



DANCE

**2021 REGIONAL
COMPETITION INSTRUCTIONS
FOR MANAGERS, PARTICIPATING TEAMS AND FANS**

DRAFT

**THE INFORMATION INCLUDED WITHIN
THESE INSTRUCTIONS IS TENTATIVE AND
SUBJECT TO CHANGE**



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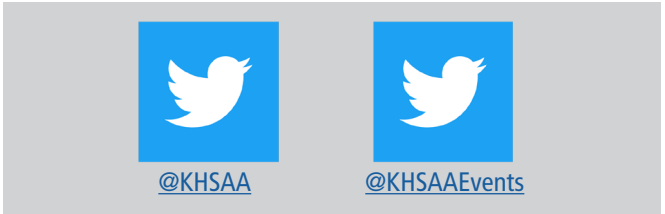
Throughout these instructions, portions that are different from previous seasons, or changed due to COVID-19, have been highlighted yellow.



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KHSAA Staff

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- Associate Commissioner Butch Cope
- Assistant Commissioner..... Michael Barren
- Assistant Commissioner..... Darren Bilberry
- Assistant Commissioner..... Sarah Bridenbaugh
- General Counsel..... Chad Collins
- Communications Director..... Joe Angolia
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- Administrative Assistant/Office Manager Kara Howard
- Administrative Support Specialist Jeremy Ison
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- Physical Plant Director Roy Tatum





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COVID-19 GUIDANCE

The KHSAA's complete "Healthy at Sports, Stage 3 - Performance, Return to Competition: Considerations for Winter Sports & Sport-Activities" document for competitive dance can be found at the following link: <https://bit.ly/3xmXVYJ>

In addition to dance specific guidance, this document includes guidance for all sports, officials and officiating, COVID-19 Medical Evaluation and Return-to-Play protocol, as well as the KHSAA's COVID-19 Return to Play Form. The information in this document should be thoroughly reviewed by all managers, participants and spectators attending a regional competition.

REMINDER - Any individual with symptoms of COVID-19 shall not be admitted.

Guidance is categorized into three areas:

- **REQUIRED**- These standards are required at all sanctioned contests.
- **RECOMMENDED**- These standards are best practices during all contests during the pandemic and are therefore recommended for all contests.
- **CONSIDER**- While these items are also best practices during this time, local site discretion should be exercised to determine if these items are practical and feasible for use at the contest.

MASKS, FACE COVERINGS AND SOCIAL DISTANCE

Public Health Standards and General Areas of Consideration for Both Practices and Contests by Students, Staff and all Involved

BASIC MASK/FACE COVERING INFORMATION

All individuals entering an indoor venue before, during, and after a contest shall wear a mask/face covering. (REQUIRED)

All administrators, spectators, workers, coaches and non-competitors at indoor venues, including substitutes and sideline cheerleaders (when not involved in permitted legal stunting) shall wear a mask/face covering at all times. (REQUIRED)

Only the athletes performing in indoor venues at that specific moment are exempt from wearing a mask/face covering at all times. (REQUIRED)

A "gaiter" with multiple layers of cloth complies with this requirement provided it is properly worn covering the nose and mouth when the player is not participating and can easily slip down around the neck during participation. (RECOMMENDED)

Anyone who is not engaged in strenuous physical activity at an indoor venue is to be wearing a mask/face covering. (REQUIRED)

At indoor events, all spectators and non-competitors in the contest at that moment must wear masks unless they are actively eating or drinking. (REQUIRED)

At all indoor practices and contests, it is expected that these standards for universal masking be applied (with the exception of the participating athletes and contest officials during actual play) at all facilities and that patrons should be escorted out of the event if they refuse to comply. (RECOMMENDED)

Being more than six-feet away from other individuals does NOT waive the requirement to wear a mask at indoor venues.

MASK/FACE COVERINGS DURING WORKOUTS, PRACTICES AND COMPETITIONS BY ATHLETES

A mask/face covering is permitted for all participants at any time.

If a mask becomes saturated with moisture from breathing or sweat, a coach or athlete should change into a dry mask as a wet mask is less efficient at filtering bacteria and viruses.

