

**KHSAA TITLE IX RE-VISIT
FINAL AUDIT REPORT**

(For schools re-visited during the 2009-2010 school year)

School: Daviess County High School
 Prepared By: Gary W. Lawson
 Date of Re-Visit: December 9, 2009
 Telephone Number of Reviewer: **(859) 299-5472**
 Reviewed By: **Darren Bilberry, Asst. Commissioner**

1. Completed Required Forms

Verification of Forms (Form GE-50) Yes No

Participation Opportunities Summary Chart (Form T-70) Yes No

Benefits Summary Charts (Forms T-71 & T-72) Yes No

Benefits Publicity (Form T-73) Yes No

Corrective Action Plan Summary Charts (Form T-74) Yes No

2. Opportunities Component of Title IX Compliance

Area of Compliance:
(Check One or More)

	A	Substantial Proportionality
	B	History and Continuing Practice Of Programs Expansion
X	C	Full and Effective Accommodation of Interest and Abilities

A). Was the Substantial Proportionality Test (T-1) an area in which the school met Title IX Opportunities compliance?

Yes No

Comments: According to data and calculations submitted by the school, it has not met the standard established in Test 1 for the provision of athletic opportunities during any of the past three school years.

B). Was the History and Continuing Practice of Program Expansion Test (T-2) an area in which the school met Title IX Opportunities compliance?

Yes No

Comments: According to the data and calculations submitted by the school, it has not met the standard established in Test 2 for provision of athletic opportunities during any of the past three school years.

C). Was the Full and Effective Accommodations of Interest and Abilities Test (T-3) an area in which the school met Title IX Opportunities compliance?

Yes No

Comments: Although indications on Test 3 show that interest exists in two non-sanctioned sports which are not offered in their competitive area, it does appear that the standard established in Test 3 for provision of athletic opportunities is currently being met.

3. Is the school's most recent Student Interest Survey accurate in relation to the assessment of Interests & Abilities?

Yes No

Comments: According to the school's 2007-08 annual report, it received a 91% return rate on its most recent student athletic interest survey.

4. Checklist of the Title IX Components of the Interscholastic Program

Benefit to Students	Satisfactory	Deficient	Comments
Accommodation of Interests and Abilities	X		<p>The count of student athletic participants as submitted by the school appears to be incorrect for one or more of the past three school years. This situation makes a total evaluation in this area very difficult. (See KHSAA Recommended Action.) It does appear from the data provided that the standards established in Tests 1 and 2 are not currently being met. The school's T-3 forms also indicate Test 3 has not been met during the past three school years. The two sports in which an interest is indicated (slow pitch softball and bowling) are non-sanctioned at this time and there are few, if any, teams in the school's competitive area which offer these sports. The school offers all sanctioned sports for girls at the varsity level and 21 total team opportunities for girls while there are 22 team opportunities for boys. Based on these facts, it would appear that the standard established in Test 3 is currently being met. KHSAA officials reviewed the school's Title IX file. It was found to contain the original Title IX report from May 14, 2001, all the annual reports to KHSAA for the past five years, a board approved salary schedule for coaches, sample game schedules for all sports, school district planning documents relating to gender equity, written facility usage schedules for all shared facilities, written team practice schedules, very limited guidelines relating to rewards and recognition, written designation of locker space and storage space assigned each team, and written minutes for all Gender Equity Review Committee meetings for the past three years. School officials were encouraged to continue to build a comprehensive and functional Title IX file. (See Equipment and Supplies and Travel and Per Diem in the body of this report.)</p>

Equipment and Supplies	X		The May 14, 2001 audit report rendered this area satisfactory but suggested that a uniform review and/or replacement plan be developed and implemented. The recent school visit revealed that this plan had not been developed. (See KHSAA Recommended Action.) According to the school's 2008-09 annual report and its re-visit report, it was spending approximately \$288 per female athlete and \$349 per male athlete for the provision of equipment and supplies. All the uniforms reviewed during the visit appeared to be of high quality. There was an advantage to boys basketball in a "like" sport comparison.
Scheduling of Games and Practice Time	X		According to the school's re-submitted re-visit form, the number of competitive events scheduled for "like" sports appears to be comparable. The school's shared athletic facilities seem to be assigned equitably. Prime time playing opportunities for girl's sports were discussed. The school's 2008-09 girls basketball results posted on the KHSAA web site indicate that 50% (6/12) of the girl's home games were played on prime dates. A review of game times shows that the standard requested for prime time is also being met. The school's 2009-10 girls basketball schedule posted on the KHSAA web site indicates that 50% (6/12) of their games will be played on prime dates.
Travel and Per Diem Allowances		X	This area was impossible to evaluate due to the school's failure to submit accurate data relating to travel and per diem on the T-35 and T-36 forms and the lack of development of written guidelines for the provision of travel and per diem.
Coaching	X		According to the May 14, 2001 audit report, male athletes had an advantage in this area due to the provision of more coaches for baseball than softball. This situation seems to have been addressed. According to the school's re-visit form, the number of coaches provided for "like" teams is comparable and the total amount expended for coaches' salaries for "like" sports appears equitable. A review of

