

**KHSAA TITLE IX RE-VISIT  
FINAL AUDIT REPORT**

**(For schools re-visited during the 2009-2010 school year)**

School: **Montgomery County**  
 Prepared By: **Gary W. Lawson**  
 Date of Re-Visit: **October 14, 2009**  
 Telephone Number of Reviewer: **(859) 299-5472**  
 Reviewed By: **Darren Bilberry, Asst. Commissioner**

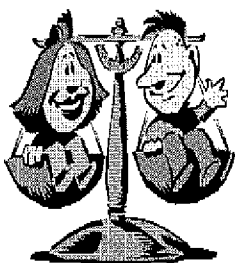
**1. Completed Required Forms**

- Verification of Forms (Form GE-50) Yes  No
- Participation Opportunities Summary Chart (Form T-70) Yes  No
- Benefits Summary Charts (Forms T-71 & T-72) Yes  No
- Benefits Publicity (Form T-73) Yes  No
- Corrective Action Plan Summary Charts (Form T-74) Yes  No

**2. Opportunities Component of Title IX Compliance**

Area of Compliance:  
(Check One or More)

X	A	Substantial Proportionality
	B	History and Continuing Practice Of Programs Expansion
X	C	Full and Effective Accommodation of Interest and Abilities



*Sent*

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1. **Completed Required Forms**

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- Benefits Publicity (Form T-73) Yes  No
- Corrective Action Plan Summary Charts (Form T-74) Yes  No

2. **Opportunities Component of Title IX Compliance**

Area of Compliance:  
(Check One or More)

X	A	Substantial Proportionality
	B	History and Continuing Practice Of Programs Expansion
X	C	Full and Effective Accommodation of Interest and Abilities

- A). Was the Substantial Proportionality Test (T-1) an area in which the school met Title IX Opportunities compliance?  
Yes  No

Comments: According to the data and calculations submitted by the school, it has met the standard established in Test 1 for provision of athletic opportunities during each of the past three school years.

- B). Was the History and Continuing Practice of Program Expansion Test (T-2) an area in which the school met Title IX Opportunities compliance?  
Yes  No

Comments: According to data and calculations submitted by the school, it has not met the standard established in Test 2 for the provision of athletic opportunities during any of the past three school years.

- C). Was the Full and Effective Accommodations of Interest and Abilities Test (T-3) an area in which the school met Title IX Opportunities compliance?  
Yes  No

Comments: According to information and responses submitted by the school, it has met the standard established in Test 3 for provision of athletic opportunities during each of the past three school years. All responses on the T-3 form appear to be supported by the responses on the most recent student survey.

3. Is the school's most recent Student Interest Survey accurate in relation to the assessment of Interests & Abilities?  
Yes  No

Comments: According to data submitted by the school, it received an 80% return rate on its most recent student athletic interest survey.

**4. Checklist of the Title IX Components of the Interscholastic Program**

Benefit to Students	Satisfactory	Deficient	Comments
Accommodation of Interests and Abilities	X		<p>The data, calculations, responses, and information submitted by the school indicate the standard established in both Tests 1 and 3 for the provision of athletic opportunities have been met during each of the past three school years, and it is currently meeting these standards. The school offers all sanctioned sports for girls at the varsity level. There are presently a total of 16 teams offered for male participation and 15 teams for female participation. KHSAA representatives reviewed the school's Title IX file. The file was found to contain the school's annual Title IX reports for the past five years, a board approved salary schedule for coaches, school sponsored seasonal game schedules and programs, an athlete's and parents' handbook, some written booster club agreements (see KHSAA Recommended Action), written facility usage schedules for some, but not all, sports (see KHSAA Recommended Action), a limited number of guidelines regarding awards and recognition of athletic accomplishments (see Publicity), a written designation of locker space assigned each team, written agendas for Gender Equity Review Committee meetings for the past two years (see KHSAA Recommended Action), and records of all student athletic interest surveys. School officials were encouraged to continue to expand this file to meet the equity needs of their students.</p>
Equipment and Supplies	X		<p>The January 11, 2001 report found the school to be satisfactory in this area but did note a shortage of storage space for girls basketball. The recent school visit revealed that all teams are provided adequate storage space. Both the quality and quantity of uniforms and equipment and supplies appeared to be comparable for boys and girls. According to the school's 2008-09 annual report, it was spending approximately \$123 per female athlete and approximately \$174 per male athlete for equipment and supplies. School officials were encouraged to monitor spending for equity. The school does not currently have a written</p>

Equipment and Supplies Cont'd			uniform review and/or replacement plan which would further document the provision of equivalence in this area. (See KHSAA Recommended Action.)
Scheduling of Games and Practice Time	X		According to information provided on the re-visit form, the number of competitive events scheduled for "like" sports appear equitable. School reports, in addition to observations from the recent visit, indicate that the shared practice facilities are scheduled equitably. According to the 2008-09 girls basketball schedule as posted on the KHSAA website, 45.5% (5/11) of their home games were played on prime dates and game times posted also showed that prime time recommendations were being met.
Travel and Per Diem Allowances	X		The January 11, 2001 audit report deemed this area satisfactory but urged the school to monitor and maintain records relating to per diem provided by booster clubs. Interviews with students, coaches, and administrators during the recent visit indicate parity. This area was difficult to fully evaluate due to a lack of written guidelines (see KHSAA Recommended Action) and the school's submittal of budgeted amounts rather than actual expenditures in this category. (See KHSAA Recommended Action.)
Coaching	X		A review of the school's extra-service pay schedule for coaches appeared to show parity. According to the school's 2008-09 annual report, the number of coaches provided for "like" sports seems equitable. School officials were commended for having all boys and girls head coaches employed on campus.
Locker Rooms, Practice and Competitive Facilities	X		The January 11, 2001 report stated that upgrades were needed at the school's softball field. Since the time of the first visit, new bleachers, lights, a tarp, a water source, and public restrooms have been added at the field. The competitive and practice facilities provided at the Montgomery County High School are rated as excellent. Students interviewed seemed to be proud of their facilities. The softball field is located at the elementary school approximately one mile from the high school. Bus transportation is provided if needed for any participants. All teams appeared to be provided with adequate locker room space. The locker