Masks should only be worn once during practice, workouts, or competition and then replaced with a fresh mask.

All reusable cloth masks should be cleaned ideally in a washer with hot water and soap and then dried before the next use.

Ironing a cloth on the highest setting possible for the material can also assist with disinfection after washing and drying.

There are now multiple commercial reusable mask options available for use during exercise.

SOCIAL DISTANCING (ALL REQUIRED WHERE PRACTICAL AND FEASIBLE)

Social distancing of at least six (6) feet shall be maintained at all times, where feasible for all involved in the contests, but required for spectators at all times.

No hugging, high fives, shaking hands, or fist bumps for support/encouragement.

Behavior shall be modeled by adults, who must insist on compliance by students.

Social distancing shall be maintained during the National Anthem and on sidelines.



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Be mindful as we teach the students, it won't be like this forever!

CROSS-REFERENCE TO OTHER GUIDANCE

All individuals involved in the athletic program are expected to reference all guidance standards, including those in this sports-specific guidance and the All Sports Guidance document.

If there is ambiguity between recommended guidelines, the most stringent should apply, and deference shall be given to the KHSAA Return to Play Material as other resources amend their guidance later.

These differences in the guidance are necessitated by the differences in sports, facilities, geographic areas, and pronounced differences during normal years and magnified this school year.

Dance coaches and Athletic Directors may consult the USA Dance Report from their Task Force on Dancer Healthy for helpful guidelines and recommendations about practice areas and the transmission of coronavirus at <https://bit.ly/3cq0M4b>.

Portions of the dance specific section of the document are included below.

SEASON LIMITATION AND CONTEST ADJUSTMENTS

At this time, postseason competition is scheduled to end the week of May 10 with regionals to be completed by May 9.

ADMINISTRATIVE AND VENUE SETUP

SETUP

Judges, officials, adjudicators, etc. shall be appropriately spaced to ensure proper social distancing. (REQUIRED)

THE HOST SCHOOL SHOULD

Remind schools of the need to bring sanitizer, and consider having a supply in case of issues.

Limit the number of teams allowed to compete in each session.

Enforce social distancing requirements in spectator areas (this is facilitated by limiting the number of teams per session)

Sanitize the main competition floor between sessions and as needed.

Sanitize all officials' tables between sessions.

COMPETITOR EQUIPMENT

Face masks/coverings are recommended in the warm-up areas and/or the main competitive floor for all athletes.

Athletes use their own water bottles during warm-ups and after the competition.

Team members should arrive dressed and ready for competition as dressing rooms should not be available.

All staff working in the warm-up areas shall wear masks.

SIGNING IN

Upon arrival, masks are required for teams entering the building.

All staff working in these areas shall wear masks.

Teams should be taken to the cafeteria or individual classrooms for holding and waiting for warmups.

In either scenario, the area must be sanitized before new teams are allowed to enter at the beginning of the next session (teams could be asked to stay on or near their bus if the host school chooses).

MAIN COMPETITION FLOOR

Host schools should provide an area for all teams to put their water bottles while they are competing.

Team huddles before taking the floor are strongly discouraged.

"On deck" and "in the hole" areas should be spaced as far apart as possible to maintain social distancing regulations.

Coaches' chairs should be sanitized after each session and as needed.

Wearing masks for athletes is recommended, but guided by other medical concerns concerning stunting.

DJ's are considered staff and are to wear face masks/coverings/gloves.

All coaches and athletes should use hand sanitizer before and after the routine.

AWARDS



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There shall be no mass ceremonies for awards presentations.

The winning and runner-up teams will be given their trophies upon arrival at the state competition.

POST-COMPETITION

Teams should leave the host school as soon as their session has ended.

HOSPITALITY ROOMS

Boxed lunches should be available rather than open food for hospitality rooms, only if absolutely necessary.

Masks for workers in the hospitality areas are required, unless actively eating or drinking.

OFFICIATING (RULES) (ADOPTED FOR 2020-21)

Rule 2-1-14, 2-1-16 - Participants shall be appropriately spaced in the context of current social distancing requirements on the court, field, or sideline to ensure proper social distancing. (REQUIRED)

There shall be no penalty for a competitor choosing to wear a mask/face covering at any time. (REQUIRED)

DUTIES SUMMARY STATEMENT

Refer to the Kentucky High School Athletic Association Handbook rules and regulations governing dance competitions, which is included as a link at the end of these instructions.

