

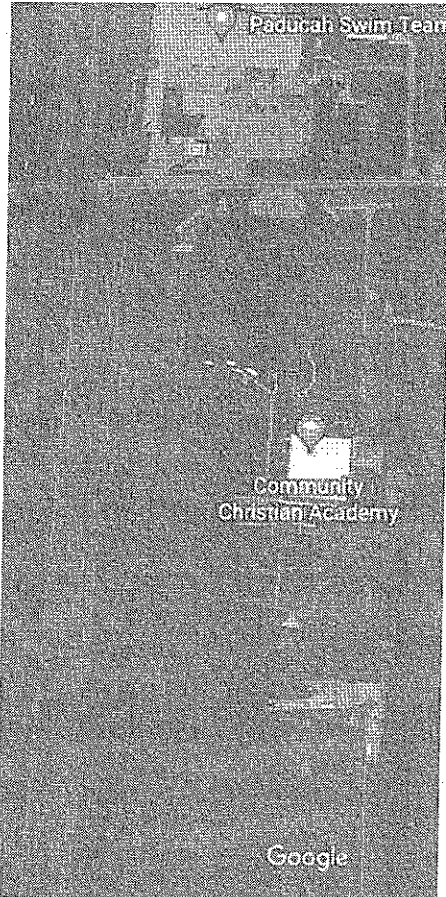
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**COMMUNITY CHRISTIAN ACADEMY  
VENUE SPECIFIC EMERGENCY PLAN**

COMMUNITY CHRISTIAN ACADEMY EMERGENCY ACTION PLAN  
Gymnasium

ADDRESS: 110 Lebanon Church Road, Paducah, KY 42003

**VENUE DIRECTIONS:** Located off of Lebanon Church Road. Take entrance to Community Christian Academy and the gymnasium is located in the main building. There will be someone at the front door to guide you to the athlete or situation.



**EMERGENCY PERSONNEL**

Head Coach of participating sport, Athletic Director Todd Carter, Principal Amy Carrico, Assistant Principal Anna Thomas, Senior Faculty Member Rhet McMullen, Administrative Assistant Penny Wilson

**EMERGENCY EQUIPMENT**

Emergency equipment (first aid) will be with the head coach in the gymnasium. The AED is located on the wall next to the concession stand.

**ROLE OF FIRST RESPONDERS:**

- 1) Immediate care of the injured or ill student-athlete
- 2) Activation of emergency medical team
  - i) call 911 (provide name, address, telephone number, number of individuals injured, condition of injured, first aid treatment, specific directions, other information requested)
  - ii) Notify Todd Carter (AD) at 270-705-6380 and/or Amy Carrico (Principal) at 270-705-3518
- 3) Emergency equipment retrieval
- 4) Directions to EMS to scene
  - i) Designate individual to “flag down” and direct to scene.
  - ii) Scene control: Limit scene to first aid providers and move bystanders away from area.

**CODE RED - FIRE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. EVACUATE BUILDING**

1. When alarm sounds or announcement is made, leave building as quickly and orderly as possible.
2. Coach takes team list and exits with students, staff, and fans (when applicable)
3. Exit through predetermined route and report to assigned assembly area away from building and out of the way of emergency vehicles. Provide assistance to those needing help.
4. Coach will take accounting of students and staff to determine presence and injury.
5. Return to building when instructed that it is safe to do so.

**CODE GREEN**

**TORNADO/SEVERE WEATHER**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. ASSEMBLE**

1. Coaches, students, and fans (when applicable) should move to a predetermined safe area inside the main building.
2. Coach takes team list for accounting purposes.
3. Coaches, students, and fans (when applicable) should kneel on floor with their heads at their knees, hands covering heads.

**III. SAFE AREAS**

The following areas are safe areas in which to assemble:

- Classrooms 108, 109, 110
- Teachers' Lounge
- Girls' Bathroom in Main Lobby (not locker room)
- Principal's office

In the event of building damage, coaches, students, and fans (when applicable) shall be evacuated to safer areas of the building or transported to an alternate location.