Coaching continued			the school district's extra service pay schedule for coaches shows parity. According to the school's re-visit report, 44% (4/9) of the girls head coaches are on-campus employees while 70% (7/10) of the boys coaches are employed on campus.
Locker Rooms, Practice and Competitive Facilities	X		According to the May 14, 2001 audit report, there was a comparative shortage of locker space for girls programs and the girl's softball dugouts were inferior to those provided at the baseball field. Although both of these issues have been addressed (upgraded dugouts and construction of one new girls dressing room), there is still a rather wide disparity in both categories. The amenities provided at the baseball field are superior to those at the softball field. (See KHSAA Recommended Action.) This inequity in amenities includes, but is not limited to, provision of a baseball dressing room adjacent to the field and the indoor hitting facility, a field tarp for baseball, and "boxed in" seating for baseball fans. The press box and backstop at the baseball field are also of superior quality to those at the softball field. In the area of locker rooms, the boys have at least five exclusive dressing rooms—the girls have one. (See KHSAA Recommended Action.) All other practice and competitive facilities appeared to be comparable and most are very well appointed. The storage areas provided for athletic equipment show parity.

Medical and Training Facilities and Services	X		The school provides access to an athletic trainer on an equitable basis three days per week through a contract with Orthopedics and Sports Medicine of Owensboro. The school has a large and well equipped training room and a weight training room accessible to all student athletes. The weight room has equipment that is suitable for use by female athletes. An equitable usage schedule is posted at the facility and is a part of the school's Title IX file.
Publicity	X		According to the school's re-visit form, it has one cheerleading squad that cheers at all home and away football games. This squad splits in parts for cheering at boys and girls basketball games. It was impossible to ascertain from the information given how the cheerleaders are assigned for boys and girls basketball. (See KHSAA Recommended Action.) The school's band and dance team perform at all home football and boys and girls basketball games. According to the re-visit report, spending for publicity for "like" sports appears comparable.
Support Services		X	This area was difficult to evaluate because there was no written documentation (or agreement) regarding the role of the school's booster club. Interviews with school administrators and coaches gave different explanations of the methods of oversight for booster contributions related to equitable provision of benefits. In addition, the school's data and calculations on the T-35 and T-36 forms appeared to be in error. (See KHSAA Recommended Action.)
Athletic Scholarships	NA		
Tutoring	NA		
Housing and Dining Facilities and Services	NA		
Recruitment of Student Athletes	NA		

5. Brief Summary/Analysis of the Corrective Action Plan (Form T-60)

The school's most recent Corrective Action plans call for the following:

- provision of two new female locker rooms;
- provision of practice area for wrestling;
- re-surfacing tennis courts;
- provision of indoor hitting cage for baseball and softball;
- provision of office space for coaches of female athletes;
- upgrading of the softball field.

6. Observed Deficiencies in Overall Girls and Boys Athletics Programs

The major deficiencies designated as a result of the recent visit are related to the school's failure to properly submit data and calculations relating to the provision of both opportunities and benefits. (See KHSAA Recommended Action.)

Other areas of concern that are not currently deemed deficient are in regard to the provision of amenities at the softball field, provision of equitable support by cheerleaders, proper counting of student athletes, and provision of a uniform review and/or replacement plan which supports equity.

7. KHSAA Recommended Action in relation to new deficiencies

(TRAVEL AND PER DIEM)

On or before April 1, 2010, the school is to submit to KHSAA corrected T-35 and T-36 forms for the 2008-09 school year (forms were due by 4/15/09) showing correct travel expenditures for all sports.

On or before April 1, 2010, the school is to submit to KHSAA written guidelines for the equitable provision of travel and per diem allotments. These guidelines should include, but not be limited to, mode of transportation and provision of per diem for meals as well as lodging.

(SUPPORT SERVICES)

On or before April 1, 2010, the school is to submit to KHSAA a written description of the role of the school's athletic booster club, how the club is allowed to provide support and benefits for student athletes, and the methods by which school administrators monitor booster spending for the provision of equivalence. This written description is to be signed by the principal and school Title IX coordinator.

On or before April 1, 2010, the school is to submit to KHSAA corrected T-35 and T-36 forms for the 2008-09 school year (forms that were due by April 15, 2009) with correct expenditures in all requested categories and correct totals and percentages at the bottom of the T-36 form.

Although not currently designated as deficient, the following areas must be addressed in order to maintain a non-deficient status:

(ACCOMMODATION OF INTERESTS AND ABILITIES) Prior to April, 2010, the school's Title IX coordinator is to review the T-1 forms for 2006-07, 2007-08, and 2008-09 to check the accuracy of data in regard to the number of student athletic participants reported. The school is to submit the corrected T-1 and T-2 forms on or before April 1, 2010.