You should familiarize yourself with these provisions and review them at your pre-event meetings to ensure understanding from the coaches and the management of a smooth event.

Any required forms for your reports are included at the end of these instructions as links.

KHSAA CONTACT LIST

The primary contact for dance is Assistant Commissioner Michael Barren (mbarren@khsaa.org).

If Mr. Barren is for some reason not available, Assistant Commissioner Sarah Bridenbaugh (sbridenbaugh@khsaa.org) is the backup contact.

REFERENCE TO TEAM ALIGNMENT/DECLARATIONS

ALIGNMENT

Teams are aligned into four (4) regions from the 16 basketball regions as detailed in the KHSAA Competition Rules.

- Region 1 is basketball regions 1-4, Region 2 is basketball regions 5-8, Region 3 is basketball regions 9-12 and Region 4 is basketball regions 13-16.

The current alignment is available on the dance page of the KHSAA website and included as a link at the end of these instructions.

Only schools on the list of aligned teams are eligible to enter a regional competition.

If a team that isn't listed in the alignment and has declared to enter the postseason desires to enter, contact the KHSAA office prior to accepting the entry.

For 2021, there are two (2) regional sites in response to the number of declarations and to aid in judging panel logistics, but each region will compete separately.

DECLARATIONS

Schools were asked to declare their competition division by Feb. 15.

No changes to divisions may be made after that date.

ALLOWABLE COMPETITION DATES

As of Jan. 21, 2021, the planned dance regional competition dates are May 8-9, but are subject to change based on current events.

- May 8
 - o Regions 1 & 2 (at Valley)



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- May 9
 - o Regions 3 & 4 (at Letcher Co. Central)

STATE COMPETITION

The 2021 KHSAA State Dance Championships will be held on May 16 at George Rogers Clark High School in Winchester.

CONFERENCE CALL

There will be a web conference for participating coaches and athletic directors at 11 a.m. ET on Monday, May 3.

Additional instructions regarding the calls will be sent via email.

Participants can set up from any location to join the conference and are encouraged to join by computer to view pertinent information.

REGION MANAGER'S RESPONSIBILITIES

TICKETS AND FAN ADMISSION

All regional dance competition tickets will be sold online via GoFan, the KHSAA's official digital ticket vendor.

There shall be no paper tickets sold at walk-up gate.

A link for fans to purchase the digital tickets will be emailed to the Athletic Director of each participating school to be distributed.

- A limit of four (4) tickets per dancer (as listed on the size declaration form) will be allotted to each team.

After a special pre-sale period for the participating teams, any remaining tickets will be available through khsaatickets.org.

All regional dance competition ticket prices are \$10 each per session, plus electronic transaction fees that are not received by the KHSAA.

Children five-and-under will be admitted free, but must still "purchase" the free ticket through GoFan.

No coaches' cards, KHSAA Administrator cards or officials' ID cards shall be honored at the gate.

GoFan's training page for buying and validating the tickets is included as a link at the end of these instructions and linked from the KHSAA website.

Ticketholders may leave the facility and re-enter by showing their validated GoFan digital ticket at the door.

No screenshots shall be honored at any time.

COMPLETE TOURNAMENT MANAGER'S FORM

Complete the Regional Competition Manager's Form (GE56) to provide general information about your event.

The manager should keep KHSAA staff informed of any changes to the form after it has been submitted.

A link to the form is included at the end of these instructions.

HOST SITE ADMINISTRATOR

The KHSAA requires a competition administrator, other than the coach, at the host site. Since the coach needs to devote full attention to the team, someone other than the coach must deal with any outside difficulties.

PRE-TOURNAMENT MEETINGS

It is recommended that a meeting of all coaches be held prior to the start of the competition to discuss rules and procedures to help ensure a smooth event.

The use of a virtual meeting is permitted and recommended.

CONTACT PARTICIPATING SCHOOLS

Contact all schools in your region and inform them of your competition schedule, entry deadline and other pertinent information.

