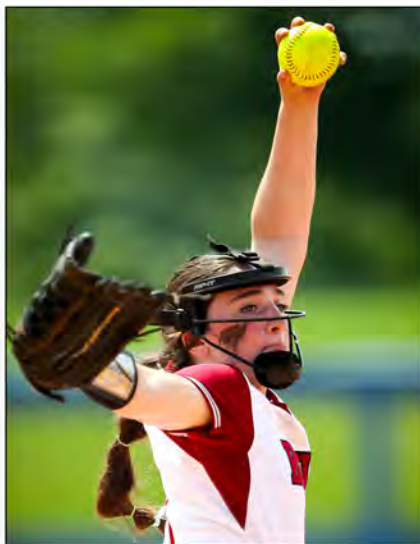




2022

**CLARK'S PUMP-N-SHOP STATE
SOFTBALL TOURNAMENT
INSTRUCTIONS**

Presented by UK HealthCare





2022 Clark's Pump-N-Shop State Softball Tournament Presented by UK HealthCare Instructions

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Throughout these instructions, portions that are different from previous seasons, or changed due to COVID-19, have been highlighted yellow.



2280 Executive Drive | Lexington, Ky, 40505 | www.KHSAA.org

KHSAA Staff

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Associate Commissioner	Butch Cope
Assistant Commissioner.....	Darren Bilberry
Assistant Commissioner.....	Sarah Bridenbaugh
Assistant Commissioner.....	Joe Angolia
General Counsel.....	Chad Collins
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Media Relations and Publications Director	Connor Link
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Administrative Support Specialist	Jeanie Molloy



@KHSAA



@KHSAAEvents



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BRIEF WELCOME

Congratulations on behalf of the Kentucky High School Athletic Association Board of Control and staff for advancing to the 2022 Clark's Pump-N-Shop State Softball Tournament presented by UK HealthCare.

Refer to this manual and the important website links included at the end of the document to guide you through preparation for your participation.

KHSAA CONTACTS

The primary contact for softball is Assistant Commissioner Sarah Bridenbaugh (sbridenbaugh@khsaa.org).

If Mrs. Bridenbaugh is not available, Assistant Commissioner Joe Angolia (jangolia@khsaa.org) is the backup contact.

Media, broadcast/webcast and statistics related questions should be directed to the Media Relations and Publications Director, Connor Link (clink@khsaa.org).

Questions may also be directed to the KHSAA offices at (859) 299-5472 and any member of the staff can refer you to the correct party.

COVID-19 GUIDANCE

The KHSAA's complete "Healthy at Sports, Stage 4 - Perseverance, Guidance for Continued Practice and Competition During the Pandemic: Interscholastic Sports" document can be found at the following link: <https://bit.ly/3jvElu7>

In addition to specific guidance, this document includes guidance for all sports, officials and media. The information in this document should be thoroughly reviewed by all managers, participants and spectators attending a district or regional tournament.

REMINDER - Anyone attending or participating in a KHSAA regular season or postseason event should review their symptoms before arriving. Those that are ill or displaying any symptoms of COVID-19 should stay home.

Guidance is broken into three areas:

- **REQUIRED**- These standards are required at all sanctioned contests.
- **RECOMMENDED**- These standards are best practices during all contests during the pandemic and are therefore recommended for all contests. In a few cases, these will be **STRONGLY RECOMMENDED**.
- **CONSIDER**- While these items are also best practices during this time, local site discretion should be exercised to determine if these items are practical and feasible for use at the contest.

All items in the document should be interpreted as "CONSIDER" for local consideration unless otherwise noted.

These differences in the guidance are necessitated by the differences in sports, facilities and geographic areas, which are pronounced during normal years and magnified this school year.

Refer to the "All Sports Guidance" section of the "Healthy at Sports" document (<https://bit.ly/3xseMa9>) for multiple references to water, hydration and food guidelines.

MASKS/FACE COVERINGS

Masks/Face coverings for non-competitors and the requirements surrounding these items are a matter of local jurisdiction.

At minimum, any local or specific masking ordinance should also include a requirement for managers to post signage and make regular announcements.