Locker Rooms, Practice and Competitive Facilities Cont'd		rooms seem to be well maintained. The school currently has three gyms all of which contain locker rooms. The assignment of all locker rooms indicates parity. An indoor hitting facility is provided for baseball and softball and shared equitably. Each school team has an assigned storage space for equipment.
Medical and Training Facilities and Services	X	The January 11, 2001 school visit report deemed this area as deficient. The absence of provision of training services was documented in that report. The recent visit showed that the school has two well equipped training rooms and the services of a certified trainer are provided on a daily basis and in an equitable manner through a contract with Drayer Medical. Free physical examinations are also made available to athletes on a designated day by Drayer Medical. The school currently has two weight training rooms. Weight Room 1 is used by the football team and all physical education classes. Weight Room 2 is available to all other athletic teams who choose to use it. There is currently no usage schedule available for Weight Room 2. It was emphasized to school officials that an equitable usage schedule needs to be developed, placed in the Title IX file, and posted at the facility. (See KHSAA Recommended Action.)

Publicity	X		The January 11, 2001 report commended the school for its equitable display of boys and girls athletic accomplishments. According to the school's re-visit report, it currently has one cheerleading squad which cheers at all home football, boys basketball, and girl basketball games. They also cheer at away games with district opponents for both the girls and boys basketball teams. The squad also cheers at all post season games for football, girls and boys basketball. The pep band and dance team perform at an equal number of games for football and boys and girls basketball. The principal is in charge of selecting the specific games at which the dance team and pep band perform. The school's Title IX file contains an awards policy for athletes adopted by the school council. <u>School officials were encouraged to expand this policy in order to be more specific in relation to what items and total amounts of expenditures that could be approved in this area.</u>
Support Services	X		According to school officials, all teams currently sponsored at Montgomery County have booster clubs. School officials also stated that no expenditure could be made for athletes without the use of a purchase order approved by the principal. Currently written booster club agreements were found for all sports except girls and boys soccer. (See KHSAA Recommended Action.) An analysis of total spending for athletic support over the past two years indicates that total expenditures for 2007-08 favor boys teams on both a percentage and per athlete basis. During 2008-09, there was a very large amount of spending for improving facilities, and the school appeared to be within acceptable parameters on a percentage basis. (44% of spending was on female athletes who made up 48% of the participants.) School officials were strongly encouraged to monitor all expenditures for equity on an annual basis.
Athletic Scholarships	NA		
Tutoring	NA		
Housing and	NA		

Dining Facilities and Services			
Recruitment of Student Athletes	NA		

**5. Brief Summary/Analysis of the Corrective Action Plan (Form T-60)**

The school's most recent Corrective Action Plan calls for the following:

- provision of an athletic trainer to serve all athletes;
- re-surfacing the soccer field;
- construction of a new gymnasium;
- re-surfacing the track;
- provision of a new scoreboard for softball and baseball;
- re-surfacing the football field;
- construction of permanent restroom facilities at baseball, softball, and soccer fields;
- repair of team boxes and drainage cover at the football field.



**6. Observed Deficiencies in Overall Girls and Boys Athletics Programs**

Although no major deficiencies were observed during the recent visit, the following items of concern need to be addressed by the school in a timely manner.

- expanding the Title IX file to include written booster club agreements for all teams;
- development of an equitable usage schedule for Weight Training Room 2 which is placed in the Title IX file and posted at the facility;
- expansion of the current awards policy to insure equity;
- keeping written minutes for all Gender Equity Review Committee meetings;
- development of an equitable written uniform review and/or replacement plan;
- development of written guidelines pertaining to equitable provision of travel and per diem;
- submittal of accurate amounts of expenditures for athletic travel and provision of per diem.

**7. KHSAA Recommended Action in relation to new deficiencies**

**No new deficiencies were designated during the recent school visit.**

Although not currently considered deficient, the following categories should be addressed in order for the school to maintain a non-deficient status:

(SUPPORT SERVICES) *- Rec. OK - 12-22-09*

On or before December 14, 2009, the school is to submit to KHSAA written booster club agreements with the boys and girls soccer teams.

(MEDICAL AND TRAINING FACILITIES AND SERVICES) *- Rec. OK - 12-22-09*

On or before December 14, 2009, the school is to submit to KHSAA a written usage schedule for Weight Training Room 2 which shows that equal access is provided.

(ACCOMMODATION OF INTERESTS AND ABILITIES) *- Rec. OK - 12-22-09*

On or before April 15, 2010, the school is to submit to KHSAA written minutes for at least two Gender Equity Review Committee meetings held during the 2009-10 school year. These minutes are to be signed by the school Title IX coordinator and principal.

(EQUIPMENT AND SUPPLIES) *- Rec. OK - 12-22-09*

On or before December 14, 2009, the school is to submit to KHSAA a written uniform review and/or replacement plan which indicates equity of provision in this area.

(TRAVEL AND PER DIEM) *- Rec. OK - 12-22-09*

On or before December 14, 2009, the school is to submit to KHSAA written guidelines addressing the provision of equitable travel and per diem for student athletes.

The school's April 15, 2010 annual report to KHSAA is to show actual expenditures for travel and per diem on the T-35 and T-36 forms.

**8. KHSAA Recommended Action in relation to reoccurring deficiencies**

The only deficiency designated on the January 11, 2001 audit report was in the area of *Medical and Training Facilities and Services*. The report listed only the failure of the school to provide training services to student athletes. The school has addressed this issue by provision of an athletic trainer on a full time basis to all student athletes in an equitable manner.