(EQUIPMENT AND SUPPLIES) On or before April 1, 2010, the school is to submit to KHSAA a written uniform review and/or replacement plan which shows equity of provision in this area. This plan should also be a part of the school's April 15, 2010 Corrective Action Plan.

(LOCKER ROOMS, PRACTICE AND COMPETITIVE FACILITIES)

On or before April 1, 2010, the school is to submit to KHSAA a written plan for upgrading amenities at the softball field in order to be more equitable with those provided at the baseball field. This plan should include realistic timelines for completion of these improvements and this documentation should also be a part of the school's April 15, 2010 Corrective Action Plan.

On or before April 1, 2010, the school should submit to KHSAA a written plan to provide more equitable provision of locker room space for female athletes. This plan, which may include re-assignment of locker space currently provided, is to be signed by the principal and school Title IX coordinator.

(PUBLICITY)

On or before April 1, 2010, the school is to submit to KHSAA a written description of how the cheerleading squad is divided and assigned to cheer at boys and girls basketball games. This description should be concise and clear and signed by the school Title IX coordinator and cheerleading coach.

Considering the type of deficiencies designated and the number of areas of concern identified on this report, the school-based person(s) who are responsible for submittal of Title IX data and reports to KHSAA **should attend the next available KHSAA sponsored Title IX workshop.**

8. KHSAA Recommended Action in relation to reoccurring deficiencies

No deficiencies were designated by the May 14, 2001 audit report.

9. PERSONNEL IN ATTENDANCE AT AUDIT MEETING

High School Title IX Coordinator: Doug Sandifer, 4255 New Hartford Rd., Owensboro, KY 42303
(270) 852-7300

District Level Title IX Coordinator: Mark Owens, 1622 Southeastern Pkwy., Owensboro, KY 42303
(270) 852-7000

Name	Title	Telephone
Gary W. Lawson	KHSAA	(502) 875-3817
Brandon Dennis	Baseball Coach	(270) 852-7300
Doug Sandifer	Athletic Director	(270) 852-7300
Gary Bartlett	Assistant Athletic Director	(270) 852-7300
Mark Owens	District Title IX Coordinator	(270) 852-7000
Anthony Sparks	Principal	(270) 302-5748
Lillie Brunson	Girls Track and Field Coach	(270) 275-1152
Cynthia Rock	Athletic Secretary	(270) 852-7300
Scott Kramer	Parent	(270) 852-7300
Jenny Wilson	Assistant Principal	(270) 852-7300
John Ed Dunn	School Board Member	(270) 684-3035

10. Comments

No one from the community attended the Public Comments session. The meeting was adjourned at 5:20 pm CST.



Daviness County Public Schools

Preparing Students to Succeed for Life

1622 Southeastern Parkway
Owensboro, Kentucky 42303
www.dcps.org

Mark Owens
Director of Personnel
Phone (270) 852-7000
Email: mowens@dcps.org

Tom Shelton
Superintendent
Phone: (270) 852-7000

October 8, 2010

Mr. Gary Lawson, Title IX Auditor
Kentucky High School Athletic Association
2280 Executive Drive
Lexington, Kentucky 40505

Dear Gary,

The purpose of this letter is to address the status of upgrades to the Daviness County High School Softball Complex. As discussed during our Title IX Gender Equity Re-Visit, at that time, our ability to make physical changes to that complex was limited because the property is owned by the Owensboro Community and Technical College. However, and as discussed previously, we have been involved in ongoing discussions with that agency regarding acquisition of that property. Our intention has been to either acquire or lease that property, which is adjacent to the Daviness County High School campus, and to upgrade the facility to standards that are equitable to the DCHS Baseball complex.

Until just recently, OCTC was in the process of searching for and naming a new President, which stalled our discussions with them. OCTC is now under new leadership, with the appointment of Dr. Jim Klauber as their new President. Since Dr. Klauber has taken that leadership role, our district has re-started discussions concerning acquisition of that property. Just recently, OCTC has agreed to allow us to build on that property. Our Director of Maintenance, David Humphrey, is planning to ask our Board of Education for approval to advertise for an architect at their October meeting, scheduled for October 21. We should be ready to open bids for this project by late November or early December. Providing our Board approves the bids, and to avoid interfering with the 2011 softball season, we plan to start constructing the buildings by next summer. I have also attached the tentative plan and timeline, which was previously submitted for your review. Please let me know if I can provide further information. Thanks.

Sincerely,

Mark Owens
Director of Personnel and District Title IX Coordinator

Daviess County High School

Softball Field Upgrades and New Amenities

Plans are currently being developed to upgrade the softball field complex at DCCHS. Plans include adapting existing areas of the complex as well as new construction. The following list of items further explain details of current status, leadership involvement, goals and expected timelines.