**CODE ORANGE**

**EARTHQUAKE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

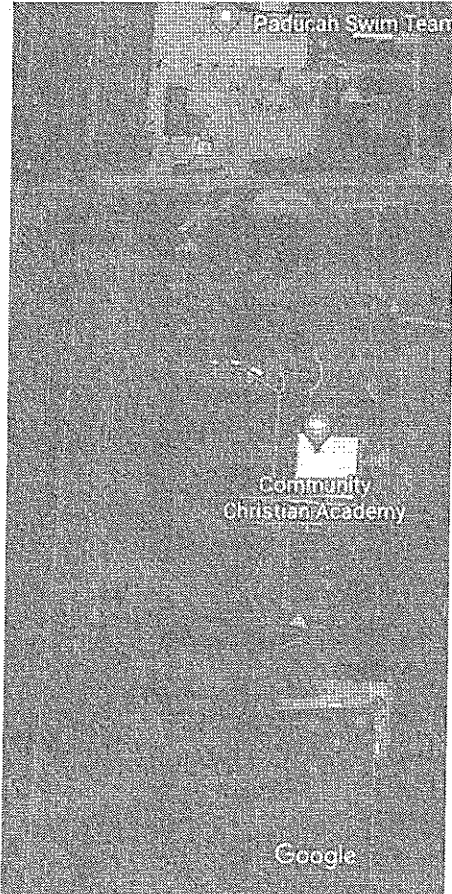
**II. IF INSIDE GYM:**

1. Initiate DROP, COVER, and HOLD
  - a. DROP to the floor beside the bleachers and face away from center court.
  - b. COVER your eyes by leaning your face against your arms
  - c. HOLD on to the bleachers, and maintain present location/position
2. Also coaches, students, and fans (when applicable) can crouch against inside wall and cover head; stay away from outside walls, windows, or other expanses of glass and potential falling objects.
3. Leave doors open to minimize jamming if the building shifts.
4. Do not attempt to run through building or outside due to risk of falling objects.
5. After initial shock, when all clear is given, initiate evacuation and standard student accounting procedure. Coach takes team list for accounting purposes.

**COMMUNITY CHRISTIAN ACADEMY EMERGENCY ACTION PLAN**  
**Baseball Field**

**ADDRESS:** 110 Lebanon Church Road, Paducah, KY 42003

**VENUE DIRECTIONS:** Located off of Lebanon Church Road. Take entrance to Community Christian Academy and the baseball field is located behind the elementary building. There will be someone located near the entrance to guide you to athlete or situation.



**EMERGENCY PERSONNEL**

Head Coach of participating sport, Athletic Director Todd Carter, Principal Amy Carrico, Assistant Principal Anna Thomas, Senior Faculty Member Rhet McMullen, Administrative Assistant Penny Wilson

**EMERGENCY EQUIPMENT**

Emergency equipment (first aid) will be with the head coach.

**ROLE OF FIRST RESPONDERS:**

- 1) Immediate care of the injured or ill student-athlete
- 2) Activation of emergency medical team
  - i) call 911 (provide name, address, telephone number, number of individuals injured, condition of injured, first aid treatment, specific directions, other information requested)
  - ii) Notify Todd Carter (AD) at 270-705-6380 and/or Amy Carrico (Principal) at 270-705-3518
- 3) Emergency equipment retrieval
- 4) Directions to EMS to scene
  - i) Designate individual to "flag down" and direct to scene.
  - ii) Scene control: Limit scene to first aid providers and move bystanders away from area.

**CODE RED - FIRE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. EVACUATE BUILDING**

1. When alarm sounds or announcement is made, leave building as quickly and orderly as possible. If already outside, students will move to assembly area away from building.
2. Coach takes team list and exits with students, staff, and fans (when applicable)
3. Exit through predetermined route (use all four doors to exit gym) and report to assigned assembly area away from building (on soccer field) and out of the way of emergency vehicles. Provide assistance to those needing help.
4. Coach will take accounting of students and staff to determine presence and injury.
5. Return to building when instructed that it is safe to do so.

**CODE GREEN**

-

**TORNADO/SEVERE WEATHER**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. ASSEMBLE**

1. Coaches, students, and fans (when applicable) should move to a predetermined safe area inside the main building.
2. Coach takes team list for accounting purposes.
3. Coaches, students, and fans (when applicable) should kneel on floor with their heads at their knees, hands covering heads.

**III. SAFE AREAS**

The following areas are safe areas in which to assemble:

- Classrooms 108, 109, 110
- Teachers' Lounge
- Girls' Bathroom in Main Lobby (not locker room)
- Principal's office

In the event of building damage, coaches, students, and fans (when applicable) shall be evacuated to safer areas of the building or transported to an alternate location.

**CODE ORANGE - EARTHQUAKE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. IF OUTSIDE**

1. Move quickly away from building and overhead electrical wires.
2. Lie flat, face down, and wait for shocks to subside.
3. Follow standard student accounting procedures.
4. Do not attempt to enter building until authorized to do so.
5. Do not light fires or touch fallen wires.
6. Await instructions from principal or member of Emergency Management Team