**9. PERSONNEL IN ATTENDANCE AT AUDIT MEETING**

High School Title IX Coordinator: **Bart Rison, 724 Woodford Dr., Mt. Sterling, KY 40353  
(859) 398-0131**

District Level Title IX Coordinator: **Rick Mattox, 3570 Indian Mound Dr., Mt. Sterling, KY  
40353**

Name	Title	Telephone
Gary W. Lawson	KHSAA	(502) 875-3817
Dr. Martha Mullins	KHSAA	(859) 299-5472
Phil Rism	Assistant Superintendent	(859) 497-8707
Keith Griesser	Boys Basketball Coach	(502) 542-0111
Paige Compton	Student Athlete	(859) 498-5743
Janie Robinson	Girls Basketball Coach	(859) 585-1192
Philip Todd Wilson	Principal	(859) 771-7124
Rocky Franz	Assistant Principal	(859) 585-0601
Kathy Johnston	KHSAA	(859) 494-2509
Bart Rison	Athletic Director	(859) 398-0131

**10. Comments**

No one from the community attended the Public Comments session. The meeting was adjourned at 5:24 p.m. EST.

# MONTGOMERY COUNTY SCHOOLS

700 Woodford Drive  
Mt. Sterling, Kentucky 40353

DEC -7 2009

Office of the Superintendent



Phone: (859) 497-8760

December 2, 2009

KHSAA  
C/O Brigid DeVries, Commissioner  
2280 Executive Drive  
Lexington, KY 40505

Brigid:

A Title IX audit team visited the Montgomery County High School on October 14, 2009. The resulting report recommended (page 8, item #7) that we address several categories to maintain a non-deficient status. We appreciate the team's observations and have responded to the findings below, as recommended.

**Support Services** - Attachment number 1 and 2 is a copy of our boys and girls soccer team written agreement. We thought these had been included in the folders that were provided for the team. We apologize for the oversight.

**Medical & Training Facilities and Services** - Attachment number 3 is a copy of usage schedule for Weight Training Room 2, which reflects equal access.

**Accommodation of Interest and Abilities** - As gender equity review committee meetings are held, minutes of these meetings will be forwarded to your office. Minutes from the December 2<sup>nd</sup> committee meeting are attached (attachment number 4). Committee minutes will be included as a part of the 2010 report.

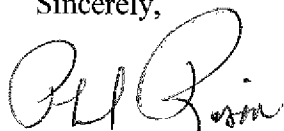
**Equipment & Supplies** - Attachment number 5 is a copy of Uniform Review & Replacement plan, which indicates equity.

**Travel & Per Diem** - Attachment number 6 is a copy of an adoptive plan for travel and per diem for student athletes. Also, our transportation department is currently tracking expenses and mileage for each sport. A portion of the report is provided for information. A complete district report will be included in our 2010 Annual Report.

We recognize the committee's efforts in reviewing our school, and appreciate their assistance in ensuring that Montgomery County High School continues to be proactive in meeting the needs of our male and female student athletes.

Upon receipt of a letter from your office stating that measures are in line with expectations of the KDE and KHSAA, we will provide updated information to the Montgomery County Board of Education.

Sincerely,

A handwritten signature in black ink, appearing to read "Phil Rison". The signature is fluid and cursive, with the first name "Phil" and last name "Rison" clearly distinguishable.

Phil Rison, CMAA  
Assistant Superintendent

## BOOSTER CLUB AGREEMENT

This agreement is entered into by and between the Montgomery County Board of Education (hereafter referred to as "Board") and an entity known as MCHS Boys' Soccer Boosters (hereafter referred to as the "Booster Club"). Through this Agreement, the parties intend to set forth the Terms and Conditions under which the Booster Club may operate and associate with students, teachers, coaches and school administrators at Montgomery County High School.

### TERMS AND CONDITIONS

1. The Booster Club acknowledges that the Board is responsible for the promotion of education and the general health and welfare of all students attending the Montgomery County Public Schools. In addition, the Booster Club acknowledges that the Board has control and management of all school funds and all public school property in its district and may use its funds and property to promote public education (KRS 160.290). The Board and Booster Club acknowledge that the purpose of Booster Clubs is to assist and support but not to direct, interfere with, nor supplant the staff, existing activities, or athletic programs.
2. The Booster Club acknowledges that its activities may affect compliance with Title IX of the Educational Amendments of 1972 (Title 20, U.S.C. 1681-1687, et seq.) by Montgomery County High School and the Board. Likewise, the Booster Club acknowledges that, as a condition of membership in the Kentucky High School Athletic Association, representatives of Montgomery County High School and the Board must verify that the school complies with Title IX (702 KAR 7:065, Section 2[13]). Accordingly, the Booster Club agrees to provide all information requested by Montgomery County High School, the Board, or the Kentucky High School Athletic Association for purposes of determining Title IX compliance. The Booster Club further agrees to refrain from engaging in any activity which, in the opinion of the Principal and Athletic Director of Montgomery County High School or the Superintendent of the Montgomery County Public Schools, adversely affect the school's or the Board's ability to comply with Title IX.
3. The Booster Club shall, on or before July 1 submit a request to be recognized by the Board to the school Principal for the upcoming fiscal year. This request shall include by-laws, list of officers with their phone numbers and addresses, statement of objectives, and designated representatives for purposes of communicating with and providing true and accurate information to the Board and school Principal. If a Booster Club is formed after July 1, the above information will be furnished within 15 days of the execution of this agreement.
4. Upon request of the Principal or Athletic Director, or upon request of the Superintendent of the Montgomery County Public Schools, the Booster Club shall make available a full and complete list of its members.
5. In addition to complying with the requirements of Title 702 of the Kentucky Administrative Regulations, Chapter 3:130 (internal accounting), and all other relevant statutes and regulations, the Booster Club shall, upon the request of the Principal or Athletic Director of Montgomery County High School, or upon the request of the Superintendent/designee of the Montgomery County Public Schools, provide a full and complete accounting of all moneys raised, as well as a full and complete accounting of all moneys expended and provide an annual financial report to the Principal no later than July 25 for the year ended June 30. In addition, if requested to do so, the Booster Club shall also provide audited financial records concerning its activities.

