					
G golf													
B golf			2000.				3,000	1					
G soccer													
B soccer													
G swimming													
B swimming													

1. Total expenditures on T-35 and T-36 on the 2006-2007 year report due by April 15, 2007, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2005-2006 ending June 30, 2006.  
 2. Booster Club Funding/Contributions must be included in the above expenditures total. (Note: It is illegal for coaches to be paid by Booster Clubs Reference KHSAA Bylaw 27)

Principal's Signature: *M. Michael White* Date: 4/10/07

**2006-2007  
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; <i>dollar amount required</i> )		facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures		Expenditures	
	School	Booster	School	Booster	School	Booster	School	# of Coaches	School	Booster	School	Booster
G track		1600.			700.		925	1,800.	1			500.
B track		1600.			700		925	1,800	1			500
G tennis					600			2,250	1			
B tennis					600			2,250	1			
G volleyball	500		1000		1000			3,000	1			
B wrestling												
G (list sport)												
B football	24,500	6572	2500		1300			17000	4	400		
G (list sport)												
B (list sport)												

1. Total expenditures on T-35 and T-36 on the 2006-2007 year report due by April 15, 2007, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2005-2006 ending June 30, 2006.

2. Booster Club Funding/Contributions must be included in the above expenditures totals.  
Indicate percentage of total expenditures for each gender: (If disparities are obvious, list on your Corrective Action Plan (T-60) what action you will take to correct the problem).

Gender	Expenditures	Percentage
Boys	\$64,000	65%
Girls	\$34800	35%
<b>Total:</b>	<b>\$98800</b>	<b>100%</b>

Principal's Signature: *M. [Signature]* Date: 4/10/07

SCHOOL NAME

2005-2006

TITLE IX

Clay County High

CORRECTIVE ACTION PLAN

*DIRECTIONS:*

1. For Column 1, indicate the intended area which needs corrective action in order to achieve gender equity. For Column 2, write the suggested change or activities that will correct the area in need of alteration. For Column 3, include the estimated completion date for the changes or activities.
2. It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program.
3. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2006.

ITEM FOR CORRECTION/IMPROVEMENT	SUGGESTED CHANGE/ACTIVITIES	INDIVIDUAL/PERSON RESPONSIBLE	START TIME	PROJECTED COMPLETION DATE	COMPLETION DATE
SBDM polices on Athletics	Evaluate and/or develop suggested policies as Recommended by KHSAA	Title IX Coordinator Principal	Spring 2006	August 1, 2006	7/06
Track	Resurface reline	Coach, Principal Superintendent	June 2006	September 2008	
Insure the reporting of Booster Club money for the Title IX report	Send information letter to clubs.	District Title IX Coordinator	May 2006	March 2007	7/06 Letters will be sent yearly
Explore the addition of wrestling and soccer teams	Hold meetings Determine viability	Prospective coaches Athletic Director	May 2006	May 2007	

Expand and/or update the training facilities for football, track, cross country, and weight room for all teams	Meet with coaches	Superintendent A.D. Title IX Coaches	July 2006	June 2007	
Tennis Courts	Add a 6 <sup>th</sup> court Resurface Reline Lights Storage Area	Superintendent A.D. Coaches	June 2007	September 2008	
Volleyball	Determine storage area for equipment Permanent lines on court	Superintendent A.D. Principal Coaches	April 2007	June 2007	

*Michael J. White*

Principal's Signature

Date:

4/12/07