DEVELOPMENT OF INFO DOCUMENT FOR PARTICIPANTS

Develop an information document for participants, including the schedule of events as set by the KHSAA, any on-site meeting



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information, site specifics and directions to the venue.

This document shall include any COVID-19 requirements or adjustments made for the event.

FUTURE REGIONAL SITES

Information regarding future sites will be distributed by staff at a later time.

OUTSIDE PROVIDERS/VENDORS

Contact security and other outside providers/vendors and ensure that all other pre-tournament functions are complete.

PRE-COMPETITION MEETING MODEL AGENDA

- Call to order
- Designate someone to record minutes
- Discuss the "KHSAA Healthy at Sports, Stage 3 - Performance, Return to Competition: Considerations for Winter Sports & Sport Activities" document for dance (<https://bit.ly/3xmxVYJ>)
- The KHSAA will provide time schedules and ticket links for each regional competition
- Discuss future sites and remind interested schools to submit Form GE59 (Application for Hosting)
- Competition Rules review
- KHSAA staff will draw for order of appearance and make a copy of the order for all teams
- Discuss team party and participant admission (if fee is being charged)
- Remind coaches that all participants must appear on the online roster and be designated for postseason competition
- Discuss competition expenses (majority vote required if distribution to schools is to be made)
- Detail the security and emergency action plan
- Discuss medical needs/trainers
- PA, official scorer/scoresheets
- Sound System
- Auxiliary Workers: ticketing, concessions, parking
- Facility rules, coaches area and other notes
- Discuss the inclement weather policy and plans
- Review sportsmanship expectations for competitors, coaches and fans

VENUE LOGISTICS

COVID-19 GUIDELINES

The host site is responsible for adherence to COVID-19 guidelines in accordance with normal home event procedures.

SITE SPECIFICATIONS

Prepare the facility for competition, including those areas dedicated for warm-ups.

Teams should perform facing a basketball goal or baseline, not the sideline, so judges can be placed on the floor for easy viewing away from any spectator interference.

Region Managers should secure a worker to tabulate scores with at least two (2) runners to assist them. The data manager scoring the event needs experience with Microsoft Excel to utilize the Varsity/UDA software.

A laptop with internet access and printer shall be set up at the main judges table for the tabulator.

Region Managers shall also provide a coaches' viewing area or box on the competition floor with the following guidelines:

- Coaches and alternates must remain in the viewing area on the competition floor.
- A maximum of four (4) individuals are permitted in the area, consisting of the head coach, one (1) assistant coach and two (2) alternates.
- No other participants from other squads or individuals will be permitted on the floor.



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ENTERING HOST SITE

Coaches and administrators should be given direct details about how to enter the region's host site. This will allow for more organization on the day of the competition.

SOUND SYSTEM

Region Managers are responsible for securing a sound system with a CD/phone/tablet adapter. Test the system with a technician and note any volume settings or adjustments. Music must be played by an adult and not by an alternate, manager or student-athlete. Another short test of the sound system should be done before teams are called out to the floor for competition.

SIGNAGE, BALLOONS, NOISEMAKERS AND MUSIC

Signs/banners are permitted at the facility but must be of good taste and sportsmanship. The signs/banners must be handheld or attached in a manner not to damage the existing structure. The signs/banner shall not cover any corporate signage or obstruct the view of patrons. Amplified noisemakers or items that replicate competition management cues are not permitted inside the facility. These items include, but are not limited to: air horns, electronic amplifiers, portable sound systems, instruments that require additional electricity, game clock horns and whistles. Artificial noisemakers (non-mechanical and non-powered) are not permitted at the facility and will be taken away if found. Balloons, which can block the view of other patrons, are not permitted at the event. Only venue provided amplified music is permissible, but only during pre-event, natural and planned breaks/timeouts.

WATER - COVID-19 GUIDANCE

Coaches and athletes are reminded to bring their own water bottles and no community dispensers can be used. Refer to the "All Sports Guidance" section of the "Healthy at Sports" document (<https://bit.ly/3xmXVYJ>) for multiple references to water, hydration and food guidelines.

