



# FIELD HOCKEY

## STATE FINAL ROUNDS

PRESENTED BY UK HEALTHCARE

## INSTRUCTIONS





# 2025 Field Hockey State Final Rounds presented by UK HealthCare

## Table of Contents

**FIELD HOCKEY SPECIFIC INSTRUCTIONS** ..... 2

**Brief Welcome**..... 2

**KHSAA Contacts** ..... 2

**Qualifying for Participation in Tournament** ..... 2

**Competition Dates, Location and Schedule** ..... 2

    Semifinals - Monday, Oct. 27..... 2

    State Finals - Wednesday, Oct. 29..... 2

    Venue and Address ..... 2

**Ticket Availability, Non Participant Entry and Policies**..... 2

    Purchasing Tickets ..... 2

    Fan Entry ..... 3

    Ticket Pricing and Configuration..... 3

    Complimentary Passes and Entry..... 3

**Pre-Event Logistics And Duties** ..... 3

    Conference Call ..... 3

    GE63 - Team Information Form ..... 3

    Parking ..... 3

**Limitations and Substitutions**..... 3

    Limitations and Substitutions ..... 3

**Admission Into Venue** ..... 4

    Team Entry..... 4

    Participant Entry ..... 4

    Non-Participant Team Party Entry ..... 4

    Field-Level Administrators ..... 4

**Venue Logistics**..... 5

    Dressing/Locker Rooms..... 5

    Team Benches..... 5

    Tents..... 5

    Pep Band Admission ..... 5

    Other Groups..... 5

**Conducting The Event** ..... 5

    Bracket ..... 5

    Warm-Ups ..... 5

    Timing Schedule ..... 5

**Rules Points of Emphasis/Clarifications** ..... 6

    Tiebreaker ..... 6

    Mercy Rule ..... 7

    Playing Rules ..... 7

    Ball Boys/Ball Girls ..... 7

**State Event Officials** ..... 7

**Stats** ..... 7

    Live Stats..... 7

**State Tournament Expense Reimbursement** ..... 7

    Expense Allowance Reimbursement Restrictions..... 7

    Responsibility for Fans and Participants ..... 8

**Post Event**..... 8

    Results..... 8

    Trophies and Awards ..... 8

**Important Website Links** ..... 9

**GENERAL FALL INSTRUCTIONS FOR ALL SPORT AND SPORT ACTIVITIES** ..... 2

**Supersede Note** ..... 2

    Water..... 2

    Venue Safety ..... 2

    Signage, Noisemakers, Balloons and Music..... 2

    Entry of Service Animals ..... 2

**Sportsmanship**..... 3

**Rosters** ..... 3

    Postseason Roster ..... 3

**Bylaw 22 Reminder** ..... 3

    Requirement to Accompany Team Members..... 3

**Health Information** ..... 3

    Physical Exam Form..... 3

    Emergency Action Plan ..... 3

    Athletic Trainers..... 4

    Inclement Weather Procedures ..... 4

    Heat Illness Prevention ..... 4

    Lightning/Thunder Policy ..... 4

**Videotaping, Media and Intellectual Property Rights** 5

    General Media Rights..... 5

    School Media Credentials..... 6

    Traditional Media Credentials..... 6

    Media Rights Fee..... 6

    Telecast/Webcast Including NFHS Network Restrictions And Fees 6

    Music Copyright ..... 7

    Filming..... 7

**Event Merchandise**..... 7

    Official KHSAA Championship Photos ..... 7

**Important Website Links** ..... 7

2280 Executive Drive | Lexington, Ky., 40505 | [www.KHSAA.org](http://www.KHSAA.org)

### KHSAA Staff

Commissioner ..... Julian Tackett

Sr. Assoc. Commissioner & Chief of Staff ..... Butch Cope

Associate Commissioner ..... Darren Bilberry

Assistant Commissioner ..... Sarah Bridenbaugh

Assistant Commissioner ..... Joe Angolia

Assistant Commissioner ..... Abby Jackson

General Counsel & Board Counsel ..... Chad Collins

Information Technology Director ..... Rob Catron

Communications & Media Relations Director ..... Brian Milam

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Business Affairs & Operations Director..... Kara Howard

Sr. Admin. Asst. & Office Operations Manager ..... Jeanie Molloy

Administrative Support Specialist ..... Jeremy Ison

Administrative Support, Accounting..... Marilyn Mitchell

Administrative Assistant ..... Sara McClain

Physical Plant Director ..... Roy Tatum



[@KHSAA](https://twitter.com/KHSAA)



[@KHSAAEvents](https://twitter.com/KHSAAEvents)



## **FIELD HOCKEY SPECIFIC INSTRUCTIONS**

### **BRIEF WELCOME**

Congratulations on behalf of the Kentucky High School Athletic Association Board of Control and staff for advancing to the final rounds of the 2025 Field Hockey State Tournament presented by UK HealthCare.

