

ok guys
2-22-13

Support Services

Booster Clubs Spending

1. All spending by booster club organizations must be approved by the AD/Principal.
2. **Booster club representatives must submit in writing requests to purchase items to the Athletic Director and or the principal at least two weeks in advance of the purchases that are to be made. A copy of the requests and receipts are to be maintained by the booster clubs and the Athletic Director. Requests that are denied will also be kept on file.**
3. All booster clubs must provide the names of their president, secretary and treasurer to the principal.
4. Each quarter the treasurer must provide the books to the school bookkeeper. The bookkeeper will ensure they are within compliance. (Red Book)
5. Failure to follow the established rules will require the dissolution of the booster club and all funds will be turned in the school bookkeeper.

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Locker Rooms, Practice and Competitive Facilities

1. Included in this response is the Middlesboro Independent Schools Facilities Plan.
2. This plan addresses both areas of concern.
 - a) To provide private and secure restroom facilities for the girls' basketball team and any girls that might use the dressing room currently designated for girls basketball.
 - b) Installing electrical outlets within the locker room.
3. The facilities plan indicates that the areas in question are scheduled to be completely renovated. (See attached). This would include providing new locker room areas complete with private and secure restroom facilities and the required number of outlets.
4. The school board is reviewing the plans and once approved will acquire the required funds and permits and start construction.
5. \$9,446,920 is programmed for the renovation.
6. Alternatives such as building walls and running electrical fixtures have been explored. These ideas place a bandage on a 46 year old building and are not cost effective. After renovation the girls and boys will have a top notch facility, which they can be proud of.
7. **A tentative completion date for the renovation is May 2015.**

KBE APPROVAL DATE: JUNE 2011 (tentative)

MIDDLESBORO DISTRICT FACILITIES PLAN

PLAN OF SCHOOL ORGANIZATION

- 1. Current Plan K-3, PS-4-5, 6-8, 9-12
- 2. Long Range Plan PS, K-5, 6-8, 9-12

SCHOOL CENTERS	Status	Organization	Student Enrollment Capacity
1. Secondary			
a. Middlesboro High School	Permanent	9-12 Center	526/619
2. Middle			
a. Middlesboro Middle School	Permanent	6-8 Center	361/500
3. Elementary			
a. Middlesboro Primary School	currently a Permanent to become a Permanent	K-3 Center K-5 Center	452/575 668/575
b. Middlesboro Intermediate School	currently a Permanent to become a Permanent	P- 4/5 Center PS and Central Office	216/300

CAPITAL CONSTRUCTION PRIORITIES (Schedule after the 2012 Bicennium)

2c. Major renovation/additions of educational facilities; including expansions, kitchens, cafeterias, libraries, administrative areas, auditoriums, and gymnasiums.

1. Middlesboro Primary School	49,433 sf.		
Major Renovation to Include; Internal Space Modifications, Interior Finishes, New Plumbing, New HVAC, New Electrical, Sprinkler System, Paving, Exterior Upgrades, ADA Accessibility, New Doors, Frames, Hardware, New Windows renovate existing Cafeteria into Computer rooms.			
Construct:	5 Standard Classrooms	800 sf.	4,000 sf. 74%
	1 Kitchen	3,000 sf.	3,000 sf. 74%
	1 Cafeteria	4,600 sf.	4,600 sf. 74%
			\$3,729,446
			\$1,082,162
			\$811,622
			\$1,244,486
2. Middlesboro High School	100,115 sf.		
Major Renovation to Include New Roof, Internal Space Modifications, New Ceilings and Interior Finishes, New Doors, Frames, and Hardware Renovate Physical Education Spaces, New Plumbing, New H.V.A.C., New Electrical, Exterior Upgrades, ADA Accessibility and Paving and Construct Covered Walkway From Middle School to Central Auditorium			
			\$9,446,920
3. Central Auditorium	28,514 sf.		
Major renovation to include; roof replacement.			
			\$299,397.00

CAPITAL CONSTRUCTION PRIORITIES (Regardless of Schedule)

4. Management support areas; Construct, acquisition, or renovation of central offices, bus garages, or central stores

	Eff. %	Cost Est.
1. Central Office		
Minor Renovation to convert the Middlesboro Intermediate School into a Central Office/Preschool Center to Include; HVAC renovation.		
		\$240,000

DISTRICT NEED

\$16,614,033

5. Discretionary Construction Projects; Functional Centers; Improvements by new construction or renovation. Estimated Costs of these projects will not be included in the FACILITY NEEDS ASSESSMENT TOTAL.