ENTRY, ROSTERS, ORDER, SCORING

INSTRUCTIONS FOR COMPETITION ENTRY

Schools previously declared their competition division using KHSAA Form DA101 (Division Declaration Form) by Feb. 15. This declaration was for the regional competitions, as well as state for those that advance. No adjustments will be permitted for any reason now that entries are posted. Region Managers will be sent a list of participating schools with their declared divisions from the KHSAA as posted on the Association's website. The divisions shall be Hip Hop, Jazz, Pom and Game Day. Schools may enter squads in two (2) separate divisions. Teams advancing from a region to state must compete in the same division at each level of the postseason.

POSTSEASON ROSTERS

Postseason roster participants must be designated from the freshmen, junior varsity or varsity rosters, which are maintained through the KHSAA member school website throughout the regular season prior to the region deadline. Schools must log into the KHSAA website and designate their postseason roster, which is separate from the regular-season varsity roster. Only dancers appearing on the school's postseason roster as of the first date of the postseason are eligible to participate in any round. No additional student-athletes may be added to the roster following that deadline, including those teams that advance to the state tournament. The online, postseason roster may be printed from the KHSAA website as the valid listing of available dancers. This roster information is also used for advance preparations for state qualifying squads.



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SUBSTITUTIONS/LIMITATIONS

Additional competitors (up to two (2) alternates) may be entered on the KHSAA postseason roster in case of an injury or other circumstances.

This must be done by the beginning of the day of the regional competition. Rosters are closed and no additions are permitted after that time.

Reference the Injuries During Competition section of the Competition Rules for clarifications on that substitution process.

PROCEDURE FOR ORDER OF APPEARANCE DRAW

KHSAA staff will draw for order of appearance and distribute the schedule to the Region Managers, as well as posting on the KHSAA website.

SCORING

Five (5) UDA licensed judges will be used to score each division as outlined in the Competition Rules.

ADMISSION INTO VENUE

PARTICIPANT ENTRY

The Designated Representative from each school will be emailed GoFan digital ticket information for the dancers.

Schools will be sent complimentary ticket codes for the exact amount of athletes listed on the size declaration form, along with the two (2) coaches. If there are additional coaches, a purchased ticket is required.

Upon arrival at the venue, a representative of the host site will assist the head coach in validating their participants.

Team members outside of the participating dancers must purchase a ticket online.

The only complimentary admission for student-athletes will be the complimentary GoFan digital tickets for the participating dance team members.

TEAM PARTY ENTRY

Due to limitations on attendance, the team party for regional dance competitions will be limited to a maximum of two (2) coaches.

Administrators, managers, etc., will be required to purchase a ticket online through GoFan to attend in order to monitor capacity.

The Designated Representative from each school will be emailed admission information for the maximum of two (2) coaches.

Once on site, the tickets will be redeemed on the individual's phone at either the main ticket gate or pass gate.

Please do not redeem the tickets prior to arriving at the gate.

No screenshots shall be honored at any time.

Coaches must be listed on the KHSAA school page and have completed all of the Bylaw 25 coaching requirements.

FORMAT OF EVENT

DIVISIONS AND ROUTINE LENGTH

Regional competitions are comprised of routines lasting two (2) minutes and 15 seconds (2:15) in the following divisions:

- Hip Hop, Jazz and Pom

Regional competitions also include the Game Day division, with routines that are not to exceed three (3) minutes.

Each division is to have a minimum of seven (7) competitors and maximum of 30.

TIME SCHEDULE

It is the responsibility of the Region Manager to distribute the schedule sent by the KHSAA to the competing schools.

JUDGING AND SCORING

Competitions and scoring will be conducted in conjunction with Varsity Brands, Universal Dance Association (UDA) provisions utilizing UDA appointed and KHSAA approved personnel.



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There will be a supervisor of judges that will resolve questions at each regional.

While Varsity/UDA rules are used, there will be no video review for scoring or timing questions.

All scores by judges are final.

A link to the scoresheet explanations is included at the end of these instructions.

Region Managers are responsible for sharing judges' scoresheets to competing coaches utilizing a non-touch procedure (i.e. electronic) as copies shall not be distributed at the site.

Region Managers are reminded to maintain the original scoresheet for records.