Refer to this manual and the important website links included at the end of the document to guide you through preparation for your participation.

### **KHSAA CONTACTS**

The primary contact for field hockey is Assistant Commissioner Abby Jackson ([ajackson@khsaa.org](mailto:ajackson@khsaa.org)).

If Ms. Jackson is not available, Assistant Commissioner Sarah Bridenbaugh ([sbridenbaugh@khsaa.org](mailto:sbridenbaugh@khsaa.org)) is the backup contacts.

Media and statistics inquiries should be directed to Communications & Media Relations Director Brian Milam ([bmilam@khsaa.org](mailto:bmilam@khsaa.org)).

Questions may also be directed to the KHSAA offices at (859) 299-5472 and any member of the staff can refer you to the correct party.

### **QUALIFYING FOR PARTICIPATION IN TOURNAMENT**

The four (4) winners in the first round advance to the final site for the semifinals and state championship game.

### **COMPETITION DATES, LOCATION AND SCHEDULE**

The Semifinals and Final of the Field Hockey State Tournament presented by UK HealthCare will be held on Saturday, Oct. 25 and Monday, Oct. 27.

#### **SEMIFINALS - MONDAY, OCT. 27**

- 5:30 p.m. ET
- 8 p.m. ET

#### **STATE FINALS - WEDNESDAY, OCT. 29**

- 6:30 p.m. ET

#### **VENUE AND ADDRESS**

[Christian Academy-Louisville - Centurion Stadium](#)

700 South English Station Rd., Louisville, Ky., 40245

A site map is provided on the KHSAA website and is included as a link at the end of these instructions.

### **TICKET AVAILABILITY, NON PARTICIPANT ENTRY AND POLICIES**

#### **PURCHASING TICKETS**

All state championship tickets will be sold exclusively online via GoFan, the KHSAA's official digital ticket vendor, at [khsaatickets.org](https://khsaatickets.org).

Digital ticketing enhances convenience and safety for all fans, while providing flexibility and safeguarding against counterfeit tickets.

Schools already utilizing GoFan will have their school "tagged" to help with the ticketing process.

Fans are encouraged to purchase their tickets before they arrive to help ensure a smooth entry.

GoFan's training page for buying and transferring the tickets is included as a link at the end of these instructions.

Ticket holders will access their tickets on their phones and can transfer them electronically to other members in their party when necessary.

Spectators are strongly encouraged to download the GoFan mobile app and save the tickets through that app prior to arrival.

Tickets can be purchased via credit card at the admission gate on site.



No tickets will be sold on site using cash.

### **FAN ENTRY**

All non-competitors (individuals other than the properly qualified coaches and participants) must have their tickets validated by KHSAA staff.

All spectators must enter and exit through the admission gate which will open one (1) hour prior to the start of each contest.

Each game is its own ticketed event and the stadium will be cleared of all patrons between games.

Only permitted event staff will be admitted to the press box.

### **TICKET PRICING AND CONFIGURATION**

All KHSAA events will be a fixed price that will include all applicable fees and charges, regardless of the ticket price.

No fees will be assessed to the customer in excess of the published price and all payment of applicable fees will be the responsibility of the KHSAA.

The price will be lower, all fees included, if purchased prior to midnight on the day of the event.

The price increases, all fees included, after midnight on the day of the event.

Kentucky Children's Hospital is sponsoring FREE tickets for all children 10-and-under.

- To receive these qualifying free tickets, you must "purchase" these through [khsaatickets.org](https://khsaatickets.org) even though there will be no charge.

### **COMPLIMENTARY PASSES AND ENTRY**

Only the KHSAA issued Commonwealth Card will be honored for admission for one individual plus a guest for the Superintendent, Principal and Athletic Director.