COMPETITORS

- Due to safety concerns, competitors who are considered to be aerobically exercising should not be required to wear masks during competition.

NON-COMPETITORS

- Non-Competitors, in compliance with current KDPH and CDC guidelines are recommended to wear masks in all indoor settings unless otherwise exempted (e.g., cannot wear a mask due to disability), regardless of COVID-19 vaccination status.
- In compliance with [current KDPH K-12 education guidance](#), "In general, people do not need to wear masks when outdoors, though mask use may be considered in outdoor settings that involve sustained close contact with other people who are not



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fully vaccinated.”

PUBLIC HEALTH PROTOCOLS

- Each member school and event host is expected to adhere to public health standards regarding isolation and quarantine as well as the adopted Return to Play Protocol in the event of a positive test in a participant or team staff member.

QUALIFYING FOR PARTICIPATION

The winning teams from the 16 Region tournaments advance to the first weekend of the state championship. Winners from the first weekend, advance to the second weekend of the tournament.

First round games will be played June 3-4 at John Cropp Stadium on University of Kentucky in Lexington, Ky. Quarterfinals, semifinals, and finals will be played June 10-12.

First round matchups are determined by blind draw to be conducted for Regions 1-16.

Game times for first and second round games will be set following the draw.

COMPETITION DATES, LOCATION, WEATHER AND SCHEDULE

The KHSAA State Softball Tournament will be held on June 3-4 and June 10-12.

INCLEMENT WEATHER PROCEDURES

In the event of inclement weather, it is the duty of the KHSAA, in consultation with the host facility and umpires, to make decisions in regard to postponement, rescheduling or cancelation, including getting proper notification to all teams, media outlets and schools.

Staff will utilize the KHSAA website and Twitter to provide updates, as well as an emergency text notification system.

KHSAA officials will make every effort to learn the weather forecast prior to the start of play as the safety of the public and participants will be the most important factor in any decision.

Should it begin to rain, the games will continue on schedule unless there are signs of lightning, sounds of thunder, or the umpires, in consultation with tournament management, determine that it is unsafe to continue.

Should weather conditions force a postponement or delay, you should immediately leave the bleacher area and heed any announcements made by tournament management.

Should evacuation become necessary, please observe the directions given by uniformed officers, as well as tournament officials.

In accordance with adopted KHSAA policy, if games are suspended, the minimum suspension will be 30 minutes after the last sight of lightning or sound of thunder.

Persons leaving the stadium should seek shelter in their mode of transportation.

In all circumstances, use prudent judgment in determining whether or not you should remain in the dugout or bleachers.

When the decision is made to resume the games, there will be announcements made throughout the stadium area, and prior to the resumption of play, a 15 minute warm-up period will be given to both teams.

The KHSAA staff may seek input in re-scheduling/resumption decisions, but the designated event manager shall serve as the final determinant for those decisions.

VENUE AND ADDRESS

[John Cropp Stadium](#)

[University of Kentucky](#)

[570 Wildcat Ct.](#)

[Lexington, Ky., 40506](#)

OPENING ROUND

- Friday, June 3, 11 a.m., 2 p.m., 6 p.m., and 9 p.m. ET



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- Saturday, June 4, 11 a.m., 2 p.m., 6 p.m., and 9 p.m. ET

QUARTERFINALS

- Friday, June 10, 11 a.m., 2 p.m., 5 p.m. and 8 p.m. ET

SEMIFINALS

- Saturday, June 11, 11 a.m. and 5 p.m. ET

STATE FINALS

- Sunday, June 12, 3 p.m. ET

TICKETS AND FAN ADMISSION

TICKETS

All state softball tournament tickets will be sold online at khsaatickets.org via GoFan, the KHSAA's official digital ticket vendor.

Ticket prices are \$15 each for a single game, plus electronic transaction fees that are not received by the KHSAA. Weekend passes are available, \$25 for the first weekend and \$35 for the second weekend.

- There is no re-entry during a contest.

Children five-and-under will be admitted free, but must still "purchase" the free ticket through GoFan.