TIES

Ties will be broken by the judging panel in accordance with UDA adopted provisions.

TIEBREAKING PROTOCOL FOR STANDINGS

In all sports and sport-activities where tabulated scores are used for placement, once the standings are determined, ties are only broken for first place, and then only if it's specific within the basic rules of competition.

In the event of a tie, all tied competing teams will receive the same place (including the need for ordering duplicate awards) and the next team/individual will receive the position that would be ranked next after all of the ties.

- For example, a team finishing 1st, and three teams tied for 2nd would show in the standings as follows: 1st place, three in 2nd place and the next team in the standings would be in 5th place.

POINTS OF EMPHASIS

COACHING BOX

Each regional site will have a "coaching box" with a maximum of four (4) seats.

Each participating school can decide who will occupy these seats during their performance, as long as it doesn't exceed four (4) total.

As a reminder, in accordance with the Universal Dance Association's (UDA) Championship Rules, it is required that each team has a responsible adult at the music station that knows the routine and music (no alternates or team members allowed) and is not in the coaching box.

This representative is responsible for pressing "play" and should not be one (1) of the four (4) individuals occupying the coaching box.

OFFICIAL RESULTS

Results announced after a performance are not considered final until they are printed using the Varsity/UDA scoring software.

Coaches will receive an electronic copy of their individual scoresheet from the judges and team scores will be published on the KHSAA website as well.

EXHIBITION PERFORMANCES

Due to COVID-19 attendance restrictions, there will be no outside group exhibition performances.

PROCEDURE FOR GETTING JUDGES AND FEES

Varsity/UDA will handle the assignment of judges.

Region Managers will receive the listing from Varsity's Ashley Udashen (audashen@varsity.com).

Regional judges are paid \$175 each, which includes mileage.

The KHSAA will issue payment for the judges following the competition.

Timers (1 music, 1 routine) are to be secured by the Region Managers.

- The KHSAA will issue the payment for these individuals.

Pay for these individuals is a local decision.

Any housing requests from judges must be approved by Assistant Commissioner Barren.



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BYLAW 22 REMINDER

REQUIREMENT TO ACCOMPANY TEAM MEMBERS

You are reminded that KHSAA Bylaw 22 requires a principal, coach or another approved individual of the school to be present along with any student-athlete who is representing a member school.

SECURITY

It is the responsibility of the Region Manager to secure adequate police protection and other security precautions as necessary.

While many schools have adequate measures in place regarding safety and security at athletic contests, all members are reminded of the importance of this provision.

The National Federation continues to remind all state associations of the importance of member schools understanding the necessity for adequate security.

Crowd control is important and we ask schools to take every precaution to protect the athletes, fans and general public. The Region Manager should ensure the supervision of fans, watching for inappropriate behavior. During sportsmanship announcements, remind fans that foul language and harassment of officials is strictly prohibited.

While acknowledging the expense of security, it is noted that this shall be an integral part of your planning process and is a KHSAA requirement at postseason contests.

MEDICAL PROVISIONS

The host school is responsible for securing medical coverage for the event, including athletic trainers and alerting local ambulance service to serve in an on-call status if such cannot be present at the competition site.

It is strongly recommended that the authorized medical coverage be staffed by individuals who can determine whether or not a suspected concussion has occurred per 160.445(3)(a) and the KHSAA Board of Control policies, page 10 of the document.

Any fees associated with providing medical coverage should be taken from gate receipts prior to any distribution.

There is no requirement that an ambulance be on site for all play, however the local administering agency shall be notified in advance and placed "on call" if an ambulance is not available on site.

The KHSAA has long recommended, and continues to recommend, that medical coverage be present at all athletic practices and contests.

Due to the unique skill set of Certified/Licensed Athletic Trainers it is recommended that one of these individuals be present at all practices and contests.

It is also strongly recommended that the member schools utilize only Certified/Licensed Athletic Trainers per the Kentucky Board of Medical Licensure, and not members of any other vocation making this claim but without this legal designation.

While acknowledging the expense of providing a Certified/Licensed Athletic Trainer, it is nonetheless noted that this shall be an integral part of your contest planning process.