The Commonwealth card is only valid at the pass gate.

No passes, other than those produced by the Association for the championships (Commonwealth Card), will be honored at the pass gate.

Examples of passes NOT accepted include, principal passes and cards, coach passes and cards, athletic director passes, official passes and any other type of identification.

## **PRE-EVENT LOGISTICS AND DUTIES**

### **CONFERENCE CALL**

There will be a web conference for all participating teams on Thursday, Oct. 23 at 11 am.

Participating schools will be sent additional instructions regarding the call via email following the first round games.

Coaches can set up from any location to join the conference and are encouraged to join by computer to view pertinent information, maps, etc.

### **GE63 - TEAM INFORMATION FORM**

By Sunday, Oct. 26, the Athletic Director or Designated Representative from all participating teams must submit form [GE63](#) (Team Information Form), which is included as a link at the end of these instructions.

### **PARKING**

Upon entering the Christian Academy-Louisville campus, parking is available adjacent to the stadium.

## **LIMITATIONS AND SUBSTITUTIONS**

### **LIMITATIONS AND SUBSTITUTIONS**

Teams may dress a maximum of 24 players in uniform per contest and only those individuals may participate in warm-ups, practice and competition.

Those 24 selected can rotate each match as long as they appear on the postseason roster.



No other players outside of the 24 designated as eligible for each match may be in uniform or participate in pre-game activities, including warm-up activities.

All non-uniformed team members who are not essential to game management, and are not holding one of the team-party credentials, shall be seated in the bleachers or general seating.

Team party passes are nontransferable.

## **ADMISSION INTO VENUE**

### **TEAM ENTRY**

Teams may enter the facility one (1) hour prior to the scheduled time of their game at the Team Entry/Pass Gate.

### **PARTICIPANT ENTRY**

Upon arrival at the pass gate, a KHSAA representative will assist the head coach in validating their 24 players in uniform on a printed copy of the postseason roster.

Please communicate difficult or unusual name pronunciations or number changes at this time to aid in public address announcing of student-athletes throughout the game.

### **NON-PARTICIPANT TEAM PARTY ENTRY**

#### **TEAM PARTY PASSES**

These passes are intended for individuals who are part of the team's official daily traveling party. This includes:

- Superintendents
- Principals
- Athletic Directors
- Coaches (see eligibility note below)
- Managers
- Trainers
- Statisticians
- Ball boys/girls
- Others designated by the school in an official capacity

These credentials provide bench access and must be visibly worn at all times when not seated in the stands.

#### **COACH ELIGIBILITY**

To receive a Team Party Pass, coaches must be listed on the KHSAA school page and have completed all Bylaw 25 coaching requirements.

#### **ADDITIONAL GUIDELINES**

- Superintendents, Principals, and Athletic Directors who hold a KHSAA Commonwealth Identification Card will be admitted through the pass gate; however, sideline access requires one of the 15 Team Party Passes.
- No additional credentials will be issued beyond the 15 provided.
- Individuals not included in the 15-pass allocation are not entitled to complimentary admission and will be directed to purchase a ticket.
- No one will be permitted on the field or near the playing area without proper credentials.
- Lost or stolen passes will not be replaced.
- Team Party Passes are nontransferable or to be used for school media. Anyone with a Team Party pass is not permitted to serve in a media role of documenting the event with video or photos.

### **FIELD-LEVEL ADMINISTRATORS**

From the 15 team-party passes, each school is asked to provide up to two (2) administrators to assist with pep buses and



cheering section crowd control as needed.

These administrators are advised to stand on the field or in the bleachers near their group.

This allows for senior administration to be near the field to assist with any issues that may arise from the crowd and fans of the participating teams (particularly the student sections).

## **VENUE LOGISTICS**

### **DRESSING/LOCKER ROOMS**

Locker rooms will not be provided at the stadium.

Participants are asked to arrive at the venue dressed and ready to compete.

### **TEAM BENCHES**

The team on the top of the bracket in a matchup will be the home team in all matches and will occupy the bench nearest the scoreboard. The home team will wear dark colored jerseys.

The team on the bottom of the bracket will be the visiting team in all matches and will occupy the bench furthest of the scoreboard. The visiting team will wear light colored jerseys.