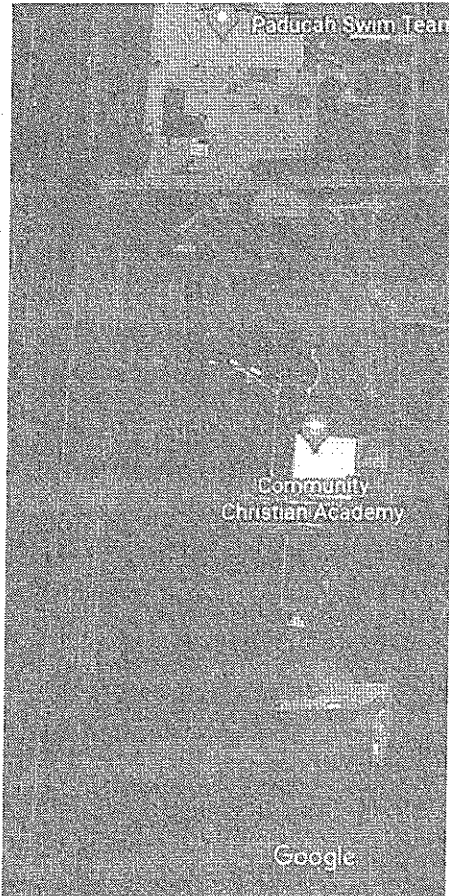
**IV. OUTSIDE ASSEMBLY AREAS:**

1. Earthquake safe areas will be away from the building and overhead power lines.
2. Keep everyone away from underground gas and sewer lines.
3. In the event of after-shocks, students are encouraged to remain calm and stay seated on the ground.
4. Administer emergency first aid as needed.
5. Do not reenter building until given "all clear" from Emergency Management Team.

**COMMUNITY CHRISTIAN ACADEMY EMERGENCY ACTION PLAN**  
**Cross Country Practice Route**

**ADDRESS:** 110 Lebanon Church Road, Paducah, KY 42003

**VENUE DIRECTIONS:** Located off of Lebanon Church Road. Take entrance to Community Christian Academy and the cross country route begins from our parking lot near the elementary entrance. There will be someone located near the entrance to guide you to athlete or situation.



**EMERGENCY PERSONNEL**

Head Coach of participating sport, Athletic Director Todd Carter, Principal Amy Carrico, Assistant Principal Anna Thomas, Senior Faculty Member Rhet McMullen, Administrative Assistant Penny Wilson

**EMERGENCY EQUIPMENT**

Emergency equipment (first aid) will be with the head coach or located in the front office.

**ROLE OF FIRST RESPONDERS:**

- 1) Immediate care of the injured or ill student-athlete
- 2) Activation of emergency medical team
  - i) call 911 (provide name, address, telephone number, number of individuals injured, condition of injured, first aid treatment, specific directions, other information requested)
  - ii) Notify Todd Carter (AD) at 270-705-6380 and/or Amy Carrico (Principal) at 270-705-3518
- 3) Emergency equipment retrieval
- 4) Directions to EMS to scene
  - i) Designate individual to "flag down" and direct to scene.
  - ii) Scene control: Limit scene to first aid providers and move bystanders away from area.

**CODE RED - FIRE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. EVACUATE BUILDING**

1. When alarm sounds or announcement is made, leave building as quickly and orderly as possible. If already outside, students will move to assembly area away from building.
2. Coach takes team list and exits with students, staff, and fans (when applicable)
3. Exit through predetermined route (use all four doors to exit gym) and report to assigned assembly area away from building (on soccer field) and out of the way of emergency vehicles. Provide assistance to those needing help.
4. Coach will take accounting of students and staff to determine presence and injury.
5. Return to building when instructed that it is safe to do so.

**CODE GREEN**

**- TORNADO/SEVERE WEATHER**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. ASSEMBLE**

1. Coaches, students, and fans (when applicable) should move to a predetermined safe area inside the main building.
2. Coach takes team list for accounting purposes.
3. Coaches, students, and fans (when applicable) should kneel on floor with their heads at their knees, hands covering heads.

**III. SAFE AREAS**

The following areas are safe areas in which to assemble:

Classrooms 108, 109, 110  
Teachers' Lounge  
Girls' Bathroom in Main Lobby (not locker room)  
Principal's office

In the event of building damage, coaches, students, and fans (when applicable) shall be evacuated to safer areas of the building or transported to an alternate location.

**CODE ORANGE - EARTHQUAKE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. IF OUTSIDE**

1. Move quickly away from building and overhead electrical wires.
2. Lie flat, face down, and wait for shocks to subside.
3. Follow standard student accounting procedures.
4. Do not attempt to enter building until authorized to do so.
5. Do not light fires or touch fallen wires.
6. Await instructions from principal or member of Emergency Management Team

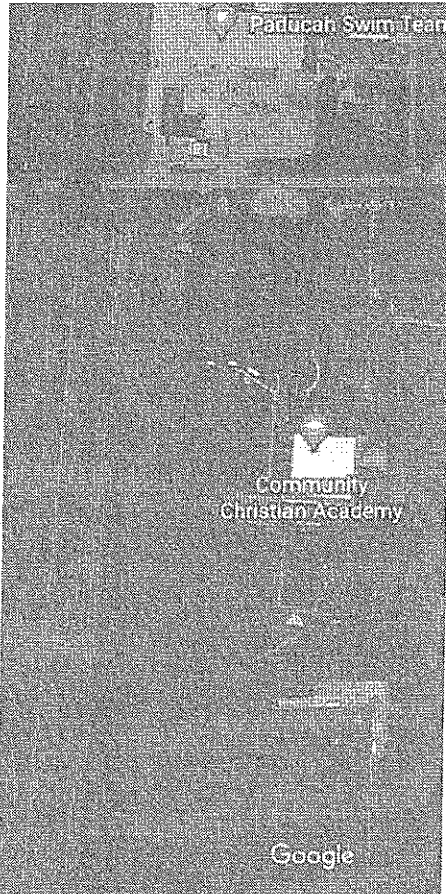
**IV. OUTSIDE ASSEMBLY AREAS:**

1. Earthquake safe areas will be away from the building and overhead power lines.
2. Keep everyone away from underground gas and sewer lines.
3. In the event of after-shocks, students are encouraged to remain calm and stay seated on the ground.
4. Administer emergency first aid as needed.
5. Do not reenter building until given "all clear" from Emergency Management Team.