EMERGENCY ACTION PLAN

All region hosts shall adhere to the KHSAA guidance document in the event that a COVID-19 symptomatic individual is detected at the event.

Each Region Manager is expected to have and maintain an emergency action plan for their tournament which shall be practiced and referred to prior to the event.

Before the start of the tournament, the Region Manager should identify themselves and establish a designated area where they can be reached in the event of an emergency.

INCLEMENT WEATHER PROCEDURES

STOPPAGE/POSTPONEMENT

It's the duty of the Region Manager, in consultation with the officials, participating teams and the KHSAA, to make decisions regarding re-start or re-scheduling.

In the event of stoppage or postponement, all parties must work together to ensure that all teams, media outlets and schools are



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properly notified.

While it's imperative that Region Managers adhere to the scheduled postseason dates, the safety of all parties involved is always the top priority.

MEDIA AND INTELLECTUAL PROPERTY RIGHTS

GENERAL MEDIA RIGHTS

At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA, and as such, there are necessary policies and restrictions concerning this event and these provisions will be vigorously enforced.

For 2021, television media and other media outlets are subject to denial for entry primarily due to COVID-19 attendance restrictions.

In general, management of the execution of those assignments is assigned to the host KHSAA school's event manager.

The intellectual property, corporate, broadcasting and media rights to all postseason rounds belong exclusively to the KHSAA, including titling agreements and sponsorships.

No member school can sign an exclusive agreement for a postseason round (district, region, section, semi-state, quarterfinal) without agreement between the schools and approval from the KHSAA, including full compliance with NFHS Network restrictions and the KHSAA's participation within that network.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, managers shall make allowances for television media to record video of the contests, without play by play, at no charge as long as the sole purpose is for newscast highlights.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, managers are encouraged to make allowances for other media outlets to be admitted to the contests as long as the sole purpose is for reporting of the actions taking place at the contest and promoting the event.

Participating teams in KHSAA events shall be allowed to record the contest, for coaching purposes only, if space is available with such availability at the discretion of the tournament manager and may be required to sign a waiver indicating that the KHSAA shall be held blameless for any and all liability to those parties involved in the video recording.

Any video recording must not violate existing, acknowledged, written copyright protection or intellectual property agreements and cannot be broadcast in any form, including internet and social media.

If space is deemed available, the tournament manager has the right to designate a specific area for video recording and no video recording will be allowed outside of that area.

The determination of space availability is solely with the tournament manager and shall be equitable for all teams.

RADIO BROADCASTS

For 2021, broadcasters are subject to denial for entry primarily due to COVID-19 attendance restrictions.

A broadcast, as used in these instructions, is a non-video, audio only, live or delayed account, including play by play, of any contest.

The participating teams must agree on what, if any, rights fee is to be charged to a radio station broadcast team (radio or online) or outlet (radio or online) broadcasting the event.

This fee is to be included in the gross revenue prior to distribution and is payable to the host school.

TELECAST/WEBCAST INCLUDING NFHS NETWORK RESTRICTIONS

For 2021, broadcasters are subject to denial for entry primarily due to COVID-19 attendance restrictions.

The KHSAA is a full member of the NFHS Network and as such, restrictions exist on all postseason levels.

A telecast, as used in these instructions, is a video, live or delayed account, including play by play, of any contest over the air.

A webcast, as used in these instructions, is a video, live or delayed account, including play by play, of any contest distributed using the internet.

For district and region play, a fee schedule shall be approved annually by the Commissioner for any telecast/webcast and only those outlets paying such fee in advance shall be permitted to originate a telecast or webcast. The mandated, minimum fee will be published on the KHSAA website.



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For district and region play in all KHSAA sports, a majority vote of the participating schools may set a higher fee than the required minimum and such vote may also recommend to the KHSAA that no broadcast be approved.

Any approved webcast (or telecast simulcast on a website) shall require the originator to provide a link to the telecast/website not less than four hours prior to the origination of the contest, and such link shall permit the Association to add the content to the NFHS Network menu of contests.

Failure of any approved webcast (or telecast simulcast on a website) to provide a link for inclusion on the NFHS Network will result in denial of approval.

