



# Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

## MEMORANDUM

To: Superintendent, Principal, and Athletic Director  
North Laurel High School

From: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner

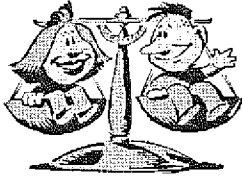
Date: May 30, 2007

Subject: 2006-2007 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, the 2006-2007 KHSAA Title IX Annual Report Submission Status Report. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Team Members may have requested resubmission of some of the 2006-2007 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



**KHSAA TITLE IX  
ANNUAL REPORT SUBMISSION  
STATUS REPORT**

KHSAA  
Form T65  
Revised 5/07

**2006-2007**

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner

DATE: May 30, 2007

School	North Laurel	Reviewed by: Fran Edwards
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The following is a status report regarding the required 2006 - 2007 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2007. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist - Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)		T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2006 - 2007 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.		Other Recommendation and Comments:



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
2006-2007 ANNUAL VERIFICATION OF TITLE IX PROCEDURES**

*KHSAA Form GE19  
Rev. 10/06*

(To be submitted by April 15, 2007 along with other required forms)

The North Laurel High School, London, Kentucky  
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

**I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, at least one copy of which must be maintained in the Principal's office, and to the best of my knowledge have completed the following tasks (All boxes must be checked).**

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
(Supt., Principal, Student, Parent, Coach, Etc.)			
Jimmy Durham	96 Bradley Lane, London	862-8915	Principal
Joe Schenkenfelder	720 Middleground Way, London	864-6537	Board Member
Larry Bryson	318 W. Dixie Street, London	878-7123	Board Attorney
Gina Sears	PO Box 495, Gray	528-2546	Asst. Principal
Debbie Karr	216 College Street, London	878-7199	Teacher/Parent
Joanna Frary	238 Drewey Lane, London	309-6181	Parent
Caitlyn Jackson	5258 Tom Cat Trail, London	878-2863	Student-Athlete
Chris Maggard	70 Oak Point, London	862-2791	Student-Athlete

Scheduled a minimum of three meetings during the 2006-2007 school year on the following dates:

November 14, 2006

January 10, 2007

February 21, 2007

Designated the following person(s) as the Title IX coordinator for the school:

<u>Jimmy Durham</u>	<u>Principal</u>	<u>1300 E. Hal Rogers Pkwy.</u>	<u>862-4699</u>
Name	Title	Address	Phone

Designated the following person(s) as the Title IX coordinator for the district:

<u>Greg Smith</u>	<u>Deputy Superintendant</u>	<u>275 E. Laurel Rd.</u>	<u>862-4600</u>
Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys' and girls' athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

[Signature]  
Principal's Signature

5-18 2007  
Date

[Signature]  
Superintendent Signature

[Signature]  
School Board Chairpersons' Signature

*(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)*

TITLE IX MEETING  
NORTH LAUREL HIGH SCHOOL  
NOVEMBER 14, 2006

The meeting was called to order by Brian Coutras. Members present were: Brian Coutras, Gina Sears, Larry Bryson, Jack Binder, Debbie Karr, Caitlyn Jackson, and Chris Maggard.

Brian Coutras was elected chairperson and Gina Sears was elected secretary for the 06/07 school year.

Purpose of the Title IX Gender Equity meeting was explained to members.

Discussion of fall sports, booster club activities, and fund raising was discussed.

Next meeting was scheduled for January 10, 2007.

Meeting adjourned.

TITLE IX MEETING  
NORTH LAUREL HIGH SCHOOL  
January 10, 2007

The meeting was called to order by Brian Coutras. Members present were: Brian Coutras, Gina Sears, Jimmy Durham, Larry Bryson, Joanna Frary, Jack Binder, Debbie Karr, and Chris Maggard.

Brian Coutras told the committee that he was resigning as athletic director to take a position at UAB. Jack Binder will also be replaced by new board member Joe Schenkenfelder.

Mr. Coutras discussed spring sports and work that was being done on the athletic fields. Discussed with student members their thoughts of what needed to be done for male and female locker rooms and equipment needs.

Next meeting was scheduled for February 21, 2007.

Meeting adjourned.

TITLE IX MEETING  
NORTH LAUREL HIGH SCHOOL  
February 21, 2007

The meeting was called to order by Jimmy Durham. Members present were: Gina Sears, Jimmy Durham, Larry Bryson, Debbie Karr, Caitlyn Jackson and Chris Maggard.