1. Middlesboro High School	100,115 sf.
Upgrade Sports Complex at High School	

Middlesboro High School Uniform Review and Rotation Plan

1. Middlesboro High school athletics will review the uniforms of all sports at the conclusion of the sport specific season. The normal rotation period is every four years.
2. If emergencies occur such as flood or some natural disaster that cannot be avoided adjustments to the rotation schedule will be made. All involved individuals will place a very high importance of purchasing quality uniforms.
3. All purchases must be approved by the administration, no matter who pays for the purchase.
4. All purchases must be compliant with the Kentucky High School Athletic Association (KHSAA) rules and regulations.

Sport	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
G Basketball	X				X	
B Basketball		X				X
G Softball			X			X
B Baseball	X				X	
G Cross Country		X				X
B Cross Country		X				X
G Golf						
B Golf						
G Soccer	X				X	
B Soccer			X			
G Track	X				X	
B Track			X			
G Tennis	X			X		
B Tennis	X			X		
G Volleyball				X		
B Football		X				X

OK

GERC / coaches

John Smith	Baseball
Judee Pann	softball
Judy Collins	gender equity review Committee Girls Tennis
Russell Thompson	Basketball
Rob Spruce	Vball
Jane Cambren	gender equity review committee
Travis B	Boys Tennis
Aaron Sowders	Boys / Girls Track
Jonathan Goodin	Boys/Girls Cross Country
Jim R All	Assisted Principal
Randy Trauger	Football
Shi H. Ahear	Head Girls Basketball Coach Girls soccer
Michael Allen	Student

William E. Jones - Assoc Athletic Director
THE ABOVE COACHES AND GERC MEMBERS Acknowledge
of the school's uniform review, rotation, and/or replacement plans.
6 FEB 2013

Soccer ok

Facility Usage Schedules

1. All sports that have multiple level teams will ensure that ample time is available for each level sport. For example (Freshman, Junior Varsity, and Varsity).
2. Sports that have to share a space with another team, such as the girls and boys basketball teams (gym) and the girls and boys soccer teams (field) will alternate early and late one week at a time. Beginning with the first official week of practice the girls will have the early practice time and the boys the later time. This procedure will be followed by each team until the completion of the season.

Any changes must be approved by the administration.

3. **Weight Room Schedule- Fitness Room Schedule** the team that is in season shall have priority of use. The general schedule will be as follows:

From 3:30-6:30 Each Day

Monday and Wednesday Male teams-baseball, tennis, cross country, golf, track, soccer, football 3:30-6:30

Tuesday and Thursday Female teams volleyball, tennis, softball, cross country, golf, track, soccer 3:30-6:30

Fridays will be used for makeup workouts

Fitness room- general workout time will be 3:30 until 6:30 must be coach supervised.

Monday and Wednesday Female teams-softball, tennis, cross country, golf, track, soccer, volleyball 3:30-6:30

Tuesday and Thursday Male teams football, tennis, baseball, cross country, golf, track, soccer 3:30-6:30

4. Scheduling problems or issues will be solved by the administration.

Bill Jones- Athletic Director- Middlesboro Schools

gym - of

2013 Calendar

2014 Calendar

SUN

BASEBALL

January 2013						
S	M	T	W	T	F	S
		1	2	3	4	6
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July 2013						
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August 2013						
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December 2014						
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Travel & Per Diem - of

Written Policies/Guidelines Regarding Travel and Per Diem

1. The school district and the athletic program will assist in all travel arrangements.
2. Coaches are required to accompany their players on the bus.
3. The school district will provide a licensed driver to drive the school bus. Student athletes must maintain proper behavior while on a bus trip. The same rules apply as if they are at school.
4. If a circumstance arises where a coach had to drive their personal vehicle they will be reimbursed at the current mileage rate.
5. All other circumstances will be handled in accordance with the district policy.
6. Players and coaches are covered under the schools insurance while on official trips.
7. Bus requests must be signed and approved by the administration.
8. When necessary to stay overnight coaches are to request permission to stay overnight and request approval from the Athletic Director/Administration.
9. The AD upon approval will reserve the required amount of rooms (not to exceed \$65.00 per room per night). School Purchase Order
10. Meals will be provided during overnight stays only. Meals will not exceed \$8.00 per meal or a total of \$24.00 a day per student.
11. Every effort must be made to monitor the spending and all costs must be recorded and receipts turned into the Athletic Director.
12. In the event of emergency funding is necessary the coach will contact the Ad/Administration and get approval.