Fans should purchase their tickets before they arrive to facilitate entry and minimize congregation of those waiting.

Please note that links are unique to each game as the park will be cleared of patrons between contests.

No coaches' cards or officials' ID cards will be honored at the gate.

GoFan's training page for buying and validating the tickets is included as a link at the end of these instructions.

There will be no paper tickets sold at the walk-up gate.

Any on-site transactions will be digital using the personal devices of the customer.

No screenshots of tickets will be honored at any time.

FAN ADMISSION

All spectators must enter and exit through the admission gate which will open one (1) hour prior to the start of each game.

Keep in mind, the time may vary if previous game is not complete.

During the game, there will be no re-entry without the purchase of a new ticket.

POSTSEASON ROSTERS, LIMITATIONS AND SUBSTITUTIONS

POSTSEASON ROSTERS

Schools have previously logged into the KHSAA website and designated the postseason roster, which is separate from the regular-season varsity roster.

Roster revisions had to be made before the first date of the postseason when online rosters were closed and considered final.

Only players appearing on the school's postseason roster as of the first date of the postseason are eligible to participate in any round.

The online, postseason roster may be printed from the KHSAA website as the valid listing of available players.

LIMITATIONS AND SUBSTITUTIONS

A school may enter up to 21 players in each postseason game from the roster submitted online.

Failure to adhere to this policy will result in penalties permitted within Bylaw 27.

No players other than the 21 designated for each game may be in uniform or participate in warm-up activities.

There may be no additional players added to the roster following the first day of the first week of the district tournament, including for those teams that advance to state.



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Substitutions to the 21 that dress may be made, but they must be listed on the postseason roster.

There is a limit to the total number of participants in the dugouts which may not exceed thirty (30) for any postseason contest to include all players, coaches and staff.

It should be noted that the school will be held accountable for the conduct of all persons in the dugout area.

PRE-EVENT LOGISTICS

CONFERENCE CALL

There will be a recorded web conference for participating coaches and athletic directors that will be sent to participating teams.

PRE-TOURNAMENT, ON-SITE MEETING

There will be no mandatory, pre-tournament meeting at the stadium. Should you have questions after reading these instructions and viewing the web conference, contact Sarah Bridenbaugh (sbridenbaugh@khsaa.org).

GE63 - TEAM INFORMATION FORM

By Thursday, June 2, the Athletic Director or Designated Representative from all participating teams must submit form GE63 (Team Information Form), which is included as a link at the end of these instructions.

LODGING

Team housing for the state softball tournament is arranged through the Lexington Convention and Visitors' Bureau.

As part of the bid package from the city of Lexington, specific hotels listed below have allotted teams a block of rooms at a discounted price.

The Holiday Inn Hamburg is available for \$129-139 per night by calling (859) 687-7008.

The Clarion Hotel North is available for \$95 per night by calling (859) 233-0512.

Schools are responsible for all lodging bills.

Have your school's or Board of Education's Sales Tax Exempt number with you at check-in to avoid sales taxes from being added to the hotel bill.

PARKING

Parking for the general public is free and will be in the normal parking lots adjacent to the softball complex.

Spectators are urged to arrive at least 30 minutes prior to the start of scheduled game times as there will also be traffic from the State Track Meet on the first weekend and the State Baseball tournament both weekends.

Team bus drivers should enter and park as directed by event staff personnel to minimize problems.

Buses will drop off players and team personnel at the main entrance.

BYLAW 22 - REQUIREMENT TO ACCOMPANY

You are reminded that KHSAA Bylaw 22 requires a principal, coach or another approved individual of the school to be present along with any student-athlete who is representing a member school.

VENUE LOGISTICS

ADMISSION INTO VENUE

No passes, other than those produced for the tournament, will be honored at the gate.

All individuals in the dugout not in uniform must have a team-party credential which must be worn at all times.

When in doubt, those people who have no direct responsibility during the game should be in the stands.

All other individuals must have a ticket for admission.

All other coaches and members of the traveling party who are not in possession of one of the 15 team-party credentials will not



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be entitled to complimentary admission and will be directed to a ticket window.