Mr. Durham discussed the timeline and procedures for hiring a new athletic director. Committee talked about what they would like to see in the new AD position.

Ms. Jackson talked about needs for female athletes.

A discussion of the need for replacing some of the fencing for baseball and softball fields was held. Discussion was held about the needs and schedule for soccer practice field and number of students that are participating in each sport.

Meeting adjourned.

**2006-2007**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 1**

KHSAA  
 Form T1  
 Rev.10/06

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	656	52%	216	50.3%
Row 2	BOYS	598	48%	213	49.7%
Row 3	Totals	1254	100%	429	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 30

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by Row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of regular season competition**, and cross out the names of those who were cut from the team or quit the team prior to the first regular season competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals.

Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.

- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:  Date: 5-18-07

**2006-2007**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 2**

KHSAA  
 Form T2  
 Rev. 10/06

**Participation Opportunities Test Two**

		Column 1	Column 2	Column 3	Column 4	Column 5
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added Since the beginning of the 2002-2003 School Year	Number of Participants Added Since the beginning of the 2002-2003 School Year	Percent of Total Participation By Sex Added Since the beginning of the 2002-2003 School Year
<b>GIRLS</b>	Row 1	varsity:	8	133	0	25
	Row 2	j.v.:	4	58	0	20
	Row 3	frosh:	2	25	1	3
	Row 4	total:	14	216	1	48
<b>BOYS</b>	Row 5	varsity:	8	129	0	25
	Row 6	j.v.:	4	50	0	9
	Row 7	frosh:	2	34	0	18
	Row 8	total:	14	213	0	42

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with Test Two may be possible. If less than 25%, then compliance with Test Three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature:  Date: 5-18-07



**2006-2007**  
**ACCOMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 4**

**Levels of Competition Test One**

		<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>Girls</b>	<b>Team Levels</b>	<b>Number of Teams Currently Offered</b>	<b>Number of Participants</b>	<b>Percentage of Participants at Each Level</b>
<b>Row 1</b>	<b>varsity:</b>	<b>8</b>	<b>133</b>	<b>62%</b>
<b>Row 2</b>	<b>j.v.:</b>	<b>4</b>	<b>58</b>	<b>27%</b>
<b>Row 3</b>	<b>frosh:</b>	<b>2</b>	<b>25</b>	<b>11%</b>
<b>Row 4</b>	<b>total:</b>	<b>14</b>	<b>216</b>	<b>100%</b>
<b>Boys</b>				
<b>Row 5</b>	<b>varsity:</b>	<b>8</b>	<b>129</b>	<b>61%</b>
<b>Row 6</b>	<b>j.v.:</b>	<b>4</b>	<b>50</b>	<b>23%</b>
<b>Row 7</b>	<b>frosh:</b>	<b>2</b>	<b>34</b>	<b>16%</b>
<b>Row 8</b>	<b>total:</b>	<b>14</b>	<b>213</b>	<b>100%</b>

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
  
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
  
- 3) For Column 3, calculate the percentage of female and male participants at each level.  
 For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
  -
 For boys' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
  - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
  - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: \_\_\_\_\_

Date: 5-18-07

## 2006-2007 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA  
Form T41  
Rev. 10/06

### Checklist - Overall Interscholastic Athletics Program

**DIRECTIONS:**

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program.

Areas of Compliance:	ADVANTAGE TO:		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
<b>OPPORTUNITIES</b>			
Accommodation of Interest and Abilities			<b>X</b>
<b>BENEFITS</b>			
Equipment and Supplies			<b>X</b>
Scheduling of Games and Practice Time			<b>X</b>
Travel and Per Diem Allowances			<b>X</b>
Coaching			<b>X</b>
Locker Rooms, Practice and Competitive Facilities			<b>X</b>
Medical and Training Facilities and Services			<b>X</b>
Publicity			<b>X</b>
Support Services			<b>X</b>
Athletic Scholarships			<b>N/A</b>
Tutoring			<b>N/A</b>
Housing and Dining Facilities and Services			<b>N/A</b>
Recruitment of Student Athletes			<b>N/A</b>

Principal's Signature: \_\_\_\_\_



Date: \_\_\_\_\_

5-18-07

**SCHOOL NAME**

**2006-2007  
TITLE IX**

North Laurel High School

**CORRECTIVE ACTION PLAN**

**DIRECTIONS:**

1. For Column 1, indicate the intended area (Opportunities or Benefits) which needs corrective action in order to achieve gender equity. For Column 2, write the suggested change or activities that will correct the area in need of alteration. For Column 3, include the estimated completion date for the changes or activities.
2. It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program.
3. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2007.

