



**KHSAA TITLE IX RE-VISIT
FINAL AUDIT REPORT**

(For schools re-visited during the **2007-2008** school year)

School: **Louisville Collegiate School**
 Prepared By: **Reba Woodall**
 Date of Re-Visit: **November 19, 2007**
 Telephone Number of Preparer: **(859) 299-5472**
 Reviewed By: **Larry Boucher**

1. Completed Required Forms

- Verification of Forms (Form GE-50) Yes No
- Participation Opportunities Summary Chart (Form T-70) Yes No
- Benefits Summary Charts (Forms T-71 & T-72) Yes No
- Benefits Publicity (Form T-73) Yes No
- Corrective Action Plan Summary Charts (Form T-74) Yes No

2. Opportunities Component of Title IX Compliance

Area of Compliance:
(Check One or More)

X	A	Substantial Proportionality
	B	History and Continuing Practice Of Programs Expansion
X	C	Full and Effective Accommodation of Interest and Abilities

A). Was the Substantial Proportionality Test (T-1) an area in which the school met Title IX Opportunities compliance?
Yes No

Comments: According to the data submitted by Louisville Collegiate School, it appears the school has met the standard for Test #1 for the 2006-2007 school year.

B). Was the History and Continuing Practice of Program Expansion Test (T-2) an area in which the school met Title IX Opportunities compliance?
Yes No

Comments: According to the data submitted by Louisville Collegiate School, it appears the school has not met the standard for Test #2 for the 2006-2007 school year.

C). Was the Full and Effective Accommodations of Interest and Abilities Test (T-3) an area in which the school met Title IX Opportunities compliance?
Yes No

Comments: According to the data submitted by Louisville Collegiate School, it appears the school has met the standard for Test #3 for the 2006-2007 school year.

3. Is the school's most recent Student Interest Survey accurate in relation to the assessment of Interests & Abilities?
Yes No

Comments: The Student Interest Survey conducted by the school in 2006-2007 had a return rate of 80%. The results showed no significant interest in sports not currently offered by the school. The school offers 2 non-sanctioned sports for females and 1 for males.

4. Checklist of the Title IX Components of the Interscholastic Program

Benefit to Students	Satisfactory	Deficient	Comments
Accommodation of Interests and Abilities	X		<p>According to the information provided by the school, it appears Louisville Collegiate School has met the standard for Test #1 for the 2005, 2006, and 2007 school years, and for Test #3 for the same years.</p> <p>The school's Permanent Title IX File included all Annual Title IX Reports. There were no minutes from the Gender Equity Committee meetings. Parents should be added to the Gender Equity Committee. The school's Coaches' Handbook included school athletic policies and recommendations. Any policies/regulations that pertain to equity should also be included in the Permanent Title IX File. The first on-site visit by the KHSAA occurred in February, 2003. At that time the KHSAA Audit Team found no deficiencies. Since that time the KHSAA has requested schools to produce a number of policies/guidelines for Title IX equity and school documentation. The need for these written policies/guidelines was discussed during the Re-visit with the school's Title IX Coordinator, and the Gender Equity Committee. A second copy of the Permanent Title IX File should be made and kept at another location within the school building for easy public access.</p>
Equipment and Supplies	X		<p>Review of uniforms during the Re-visit showed equivalence for the male and female team uniforms. Some travel uniforms are purchased by the athletes and are therefore their personal property. All school uniforms and equipment are inventoried at the beginning and end of the school year and copies of the inventories are kept by the Athletic Director which will be used as a basis for budgets for the following year. The school has a uniform replacement policy. A copy of the replacement policy should be in the coach's handbook. A copy of the inventories and the uniform replacement policy should be kept in the Permanent Title IX File. The Athletic Director approves all athletic purchases, and that means equity is the AD's responsibility. This method should be</p>

