



**KHSAA TITLE IX RE-VISIT
FINAL AUDIT REPORT**

(For schools re-visited during the 2013-2014 school year)

School: Burgin High School
 Prepared By: Sharon Tippett
 Date of Re-Visit: October 1, 2013
 Telephone Number of Reviewer: **(859) 299-5472**
 Reviewed By: **Darren Bilberry, Asst. Commissioner**

1. Completed Required Forms

Verification of Forms (Form GE-19) Yes x No

Participation Opportunities Summary Chart (Form T-1, T-2, T-3 & T-4) Yes x No

Benefits Summary Charts (Forms T-35 & T-36) Yes No

Checklist Overall Athletics Program (Form T-41) Yes No

Corrective Action Plan Summary Charts (Form T-60) Yes No

2. Opportunities Component of Title IX Compliance

Area of Compliance:
(Check One or More)

	A	Substantial Proportionality
	B	History and Continuing Practice Of Programs Expansion
X	C	Full and Effective Accommodation of Interest and Abilities

A). Was the Substantial Proportionality Test (T-1) an area in which the school met Title IX Opportunities compliance?
Yes No

Comments: According to the data submitted by the school, it appears that the school has not met the standard for Substantial Proportionality Test (T-1) during the 2012-2013 school years. The percentage of participation in relation to the percentage of enrollment does not meet the 3% or less variance.

B). Was the History and Continuing Practice of Program Expansion Test (T-2) an area in which the school met Title IX Opportunities compliance?
Yes No

Comments: According to the data submitted by the school, it appears that the school has not met the standard of History and Continuing Practice Test (T-2) for the 2012-2013 school year. Information provided by the school indicated that one (1) sport, volleyball, had been added during the past 5 years.

C). Was the Full and Effective Accommodations of Interest and Abilities Test (T-3) an area in which the school met Title IX Opportunities compliance?
Yes No

Comments: According to the data submitted by the school, it appears that the school has met the standard of Full and Effective Accommodations and Interests and Abilities Test (T-3) for the 2012-2013 school year. Additional data provided by the school demonstrates that the school has met this standard for the previous two years as well.

3. Is the school's most recent Student Interest Survey accurate in relation to the assessment of Interests & Abilities?
Yes No

Comments: According to the data submitted by the school, the Student Interest Survey was given during the 2011-2012 school year to 8-11th graders with a return rate of 89%.

4. Checklist of the Title IX Components of the Interscholastic Program

Benefit to Students	Satisfactory	Deficient	Comments
Accommodation of Interests and Abilities	X		<p>According to the data submitted by the school, it appears the school has met the standard for Test 3.</p> <p>The permanent Title IX file was well organized and contained the previous TitleIX audit reports from the KHSAA as well as the school's annual reports for the past 5 years. Along with all the data required in the file was included a coach's handbook and a booster club's handbook with all guidelines pertaining to each of these groups. The athletic director is to be commended for having such a well organized presentation of the Title IX file and all relevant information.</p>
Equipment and Supplies	X		<p>Previous school visits indicated a slight inequity in the baseball/softball uniforms, but the uniforms viewed during this visit indicated equivalence with quality and quantity for all athletic uniforms. A uniform rotation plan and cycle was observed in the Title IX file as well as the coaches' handbook.</p> <p>The spending averages for the past two years indicated equivalency with only an average for the past two years of an \$11.49 difference, with a slight favor for the female athlete.</p>

Scheduling of Games and Practice Time	X		<p>Previous school visits indicated equivalency in scheduling of games and practice times.</p> <p>A schedule for practice and games is on file and like sports are equivalent in this area as well as the number of event opportunities..</p> <p>There was not a written assignment schedule for the weight room and it was recommended that a schedule be posted at that facility.</p>
Travel and Per Diem Allowances	X		<p>The previous audit indicated that there was no written policy for travel and per diem and a lack of accounting for travel expenses on the T-35-T-36 forms.</p> <p>Travel guidelines were included in the Title IX file. The Board of Education provides transportation to all athletic contest for all athletic teams. The guidelines were complete and detailed.</p>