**COMMUNITY CHRISTIAN ACADEMY EMERGENCY ACTION PLAN**  
**Soccer Field**

**ADDRESS:** 110 Lebanon Church Road, Paducah, KY 42003

**VENUE DIRECTIONS:** Located off of Lebanon Church Road. Take entrance to Community Christian Academy and soccer field is located near the elementary pick-up line exit. There will be someone located near the entrance to guide you to athlete or situation.



**EMERGENCY PERSONNEL**

Head Coach of participating sport, Athletic Director Todd Carter, Principal Amy Carrico, Assistant Principal Anna Thomas, Senior Faculty Member Rhet McMullen, Administrative Assistant Penny Wilson

**EMERGENCY EQUIPMENT**

Emergency equipment (first aid) will be with the head coach or one is located in the gymnasium concession stand area.

**ROLE OF FIRST RESPONDERS:**

- 1) Immediate care of the injured or ill student-athlete
- 2) Activation of emergency medical team
  - i) call 911 (provide name, address, telephone number, number of individuals injured, condition of injured, first aid treatment, specific directions, other information requested)
  - ii) Notify Todd Carter (AD) at 270-705-6380 and/or Amy Carrico (Principal) at 270-705-3518
- 3) Emergency equipment retrieval
- 4) Directions to EMS to scene
  - i) Designate individual to "flag down" and direct to scene.
  - ii) Scene control: Limit scene to first aid providers and move bystanders away from area.

**CODE RED - FIRE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. EVACUATE BUILDING**

1. When alarm sounds or announcement is made, leave building as quickly and orderly as possible. If already outside, students will move to assembly area away from building.
2. Coach takes team list and exits with students, staff, and fans (when applicable)
3. Exit through predetermined route (use all four doors to exit gym) and report to assigned assembly area away from building (on soccer field) and out of the way of emergency vehicles. Provide assistance to those needing help.
4. Coach will take accounting of students and staff to determine presence and injury.
5. Return to building when instructed that it is safe to do so.

**CODE GREEN**

-

**TORNADO/SEVERE WEATHER**



**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. ASSEMBLE**

1. Coaches, students, and fans (when applicable) should move to a predetermined safe area inside the main building.
2. Coach takes team list for accounting purposes.
3. Coaches, students, and fans (when applicable) should kneel on floor with their heads at their knees, hands covering heads.

**III. SAFE AREAS**

The following areas are safe areas in which to assemble:

- Classrooms 108, 109, 110
- Teachers' Lounge
- Girls' Bathroom in Main Lobby (not locker room)
- Principal's office

In the event of building damage, coaches, students, and fans (when applicable) shall be evacuated to safer areas of the building or transported to an alternate location.

**CODE ORANGE - EARTHQUAKE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. IF OUTSIDE**

1. Move quickly away from building and overhead electrical wires.
2. Lie flat, face down, and wait for shocks to subside.
3. Follow standard student accounting procedures.
4. Do not attempt to enter building until authorized to do so.
5. Do not light fires or touch fallen wires.
6. Await instructions from principal or member of Emergency Management Team

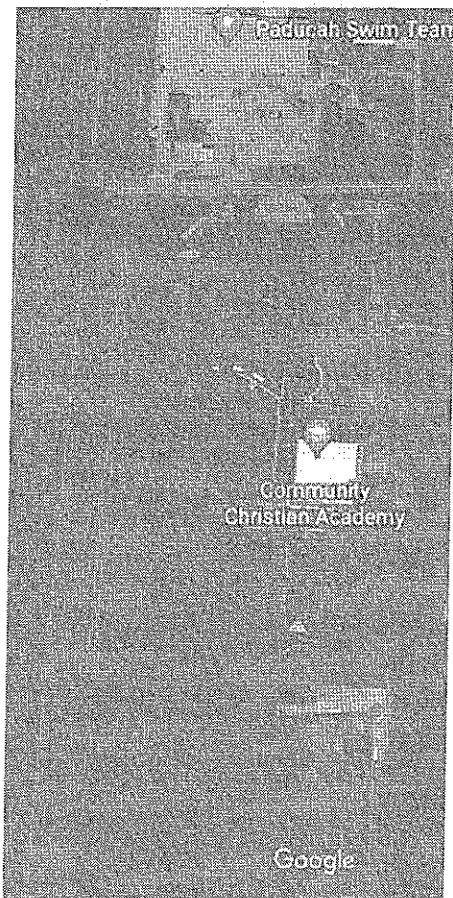
**IV. OUTSIDE ASSEMBLY AREAS:**

1. Earthquake safe areas will be away from the building and overhead power lines.
2. Keep everyone away from underground gas and sewer lines.
3. In the event of after-shocks, students are encouraged to remain calm and stay seated on the ground.
4. Administer emergency first aid as needed.
5. Do not reenter building until given "all clear" from Emergency Management Team.