- 6. Requests for fund-raising activities shall be directed in writing to the school Principal for his approval within the first 30 days of school. These requests should be planned and approved by the Booster Club as reflected in booster minutes submitted with the requests. Additional requests during the year must be submitted to the school Principal for approval a minimum of 30 days prior to the fund-raising activity. No solicitation of funds or requests for donations shall be conducted by a Booster Club without approval of school Principal. All receipts, and invoices related to approved fund-raising activities must be made available upon request for review by the school Principal and/or Superintendent/designee. A fund raising report must be made available to the school Principal at the close of each activity.

The Booster Club shall submit an annual proposed schedule of events to the school Principal at the start of each school year. Events that require school personnel for supervision or custodial work are the responsibility of the Booster Club and must be compensated according to school policy.

- 7. The Principal and Athletic Director of Montgomery County High School and the Superintendent of the Montgomery County Public Schools expressly reserve the right to reject any fund-raising activity for any reason. The Booster Club agrees that it shall not engage in any fund-raising activity which has not been approved or which has been rejected by the Principal or Athletic Director or the Superintendent. Participation in booster activities by parents/guardians/relatives of student/athletes is not required for participation in Montgomery County School Athletics. No special considerations or restrictions can/will be placed on student athletes related to booster groups. Coaches shall not participate in voting on booster club activities.
- 8. A Booster Club organization using external accounts shall not use the state tax exempt or federal identification number of the school or district but shall obtain a state tax exempt or federal identification number specifically and only for the use of the booster organization.
- 9. The Board of Education does not assume any financial responsibility for a Booster Club.
- 10. By executing this document through its designated representative, all members, officers, and representatives of the Booster Club agree to abide by the terms and conditions set forth below as well as those additional terms and conditions which may be required by the Board. The designated representative of the Booster Club represents and agrees that he/she will provide a copy of this agreement to all members of the Booster Club.

\* \* \* \* \*

I hereby acknowledge that I am a representative of the MCHS Boys Soccer Booster Club and that I am authorized to act on its behalf. I further agree that this Booster Club and its members shall abide by the Terms and Conditions set forth above. I further agree to immediately report to the Principal and Athletic Director of Montgomery County High School and to the Superintendent of the Montgomery County Public Schools any violation or breach of this agreement. I understand that failure to comply with this agreement can result in the termination of the Board's approval for sanction of the Booster Club and that it will no longer be able to participate in fund-raising activities or make purchases on behalf of school athletic teams.

MCHS Boys Soccer BY: Mary Baker TITLE: President  
 (Name of Booster Club)

STATE OF KENTUCKY COUNTY OF Montgomery

Subscribed and sworn to before me on this the 13<sup>th</sup> day of July, 2009, by Mary Baker

Jamara Coyle  
 NOTARY PUBLIC  
 My commission expires: 2-8-13

## BOOSTER CLUB AGREEMENT

This agreement is entered into by and between the Montgomery County Board of Education (hereafter referred to as "Board") and an entity known as MCHS LADY INTRAMURAL Soccer Booster (hereafter referred to as the "Booster Club"). Through this Agreement, the parties intend to set forth the Terms and Conditions under which the Booster Club may operate and associate with students, teachers, coaches and school administrators at MONT. Co. H. S. school.

### TERMS AND CONDITIONS

1. The Booster Club acknowledges that the Board is responsible for the promotion of education and the general health and welfare of all students attending the Montgomery County Public Schools. In addition, the Booster Club acknowledges that the Board has control and management of all school funds and all public school property in its district and may use its funds and property to promote public education (KRS 160.290). The Board and Booster Club acknowledge that the purpose of Booster Clubs is to assist and support but not to direct, interfere with, nor supplant the staff, existing activities, or athletic programs.
2. The Booster Club acknowledges that its activities may affect compliance with Title IX of the Educational Amendments of 1972 (Title 20, U.S.C. 1681-1687, et seq.) by MONT Co. H.S. School and the Board. Likewise, the Booster Club acknowledges that, as a condition of membership in the Kentucky High School Athletic Association, representatives of MCHS School and the Board must verify that the school complies with Title IX (702 KAR 7:065, Section 2[13]). Accordingly, the Booster Club agrees to provide all information requested by MCHS School, the Board, or the Kentucky High School Athletic Association for purposes of determining Title IX compliance. The Booster Club further agrees to refrain from engaging in any activity which, in the opinion of the Principal and Athletic Director of MCHS School or the Superintendent of the Montgomery County Public Schools, adversely affect the school's or the Board's ability to comply with Title IX.
3. The Booster Club shall, on or before July 1 submit a request to be recognized by the Board to the school Principal for the upcoming fiscal year. This request shall include by-laws, list of officers with their phone numbers and addresses, statement of objectives, and designated representatives for purposes of communicating with and providing true and accurate information to the Board and school Principal. If a Booster Club is formed after July 1, the above information will be furnished within 15 days of the execution of this agreement.
4. Upon request of the Principal or Athletic Director, or upon request of the Superintendent of the Montgomery County Public Schools, the Booster Club shall make available a full and complete list of its members.
5. In addition to complying with the requirements of Title 702 of the Kentucky Administrative Regulations, Chapter 3:130 (internal accounting), and all other relevant statutes and regulations, the Booster Club shall, upon the request of the Principal or Athletic Director of MCHS School, or upon the request of the Superintendent/designee of the Montgomery County Public Schools, provide a full and complete accounting of all moneys raised, as well as a full and complete accounting of all moneys expended and provide an annual financial report to the Principal no later than July 25 for the year ended June 30. In addition, if requested to do so, the Booster Club shall also provide audited financial records concerning its activities.