Coaching	X		<p>A copy of the salary schedule was available and after being reviewed, the base salary in like sports was equitable. It was pointed out that the coaches received a 15% salary increase across the board.</p> <p>Only 33% of the coaches are on campus, but access does not appear to be a problem because of the prevalence of cell phones and other technology among players and coaches.</p> <p>The ratio between player and coach for the male and female athletes is very equitable.</p>
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Locker Rooms, Practice and Competitive Facilities	X		<p>All the teams were assigned locker room space and storage space for equipment. However, the storage was somewhat limited. In touring the facility, it was pointed out that there is storage space currently being used by the custodial staff for storage of items that could possibly be reorganized and turn the space over exclusively to athletics to help with the needed space of storage of large item athletic equipment. It is recommended as something that needs to be investigated because it does appear that large equipment (ie.volleyball standards) are left out in the hallway and could possibly be a safety issue as well as wear and tear on the equipment.</p> <p>The items included on the improvement plan for the baseball and softball fields have been completed and those facilities appear to be equitable. The facilities for track, cross country, and soccer are very minimal and are for practice purposes only.</p>
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<p>Medical and Training Facilities and Services</p>	<p>X</p>		<p>The last school visit indicated the local hospital provides athletic training services for the athletic teams and also, a weight room facility is on the stage.</p> <p>The local hospital provides a trainer as needed and for special athletic events.</p> <p>The weight room, located on the stage, is available for all athletic teams. As previously mentioned, it is recommended that a schedule be posted outside the weight room.</p> <p>The Emergency Procedures for all venues were included in the Title IX File. These procedures were detailed for each venue and signed by all those responsible for various duties in case of an emergency. This emergency file is excellent and a good model for other schools to use.</p>
<p>Publicity</p>	<p>X</p>		<p>The previous audit indicated there was no policy for banners or other types of recognition. Currently on file are guidelines for how to earn awards, banner displays, and picture displays. Banquets/award ceremonies are held for each sport team. Spending in the area of awards appears to be equitable.</p> <p>Cheerleaders and band are in attendance at an equal number of games for girls' and boys' basketball. Pep rallies include all sports. The local newspaper provides coverage to the athletic events equitability.</p>

Support Services	X		<p>As reported in the 2008-2009 Audit, all sports have access to office space and phones. However, the availability for access to these offices need to be put in writing and filed in the Title IX file as well as the coaches handbook.</p> <p>There is one Booster Club that supports the total athletic department equally. There is a Booster Club Handbook that provides specific guidelines for the Boosters Club and it is evident that the school has oversight of the funds raised and spent by the Boosters Club. This handbook is a great resource.</p> <p>An evaluation of athletic spending over the past two years indicates that male athletes had a slight advantage. It appears that there were needed facility expenditures on the boys soccer and baseball fields which brought about this disparity.</p> <p>It is recommended that school administrators monitor all athlete expenditures for provisions of equitable benefit.</p>
Athletic Scholarships	NA		
Tutoring	NA		
Housing and Dining Facilities and Services	NA		

Recruitment of Student Athletes	NA		
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5. Brief Summary/Analysis of the School Improvement Plan (Form T-60)

- Improvement to the baseball field perimeter fence.
- Continued improvements to be made to the softball field
- Softball and baseball field improvements (turf, drainage in baseball left field, dugouts, backstop
- Bowling-follow and observe the sport throughout the area and state.

6. Observed Deficiencies in Overall Girls and Boys Athletics Programs

There were no observed deficiencies, but there are two recommendations to be taken by the Athletic Director. Concerning the use of the weight room, it is recommended that a schedule be posted outside the weight room, even though this room is open to anyone. Having a posted schedule will ensure the room is available exclusively for a definite time period for a specific team if the coach wants to use this facility.

A copy of this schedule should be sent to the KHSAA by December 6, 2013

A second recommendation is in the area of office space for coaches. When a coach needs to have a meeting with a player or parent, a designated office should be assigned for this purpose. A written policy with these assignments needs to be included in the Title IX file and well as the Coaches' Handbook

Both of these recommendations should be included in the 2013-2014 Title IX Annual Report in April, 2014.

7. KHSAA Recommended Action in relation to new deficiencies

None

8. KHSAA Recommended Action in relation to reoccurring deficiencies

None

9. PERSONNEL IN ATTENDANCE AT AUDIT MEETING

High School Title IX Coordinator: Matt Grimes

District Level Title IX Coordinator: Matt Grimes

Name	Title	Telephone
Jake Osbourn	Student Athlete	859-748-5282
Taylor Shepherd	Student Athlete	859-748-5282
Ray Daniels	Varsity Girls' Basketball Coach	859-748-4004
Maggie McKnight	Volleyball Coach	859-748-5282 ext. 106
Matt Grimes	Assistant Principal/ Athletic Director	859-748-5282 ext. 152
Martha Collier	Principal	859-5282 ext. 104
Olivia May	Student Athlete	859-939-7880
Shawn Moore	Head Baseball Coach	859-583-1001
Nick Beckerson	Student Athlete	859-325-1719
Brian Kirk	Varsity Boys' Basketball Coach	859-748-5282
Barbara Kok	KHSAA	859-299-5472
Sharon Tippet	KHSAA	859-299-5472

10. Comments

Burgin High School is a small independent school that continues to be diligent in providing opportunities for their students in the area of athletics. Responding to the Student Interest Survey to determine the interest of students is very important in continuing to provide these opportunities when feasible. Following up with interest meetings of students and parents is the way to pursue these opportunities, in addition to determining if it is feasible to add the activity to your athletic program.

Burgin High School is to be commended for the organization of the Title IX file and for the quality of its athletic program. The administration and athletic department obviously works very hard to make sure that the opportunities and benefits for all athletes are equitable. It was evident in talking to the students that they enjoy their experiences in their sport activities and have great pride in their school.

No one attended the public hearing at 3:00 P.M.