**COMMUNITY CHRISTIAN ACADEMY EMERGENCY ACTION PLAN**  
**Swimming-Paducah Athletic Club**

**ADDRESS:** 115 Lebanon Church Road, Paducah, KY 42003

**VENUE DIRECTIONS:** Located off of Lebanon Church Road. Take entrance to Paducah Athletic Club. The pool is located in the rear portion of the building. There will be someone at the front door to guide you to the athlete or situation.



**EMERGENCY PERSONNEL**

Head Coach of participating sport, Athletic Director Todd Carter, Principal Amy Carrico, Assistant Principal Anna Thomas, Senior Faculty Member Rhet McMullen, Administrative Assistant Penny Wilson, PAC employee

**EMERGENCY EQUIPMENT**

Emergency equipment (first aid) will be with the head coach.

**ROLE OF FIRST RESPONDERS:**

- 1) Immediate care of the injured or ill student-athlete
- 2) Activation of emergency medical team
  - i) call 911 (provide name, address, telephone number, number of individuals injured, condition of injured, first aid treatment, specific directions, other information requested)
  - ii) Notify Todd Carter (AD) at 270-705-6380 and/or Amy Carrico (Principal) at 270-705-3518
- 3) Emergency equipment retrieval
- 4) Directions to EMS to scene
  - i) Designate individual to "flag down" and direct to scene.
  - ii) Scene control: Limit scene to first aid providers and move bystanders away from area.

**CODE RED - FIRE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. EVACUATE BUILDING**

1. When alarm sounds or announcement is made, leave building as quickly and orderly as possible.
2. Coach takes team list and exits with students, staff, and fans (when applicable)
3. Exit through predetermined route as reported by PAC. Provide assistance to those needing help.
4. Coach will take accounting of students and staff to determine presence and injury.
5. Return to building when instructed that it is safe to do so.

**CODE GREEN****TORNADO/SEVERE WEATHER****I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS****II. ASSEMBLE**

1. Coaches, students, and fans (when applicable) should move to a predetermined safe area inside the main building.
2. Coach takes team list for accounting purposes.
3. Coaches, students, and fans (when applicable) should kneel on floor with their heads at their knees, hands covering heads.

**III. SAFE AREAS**

The following areas are safe areas in which to assemble:

Boys Locker Room  
Girls Locker Room  
Boys Restroom  
Girls Restroom

In the event of building damage, coaches, students, and fans (when applicable) shall be evacuated to safer areas of the building or transported to an alternate location.

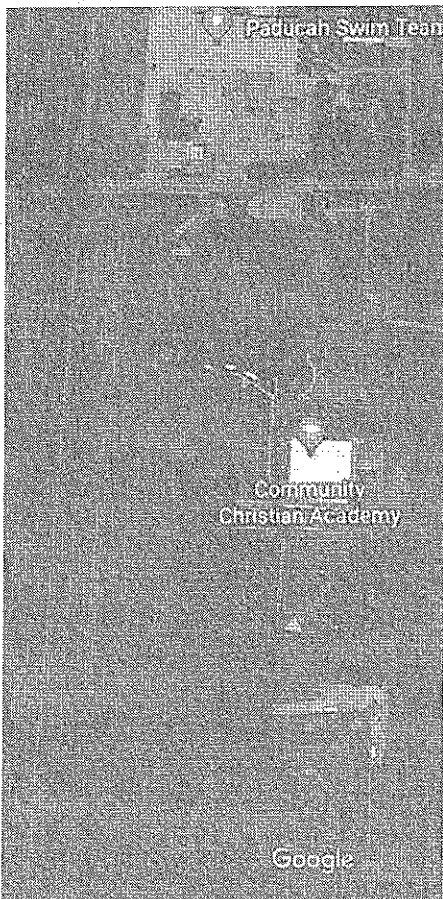
**CODE ORANGE****EARTHQUAKE****I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS****II. IF INSIDE BUILDING:**

1. Initiate DROP, COVER, and HOLD
  - a. DROP to the floor beside a wall with limited hanging items and face towards the wall.
  - b. COVER your eyes by leaning your face against your arms
  - c. HOLD on to the wall area and maintain present location/position
2. Leave doors open to minimize jamming if the building shifts.
3. Do not attempt to run through building or outside due to risk of falling objects.
4. After initial shock, when all clear is given, initiate evacuation and standard student accounting procedure. Coach takes team list for accounting purposes.

**COMMUNITY CHRISTIAN ACADEMY EMERGENCY ACTION PLAN**  
**Tennis Practice Facility-Paducah Athletic Club**

**ADDRESS:** 115 Lebanon Church Road, Paducah, KY 42003

**VENUE DIRECTIONS:** Located off of Lebanon Church Road. Take entrance to Paducah Athletic Club. The pool is located in the rear portion of the building. There will be someone at the front door to guide you to the athlete or situation.