Current Status/Leadership Involvement

1. The DCCHS principal and athletic director recently conducted meetings with the DCPS Director of Maintenance (David Humphrey) to communicate needs and to assist in developing the improvement process.
2. The current DCCHS softball coach (John Biggs) has been involved in the process by participating in additional meetings with the principal and athletic director and providing specific feedback concerning general needs.
3. Coach Biggs presented sketches/general dimensions pertaining to a new hitting facility, concession area, restrooms and "press box".
4. Mr. Humphrey, acting on behalf of the DCPS Board of Education, is in the negotiation phase to acquire the softball complex property. Options on the table include purchasing the softball complex property and adjacent community and technical college structures, purchasing the softball complex property separately or acquisition of a long-term lease of the softball complex property (preferably 20 years).
5. Dr. John Ed Dunn, current DCPS Board Chair, serves on the Title IX committee and is aware of the current needs of the DCCHS softball team.

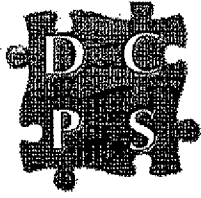
Goals

1. To provide a new hitting facility (comparable to the DCCHS baseball team)
2. To provide a new concession stand (comparable to the DCCHS baseball team)
3. To provide new restroom and press box areas (comparable to the DCCHS baseball team)
4. To provide improvements to the backstop area, fencing and field conditions (comparable to the DCCHS baseball team)

Expected Timelines

Purchase Property	June 2011
Begin Improvements to Field Conditions	April 2010
Begin Improvements To Fencing And Backstop Area	June 2011
Begin Construction On Hitting Facility, Concession Stand, Restrooms and Press Box	July 2011
Complete Construction On Hitting Facility, Concession Stand, Restrooms and Press Box	October 2011

Last Updated on March 28, 2010



Daviness County Public Schools

Preparing Students to Succeed for Life

1622 Southeastern Parkway
Owensboro, Kentucky 42303
www.dcps.org

Mark Owens
Director of Personnel
Phone (270) 852-7000
Email: mowens@dcps.org

Tom Shelton
Superintendent
Phone: (270) 852-7000

October 8, 2010

Mr. Gary Lawson, Title IX Auditor
Kentucky High School Athletic Association
2280 Executive Drive
Lexington, Kentucky 40505

Dear Gary,

The purpose of this letter is to address the status of upgrades to the Daviness County High School Softball Complex. As discussed during our Title IX Gender Equity Re-Visit, at that time, our ability to make physical changes to that complex was limited because the property is owned by the Owensboro Community and Technical College. However, and as discussed previously, we have been involved in ongoing discussions with that agency regarding acquisition of that property. Our intention has been to either acquire or lease that property, which is adjacent to the Daviness County High School campus, and to upgrade the facility to standards that are equitable to the DCHS Baseball complex.

Until just recently, OCTC was in the process of searching for and naming a new President, which stalled our discussions with them. OCTC is now under new leadership, with the appointment of Dr. Jim Klauber as their new President. Since Dr. Klauber has taken that leadership role, our district has re-started discussions concerning acquisition of that property. Just recently, OCTC has agreed to allow us to build on that property. Our Director of Maintenance, David Humphrey, is planning to ask our Board of Education for approval to advertise for an architect at their October meeting, scheduled for October 21. We should be ready to open bids for this project by late November or early December. Providing our Board approves the bids, and to avoid interfering with the 2011 softball season, we plan to start constructing the buildings by next summer. I have also attached the tentative plan and timeline, which was previously submitted for your review. Please let me know if I can provide further information. Thanks.

Sincerely,

Mark Owens
Director of Personnel and District Title IX Coordinator

Daviess County High School

Softball Field Upgrades and New Amenities

Plans are currently being developed to upgrade the softball field complex at DCHS. Plans include adapting existing areas of the complex as well as new construction. The following list of items further explain details of current status, leadership involvement, goals and expected timelines.

Current Status/Leadership Involvement

1. The DCHS principal and athletic director recently conducted meetings with the DCPS Director of Maintenance (David Humphrey) to communicate needs and to assist in developing the improvement process.
2. The current DCHS softball coach (John Biggs) has been involved in the process by participating in additional meetings with the principal and athletic director and providing specific feedback concerning general needs.
3. Coach Biggs presented sketches/general dimensions pertaining to a new hitting facility, concession area, restrooms and "press box".
4. Mr. Humphrey, acting on behalf of the DCPS Board of Education, is in the negotiation phase to acquire the softball complex property. Options on the table include purchasing the softball complex property and adjacent community and technical college structures, purchasing the softball complex property separately or acquisition of a long-term lease of the softball complex property (preferably 20 years).
5. Dr. John Ed Dunn, current DCPS Board Chair, serves on the Title IX committee and is aware of the current needs of the DCHS softball team.

