



## TITLE IX FINAL AUDIT REPORT

(For schools visited during the 2001-2002 school year)

School: **Williamstown High School**

Reviewed By: **Martha Mullins**

Date Of Visit: **October 17, 2001**

Telephone Number of Reviewer: **(859) 269-3394**

### 1. **Completed Required Forms**

GE-19 Yes  No

Survey Student Interest Form Yes  No

Summary Forms T-1 Thru T-41 Yes  No

Corrective Action Plan (Form T-60) Yes  No

### 2. **Opportunities Component of Title IX Compliance**

Area of Compliance:  
(Check One Or More)

	A	Substantial Proportionality
	B	History and Continuing Practice Of Programs Expansion
X	C	Full and Effective Accommodation of Interest and Abilities

A.) If Substantial Proportionality is chosen; does it appear that the school has performed the calculation correctly?

Yes  No

(If No, include in comments section and analysis of what is incorrect in the calculation.)

Comment :

Participants were not double/triple counted on Form T-1, therefore an analysis of the proportionality test was not possible.

B.) If History and Continuing Practice Of Program Expansion are chosen; does it appear that the school has performed the calculation correctly?

Yes  No

Comment:

The current school administration could not corroborate the accuracy of listing five junior varsity sports for girls in 2000-2001 on Form T-2.

C.) If Full and Effective Accommodation of Interest and Abilities is chosen, does it appear that the school provides opportunities in areas of students' interest?

Yes  No

Comment:

The results of the student surveys conducted in 1999-2000 and 2000-2001 school years indicated substantial interest in several sports not offered currently. However, most of those sports indicated did not appear to be feasible additions to the sports program due to a lack of facilities or surrounding schools with which to compete.

**3. Has the school properly surveyed its student body to accurately assess the interests and abilities of its students?**

Yes  No

Comment:

The surveys were conducted in all homerooms in grades nine through twelve. It was recommended to the Gender Review Committee that the survey be administered to grades eight through eleven in future years.

#### 4. Checklist of the Title IX Components of the Interscholastic Program

Benefit to Students	Satisfactory	Deficient	Comments
<b>Accommodation of Interests and Abilities</b>	X		The school's personnel were instructed on how to calculate Forms T-1, T-2, T-3, and T-4 correctly.
<b>Equipment and Supplies</b>		X	Because school personnel did not submit completed budget forms (Forms T-35 and T-36) for either 1999-2000 or 2000-2001, a complete assessment could not be made. However, a review of Forms T-8, 9, and 10 did not reveal any skewed provisions. Form T-5 was not completed nor signed by all individual coaches. School personnel was advised to request completion by those coaches, to review the results, to report any action taken (if applicable) to the KHSAA, and to include forms and notations in its permanent Title IX file.
<b>Scheduling of Games and Practice Time</b>	X		<p>With the addition of a new facility on campus, the previous problem of insufficient practice time for basketball listed in 1999-2000 was eliminated. School personnel was advised to file the current schedule of practice time for girls' and boys' basketball in its permanent Title IX file.</p> <p>A third of the varsity boys' and girls' non-tournament basketball games were played in a doubleheader format in 2000-2001. In addition, four girls' games were played on Friday or Saturday nights. The combination allowed virtually half of girls' non-tournament-games to be played in prime-time. It appears that the school has addressed scheduling more girls' games in prime time successfully.</p> <p>The number of volleyball matches was increased over the past two school years as the program matured.</p>
<b>Travel and Per Diem Allowances</b>	X		At times the booster club has provided snacks for AWAY trips to tournaments. School personnel were advised to be conscious of this benefit and to

7

<b>Coaching</b>		X	<p>The salary gap between head softball and baseball coaches was noted on the school's 1999-2000 Form T-60 (Corrective Action Plan). The timetable for correction in the 2000-2001 school year was met.</p> <p>However, Forms T-18-25 did not include salaries for those coaches with extended service/extra service days. The list provided by school personnel on the day of the visit did not include the number of days granted the basketball coaches, nor the amount of the coaching stipend for the assistant volleyball coach.</p> <p>The school principal is planning to employ a softball coach for 2002-2003 to replace the interim coach who also coaches boys' basketball and serves as athletics director. This change should strengthen that sport in the girls' program.</p>
<b>Locker Rooms, Practice and Competitive Facilities</b>		X	<p>As money becomes available for improvement of locker room and storage facilities, it is recommended that priority be given to boys' teams. The off-campus facility for softball is not of the same quality as the baseball facility on-campus. The Corrective Action Plan (T-60) for 2000-2001 listed the construction of an on-campus softball field as the sole item for correction. The timetable for completion was listed as the 2001-2002 school year; however, school personnel has extended that to 2002-2003 due to the delay in completion of a contour study for the selected site.</p>
<b>Medical and Training Facilities and Services</b>	X		<p>The renovation of a part of a downtown building as a joint venture between the school system and a local church has provided the high school with a good weight-training facility. The athletics director was advised to post a schedule of team usage and to place a copy in the school's Title IX permanent file.</p>
<b>Publicity</b>	X		<p>The school has an outstanding pep band which plays for both boys' and girls' basketball games.</p>