- 6. Requests for fund-raising activities shall be directed in writing to the school Principal for his approval within the first 30 days of school. These requests should be planned and approved by the Booster Club as reflected in booster minutes submitted with the requests. Additional requests during the year must be submitted to the school Principal for approval a minimum of 30 days prior to the fund-raising activity. No solicitation of funds or requests for donations shall be conducted by a Booster Club without approval of school Principal. All receipts, and invoices related to approved fund-raising activities must be made available upon request for review by the school Principal and/or Superintendent/designee. A fund raising report must be made available to the school Principal at the close of each activity.

The Booster Club shall submit an annual proposed schedule of events to the school Principal at the start of each school year. Events that require school personnel for supervision or custodial work are the responsibility of the Booster Club and must be compensated according to school policy.

- 7. The Principal and Athletic Director of MCHS School and the Superintendent of the Montgomery County Public Schools expressly reserve the right to reject any fund-raising activity for any reason. The Booster Club agrees that it shall not engage in any fund-raising activity which has not been approved or which has been rejected by the Principal or Athletic Director or the Superintendent. Participation in booster activities by parents/guardians/relatives of student/athletes is not required for participation in Montgomery County School Athletics. No special considerations or restrictions can/will be placed on student athletes related to booster groups. Coaches shall not participate in voting on booster club activities.
- 8. A Booster Club organization using external accounts shall not use the state tax exempt or federal identification number of the school or district but shall obtain a state tax exempt or federal identification number specifically and only for the use of the booster organization.
- 9. The Board of Education does not assume any financial responsibility for a Booster Club.
- 10. By executing this document through its designated representative, all members, officers, and representatives of the Booster Club agree to abide by the terms and conditions set forth below as well as those additional terms and conditions which may be required by the Board. The designated representative of the Booster Club represents and agrees that he/she will provide a copy of this agreement to all members of the Booster Club.

\*\*\*\*\*

I hereby acknowledge that I am a representative of the MCHS LADY JOHNS SoccER Booster Club and that I am authorized to act on its behalf. I further agree that this Booster Club and its members shall abide by the Terms and Conditions set forth above. I further agree to immediately report to the Principal and Athletic Director of MCHS School and to the Superintendent of the Montgomery County Public Schools any violation or breach of this agreement. I understand that failure to comply with this agreement can result in the termination of the Board's approval for sanction of the Booster Club and that it will no longer be able to participate in fund-raising activities or make purchases on behalf of school athletic teams.

MCHS LADY JOHNS SoccER BY: Bob Puer TITLE: President  
 (Name of Booster Club)

\*\*\*\*\*

STATE OF KENTUCKY COUNTY OF \_\_\_\_\_

Subscribed and sworn to before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
 NOTARY PUBLIC  
 My commission expires: \_\_\_\_\_



The only deficiency designated on the January 11, 2001 audit report was in the area of *Medical and Training Facilities and Services*. The report listed only the failure of the school to provide training services to student athletes. The school has addressed this issue by provision of an athletic trainer on a full time basis to all student athletes in an equitable manner.

**9. PERSONNEL IN ATTENDANCE AT AUDIT MEETING**

*These need to be Corrected!*

High School Title IX Coordinator: ~~Bart Rison~~ <sup>Rocky Franz</sup>, 724 Woodford Dr., Mt. Sterling, KY 40353  
(859) ~~398-0131~~ <sup>585-0601</sup>

District Level Title IX Coordinator: Rick Mattox, 3570 Indian Mound Dr., Mt. Sterling, KY 40353

Name	Title	Telephone
Gary W. Lawson	KHSAA	(502) 875-3817
Dr. Martha Mullins	KHSAA	(859) 299-5472
Phil Rison <sup>Rison</sup>	Assistant Superintendent	(859) 497-8707
Keith Griesser	Boys Basketball Coach	(502) 542-0111
Paige Compton	Student Athlete	(859) 498-5743
Janie Robinson	Girls Basketball Coach	(859) 585-1192
Philip Todd Wilson	Principal	(859) 771-7124
Rocky Franz	Assistant Principal / Title IX Coordinator	(859) 585-0601
Kathy Johnston	KHSAA	(859) 494-2509
Bart Rison	Athletic Director	(859) 398-0131

<sup>Kelly Murphy</sup>  
10. Comments <sup>Board Member</sup> (859) 498-6005

No one from the community attended the Public Comments session. The meeting was adjourned at 5:24 p.m. EST.

Montgomery County High School  
 Athletic Department  
 Uniform Purchasing Rotation

2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18
Baseball	Football	G-Basketball	Softball	Baseball	Football	G-Basketball	Softball
Cross Country	Volleyball	Golf	B-Basketball	Cross Country	Volleyball	Golf	B-Basketball
Swimming	Track	G- Soccer	Tennis	Swimming	Track	G- Soccer	Tennis
Wrestling	B- Soccer		Cheerleaders	Wrestling	B- Soccer		Cheerleaders

**MCHS Sports**

	Purchase Deadlines	Estimated Costs
Cross Country	April/May	\$750.00
Football	December/January	\$4,500.00
Golf	N/A	\$500.00
Volleyball	April/May	\$1,000.00
Girls Soccer	April/May	\$2,000.00
Boys Soccer	April/May	\$2,000.00
Boys Basketball	March/April	\$3,500.00
Girls Basketball	March/April	\$3,500.00
Swimming	N/A	\$750.00
Wrestling	March/April	\$1,000.00
Baseball	September/October	\$2,000.00
Softball	September/October	\$2,000.00
Tennis	N/A	\$750.00
Track	N/A	\$1,000.00
Cheerleaders	N/A	\$1,000.00

All Uniform Purchases Are Approved By Principal and Athletic Director

## Montgomery County Weight Room 2

### Scheduling Of Weight Room

The scheduling of the weight room outside the normal school day will be done according to the following criteria.