Goals

1. To provide a new hitting facility (comparable to the DCHS baseball team)
2. To provide a new concession stand (comparable to the DCHS baseball team)
3. To provide new restroom and press box areas (comparable to the DCHS baseball team)
4. To provide improvements to the backstop area, fencing and field conditions (comparable to the DCHS baseball team)

Expected Timelines

Purchase Property	June 2011
Begin Improvements to Field Conditions	April 2010
Begin Improvements To Fencing And Backstop Area	June 2011
Begin Construction On Hitting Facility, Concession Stand, Restrooms and Press Box	July 2011
Complete Construction On Hitting Facility, Concession Stand, Restrooms and Press Box	October 2011

Last Updated on March 28, 2010



Daviess County Public Schools

"Preparing Students to Succeed for Life"

1622 Southeastern Parkway
P. O. Box 21510
Owensboro, Kentucky 42304-1510
www.dcps.org

DCPS
Developing, Challenging, Preparing, Succeeding!

Tom Shelton
Superintendent
Phone: (270) 852-7000
Fax: (270) 852-7030

FACSIMILE COVER SHEET

No. of Pages (Including Cover Sheet) Being Transmitted: 3

Date: 10/8/10

Fax Number: 859-293-5999

To: Garz Lawson

Message: _____

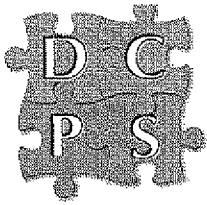
From: Mark Owens

Daviess County Public Schools
1622 Southeastern Parkway
P.O. Box 21510
Owensboro, KY 42304-1510

Confidentiality Notice: The materials enclosed with this facsimile transmission are private and confidential and are the property of the sender. The information contained in the material is privileged and is intended only for the use of the individual(s) or entity(ies) named above. If you are not the intended recipient, be advised that any unauthorized disclosure, copying, distribution or the taking of any action in reliance on the contents of this telecopied information is strictly prohibited. If you have received this facsimile transmission in error, please immediately notify us by telephone to arrange for return of the forwarded document to us.

Board of Education: John Ed Dunn Ed. D, Chairperson • Frank G. Riney, III, Vice-Chairman • Merritt Bates-Thomas
Alben B. Shockley, M. D • Dianne B. Mackey

DCPS IS AN EQUAL OPPORTUNITY EMPLOYER



Softball Field Update - Sept. 30, 2010
Daviness County Public Schools
Preparing Students to Succeed for Life

1622 Southeastern Parkway
Owensboro, Kentucky 42303
www.dcps.org

Mark Owens
Director of Personnel
Phone (270) 852-7000
Email: mowens@dcps.org

Tom Shelton
Superintendent
Phone: (270) 852-7000

October 8, 2010

Mr. Gary Lawson, Title IX Auditor
Kentucky High School Athletic Association
2280 Executive Drive
Lexington, Kentucky 40505

Dear Gary,

The purpose of this letter is to address the status of upgrades to the Daviness County High School Softball Complex. As discussed during our Title IX Gender Equity Re-Visit, at that time, our ability to make physical changes to that complex was limited because the property is owned by the Owensboro Community and Technical College. However, and as discussed previously, we have been involved in ongoing discussions with that agency regarding acquisition of that property. Our intention has been to either acquire or lease that property, which is adjacent to the Daviness County High School campus, and to upgrade the facility to standards that are equitable to the DCHS Baseball complex.

Until just recently, OCTC was in the process of searching for and naming a new President, which stalled our discussions with them. OCTC is now under new leadership, with the appointment of Dr. Jim Klauber as their new President. Since Dr. Klauber has taken that leadership role, our district has re-started discussions concerning acquisition of that property. Just recently, OCTC has agreed to allow us to build on that property. Our Director of Maintenance, David Humphrey, is planning to ask our Board of Education for approval to advertise for an architect at their October meeting, scheduled for October 21. We should be ready to open bids for this project by late November or early December. Providing our Board approves the bids, and to avoid interfering with the 2011 softball season, we plan to start constructing the buildings by next summer. I have also attached the tentative plan and timeline, which was previously submitted for your review. Please let me know if I can provide further information. Thanks.

Sincerely,

Mark Owens
Director of Personnel and District Title IX Coordinator

Daviess County High School

Softball Field Upgrades and New Amenities

Plans are currently being developed to upgrade the softball field complex at DCHS. Plans include adapting existing areas of the complex as well as new construction. The following list of items further explain details of current status, leadership involvement, goals and expected timelines.

Current Status/Leadership Involvement

1. The DCHS principal and athletic director recently conducted meetings with the DCPS Director of Maintenance (David Humphrey) to communicate needs and to assist in developing the improvement process.
2. The current DCHS softball coach (John Biggs) has been involved in the process by participating in additional meetings with the principal and athletic director and providing specific feedback concerning general needs.
3. Coach Biggs presented sketches/general dimensions pertaining to a new hitting facility, concession area, restrooms and "press box".
4. Mr. Humphrey, acting on behalf of the DCPS Board of Education, is in the negotiation phase to acquire the softball complex property. Options on the table include purchasing the softball complex property **and** adjacent community and technical college structures, purchasing the softball complex property separately or acquisition of a long-term lease of the softball complex property (preferably 20 years).
5. Dr. John Ed Dunn, current DCPS Board Chair, serves on the Title IX committee and is aware of the current needs of the DCHS softball team.