Equipment and Supplies Cont'd			reviewed by the school administration, Gender Equity Committee, and Title IX Coordinator, and a new process implemented if the need is warranted.
Scheduling of Games and Practice Time	X		Prime dates for girls' basketball was 44% for 2006-2007. Game schedules and practice times are kept on the school's web site. They appear equitable at this time. A copy of these schedules should be printed and kept in the school's Permanent Title IX File each year.
Travel and Per Diem Allowances	X		The information submitted by the school on the 2007 Re-visit forms shows the school spent \$58 per female athlete and \$81 per male athlete. This is a significant difference and should be reviewed and monitored by the Gender Equity Committee. Narrowing the difference in spending between the male and female athletes should be a priority. A written policy for Travel and Per Diem is needed. A copy of this policy should be given to each coach, a copy kept in the Permanent Title IX File, and a copy sent to the KHSAA.
Coaching	X		According to the salary schedule obtained during the Re-visit, it appears the salaries are equitable. The school has 5 female coaches and 9 male coaches. In the event coaching positions become available every effort should be given in filling those positions with qualified females.
Locker Rooms, Practice and Competitive Facilities	X		Since the initial visit in 2003, Louisville Collegiate School has obtained land and added four fields. These fields are used for field hockey, lacrosse, and soccer teams. They are used for practice and competition. There are no lights on any field. The fields have portable bleachers, and fencing. There is an electronic scoreboard on the large field. They are located approximately 15 minutes from the school. The students drive to the complex or ride a bus provided by the school for practices. There are no water fountains. The swimming teams use Shawnee High School's pool, both cross country teams use Cherokee Park, and both track and field teams use the same facilities. The tennis teams both use 4 courts which are equivalent but at different city parks. The school rents the softball field and baseball field the teams use for games. For practice

<p>Locker Rooms, Practice and Competitive Facilities Cont'd</p>		<p>they rotate using the batting cages at school and a field at Seneca Park. The softball field they rent has a restroom where the athletes can change clothes, lights, two sets of portable bleachers, and a backstop. It has an outfield fence but no sideline fence. It also has; no dugouts, no scoreboard, no storage, no concession, and no public address system. The rented baseball field had outfield and sideline fencing, backstop, chain link dugouts, lights, two sets of bleachers, water fountain, and a restroom which is in the park area. It does not have a scoreboard that works, storage, concession, or a public address system. The school needs to aggressively seek a better field for softball.</p> <p>The indoor facilities include two gymnasiums, two locker rooms, five storage areas, one room used for coaches as well as an office for the Athletic Director and one for the Athletic Administrative Assistant. One gym is used for competitions with graphics and banners. Teams rotate between gyms for practice. There are two locker rooms, one for girls and one for boys which are the same. There is another room for the visiting team. There is one storage room for boys and girls' basketball, one small room for bag storage for girls and one small room for bag storage for boys. There is one large storage room for all school uniforms, and one large storage room for all team equipment. The school needs a written locker/dressing area assignment sheet. Each coach should receive a copy of this to share with their athletes, a copy should be kept in the Permanent Title IX File, and a copy sent to the KHSAA.</p>

Medical and Training Facilities and Services	X		The school has a good training room. Numerous machines and stations for both male and female athletes. The trainer is at school every Monday, Wednesday, and Friday and at most home competitions. There is a washer and dryer that is in a locked storage room but is available to all coaches. The weight room is excellent. All coaches should be encouraged to use this area. There is a posted usage schedule.
Publicity	X		The school trophies and awards are located in the area between the two gymnasiums. Banners are hung in the competition gym. They have pep rallies, one per athletic season, where all sports are recognized. There are school announcements both pre and post competitions. They have up to date athletic information on the school web site. They also have high school meetings in the commons area for notices of all school events including athletics. The Gender Equity Committee should review the school's award policy. They should look at banners and add that with any other items to the existing policy. That policy should be kept in the coach's handbook, the Permanent Title IX File, and a copy sent to the KHSAA.
Support Services			The school does not have a cheerleading squad. The booster club keeps their money off campus but the check book is on campus. The Athletic Director discusses with each coach at budget time any thing they really need/want and he compiles a list for the booster club. After helping with general needs for the school the booster club addresses the Athletic Directors list.
Athletic Scholarships	NA		
Tutoring	NA		
Housing and Dining Facilities and Services	NA		
Recruitment of Student Athletes	NA		