A maximum of 24 players in uniform may be in the bench area.

All bench personnel (including head coach, assistant coaches, managers, trainers and non-dressing members) must have the proper team-party credential.

### **TENTS**

Tents are not appropriate on the sideline (except for medical tents) and any tent may be removed by contest management if obstructing the view of patrons.

### **PEP BAND ADMISSION**

Pep bands are permitted, but are required to purchase a ticket for each member and band director.

### **OTHER GROUPS**

There are no allowances for admission of other performance and related groups.

All team members would have to purchase a ticket and any performance would be in the bleacher area only with supervision solely by the school.

## **CONDUCTING THE EVENT**

### **BRACKET**

The state tournament bracket can be found on the field hockey page of the KHSAA website using the State Tournament Information/Instructions drop down menu.

The bracket is also provided as a link at the end of these instructions.

### **WARM-UPS**

Field access for teams is granted 30 minutes prior to the published game time.

Each team will be allowed 20 minutes for warm-ups, with the field being cleared beginning seven (7) minutes prior to the start time.

Lineups, including starters and head coaches only, will be announced during the semifinals.

Lineups, including all rostered players and coaches, will be announced at the finals.

### **TIMING SCHEDULE**

- 60:00 - Start clock 60 minutes prior to the first contest
  - o 30:00 - Start clock 30 minutes prior to the second contest
- 30:00 - Teams may begin warming up



- 10:00 - Head coaches and officials meet at midfield for the coin toss
- 7:00 - Teams clear field; public address welcome
  - o NFHS Sportsmanship Statement (before first game)
  - o National Anthem (before first game)
  - o Introduction of lineups
- 15:00/00:00 - Center pass/End of first quarter
  - o 2:00 - Between quarters
- 15:00/00:00 - Center pass/End of second quarter
  - o Halftime, 10:00 on the clock and start immediately after teams clear the field
- 15:00/00:00 - Center pass/End of third quarter
  - o 2:00 - Between quarters
- 15:00/00:00 - Center pass/Game ends
- 0:00 - Game ends

## **RULES POINTS OF EMPHASIS/CLARIFICATIONS**

### **TIEBREAKER**

Games tied at the end of regulation will continue with a sudden-victory overtime as detailed below:

#### **10 MINUTE, 7-VS.-7 SUDDEN VICTORY (SIX FIELD PLAYERS PLUS A GOALKEEPER)**

- Five (5) minute intermission after regulation.
- Flip coin for pass back, teams keep same ends.
- Any seven (7) players may play, substitutions are unlimited during this overtime period.
- Three (3) defenders plus the goalkeeper may be back on corners during 7-vs.-7.
- A timeout is only allowed if the team has one left from regulation play.

#### **FIRST SET OF PENALTY STROKES (NOT SUDDEN VICTORY)**

- Five (5) minute intermission after 7-vs.-7.
- Flip coin for who will defend/stroke first.
- The five (5) stokers can come from any player on your roster.
- Coaches must turn in the order of their stokers which cannot change when play resumes.
- The teams will alternately stroke and defend.
- Strokes shall be terminated if one team has a goal advantage that cannot be overcome by the opposing team.
- The official shall first ask the goalkeeper, and then the stoker, to verbally verify that they are ready.
- A lack of response shall indicate readiness.
- The stroke begins with the official's whistle.
- The stoker must take the stroke within five (5) seconds of the whistle being blown.

#### **SECOND SET OF PENALTY STROKES (NOT SUDDEN VICTORY)**

- Five (5) minute intermission.
- The team that defended in the first set shall stroke first in this set.
- The stokers and/or their order may be changed for the second set and can come from any player on the roster.

#### **THIRD SET OF PENALTY STROKES (SUDDEN VICTORY)**

- Five (5) minute intermission.



- The team that defended in the first set shall defend first in this set.
- The stokers and/or their order may be changed for the third set and can come from any player on the roster.
- Each team gets an equal number of strokes until someone wins.
- If no one wins after five (5) stokers for each team, you repeat this until one team wins.

#### **ALL PERIODS**

- The officials will choose the goal that will be used for the strokes.

#### **MERCY RULE**

If a team has a 10 goal lead at the end of the first half or at any point in the second half, the game will be terminated.

If a team has a five (5) goal lead at any point in the game, the clock will not stop when additional goals are scored.