Goals

1. To provide a new hitting facility (comparable to the DCHS baseball team)
2. To provide a new concession stand (comparable to the DCHS baseball team)
3. To provide new restroom and press box areas (comparable to the DCHS baseball team)
4. To provide improvements to the backstop area, fencing and field conditions (comparable to the DCHS baseball team)

Expected Timelines

Purchase Property	June 2011
Begin Improvements to Field Conditions	April 2010
Begin Improvements To Fencing And Backstop Area	June 2011
Begin Construction On Hitting Facility, Concession Stand, Restrooms and Press Box	July 2011
Complete Construction On Hitting Facility, Concession Stand, Restrooms and Press Box	October 2011

Last Updated on March 28, 2010



Davies County High School

4255 New Hartford Road

Owensboro, KY 42303

(270) 852-7300

Fax (270) 852-7310

MAR 31 2010

Anthony Sparks
Principal

Matt Mason
Assistant Principal

Jenny Wilson
Assistant Principal

Brian Benjamin
9th Grade Dean of Students

Doug Sandifer
Athletic Director

Marcia Carpenter
Counselor (Last names E-J)

Pat Hume
Counselor (Last names R-Z)

Sue Koett
Counselor (Last names A-D)

Kristie Miller
Counselor (Last names K-Q)

Karen Gaddis
Mass Communication/
Visual/Performing Arts Dean

Jason Smith
Industrial and Agricultural
Technology Dean

Jackie Revlett
Business Dean

Debbie Sparks
Liberal Arts Dean

Barbara St. John
Science Dean

Carrie Whitmer
Math Dean

Jim Wilson
Human Services/
Wellness Dean

Carrie Kimbrell
Youth Service Center
Coordinator

"Home of the Panthers"

Saturday, March 27, 2010

Brigid L. DeVries, KHSAA Commissioner
Darren Bilberry, KHSAA Assistant Commissioner
2280 Executive Drive
Lexington, KY 40505

Dear Madam and Sir,

The following pages represent the requested responses because of our recent KHSAA Title IX Re-Visit Audit. The re-visit occurred on Wednesday, December 9, 2009.

Specifically, you should find the attached documents:

Handwritten signature: Anthony Sparks

- Corrected T-35 and T-36 forms for the 2008-2009 school year
- Guidelines for Travel and Per Diem Allotments
- Description of Athletic Booster Club Role
- Corrected T-1 and T-2 Forms (Student Participation, 06-07/07-08/08-09)
- Guidelines for Uniform Review and/or Replacement Plan
- Plan for Upgrading Softball Field Amenities
- Plan for Equitable Provision of Additional Locker Space for Female Athletes
- Description of Cheerleading Assignment for Boys and Girls Basketball

When firm dates are available for the western Kentucky area, plans will be made for administrators to attend of the next Title IX workshop.

Due to personnel changes in recent years, various interpretations contributed to inconsistency and inaccurate number reporting on some reports (most notably with the T-35 and T-36 forms). In addition, accounting procedures in all facets of the sports programs have been carefully studied and will be modified to allow for more accurate reporting.

Please do not hesitate to contact us with any questions or concerns you might have.

Sincerely,

Handwritten signature: Anthony Sparks

Anthony Sparks
Principal
Davies County High School

Handwritten signature: Doug Sandifer

Doug Sandifer
Athletic Director
Davies County High School



School Responsible for Competitiveness & Equity -
Daviess County High School

Cheerleader Assignment for Girls and Boys Basketball

2009-2010

For boys and girls basketball support, the following process governs the assignment of cheerleading squads.

1. Two squads are formed according to grade level distribution, not skill level.
2. Junior and senior members cheer at boys' basketball games. Freshmen and sophomore members cheer at girls' basketball games.
3. Both squads are comprised of members from the competition cheerleading squad, where members are selected based upon individual talent. The competition squad is comprised of members from each class level at DCHS (freshmen, sophomores, juniors and seniors). These members typically have experience in tumbling and/or gymnastics.
4. The squads cheer at an equal number of games throughout the season for boys and girls basketball teams.

The following excerpt is lifted from a memorandum (sent by Brigid DeVries) to all cheerleading coaches (July 23, 2009).

Are there differences in the skill level of the different cheerleading squads? If the answer is yes, boys' and girls' athletics teams should receive coverage on an equal basis.

Because we have competition team members assigned to both squads, we feel that coverage is on an equal basis.

*absent that analysis they should rotate -
you're making the judgment -*

Davies County High School

ok june 4-1-0

Athletic Department Travel and Per Diem Guidelines

2009-2010

The following descriptions shall serve as the official guideline for athletic travel and per diem at DCHS. Please see *Doug Sandifer* (DCHS AD) or *Tammy Hoffman* (DCHS Bookkeeper) if you have any questions concerning the information listed below.