TEAM ENTRY

Buses will drop off athletes, coaches and team personnel at the team pass gate near the main entrance upon arrival at John Cropp Stadium. Refer to the Event Schedule on the softball page of the KHSAA website for team arrival and indoor warm-up times.

Coaches packets may be picked up at the pass gate, which include souvenir bag tags for the participants.

Each participating school will receive 15 team-party credentials which will serve as admission throughout the tournament.

The entire team should enter as a group with credentials already handed out, including all managers, coaches, administrators and doctors.

DRESSING/LOCKER ROOMS

Locker rooms will not be provided at the stadium.

Participants are asked to arrive at the venue dressed and ready to compete.

FIELD SPECIFICATIONS

The fence distances at John Cropp Stadium are 200 feet down the left field line, 200 feet down the right field line and 220 feet to straight away centerfield.

The outfield walls are clearly bordered by a warning track.

HOME AND VISITING TEAM DUGOUTS

The team in the top half of the bracket will be the home team in all games and use the third base dugout.

The team in the bottom half of the bracket will be the visiting team in all games and use the first base dugout.

The home team will wear light colored jerseys and the visiting team will wear dark colored jerseys.

A representative of the school and the KHSAA event staff will inspect the dugout before and after each game.

It is expected that dugouts will be left in the same condition as they are found.

There are to be no sunflower seeds on site.

The KHSAA will take whatever action is necessary, including issuing a fine to the particular school and assessing the cost for cleanup to those schools leaving the dugouts in unsatisfactory condition or damaging any stadium property.

All team members and coaches shall adhere to NFHS playing rules and remain in the dugout unless occupying a fielding position, base, batter's box, on-deck circle, coaching box or warming up in the bullpen.

Each team is expected to help in the retrieval of foul balls down their side to make certain that the best possible balls are being used.

WATER AND TEAM COOLERS

Team coolers will need to come through the team gate.

Hydration stations and water coolers are not provided in the dugouts so coaches and athletes should bring their own water.

PRACTICE

Each participating team will be given one (1) hour of indoor warm-up time at John Cropp Stadium (as outlined in the time schedule).

Each team will be assigned half of the indoor workout area. The pitching mounds will remain covered and the equipment may not be reconfigured without supervision.

Teams will only have access to the nets. Each team must bring their own balls.

There shall be no metal cleats worn inside the practice facility.

There shall be no sunflower seeds or food of any kind inside the practice facility.

Please do not contact the University of Kentucky directly to try to schedule any additional practice time.

Should you need a practice facility, contact Fayette County Public Schools Athletic Director Robbie Sayre (robbie.sayre@fayette.k12.ky.us).



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kyschools.us).

PRE-GAME INFIELD PRACTICE

Teams will be given a 10-minute timed infield prior to their game, per the time schedule.

Warm-up time may be altered or eliminated if weather delays occur.

Teams are restricted to their dugout area while the opposing team is taking infield practice.

There will be no infield practice while field maintenance is taking place.

Only the 21 individuals dressed should participate in any on-field warm-up/infield.

LIVE STATS

Live, play-by-play stats are available for all games of the state tournament.

Links for those stats can be found under the Softball Tournament Results menu on the bottom of the softball page of the KHSAA website.

Due to space constraints, there is no space provided for team statisticians in the press box.

All team stat personnel must stay within the dugout during the entire game, with the proper team party credential, or be positioned in the stands.

POINTS OF EMPHASIS

In order to best utilize the opportunity to play in such a great facility, teams are advised of the following requests regarding field access.

Players and coaches should remain off the "hip" areas (grass in foul territory in front of the dugouts.)

Teams are also asked to warm-up at least 10 feet off of the foul line and edges of the grass, including the back arc of the infield.

SIGNAGE, BALLOONS AND NOISEMAKERS

Signs/banners are permitted at the facility but must be of good taste and sportsmanship.

The signs/banners must be handheld.

The signs/banner shall not cover any corporate signage or obstruct the view of patrons.

Amplified noisemakers or items that replicate game management cues are not permitted inside the facility. These items include, but are not limited to: air horns, electronic amplifiers, portable sound systems, instruments that require additional electricity, game clock horns and whistles.