This rule is to be observed in both regular season and postseason play.

#### **PLAYING RULES**

NFHS Playing Rules will be utilized without exception.

#### **BALL BOYS/BALL GIRLS**

Two (2) ball boys/ball girls may be used for each game and should be identified before play begins.

It is recommended that each participating team provide at least one (1) ball boy or ball girl to not disrupt the flow of the action.

Ball holders should be included with the 15-member team party. Credentials must be worn at all times for field access.

#### **STATE EVENT OFFICIALS**

In compliance with the Federal Court Decree, the Commission composed of the Commissioner and the four (4) assistants will assign all referees.

Three (3) officials shall be used for each postseason game.

Officials presiding over the event are licensed and assigned by the KHSAA.

Officials will be assigned based upon performance review and advancement of teams within the event.

#### **STATS**

##### **LIVE STATS**

Live, play-by-play stats are available for all three (3) games of the semifinals and finals.

Links for those stats can be found on the field hockey page of the KHSAA Website under the Field Hockey State Tournament Information/Instructions drop down menu.

All games are broadcast on the NFHS Network.

#### **STATE TOURNAMENT EXPENSE REIMBURSEMENT**

##### **EXPENSE ALLOWANCE REIMBURSEMENT RESTRICTIONS**

###### **GENERAL POLICY**

- An expense allowance will be paid for teams traveling to field hockey, soccer, volleyball, football, basketball, lacrosse, baseball and softball tournaments.
- The total number of players and travel party reimbursed is twenty-four (24) for field hockey, volleyball, soccer, lacrosse, baseball and softball.
- Schools inside a 40 mile, one-way radius from the event site will only be reimbursed as a commuting team.
- Schools will only receive reimbursement after completing the KHSAA form [GE64](#) within thirty (30) days of the completion of the event. The link can also be found at the end of this section of these instructions.



### **MILEAGE**

- Each team will be reimburse \$2 per mile, round trip from the school address to the competition facility address for football.
- Any mileage allowance will be for the round-trip distance from the school location to the host city, in accordance with mileage numbers provided by Google Maps.

### **COMMUTING TEAMS**

- Each commuting team will be reimbursed mileage as detailed above, plus \$15 per player per contest played.

### **TEAMS USING LODGING**

- No lodging will be reimbursed for teams in the State First Round without prior authorization from Ms. Jackson.
- Schools are responsible for the initial payment of all lodging bills and will be reimbursed the lodging allowance, provided it is utilized.
- If you are exempt from state sales tax, be prepared to show that verification to the hotel.
- Teams using lodging shall be paid for the actual nights used as verified by the property through the morning following elimination from the tournament.
- If housing is assigned to specific hotels, teams not commuting but failing to stay in the assigned property will only be reimbursed mileage for their participation.

## **RESPONSIBILITY FOR FANS AND PARTICIPANTS**

### **RESPONSIBILITY FOR FAN CONDUCT**

- The participating schools are responsible for the conduct of the fans supporting that team.
- Any and all steps including fines or other penalties will be levied in the event of mass entrance to the field, floor or competition area.

### **DAMAGE TO FACILITY**

- The KHSAA will take whatever action is necessary, including fining the particular school and assessing the cost for repair, to those schools leaving the seating area in a damaged condition or destroying any venue property, including fences, gates and barriers that can be directly attributed to the student body or representatives of the school.
- Any school action in response to damage shall be completed within sixty days of the close of the event, after which time any damage will be submitted to the KHSAA insurance carrier with the damage-responsible school liable for likely subrogation and potential litigation.

### **OFFSETS TO EXPENSE ALLOWANCE REIMBURSEMENT FOR REIMBURSED TEAM SPORTS (FIELD HOCKEY, FOOTBALL, SOCCER, LACROSSE, VOLLEYBALL)**

- Any and all steps including fines or other penalties (including the withholding of team expense payments if such are paid in a particular sport or sport-activity) will be levied in the event of players or others entering the stands during or after a game.
- Expense allowance reimbursements (if such are paid in a particular sport or sport-activity) will be made net of any damages done to the stadium/stands/court or playing facility that can be directly attributed to the student body or representatives of the school.
- By requesting reimbursement (if such are paid in a particular sport or sport-activity), the school acknowledges liability for damage directly attributable to the school, student body or fans.