DCHS administration generally provides funding for all athletic team transportation. Special or extended trips may require additional or complete funding from team budgets or other sources. A negative impact on the education of student athletes will be a factor in approval for travel or participation in any athletic event. KHSAA bylaws specifically govern interruptions to class time.

At the end of these guidelines, please review the section entitled "**General Purchasing Procedures**".

Mode of Transportation

- ❖ DCPS transportation (busses or vans) should be the main option for most travel situations. For trips with fewer students, **school vans** (owned by DCPS) may be requested. The requests must be made through our DCHS website. (Click "Faculty/Staff", then click "DCHS Van Reservation")
- ❖ Upon approval, your event will appear in the online calendar. Mr. Benjamin (Freshman Academy Dean) will consider all requests for school vans. After approval, Robin Knight (Student Services Assistant) will assign keys and gas cards.
- ❖ Several factors may determine final approval for mode of transportation. The principal (or designee) and AD shall make the final decision. Distance of trips **may** also determine mode of transportation. See chart below.

Trip Miles (One Way)	Mode Recommended	Financial Responsibility
Up to 150	School Busses (or vans for fewer members)	School Administration (according to available funds, restrictions may be imposed)
151+	Charter Busses (due to time restraints or charter availability, school busses may be approved)	Team or Group (school administration may subsidize based on intent or opportunity for students)

Last Updated on March 28, 2010

OK
4-11-10

Travel for Out of State/Regional Tournaments, Clinics and Camps

- ❖ Certain benefits are available for students outside of our local area; therefore, careful consideration will be given to all requests for those opportunities.
- ❖ Travel approval outside the immediate KHSAA region (region 3) or out-of-state must be approved first through the AD, then through Jenny Wilson (Assistant Principal) and finally, through DCPS transportation officials and the DCPS Board of Education.
- ❖ ***Trips required as part of contracts with district opponents (recognized by KHSAA alignment) shall be approved.***
- ❖ Travel for **regional tournament participation** through KHSAA competition shall be approved.
- ❖ Travel for **state level competition** shall be approved, however, depending upon mode of transportation; multiple funding sources may be required.
- ❖ **Each head coach** must give careful consideration to distance traveled for clinics and camps. Preference is for DCHS student athletes to participate in clinics and camps within a 100-mile radius of Owensboro. Requests for farther distances may be approved; however, funding for transportation may be limited. Additional fund sources may be necessary to subsidize total costs.
- ❖ District transportation guidelines (see "PAWS" handbook) may also restrict mode of transportation for clinics and camps.
- ❖ **All travel must be approved prior to enrollment and subsequent departure. Equity across gender for like teams and total travel opportunities for dissimilar teams will also be factors in consideration for approval.**

Meals (Restaurants or Boosters Groups)

- ❖ Meals may be provided to students through various methods. Time restraints, booster support and the possibility of obtaining meals at the competition site all are factors for consideration.
- ❖ For purchase on the day of the event, the recommended price range is \$5.00-\$6.00 per student.
- ❖ If food is purchased prior to departure, payment must be secured through the school bookkeeper through the associated school activity account.
- ❖ If school cafeteria staff is involved in providing the pre-game meals, payment must also be arranged through the school activity account.

Last Updated on March 28, 2010

Accommodations for Overnight Stays

- ❖ Overnight stays will not be allowed during normal school sessions. **Exceptions may be made for state tournament level competition.**
- ❖ On weekend trips, strong consideration must be given to arrival time back to school.
- ❖ If overnight stay is required, no more than four students may be assigned to any room. Suites that hold more students are not recommended.
- ❖ A three-star hotel is recommended for necessary overnight stays. Availability will ultimately determine the particular accommodation. All coaches should work to keep costs below \$20.00 per student, per night.
- ❖ All overnight stays **MUST** be approved through the principal (or designee), transportation director and school board.
- ❖ All coaches (at all levels) must receive training by no later than July 1st, 2010 on the new "DCPS Guidelines for Overnight Trips" (See revised version of "PAWS Handbook", available online 6-28-2010)

General Purchasing and Financial Account Guidelines

Each athletic team has a corresponding activity account at Daviess County High School. Information concerning these accounts is listed below.

1. Regular reports and updates are available and are provided by our school bookkeeper (Tammy Hoffman).
2. The principal and SBDM council receive updated reports on all accounts at each monthly council meeting.
3. All deposits must be made on a timely manner to the school bookkeeper. (See "PAWS" handbook for more details).
4. **All purchases must be formally requested.** *New athletic department purchase requisition forms are available and must be used starting on May 1, 2010.* **ALL purchase requests must be made with the electronic version (excel file) beginning July 1, 2010.**
5. All purchasing paperwork must flow according to the following sequence: **AD, Principal, and Bookkeeper.** Therefore, coaches must submit official purchase request forms only to the AD.