Artificial noisemakers (non-mechanical and non-powered) are permitted provided they do not interfere with game administration, however, the admittance of the items is a venue specific decision.

Balloons, which can block the view of other patrons, are not permitted at the event.

Only venue provided amplified music and band performances are permissible, but only during pregame, natural and planned breaks/timeouts and when the ball is not in play.

CONDUCTING THE EVENT

BRACKET

The State Softball Tournament bracket can be found on the softball page of the KHSAA website in the Softball Tournament Results section.

The complete bracket is provided as a link at the end of these instructions.

No games will be started before their scheduled time.

See the inclement weather section in case these situations occur.

DAILY SCHEDULE

A complete event schedule and timetable is included on the softball page of the KHSAA website and as a link at the end of these instructions.



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The daily schedule includes arrival times for teams, a breakdown of infield practice times, as well as a schedule for introductions, the National Anthem and first pitch.

It should be noted that team introductions will include the starters only for the opening weekend, quarterfinals and semifinals, with the full roster being introduced only for the finals.

BETWEEN INNINGS

Between innings, the team taking the field, particularly the pitcher, should delay approximately one (1) minute before leaving the dugout.

There are numerous promotions and other activities surrounding the games and we don't want players forced to stand waiting for the promotion or activity to end.

PLAYING RULES

National Federation (NFHS) playing rules will be utilized without exception.

No game shall be started in the postseason after 11 p.m. local time.

REQUIRED BALL TYPE

The Dudley Softball (Optic Yellow) is the required ball for postseason play. Softballs must include the NFHS authenticating mark (this is different from the KHSAA logo).

The state adopted Dudley ball that will be used at the KHSAA State Tournament is the Thunder-Heat Poly-core Softball (4K-147).

CONTEST COMPLETION REMINDERS

Postseason games must be played to completion or completed per run rule.

All state tournament games will be seven (7) innings unless a run rule is in effect.

If the entire game cannot be played due to weather or other issues, it is a suspended game and shall be completed.

Any completion of a suspended game shall resume at the point of interruption, including substitutions, ejections, etc.

SPEED-UP RULES - RUN RULES AND COURTESY RUNNERS

In accordance with National Federation Softball Rules 4-2-2 and 4-2-3, the game shall end when the losing team is behind 10 or more runs and has had at least five (5) turns at bat or behind 15 runs after 2 1/2 or three (3) innings per the approved Board of Control game ending rules.

The speed-up rule allowing for a courtesy runner for the pitcher and catcher when they reach base will be used in all postseason games.

The International Tiebreaker shall not be used in the postseason.

PITCHER WARM-UP AREA

If the pitchers' warm-up area is in live-ball territory, only those individuals specified by NFHS playing rules (pitcher, catcher, personal protector) may be in the area during any warm-up period.

Only members of the team and adult coaches may serve as the personal protector. All persons serving in that role shall wear a properly fitted helmet.

USE OF ELECTRONIC DEVICES

Electronic devices may be used in accordance with NFHS playing rules.

STATE EVENT UMPIRES

In compliance with the Federal Court Decree, the Commission composed of the Commissioner and the four (4) assistants will assign all umpires.

SPORTSMANSHIP

The KHSAA requires officials to enforce sportsmanship rules.

High school athletics emphasize positive values and all parties have worked hard to create a sense of teamwork, respect,



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responsibility and perspective.

We encourage and appreciate your help in letting this competition reflect mutual respect among all participants and officials.

We remind you that officials expect good behavior and will quickly penalize misconduct.

No one outside of the team is to come onto the field. Fans are to stay in the stands before, during and after each contest.

Please make announcements to this effect to the student body during the week before play.

In the event this occurs, a school will be fined or there will be a reduction in a team's expense reimbursement when applicable.

HEALTH INFORMATION

ATHLETIC TRAINERS

The Association will use the services of UK HealthCare to provide trainers for the state softball tournament.

The trainers will be available one (1) hour prior to the first contest and remain available throughout the event.