- Preference is given 1<sup>st</sup> to those teams whose sport's season are on-going followed by those sports whose next season will follow the current sport's season.
- Times of actual use will be blocked off in 1 hour and 30 minute segments. These blocks of time will be 3:30-5:00 p.m. and 5:00-6:30 p.m.
- All scheduled use must be through the school's Athletic Director.
- Coach/Sponsor can schedule activities up to 3 months in advance. Administrative approval for scheduling must be approved by the Principal or Athletic Director who are responsible for approving all events.
- With both the free weight room, and multi-purpose room available, two groups can easily utilize the facilities at the same time for weights, ply-metrics and stretching.
- Teams (male/male or male/female) are encouraged to lift together. With the space we have available, the sharing of weight room facilities is relatively easy.
- Coaches are strongly encouraged to work together in their scheduling of weight room. This is especially true due to variations in weight training routines and availability.

**Montgomery County High School**  
**Title IX Meeting**  
**December 2, 2009 7:47 p.m.**  
**Health Room**

**Call to Order:**

Bart Rison called the meeting to order at 7:47 a.m. The following members were present:

Bart Rison  
Keith Griesser  
Todd Wilson  
Kelly Murphy  
Tyler Murphy  
Paige Compton  
**ABSENT**  
Janic Robinson

Mr. Rison discussed the Title IX Revisit Audit. He passed around the report and the audit and then passed around the documents that we had been asked to submit.

- Weight Room Schedule
- Uniform Rotation
- Meal Service Plan- Travel

Mr. Rison then asked the committee members if they had anything they would like to discuss. No one had anything.

The meeting was adjourned at 8:19 a.m. The next regular meeting for the committee is scheduled for February 3, 2009 @ 7:45 a.m. in the Heritage Room.

Respectfully Submitted,

Nora Reddix

# Montgomery County

## Meal Service

### Pre-Game Meals

Meals before games will be provided by a sport's booster club upon the coach's discretion, or for any home or away game in which the wait time for a post-game meal is more than three hours, and students will not have an opportunity to get their own meal before the game.

### Post-Game Meals

Meals will be provided by that sport's booster club for athletes after a competition if the travel time after the game exceeds one hour. Coaches have the discretion to provide an after game meal if travel time is within one county away from Montgomery County (i.e. county that borders Montgomery County)

### Overnight Trips

During a trip where a team will be staying overnight, breakfast, lunch, and dinner will be provided by that sport's booster club for every day/night the team stays.

*Allowances per diem for all sports (after any game or overnight trip—breakfast: \$5.00, lunch: \$8.00, dinner: \$12.00)*

# Cross Country

## Field Trip Allocation Ledger by Customer

Thursday, October 29, 2009 8:45:06AM

Trip ID	Date	Driver	Vehicle	Group	Destination	Miles	Hours	Fuel Cost	Drivers Salary	Total Fuel/Salary
5646	8/25/2009	Carmichael, William	201	Cross Country	Clark Co.	43.00	4.50	\$0.00	\$56.25	\$56.25
<b>Total Student Count for Field Trip # 5646:</b>						<b>25</b>				
5647	9/5/2009	Smith, Robert	86	Cross Country	Ashland	172.00	9.00	\$0.00	\$112.50	\$112.50
<b>Total Student Count for Field Trip # 5647:</b>						<b>25</b>				
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<b>Total Student Count for Field Trip # 5746:</b>						<b>30</b>				
5747	9/19/2009	Fint, Barbara A.	603	Cross Country	Mason Co.H.S.	88.00	7.50	\$0.00	\$93.75	\$93.75
<b>Total Student Count for Field Trip # 5747:</b>						<b>30</b>				
5894	10/17/2009	McClanahan, James W	84	Cross Country	Ky Horse Park	87.00	7.00	\$0.00	\$87.50	\$87.50
<b>Total Student Count for Field Trip # 5894:</b>						<b>16</b>				
<b>Group Totals</b>						<b>126</b>	<b>38.00</b>	<b>0.00</b>	<b>\$475.00</b>	<b>\$475.00</b>
<b>Grand Totals</b>						<b>126</b>	<b>38.00</b>	<b>0.00</b>	<b>\$475.00</b>	<b>\$475.00</b>

# MONTGOMERY COUNTY SCHOOLS

700 Woodford Drive  
Mt. Sterling, Kentucky 40353

DEC -7 2009

Office of the Superintendent



Phone: (859) 497-8760

December 2, 2009

KHSAA  
C/O Brigid DeVries, Commissioner  
2280 Executive Drive  
Lexington, KY 40505

Brigid:

A Title IX audit team visited the Montgomery County High School on October 14, 2009. The resulting report recommended (page 8, item #7) that we address several categories to maintain a non-deficient status. We appreciate the team's observations and have responded to the findings below, as recommended.

**Support Services** - Attachment number 1 and 2 is a copy of our boys and girls soccer team written agreement. We thought these had been included in the folders that were provided for the team. We apologize for the oversight.

**Medical & Training Facilities and Services** - Attachment number 3 is a copy of usage schedule for Weight Training Room 2, which reflects equal access.

**Accommodation of Interest and Abilities** - As gender equity review committee meetings are held, minutes of these meetings will be forwarded to your office. Minutes from the December 2<sup>nd</sup> committee meeting are attached (attachment number 4). Committee minutes will be included as a part of the 2010 report.

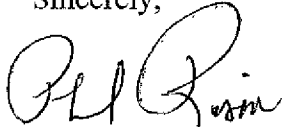
**Equipment & Supplies** - Attachment number 5 is a copy of Uniform Review & Replacement plan, which indicates equity.