Last Updated on March 28, 2010

6. Materials, equipments, services may not be approved by any coach or booster representative prior to authorization from the AD and principal.
7. Coaches must be aware of available account balances at all times. Additional funding requests must be first requested through the AD.

Daviess County High School

Athletic Booster Club Guidelines

2009-2010

The DCCHS Athletic Booster Club is a support organization for all the athletic teams at Daviess County High School. The Club is comprised of parents and supporters of DCCHS. The roles of the organization are as follows:

1. Provide a representative from each athletic team to secure and organize volunteers to work in the concession stands at our athletic events
2. Help organize and participate in any fundraisers that are to directly benefit the general athletic fund and the athletic teams at DCCHS

The DCCHS Athletic Booster Club is under the direct supervision of the Athletic Director and Principal and any decisions require the approval of the Athletic Director and Principal.

All concession purchases and funds are administered through the Athletic Booster Club Account that only the Athletic Director and Principal can approve for deposits or withdrawals. The account is used to supplement the general athletic fund at the end of the fiscal year and/or purchase any athletic equipment or facility improvements approved by the Athletic Director and Principal. As requests are made by coaches, or as general needs arise, the athletic director and principal consider a quick response. Sometimes, requests for additional support are made to officials with the Daviess County Central Office Administration. Generally, when support is provided (from any level), consideration is given to the possibility of a similar need by the comparable sport of the opposite gender. In the future, the school bookkeeper, athletic director, principal and the Title IX committee will periodically analyze and evaluate expenditures of this account to ensure equivalence in spending.



Anthony Sparks
Principal

Daviess County High School



Doug Sandifer
Athletic Director

Daviess County High School

Last Updated on March 28, 2010

Daviess County High School

OK
JWS
4-1-10

Athletic Uniform Purchase/Replacement Rotation

Beginning with the 2010-11 school year, all athletic teams will be placed on a 4-year uniform purchase rotation. Coaches can request to purchase uniforms from their budget within the 4-year period based on need. The request will be submitted to the Principal and Athletic Director for approval. The total set of uniforms in current use should be equal in comparable sports (boys/girls).

Daviess County High School

OK. Grey -
4-1-10

Softball Field Upgrades and New Amenities

Plans are currently being developed to upgrade the softball field complex at DCHS. Plans include adapting existing areas of the complex as well as new construction. The following list of items further explain details of current status, leadership involvement, goals and expected timelines.

Current Status/Leadership Involvement

1. The DCHS principal and athletic director recently conducted meetings with the DCPS Director of Maintenance (David Humphrey) to communicate needs and to assist in developing the improvement process.
2. The current DCHS softball coach (John Biggs) has been involved in the process by participating in additional meetings with the principal and athletic director and providing specific feedback concerning general needs.
3. Coach Biggs presented sketches/general dimensions pertaining to a new hitting facility, concession area, restrooms and "press box".
4. Mr. Humphrey, acting on behalf of the DCPS Board of Education, is in the negotiation phase to acquire the softball complex property. Options on the table include purchasing the softball complex property and adjacent community and technical college structures, purchasing the softball complex property separately or acquisition of a long-term lease of the softball complex property (preferably 20 years).
5. Dr. John Ed Dunn, current DCPS Board Chair, serves on the Title IX committee and is aware of the current needs of the DCHS softball team.

Goals

1. To provide a new hitting facility (comparable to the DCHS baseball team)
2. To provide a new concession stand (comparable to the DCHS baseball team)
3. To provide new restroom and press box areas (comparable to the DCHS baseball team)
4. To provide improvements to the backstop area, fencing and field conditions (comparable to the DCHS baseball team)

Expected Timelines

Purchase Property	June 2011
Begin Improvements to Field Conditions	April 2010
Begin Improvements To Fencing And Backstop Area	June 2011
Begin Construction On Hitting Facility, Concession Stand, Restrooms and Press Box	July 2011
Complete Construction On Hitting Facility, Concession Stand, Restrooms and Press Box	October 2011

Last Updated on March 28, 2010

OK Sheet-
4-1-10

Daviess County High School

Athletic Locker/Changing Rooms

Sport	Location	Teams	Season
Baseball	Baseball Field	1	Spring
Boys Basketball	Main Gym	1	Winter
Girls Basketball	Main Gym	1	Winter/Spring
**Softball	Auxiliary Gym	1	Spring
Boys Cross Country/Track	Main Gym	2	Fall/ Spring
Girls Cross Country/Track	Auxiliary Gym	2	Fall/ Spring
Football/**Wrestling	Hall-Main Gym	2	Fall/Winter
Boys Soccer	Soccer Complex	1	Fall
Girls Soccer	Soccer Complex	1	Fall
**Volleyball	Main Gym	1	Fall
Boys Golf	NA		
Girls Golf	NA		
Boys Tennis	NA		
Girls Tennis	NA		
Swimming	NA		

**Locker room areas have been assigned or re-assigned to increase space for female athletes.