Any team desiring admission of its own certified trainer shall coordinate that admission with Rob Ullery, rullery@email.uky.edu, at UK HealthCare.

PHYSICAL EXAM FORM

Schools are reminded that they are responsible for ensuring parental permission to seek medical treatment is authorized for each participant.

- The Principal, Athletic Director or Head Coach can use a copy of KHSAA Form GE04 (Physical Exam Form) for this purpose.
- The form contains appropriate emergency treatment permission and should be brought for each athlete at the competition.

VENUE SAFETY

Persons who attend KHSAA events may be injured as a result of the risks inherent in being a spectator at such events.

Please advise KHSAA or venue personnel of any situation you encounter in which you or a team member feels should be addressed to minimize risk to all involved.

Trainers from UK HealthCare will be on site with ambulance services on-call.

Any crowd control problems or acts of violence should be brought to the attention of the event staff, which will contact the appropriate authorities.

EMERGENCY ACTION PLAN

KHSAA staff will, in consultation with the athletic training staff and venue personnel, develop an Emergency Action Plan (EAP) for this event and the plan will be available upon arrival from the athletic training staff.

If an athlete or fan is in need of emergency medical attention, contact the nearest KHSAA staff member, official, UK HealthCare trainer or venue staff so emergency medical services can be reached.

An AED will be located at the team check-in area.

HEAT INDEX PROGRAM

Tournament play will adhere to the KHSAA's Heat Index Program.

Tournament administration will be responsible for tracking and implementing the program's guidelines.

Should the heat index reach 95 degrees, mandatory 10-minute water breaks will be given every 30 minutes.

At 99 degrees, play shall stop, and the heat index will be monitored every 30 minutes.

MEDIA AND INTELLECTUAL PROPERTY RIGHTS

KHSAA.TV AND KHSAA.NET

The opening round, quarterfinals, semifinals and finals will be webcast live at [KHSAA.tv](https://www.khsaa.tv) through the NFHS Network, which is a subscription-based service.

Subscription plans for the NFHS Network are available for \$10.99 a month. A monthly subscription entitles users to every



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broadcast by the KHSAA and the more than 45 participating state associations.

A free audio-only feed of the games will also be available online through [KHSAA.net](https://www.khsaa.net) on Mixlr , which has a corresponding app available for iOS and Android devices.

GENERAL MEDIA RIGHTS

At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA, and as such, there are necessary policies and restrictions concerning this event and these provisions will be vigorously enforced.

The intellectual property, corporate, broadcasting and media rights to all postseason rounds belong exclusively to the KHSAA, including titling agreements and sponsorships.

Control of media access and location at all levels of postseason play is with the KHSAA.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, allowances shall be made for television media to record video of the contests, without play by play, at no charge as long as the sole purpose is for newscast highlights.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, allowances shall be made for other media outlets to be admitted to the contests as long as the sole purpose is for reporting of the actions taking place at the contest and promoting the event.

Participating teams in KHSAA events shall be allowed to record the contest, for coaching purposes only, if space is available with such availability at the discretion of the KHSAA and may be required to sign a waiver indicating that the KHSAA shall be held blameless for any and all liability to those parties involved in the video recording.

Any video recording must not violate existing, acknowledged, written copyright protection or intellectual property agreements and cannot be broadcast in any form, including internet and social media.

If space is deemed available, the KHSAA has the right to designate a specific area for video recording and no video recording will be allowed outside of that area.

The determination of space availability is solely with the KHSAA and shall be equitable for all teams.

Freelance/commercial photographers, as defined herein, will not be granted access to KHSAA events unless the requisite media rights fee is paid.

A commercial photographer is any person, including a school employee, who will capture images from the event and re-sell them to anyone, including team members, the families or the general public.

SCHOOL MEDIA CREDENTIALS

Each school is permitted one (1) school media pass at KHSAA State Championship events, valid only for a student or full-time school employee, for the sole purpose of reporting the events for school internal publications.

Outside entities such as professional photographers, videographers or parents may not utilize the school media pass.

The school media pass may not be used for taking pictures that will later be sold as these individuals need to apply for a freelance/commercial photographer pass and pay the requisite fee.