COLUMN 1 ITEM FOR CORRECTION/ IMPROVEMENT	COLUMN 2 SUGGESTED CHANGE/ ACTIVITIES	COLUMN 3 TIME TABLE FOR CORRECTIVE ACTION/ COMPLETION
Utilize STI Caller to make Athletic Department announcements	Informational messages during the school year and during the summer to keep athletes informed of upcoming events	Summer 2007
Championship Signs/Recognition	Signs at fields/courts for championships	2007-2008 and beyond
Communication	Daily Athletic Schedule for Freshmen, JV, & Varsity as well as results	Immediate
Website operated by Athletic Director	Game/Practice Schedules, Student-Athlete Profiles	2007-2008



**Principal's Signature:**

**Date:** 5-18-07

**2006-2007  
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART I  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount required)			facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures			Expenditures		Expenditures	
	School	Booster	School	Booster	School	Booster	School	Booster	# of Coaches	School	Booster	School	Booster
G basketball	\$10,300	0	\$4,770	0	0	0	\$10,500	0	5	0	0	0	0
B basketball	\$10,800	\$6000	\$5,600	0	0	\$100	\$10,500	0	5	0	0	0	0
G softball	\$3,300	\$7,100	\$2,700	\$7,000	0	\$300	\$5,000	\$1000	4	0	0	0	0
B baseball	\$2,800	0	\$2,500	\$5,000	0	\$200	\$5,000	0	4	0	0	0	0
G cross country	\$200	0	\$240	0	0	N/A	\$1,050	0	2	0	0	0	0
B cross country	\$150	0	ShareBus	0	0	N/A	\$1,050	0	2	0	0	0	0
G golf	\$600	0	\$800	0	0	N/A	\$1,200	0	1	0	0	0	0
B golf	\$400	0	\$3,500	0	0	N/A	\$1,200	0	1	0	0	0	0
G soccer	\$5,465	\$15,000	\$4,920	0	0	\$1,150	\$4,000	0	2	0	0	0	0
B soccer	\$3,600	\$3,000	\$2,788	0	0	\$280	\$4,000	0	2	0	0	0	0
G swimming	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
B swimming	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

1. Total expenditures on T-35 and T-36 on the 2006-2007 year report due by April 15, 2007, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2005-2006 ending June 30, 2006.

2. Booster Club Funding/Contributions must be included in the above expenditures total. (Note: It is illegal for coaches to be paid by Booster Clubs Reference KHSAA Bylaw 27)

Principal's Signature:  Date: 5-18-07

**2006-2007  
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; <i>dollar amount required</i> )			facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures		Expenditures		
	School	Booster	School	Booster	School	Booster	School	Booster	School	Booster	School	Booster	
G track	\$1200	0	\$1,082	0	0	N/A	\$2,625	2	0	0	0	0	
B track	\$600	0	\$1,082	0	0	N/A	\$2,625	2	0	0	0	0	
G tennis	\$450	0	\$1,097	0	0	N/A	\$1,525	2	0	0	0	0	
B tennis	\$300	0	\$1,097	0	0	N/A	\$1,525	2	0	0	0	0	
G volleyball	\$2,900	0	\$1,724	0	0	N/A	\$4,000	2	0	0	0	0	
B wrestling	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
G (list sport)													
B football	\$15,140	\$13,000	\$4,205	0	0	\$1,900	\$12,000	6	0	0	0	0	
G (list sport)													
B (list sport)													

1. Total expenditures on T-35 and T-36 on the 2006-2007 year report due by April 15, 2007, should reflect the total monies spent (rounded off to nearest hundred) for the entire school year of 2005-2006 ending June 30, 2006.

2. Booster Club Funding/Contributions must be included in the above expenditures totals.

Indicate percentage of total expenditures for each gender: (If disparities are obvious, list on your Corrective Action Plan (T-60) what action you will take to correct the problem).

Gender	Expenditures	Percentage
Boys	\$121,942.00	54.2%
Girls	\$103,198.00	45.8%
<b>Total:</b>	<b>\$225,140.00</b>	<b>100%</b>

Principal's Signature: \_\_\_\_\_

Date: 5-18-07