The KHSAA is the only entity permitted to produce live or delayed video from state championship events including semi-state, quarterfinal and state rounds, and is the sole authority for approval of any other.

No entity, unless given prior approval by the KHSAA shall be permitted to produce video telecasts or broadcasts, with the exception of approved media outlets solely recording highlights for news use.

No host manager or school may approve live webcast or telecast of a contest, such requests shall be referred to Communications Director of the KHSAA.

No entity, including media members, may stream live video content during postseason events including the use of social media products such as Facebook® Live.

For all postseason play, all questions regarding live or delayed broadcast or telecast policies, including requests for approval shall be referred to the Communications Director for approval by the Commissioner.

MUSIC COPYRIGHT

KHSAA schools are reminded to adhere to all music copyright laws.

It is the responsibility of participating schools and coaches to verify that they have adhered to UDA music copyright procedures.

Coaches are also required to complete the NFHS course "Understanding Copyright and Compliance," which is included as a link at the end of these instructions.

EVENT MERCHANDISE

If desired by the Region Manager, TEAM IP (Official KHSAA Merchandise Vendor) may be contacted about ordering event merchandise to be sold at the regional championship.

Contact the KHSAA for more information or indicate accordingly on the Regional Manager Information form.

POST EVENT

REGIONAL RESULTS SUBMISSION

Region Managers are asked to email complete results to daresults@khsaa.org immediately following the event to be published on the KHSAA website.

STATE COMPETITION QUALIFIERS

The winner and runner-up from each division shall advance to the KHSAA State Dance Championships on May 16 at George Rogers Clark High School in Winchester.

TROPHIES

The KHSAA Board of Control has contracted with Rihersds.com of Smiths Grove, Ky., to supply the official KHSAA trophies/awards for the 2020-21 tournaments.

The cost of the trophies will be paid for by the KHSAA from the GoFan digital ticket revenue.

The cost for regional trophies is \$73.54 for each winner and runner-up per division. If a region has all eight (8) divisions, the total cost will be \$588.32, not including shipping.

The following trophies will be awarded:

- One (1) first place team trophy for each division, provided there are entries.
- One (1) second place team trophy for each division, provided there are enough entries.
 - o No additional awards, ribbons or banners are permitted.



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COVID AWARDS PRESENTATION PROTOCOL

There shall be no mass ceremonies for awards presentations.

The winning and runner-up teams will be given their trophies upon arrival at the state competition.

FINANCES

NET REVENUE

All revenue, after expenses for workers, judges, trophies, awards and other approved expenses, will be directed back to the host school.

COMPETITION FINANCIAL REPORT

All Region Managers shall submit a financial report to the KHSAA at the conclusion of the competition by filling out Form GE51 (Regional Tournament Financial Report).

The forms, included as links at the end of these instructions, must be received no later than three (3) weeks following the competition. Forms may be emailed to mbarren@khsaa.org.

COMPETITION COSTS

Finances and expenses are handled by the host school within policies adopted by the member schools.

Schools competing at the regional competition shall agree, in advance, to all financial provisions for the distribution of proceeds or allocation of loss.

Managers may require an advance payment from each competing school to be prepared for costs in advance of the competition and if such is required, shall fully disclose any plan for return of excess of fees over expenses when reconciling the event.

If there is a dispute, contact the Commissioner's office.

IMPORTANT WEBSITE LINKS

- [KHSAA Dance Website](#)
- [Competition Rules](#)
- [Healthy at Sports, Stage 3 - Performance, Return to Competition: Considerations for Winter Sports and Sport-Activities - Dance](#)
- [COVID-19 Media Guidance](#)
- [KHSAA/NFHS Network Required Postseason Rights Fee Schedule](#)
- [NFHS Understanding Copyright and Compliance Course](#)
- [Dance Alignment](#)
- GE51 - Regional Competition Financial Report ([DOCX](#)) ([PDF](#))
- [GE56 - Regional Tournament Manager Form](#)
- [GE58 - Regional Site Selection Plan](#)
- [Declarations by School](#)
- [Declarations by Region](#)
- [UDA Scoresheet Explanations](#)
- [GoFan Digital Event Tickets](#)
- [GoFan Ticket Training](#)