**EMERGENCY PERSONNEL**

Head Coach of participating sport, Athletic Director Todd Carter, Principal Amy Carrico, Assistant Principal Anna Thomas, Senior Faculty Member Rhet McMullen, Administrative Assistant Penny Wilson, PAC employee

**EMERGENCY EQUIPMENT**

Emergency equipment (first aid) will be with the head coach.

**ROLE OF FIRST RESPONDERS:**

- 1) Immediate care of the injured or ill student-athlete
- 2) Activation of emergency medical team
  - i) call 911 (provide name, address, telephone number, number of individuals injured, condition of injured, first aid treatment, specific directions, other information requested)
  - ii) Notify Todd Carter (AD) at 270-705-6380 and/or Amy Carrico (Principal) at 270-705-3518
- 3) Emergency equipment retrieval
- 4) Directions to EMS to scene
  - i) Designate individual to "flag down" and direct to scene.
  - ii) Scene control: Limit scene to first aid providers and move bystanders away from area.

**CODE RED - FIRE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. EVACUATE BUILDING**

1. When alarm sounds or announcement is made, leave building as quickly and orderly as possible:
2. Coach takes team list and exits with students, staff, and fans (when applicable)
3. Exit through predetermined route as reported by PAC. Provide assistance to those needing help.
4. Coach will take accounting of students and staff to determine presence and injury.
5. Return to building when instructed that it is safe to do so.

**CODE GREEN**

**TORNADO/SEVERE WEATHER**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. ASSEMBLE**

1. Coaches, students, and fans (when applicable) should move to a predetermined safe area inside the main building.
2. Coach takes team list for accounting purposes.
3. Coaches, students, and fans (when applicable) should kneel on floor with their heads at their knees, hands covering heads.

**III. SAFE AREAS**

The following areas are safe areas in which to assemble:

- Boys Locker Room
- Girls Locker Room
- Boys Restroom
- Girls Restroom

In the event of building damage, coaches, students, and fans (when applicable) shall be evacuated to safer areas of the building or transported to an alternate location.

**CODE ORANGE**

**- EARTHQUAKE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. IF INSIDE BUILDING:**

1. Initiate DROP, COVER, and HOLD
  - a. DROP to the floor beside a wall with limited hanging items and face towards the wall.
  - b. COVER your eyes by leaning your face against your arms
  - c. HOLD on to the wall area and maintain present location/position
2. Leave doors open to minimize jamming if the building shifts.
3. Do not attempt to run through building or outside due to risk of falling objects.
4. After initial shock, when all clear is given, initiate evacuation and standard student accounting procedure. Coach takes team list for accounting purposes.

**COMMUNITY CHRISTIAN ACADEMY EMERGENCY ACTION PLAN**  
**Bowling-Cardinal Lanes**

**ADDRESS:** 816 Joe Clifton Drive, Paducah, KY 42001

**VENUE DIRECTIONS:** Located off of Joe Clifton Drive. Take entrance to Cardinal Lanes. There will be someone at the front door to guide you to the athlete or situation.



**EMERGENCY PERSONNEL**

Head Coach of participating sport, Athletic Director Todd Carter, Principal Amy Carrico, Assistant Principal Anna Thomas, Senior Faculty Member Rhet McMullen, Administrative Assistant Penny Wilson, Cardinal Lanes employee

**EMERGENCY EQUIPMENT**

Emergency equipment (first aid) will be with the head coach.

**ROLE OF FIRST RESPONDERS:**

- 1) Immediate care of the injured or ill student-athlete
- 2) Activation of emergency medical team
  - i) call 911 (provide name, address, telephone number, number of individuals injured, condition of injured, first aid treatment, specific directions, other information requested)
  - ii) Notify Todd Carter (AD) at 270-705-6380 and/or Amy Carrico (Principal) at 270-705-3518
- 3) Emergency equipment retrieval
- 4) Directions to EMS to scene
  - i) Designate individual to "flag down" and direct to scene.
  - ii) Scene control: Limit scene to first aid providers and move bystanders away from area.

**CODE RED - FIRE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. EVACUATE BUILDING**

1. When alarm sounds or announcement is made, leave building as quickly and orderly as possible.

2. Coach takes team list and exits with students, staff, and fans (when applicable)
3. Exit through predetermined route as reported by Cardinal Lanes. Provide assistance to those needing help.
4. Coach will take accounting of students and staff to determine presence and injury.
5. Return to building when instructed that it is safe to do so.

**CODE GREEN**

**TORNADO/SEVERE WEATHER**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. ASSEMBLE**

1. Coaches, students, and fans (when applicable) should move to a predetermined safe area inside the main building.
2. Coach takes team list for accounting purposes.
3. Coaches, students, and fans (when applicable) should kneel on floor with their heads at their knees, hands covering heads.