This pass must be requested in advance of the start of the event through the online system using Form SI103 which is included as a link at the end of these instructions.

TRADITIONAL MEDIA CREDENTIALS

Traditional media members (print, TV, radio, online) interested in covering KHSAA State Championship events should apply for credentials through the KHSAA's online system. A link to the credential application is included at the end of these instructions.

The deadline to apply is Wednesday, June 8 at 5 p.m. ET.

Applications should be submitted by the editor or director at each organization.

Complete information should be submitted for all attendees (including unique email addresses and cell phone numbers), as the KHSAA will use these methods to communicate information surrounding the event.

Freelance/commercial photographers, as defined herein, will not be granted access to KHSAA events unless the requisite media rights fee is paid.



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KHSAA Media policies are outlined online at - <https://khsaa.org/news-stats-pubs/media-resources/media-credentials/>

TEAM BROADCASTS

By paying the requisite fee, each school qualifying for a KHSAA State Championship event may designate one (1) radio station or website to originate an AUDIO-only broadcast of each match its affiliated school participates in.

An official representative of the participating school shall designate to the KHSAA which station/website will be permitted to broadcast its game using SI113 (School Audio Broadcast Designation Form).

The radio station/website shall then apply for championship credentials through the KHSAA's online credentialing system.

Originating stations/websites will be subject to a media rights fee, which will be outlined through the online credentialing system.

MEDIA RIGHTS FEE

Freelance/commercial photographers as defined in these instructions and radio stations interested in originating a broadcast of a KHSAA State Championship event are subject to a media rights fee.

Information regarding the fee for each event is available through the online credentialing system.

TELECAST/WEBCAST INCLUDING NFHS NETWORK RESTRICTIONS

The KHSAA is a full member of the NFHS Network and as such, restrictions exist on all postseason levels.

A telecast, as used in these instructions, is a video, live or delayed account, including play by play, of any contest over the air.

A webcast, as used in these instructions, is a video, live or delayed account, including play by play, of any contest distributed using the internet.

The KHSAA is the only entity permitted to produce live or delayed video from state championship events including semi-state, quarterfinal and state rounds, and is the sole authority for approval of any other.

No entity, unless given prior approval by the KHSAA shall be permitted to produce video telecasts or broadcasts, with the exception of approved media outlets solely recording highlights for news use.

No entity, including media members, may stream live video content during postseason events including the use of social media products such as Facebook® Live.

The mandated minimum fee schedule will be published annually by the Commissioner's office on the KHSAA website.

For all postseason play, all questions regarding live or delayed broadcast or telecast policies, including requests for approval shall be referred to the Communications Director for approval by the Commissioner.

MUSIC COPYRIGHT

KHSAA schools are reminded to adhere to all music copyright laws.

FILMING

External power sources may not be used by patrons.

Spectators may film with a hand-held camera from the spectator area, but may not in any manner transmit live video through any resource, including personal social media accounts.

Violators are subject to removal.

POSTGAME MEDIA INTERVIEWS

All postgame media interviews are to be done in the vicinity of the dugout.

Within the timetable, the field playing area is cleared as soon as possible to prepare for the next game.

Please inform your local media of the need to adhere to this restriction.

EVENT MERCHANDISE

KHSAA State Championship apparel will be available for sale at the event and online at the following link - khsaa.teamip.com.

TeamIP is the exclusive vendor of championship apparel, please look for their display at the competition to purchase memorabilia.



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No outside merchandise representative of the event may be produced by any other entity and sold or distributed at the championship venue.

POST EVENT

RESULTS

Scores will be posted on the KHSAA/Riherd's Scoreboard on the KHSAA website following each game.

TROPHIES AND AWARDS

The state champion will receive a team trophy and 21 medals.

The state runner-up will receive a team trophy and 21 medals.

Each of the semifinalists will receive a team trophy and 21 medals.

Each quarterfinalist team not advancing to the semifinals will receive a plaque for the team.

Each quarterfinalist not advancing to the semifinals will have one (1) member named by the coaching staff to the All-Tournament Team.