**Travel & Per Diem** - Attachment number 6 is a copy of an adoptive plan for travel and per diem for student athletes. Also, our transportation department is currently tracking expenses and mileage for each sport. A portion of the report is provided for information. A complete district report will be included in our 2010 Annual Report.

We recognize the committee's efforts in reviewing our school, and appreciate their assistance in ensuring that Montgomery County High School continues to be proactive in meeting the needs of our male and female student athletes.

Upon receipt of a letter from your office stating that measures are in line with expectations of the KDE and KHSAA, we will provide updated information to the Montgomery County Board of Education.

Sincerely,

A handwritten signature in black ink, appearing to read "Phil Rison". The signature is fluid and cursive, with the first name "Phil" and last name "Rison" clearly distinguishable.

Phil Rison, CMAA  
Assistant Superintendent



## BOOSTER CLUB AGREEMENT

This agreement is entered into by and between the Montgomery County Board of Education (hereafter referred to as "Board") and an entity known as MCHS Boys' Soccer Boosters (hereafter referred to as the "Booster Club"). Through this Agreement, the parties intend to set forth the Terms and Conditions under which the Booster Club may operate and associate with students, teachers, coaches and school administrators at Montgomery County High School.

### TERMS AND CONDITIONS

1. The Booster Club acknowledges that the Board is responsible for the promotion of education and the general health and welfare of all students attending the Montgomery County Public Schools. In addition, the Booster Club acknowledges that the Board has control and management of all school funds and all public school property in its district and may use its funds and property to promote public education (KRS 160.290). The Board and Booster Club acknowledge that the purpose of Booster Clubs is to assist and support but not to direct, interfere with, nor supplant the staff, existing activities, or athletic programs.
2. The Booster Club acknowledges that its activities may affect compliance with Title IX of the Educational Amendments of 1972 (Title 20, U.S.C. 1681-1687, et seq.) by Montgomery County High School and the Board. Likewise, the Booster Club acknowledges that, as a condition of membership in the Kentucky High School Athletic Association, representatives of Montgomery County High School and the Board must verify that the school complies with Title IX (702 KAR 7:065, Section 2[13]). Accordingly, the Booster Club agrees to provide all information requested by Montgomery County High School, the Board, or the Kentucky High School Athletic Association for purposes of determining Title IX compliance. The Booster Club further agrees to refrain from engaging in any activity which, in the opinion of the Principal and Athletic Director of Montgomery County High School or the Superintendent of the Montgomery County Public Schools, adversely affect the school's or the Board's ability to comply with Title IX.
3. The Booster Club shall, on or before July 1 submit a request to be recognized by the Board to the school Principal for the upcoming fiscal year. This request shall include by-laws, list of officers with their phone numbers and addresses, statement of objectives, and designated representatives for purposes of communicating with and providing true and accurate information to the Board and school Principal. If a Booster Club is formed after July 1, the above information will be furnished within 15 days of the execution of this agreement.
4. Upon request of the Principal or Athletic Director, or upon request of the Superintendent of the Montgomery County Public Schools, the Booster Club shall make available a full and complete list of its members.
5. In addition to complying with the requirements of Title 702 of the Kentucky Administrative Regulations, Chapter 3:130 (internal accounting), and all other relevant statutes and regulations, the Booster Club shall, upon the request of the Principal or Athletic Director of Montgomery County High School, or upon the request of the Superintendent/designee of the Montgomery County Public Schools, provide a full and complete accounting of all moneys raised, as well as a full and complete accounting of all moneys expended and provide an annual financial report to the Principal no later than July 25 for the year ended June 30. In addition, if requested to do so, the Booster Club shall also provide audited financial records concerning its activities.

6. Requests for fund-raising activities shall be directed in writing to the school Principal for his approval within the first 30 days of school. These requests should be planned and approved by the Booster Club as reflected in booster minutes submitted with the requests. Additional requests during the year must be submitted to the school Principal for approval a minimum of 30 days prior to the fund-raising activity. No solicitation of funds or requests for donations shall be conducted by a Booster Club without approval of school Principal. All receipts, and invoices related to approved fund-raising activities must be made available upon request for review by the school Principal and/or Superintendent/designee. A fund raising report must be made available to the school Principal at the close of each activity.

The Booster Club shall submit an annual proposed schedule of events to the school Principal at the start of each school year. Events that require school personnel for supervision or custodial work are the responsibility of the Booster Club and must be compensated according to school policy.

7. The Principal and Athletic Director of Montgomery County High School and the Superintendent of the Montgomery County Public Schools expressly reserve the right to reject any fund-raising activity for any reason. The Booster Club agrees that it shall not engage in any fund-raising activity which has not been approved or which has been rejected by the Principal or Athletic Director or the Superintendent. Participation in booster activities by parents/guardians/relatives of student/athletes is not required for participation in Montgomery County School Athletics. No special considerations or restrictions can/will be placed on student athletes related to booster groups. Coaches shall not participate in voting on booster club activities.

8. A Booster Club organization using external accounts shall not use the state tax exempt or federal identification number of the school or district but shall obtain a state tax exempt or federal identification number specifically and only for the use of the booster organization.

9. The Board of Education does not assume any financial responsibility for a Booster Club.

10. By executing this document through its designated representative, all members, officers, and representatives of the Booster Club agree to abide by the terms and conditions set forth below as well as those additional terms and conditions which may be required by the Board. The designated representative of the Booster Club represents and agrees that he/she will provide a copy of this agreement to all members of the Booster Club.

\* \* \* \* \*

I hereby acknowledge that I am a representative of the MCHS Boys Soccer Booster Club and that I am authorized to act on its behalf. I further agree that this Booster Club and its members shall abide by the Terms and Conditions set forth above. I further agree to immediately report to the Principal and Athletic Director of Montgomery County High School and to the Superintendent of the Montgomery County Public Schools any violation or breach of this agreement. I understand that failure to comply with this agreement can result in the termination of the Board's approval for sanction of the Booster Club and that it will no longer be able to participate in fund-raising activities or make purchases on behalf of school athletic teams.