5. Brief Summary/Analysis of the Corrective Action Plan (Form T-60)

Louisville Collegiate School has primarily included facility improvements, upgrades, and new construction on their Corrective Action Plans. School provided documents and Re-visit observations show progress in most of the identified actions. They need to add restrooms and water at the new sports complex, and then work on lights, scoreboards, public address system, etc. The softball field is not adequate and another field should be built or rented. This should be addressed on the 2007-2008 Corrective Action Plan as well as the continuation of past items that are not completed. Corrective Action Plans were discussed with the Title IX Coordinator and the Gender Equity Committee.

6. Observed Deficiencies in Overall Girls and Boys Athletics Programs

None

7. KHSAA Recommended Action in relation to new deficiencies

The following are considered deficiencies at this time, but they need to be addressed.

1. Please submit to the KHSAA, no later than **March 15, 2008**, a copy of an established policy with regard to determining who and when an athlete or team will be honored with banners, awards or recognition and what the school's adopted standard accomplishments must be in order to receive such recognition. A copy of this policy should be provided to all head coaches and a copy must be kept in the school's Master Title IX File.
2. Please submit to the KHSAA, no later than **March 15, 2008**, a copy of a school wide policy that addresses the school's equitable policy with regard to the travel and per diem allowances for both male and female sports. A copy of this policy should be distributed to all head coaches and a copy must be maintained in your school's Master Title IX File.
3. Please submit to the KHSAA, no later than **March 15, 2008**, a copy of a documented locker room assignment sheet. A copy of this document should be distributed to all head coaches and a copy must be maintained in you school's Master Title IX File.
4. Please submit to the KHSAA, a copy of all Gender Equity Committee meeting minutes for the 2007-2008 school year and 2008-09, including an attendance log, no later than May 15, each year. A copy of the minutes must be maintained in the school's Master Title IX File.

8. KHSAA Recommended Action in relation to reoccurring deficiencies

None

9. PERSONNEL IN ATTENDANCE AT AUDIT MEETING

High School Title IX Coordinator: Tim Williams

District Level Title IX Coordinator:

Name	Title	Telephone
Leigh C. Gift	3 rd grade teacher/former soccer coach	502-479-0340 ext 661
Janice M. Jones	Athletics Admin. Asst.	502-479-0384
Susan Harrison	Studio Art teacher/Lacrosse coach	502-479-0340
Tim Williams	Athletic Director and Title IX Coordinator	502-479-0381
Liz Ratliff	Student Athlete	502-897-9774
Jenny McCarty	KHSAA Title IX Auditor	859-299-5472
Reba Woodall	KHSAA Title IX Auditor	859-299-5472

10. Comments

Louisville Collegiate School has added a new outdoor sports complex. It appears in good condition and well maintained. Additional work needs to be completed at the complex. The softball field that is rented is not in satisfactory condition. The need for a better rented facility or a new one built by the school should be a priority. Trying to improve the current field with school funds would not be recommended because the school does not own the property, although that might be the only alternative. The school should explore the best option and move to obtain a better facility as soon as possible.

It is apparent that school personnel, students, and community support Louisville Collegiate School's athletic endeavors. They seem willing and eager to help the school in maintaining and improving the athletic opportunities and benefits for all athletes. The athletic department appears to be succeeding in managing an equitable athletic program and will continue to do so with a change in the softball field. For continued long range success, addressing the softball field issue and documentation of new or improved written policies is needed.

A quorum was present for the Gender Equity Committee meeting.

No one from the community attended the Public Forum at 5 p.m.
The KHSAA Audit team left the school at 5:15 p.m.