**III. SAFE AREAS**

The following areas are safe areas in which to assemble:

Boys Restroom  
Girls Restroom

In the event of building damage, coaches, students, and fans (when applicable) shall be evacuated to safer areas of the building or transported to an alternate location.

**CODE ORANGE**

**EARTHQUAKE**

**I. FOLLOW ALL EMERGENCY PROCEDURES OUTLINED IN GENERAL INSTRUCTIONS**

**II. IF INSIDE BUILDING:**

1. Initiate DROP, COVER, and HOLD
  - a. DROP to the floor beside a wall with limited hanging items and face towards the wall.
  - b. COVER your eyes by leaning your face against your arms
  - c. HOLD on to the wall area and maintain present location/position
2. Leave doors open to minimize jamming if the building shifts.
3. Do not attempt to run through building or outside due to risk of falling objects.
4. After initial shock, when all clear is given, initiate evacuation and standard student accounting procedure. Coach takes team list for accounting purposes.

*Equip t & buy - ok*

Sport	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Boys Basketball						R/P			R			R/P
Girls Basketball						R/P			R			R/P
Baseball	R/P			R**	R	R/P			R			R
Volleyball		R/P			R/P			R/P			R/P	
Cross Country*						R/P	NA	NA	NA	NA	NA	R/P
Swimming											I	I
Archery											I	
Cheerleading							NA	NA	NA	NA	P	
Golf											NA	NA
Bowling												I
Tennis				R/P			R		NA	NA	NA	NA

R=Uniform Review

P=Uniform Purchase

I=Individual Purchase

NA=No sport

\*\*=Baseball uniforms reviewed and no purchase needed at this time, but review would be yearly until purchase

\*=Cross Country uniforms purchased and then no team fielded so no uniform review completed in 2017-2018. Uniform review and purchase made on initiation of new team.



*Publicity of*

**Community Christian Academy  
Trophy Case and Banner Policies**

**Main Trophy Case**

*This trophy case will be reserved for the following athletic accomplishments:*

- District Runner-up trophies
- District Championship trophies
- All A Classic Runner-up trophies
- All A Classic Championship trophies
- any tournament runner-up or championship trophies or plaques
- any state tournament trophies or plaques
- previous year accomplishments in academics or athletics

*ok*  
**Banners**

-Banners hung in the gym are limited to recognizing District Runner-ups, District Champions, Regional Runner-ups, Regional Champions, All-A Classic Runner-ups, All-A Classic Champions, or any state tournament achievements.

*ok*  
**Letters**

At this time, no sports at Community Christian Academy have chosen to participate in the practice of lettering. Individual sports wanting to participate in the tradition of lettering will determine their individual lettering qualifications, subject to approval of the Athletic Director and High School Principal and are purchased through the individual accounts of each sport.

**Community Christian Academy  
Athletic Individual and Team Banner/Pictures**

**Senior Banners**

-Senior Banners will be hung in the main school gymnasium.

\*\*Senior Banners must be purchased at the expense of the general athletic fund. Banners in the gym will be purchased and created by the same photographer/business for all teams. All banners will be the same quality and size.

\*\*\*At this time no team pictures are being hung in the facilities. If this becomes a desire of teams, then team pictures can be hung at the individual facilities at which they compete during their seasons. Team pictures will be purchased at the expense of the general athletic fund.

**Community Christian Academy  
Awards and Recognition**

CCA recognizes that a significant part of interscholastic athletics is the recognition of achievement by student-athletes. All teams shall hold an end-of-the season recognition

ceremony where student achievement is recognized. The individual sport shall establish the criteria that will be used to recognize achievement. Awards for excellence in interscholastic athletics competition shall be limited to letters, certificates, medals, trophies, and plaques. Provision of awards will be purchased at the expense of the individual program. All teams are limited to \$150 for post season awards and banquet ~~competition~~. The principal or athletic director reserves the right to suspend the team's right to purchase awards if a large inequity between male sports and female sports begins to become evident.

Travel (3) - ok

Community Christian Academy  
Travel and Per Diem

General Travel

-all travel requires approval through the Athletic Director and high school principal.

Transportation

-General education bus routes are given first priority at Community Christian Academy. If timing of return route allows, CCA will provide transportation of more than eight athletes. The bus that will be used will be based on availability and number of participants. All participants are expected to ride the team bus from the place of boarding to the game and back to the place of boarding. Coaches are responsible for their respective teams on the bus. There should always be a female (coach or parent) on the bus if female athletes are present either to the event or back to the school from the event.

EXCEPTION: A parent of a participant may request from the head coach or sponsor permission for the student to ride to the contest or home from the contest with him/her. This can be done by personal contact and at the contest. Parents may request that their son/daughter ride home with another player's parents. This must be done in writing with a note from both participating parents given to the head coach asking for this permission. Under no circumstances is the student to ride with another student, a date, or friends. It is understood that the head coach has the right to grant or deny permission to ride under this exception. Forms have been adopted for parent signatures to allow students this exception.

If a bus is not available for an athletic event, parent of participant will provide transportation to the event. Parents can request that their son/daughter ride to and home with another player's parent with written permission.