27

<b>Support Services</b>	<b>X</b>		
<b>Athletic Scholarships**</b>	<b>X</b>		The booster club annually awards a scholarship to a male and to a female athlete. Competition is open to all senior athletes to apply.
<b>Tutoring**</b>	<b>X</b>		
<b>Housing and Dining Facilities and Services **</b>	<b>X</b>		It was recommended that all coaches complete the team chart Form T-40 and place them in the school's permanent Title IX file.
<b>Recruitment of Student Athletes**</b>	<b>X</b>		N/A

**5. Brief Summary/Analysis of The Corrective Action Plan (T-60)**

The two items listed on the 1999-2000 plan have been completed: construction of a new gym to relieve basketball practice problems, and an increase in the salary stipend for the head softball coach to make it comparable to that of the baseball coach. The timetable for completion of the one item listed on the 2000-2001 plan, construction of an on-campus softball field, has been extended to 2002-2003.

**6. Observed Deficiencies in Overall Girls and Boys Athletics Programs**

Because Forms T- 35 and 36 (budgetary program comparisons) were not submitted for either school year, a complete assessment was not feasible. However, based on the on-site visit, it would appear that better policies and procedures for budgetary record-keeping and administrative oversight should be put in place.

**7. Facility Recommendations or Concerns**

As planning continues for construction of the on-campus softball field, care should be taken to insure that the facility is of comparable quality to the baseball field. Special areas of concern would be the infield surface, field drainage, depth of the outfield fences, water and electrical sources, design of dugouts, public restrooms, concessions area, and bleachers.

8. **KHSAA Recommended Action**

- Notify Office Of Civil Rights and Request Federal Investigation of Possible Violations
- Notify Equity Division and KBE of Potential Title IX Violations
- Suspension From the Association
- Prohibition From Post Season Play
- Probation For
- Fine In The Amount of \_\_\_\_\_
- None At This Time
- School shall submit the following additional information:

**(Selection of Cheerleaders)** The school is requested to submit with its 2001-2002 annual report information to the KHSAA concerning the manner in which cheerleaders are selected and how they are assigned for girls' and boys' games.

**(Budget- Program Comparison)** On or before **December 1, 2001**, the school will submit Form T-35 and Form T-36 for the 2000-2001 school year to the KHSAA office. As indicated on the forms, funds from all sources must be included in the expenditures.

**(Coaching)** On or before **December 1, 2001**, the school is requested to furnish a Form T-18, T-19, T-20, T-22, T-23, and T-24 for the 2000-2001 school year. Include in the salary total for each coach the stipend that was awarded for extended service and extra duty days. Also include a notation of which coaching positions are granted this supplement each year, and the amount of the award. Please include in the coaching experience columns all scholastic coaching experience for either sex.

**9. PERSONNEL IN ATTENDANCE AT AUDIT MEETING**

**High School Title IX Coordinator:** Tim Mefford  
(859) 824-4421

**District Level Title IX Coordinator:** Sally Skinner  
(859) 824-7144

<b>Name</b>	<b>Title</b>	<b>Telephone</b>
Dr. David Schadler	Principal	(859) 824-4421
Tim Mefford	Athletics Director/Boys' Basketball Head Coach	(859) 824-4421
Sally Skinner	Assistant Superintendent/Cheerleader Co-Sponsor	(859) 824-7144
Michelle Johnson Cason	Assistant Volleyball Coach/Academic Team Coach	(859) 824-4421
Rebecca Bowen	Student Athlete	(859) 824-4421
Mc Combs	Student Athlete	(859) 824-4421
Gary Lawson	KHSAA Auditor	(502) 873-3817
Martha Mullins	KHSAA Auditor	(859) 269-3394

**10. Comments**

Due to a power outage, the school was dismissed earlier in the afternoon of the on-site visit. For this reason and because of a miscommunication regarding the date of the meeting, the public comment session for the community in the evening was not held. School personnel were at the school at the previously announced meeting time. Names and phone numbers of the two people who attended were submitted to the KHSAA office for follow-up.

Regarding the audit document submitted for 1999-2000, school personnel were advised to review all forms and to complete any forms omitted, provide signatures for unsigned forms, and to have coaches make a more comprehensive listing of what equipment is furnished to athletes. Since the audit document is a part of the school's permanent Title IX file and open to the public or for further review, it needs to be complete and accurate.