Each semifinalist not advancing to the championship game will have two (2) members named by the coaching staff to the All-Tournament Team.

The runners-up will have three (3) members named by the coaching staff to the All-Tournament Team.

The champions will have two (2) members named by the coaching staff to the All-Tournament Team and one (1) named "Most Valuable Player."

No presentation of any trophy will be made until the field of play is cleared of all coaches and players. Please return to the dugouts as soon as possible following the game so the presentations can begin.

All-Tournament awards, team trophies and medallions will be presented immediately following each game to the non-advancing team.

OFFICIAL KHSAA CHAMPIONSHIP PHOTOS

Official championship photos will be available for purchase through the KHSAA's online photo gallery within 72 hours of the tournament ending at khsaaphotos.org.

Coaches/parents WILL NOT be permitted access to the field to take pictures at the awards ceremonies.

EXPENSE REIMBURSEMENT

For 2021-22, the Board approved the restoration of the expense reimbursement for the sports of Baseball, Basketball, Field Hockey, Football, Soccer, Softball and Volleyball at the rate of 50% of the normal allowance.

To receive this allowance, you will need to submit the form [GE64](#) on or before June 10, 2022. After June 10, there will be no additional expense reimbursement for 2021-22 championships.

For 2021-22, there was no requirement to stay in the Association contracted property in order to receive this reimbursement, but such will be required again in the future.

An expense allowance will be paid for lodging and meals shall be paid for a traveling squad per the competition rules, to include players, cheerleaders, coaching and support staff, and administration.

The reimbursement travel squad per the competition rules for softball is 24.

LODGING

Schools outside a forty-mile one-way radius from the event site will not receive a lodging allowance.

Schools are responsible for all bills for lodging and will be reimbursed the lodging allowance.

Please have your school or Board of Education's Sales Tax Exempt number with you at check in to allow the hotel to deduct the sales tax from the room bill.

MEALS

A meal allowance shall be paid for teams traveling to the Fastpitch Softball tournament, which shall be paid corresponding to



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the approved length of lodging stay (breakfast following elimination).

- For commuting teams (not using housing), two meals per day will be paid at the approved meal rate on each competition day.
- For teams approved to stay one night, three meals will be reimbursed.
- For teams approved to stay two nights, five meals will be reimbursed.
- For teams approved to stay three nights, eight meals will be reimbursed.
- For teams approved to stay four nights, 11 meals will be reimbursed.
- For teams approved to stay five nights, 14 meals will be reimbursed.
- For teams approved to stay six nights, 17 meals will be reimbursed.

Your school is responsible for all meal arrangements for your team.

Each school is reimbursed per mile as published in the tournament instructions, round trip from the school location to the host city, in accordance with mileage numbers provided by the <http://www.google.com/maps>.

RECEIVING YOUR REIMBURSEMENT

Submit the form [GE64](#) on or before June 10, 2022.

The expense check will be mailed from the KHSAA offices not later than 30 days following the finals.

Expense reimbursements will be made net of any damages done to the stadium/stands/court or playing facility that can be directly attributed to the student body or representatives of the school and by requesting reimbursement, the school acknowledges liability for damage directly attributable to the school, student body or fans.

DAMAGE TO FACILITY

The KHSAA will take whatever action is necessary, including fining the particular school and assessing the cost for repair, to those schools leaving the seating area in a damaged condition or destroying any park property, including fences, gates and barriers that can be directly attributed to the student body or representatives of the school.

IMPORTANT WEBSITE LINKS

- [KHSAA Softball Site](#)
- [Healthy at Sports, Stage 4 - Perseverance, Guidance for Continued Practice and Competition During the Pandemic](#)
- [COVID-19 Media Guidance](#)
- [SI114 - Spring KHSAA Championship Media Credentials](#)
- [SI103 \(School Media Credential Request Form\)](#)
- [SI113 - School Designated Media Form](#)
- [Competition Rules](#)
- [Bracket](#)
- [Daily Tournament Schedule](#)
- [GE63 - Team Information Form](#)
- [Heat Index Program](#)
- [GoFan Ticket Training](#)