MCHS Boys Soccer BY: Mary Baker TITLE: President  
(Name of Booster Club)

STATE OF KENTUCKY COUNTY OF Montgomery

Subscribed and sworn to before me on this the 13<sup>th</sup> day of July, 2009, by Mary Baker

Jamaia Coyle  
NOTARY PUBLIC

My commission expires: 2-8-13

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\* \* \* \* \*

I hereby acknowledge that I am a representative of the MCHS Lady Trojans Soccer Booster Club and that I am authorized to act on its behalf. I further agree that this Booster Club and its members shall abide by the Terms and Conditions set forth above. I further agree to immediately report to the Principal and Athletic Director of MCHS School and to the Superintendent of the Montgomery County Public Schools any violation or breach of this agreement. I understand that failure to comply with this agreement can result in the termination of the Board's approval for sanction of the Booster Club and that it will no longer be able to participate in fund-raising activities or make purchases on behalf of school athletic teams.

MCHS Lady Trojans Soccer BY: [Signature] TITLE: President  
 (Name of Booster Club)

\*\*\*\*\*

STATE OF KENTUCKY COUNTY OF \_\_\_\_\_

Subscribed and sworn to before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
 NOTARY PUBLIC  
 My commission expires: \_\_\_\_\_

## Montgomery County Weight Room 2

### Scheduling Of Weight Room

The scheduling of the weight room outside the normal school day will be done according to the following criteria.

- Preference is given 1<sup>st</sup> to those teams whose sport's season are on-going followed by those sports whose next season will follow the current sport's season.
- Times of actual use will be blocked off in 1 hour and 30 minute segments. These blocks of time will be 3:30-5:00 p.m. and 5:00-6:30 p.m.
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Montgomery County High School  
Title IX Meeting  
December 2, 2009 7:47 p.m.  
Health Room

Call to Order:

Bart Rison called the meeting to order at 7:47 a.m. The following members were present:

- Bart Rison
- Keith Griesser
- Todd Wilson
- Kelly Murphy
- Tyler Murphy
- Paige Compton
- ABSENT**
- Janie Robinson

Mr. Rison discussed the Title IX Revisit Audit. He passed around the report and the audit and then passed around the documents that we had been asked to submit.

- Weight Room Schedule
- Uniform Rotation
- Meal Service Plan- Travel

Mr. Rison then asked the committee members if they had anything they would like to discuss. No one had anything.

The meeting was adjourned at 8:19 a.m. The next regular meeting for the committee is scheduled for February 3, 2009 @ 7:45 a.m. in the Heritage Room.

Respectfully Submitted,

Nora Reddix

Montgomery County High School  
Athletic Department  
Uniform Purchasing Rotation

2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18
Baseball	Football	G-Basketball	Softball	Baseball	Football	G-Basketball	Softball
Cross Country	Volleyball	Golf	B-Basketball	Cross Country	Volleyball	Golf	B-Basketball
Swimming	Track	G- Soccer	Tennis	Swimming	Track	G- Soccer	Tennis
Wrestling	B- Soccer		Cheerleaders	Wrestling	B- Soccer		Cheerleaders

MCHS Sports	Purchase Deadlines	Estimated Costs
Cross Country	April/May	\$750.00
Football	December/January	\$4,500.00
Golf	N/A	\$500.00
Volleyball	April/May	\$1,000.00
Girls Soccer	April/May	\$2,000.00
Boys Soccer	April/May	\$2,000.00
Boys Basketball	March/April	\$3,500.00
Girls Basketball	March/April	\$3,500.00
Swimming	N/A	\$750.00
Wrestling	March/April	\$1,000.00
Baseball	September/October	\$2,000.00
Softball	September/October	\$2,000.00
Tennis	N/A	\$750.00
Track	N/A	\$1,000.00
Cheerleaders	N/A	\$1,000.00

All Uniform Purchases Are Approved By Principal and Athletic Director

Montgomery County  
Meal Service

Pre-Game Meals

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Thursday, October 29, 2009

8:45:06AM

# Cross Country

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<b>Grand Totals</b>						<b>530.00</b>	<b>38.00</b>	<b>0.00</b>	<b>\$475.00</b>	<b>\$475.00</b>

The only deficiency designated on the January 11, 2001 audit report was in the area of *Medical and Training Facilities and Services*. The report listed only the failure of the school to provide training services to student athletes. The school has addressed this issue by provision of an athletic trainer on a full time basis to all student athletes in an equitable manner.

9. PERSONNEL IN ATTENDANCE AT AUDIT MEETING

*These need to be corrected!*

High School Title IX Coordinator: ~~Bart Rison~~ <sup>Rocky Franz</sup> 724 Woodford Dr., Mt. Sterling, KY 40353  
(859) ~~398-0131~~ 585-0601

District Level Title IX Coordinator: Rick Mattox, 3570 Indian Mound Dr., Mt. Sterling, KY 40353

Name	Title	Telephone
Gary W. Lawson	KHSAA	(502) 875-3817
Dr. Martha Mullins	KHSAA	(859) 299-5472
<del>Phil Rison</del> Rocky Franz	Assistant Superintendent	(859) 497-8707
Keith Griesser	Boys Basketball Coach	(502) 542-0111
Paige Compton	Student Athlete	(859) 498-5743
Janie Robinson	Girls Basketball Coach	(859) 585-1192
Philip Todd Wilson	Principal	(859) 771-7124
Rocky Franz	Assistant Principal / Title IX Coordinator	(859) 585-0601
Kathy Johnston	KHSAA	(859) 494-2509
Bart Rison	Athletic Director	(859) 398-0131

Kelly Murphy Board Member (859) 498-6005

10. Comments

No one from the community attended the Public Comments session. The meeting was adjourned at 5:24 p.m. EST.