Lodging

-CCA students will pay for lodging for over night stay during regular season games. If a parent is accompanying the participant then the parent will pay for a private room. If no parents or guardians are accompanying participants, then \$25.00 a day is the allotment per player lodging for four athletes per room. If four athletes are not sharing a room then a \$100 room fee will be divided evenly among the participants in the room.

Food

-The general athletic fund can pay for up to two meals per day per overnight trip. Funding for meals will not exceed \$7.00 for breakfast, \$9.00 for lunch, \$15.00 for dinner per participant.

Post Season Travel

-post season travel is defined as any team that has won an All-A tournament championship, district runner-up, or district championship with travel required of more than 25 miles.

-all transportation of more than eight athletes will use a CCA school bus.

ok  
travel

Parent  
on  
Bus

Post Season Lodging

-\$100 a day is the allotment per room with the lodging of four athletes per room which will be paid for by the general athletic budget. If the sport does not include four athletes in competition then a maximum of \$100 will be spent on the room.

Post Season Food

-The general athletic fund will pay for up to two meals per day per overnight trip. Funding for meals will not exceed \$7.00 for breakfast, \$9.00 for lunch, \$15.00 for dinner per participant.

Gender Equality Meeting 9/6/17

Members Present

- Todd Carter ✓ ~~Todd Carter~~ 9-6-17
- Emma Clinard ✓ Emma Clinard 9-6-17
- Johnathan Rogers ✓ ~~Johnathan Rogers~~ 9-6-17
- Jusee Clinard ✓ ~~Jusee Clinard~~ 9-6-17
- Rhett McMullen ✓ Rhett McMullen 9-6-17
- Amy Carico ✓ Amy Carico 9-6-17
- Penny Wilson ✓ Penny Wilson 9-6-17
- Danell Dunett ✓ Danell Dunett 9-6-17

Prayer - lead by J. Rogers

Reason for meeting & Committee explained

Head boy coach D. Dunett said all so well with boys basketball - new uniforms to arrive 1st Oct - ~~boys~~ girls

Johnathan Rogers - Basketball/Baseball player (SK) feels all is well w/ boys programs. Extremely pleased w/ the boys programs

Penny Wilson - Sec / Sports committee treasurer spending appears equal

Emma Clinard<sup>(SK)</sup> - feels all is good w/ volleyball/Basketball program is doing well

Coach Mae - Volleyball Coach / Asst Basketball feels the girls programs are always treated fairly

Jusee Clinard - Questioned about girls & boys ball who plays 1st? Is the prime time rule in effect (40%)? Todd Carter will make a call to verify the rule

Carrico - ? ob we have = # boys/Girls sports

- New Uniforms + Jeans Discussed
- Banners for all sports
- New equipment for both teams sexes discussed

All in agreement that all is great @ CCA!

Mr Muller motion to adjourn  
Sec. Clinard



Meeting Jan 5, 2018

- Todd Carter called to order
- Coach Mac prayed

Item 1

Field visit report Summary

Uniform Review - documented

Travel + lodging - written  
+ avail

Bus transportation - avail when  
School is NOT  
USING

Equity of spending. ✓

Mrs Carrico sent revised Report  
to KHSAA + it has been  
accepted + good -

Minutes sent by April  
next meeting April (mid)

All coaches ~~to~~ must have a  
"banquet" or ceremony with  
a total of \$150 for awards

Concession situation discussed

Buy new uniforms Purple + white  
shorts to be sent (replaced)  
by next season (Nike could  
not get our sizes)

1:00

Motion to Adjourn Carrico  
+ 2nd Clark

Theresa Cloward	1-5-18	✓
Amy Cause	1-5-18	
Phil M. Miller	1-5-18	
Tom Carter	1-5-18	
David H	1-5-18	
<del>John P</del>	1-5-18	
Henry Wilson	1-5-18	
Emma Cloward	1-5-18	✓



Meeting Apr 24 2018

Jodd Carter called meeting to order  
Daniel Purrett opened w/ prayer

Item #1

Final meeting of 17-18 year ☺  
We will be in compliance to Title 9 after  
Notes are forwarded today

#2 Re ordered boys uniform shorts due to  
improper fit.  
Ordered 2+ larger uniforms for transfer  
students + upcoming MS players

#3 Last meeting for Student Reps Emma C. +  
Jonathan R. as they graduate -

- w/ that New Reps for next year -  
- NOMINATIONS - Chose Sophmores w/ multiple sports  
- ~~Bene~~ & Alaya + Sawyer - Coach Mae  
Jonathan - 2nd  
all in favor ☺

#4 Advancing Sports ?

- Tennis
- MS Golf
- Bowling
- Cross Country
- looking @ MS Softball
- looking @ boys/girls soccer

SPORTS BANQUETS  
- Basketball, volleyball banquets

Kenny Wilson

4/24/18

Todd Carter

4/24/18

Daniel Durvett

4/24/18

Jason Cloward

4/24/18

Emma Cloward

4/24/18

Joe Pan

4/24/18

Phil McMullen

4/24/18