## **POST EVENT**

### **RESULTS**

Scores will be posted on the KHSAA/Riherd's Scoreboard on the KHSAA website following each game.

### **TROPHIES AND AWARDS**

Team attendants will assemble teams and awards will be brought to the recipients.

Teams should stay in their assigned area.



## 2025 Semifinals and Final of the Field Hockey State Tournament presented by UK HealthCare

- The state champion will receive a team trophy and 27 medals.
- The state runner-up will receive a team trophy and 27 medals.
- Each semifinalist will receive a team trophy and 27 medals.

Each semifinalist will have two (2) members named to the All-Tournament Team by the coaching staff.

The runner-up will have three (3) members named to the All-Tournament Team by the coaching staff.

The champion will have two (2) members named to the All-Tournament Team and one (1) named "Most Valuable Player" by the coaching staff.

### IMPORTANT WEBSITE LINKS

- [KHSAA Field Hockey Website](#)
- [Bracket](#)
- [Christian Academy-Louisville Site Map](#)
- [GoFan Ticket Training](#)
- [Media Credential Requests and Guidelines](#)
- [GE04 \(Physical Exam Form\) - \(Spanish Version\)](#)
- [GE63 - Team Information Form](#)
- [GE64 - Team Reimbursement Form](#)



## Table of Contents

**GENERAL FALL INSTRUCTIONS FOR ALL SPORT AND SPORT ACTIVITIES** ..... 2

**Supersedure Note** ..... 2

Water..... 2

Venue Safety ..... 2

Signage, Noisemakers, Balloons and Music..... 2

Entry of Service Animals ..... 2

**Sportsmanship**..... 3

**Rosters** ..... 3

Postseason Roster ..... 3

**Bylaw 22 Reminder** ..... 3

Requirement to Accompany Team Members..... 3

**Health Information** ..... 3

Physical Exam Form..... 3

Emergency Action Plan ..... 4

Athletic Trainers..... 4

Inclement Weather Procedures ..... 4

Heat Illness Prevention ..... 4

Lightning/Thunder Policy ..... 4

**Videotaping, Media and Intellectual Property Rights** 5

General Media Rights..... 5

School Media Credentials..... 6

Traditional Media Credentials..... 6

Media Rights Fee ..... 6

Telecast/Webcast Including NFHS Network Restrictions And Fees ..... 7

Music Copyright ..... 7

Filming..... 7

**Event Merchandise**..... 7

Official KHSAA Championship Photos ..... 7

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## **GENERAL FALL INSTRUCTIONS FOR ALL SPORT AND SPORT ACTIVITIES**

### **SUPERSEDURE NOTE**

The information in these instructions supersedes any information previously distributed.

In many cases, these rules have been revised over the last couple of years through the pandemic to the point where time has not permitted complete overhaul and revision of the competition rules.

All involved should review items such as tiebreakers and procedures for competition and consider this document authoritative.

Contact the primary event contact with any additional questions.

### **WATER**

Coaches and athletes are reminded to bring their own water bottles as no community dispensers can be used.

### **VENUE SAFETY**

Persons who attend KHSAA events may be injured as a result of the risks inherent in being a spectator at such events.

Please advise KHSAA or venue personnel of any situation you encounter which you or a fellow spectator feels should be addressed to minimize risk to all involved.

Any crowd control problems or acts of violence should be brought to the attention of the event staff, which will contact the appropriate authorities.

Attendance at events is a vital family and community based activity which is encouraged.

### **SIGNAGE, NOISEMAKERS, BALLOONS AND MUSIC**

Signs/banners are permitted at the facility but must be of good taste and sportsmanship.

The signs/banners must be handheld or attached in a manner not to damage the existing structure.

The signs/banner shall not cover any corporate signage or obstruct the view of patrons.

Amplified noisemakers or items that replicate competition management cues are not permitted to include, but not be limited to:

- Indoor
  - o Air horns
  - o Electronic amplifiers
  - o Portable sound systems
  - o Whistles
  - o Game clock horns simulator
- Outdoor
  - o Air horns
  - o Whistles
  - o Game clock horns simulator

Managers should confiscate items if used with the managers determining if they are returned post championship.

Balloons, which can block the view of other patrons, are NOT PERMITTED at the event. They should be popped or returned to a vehicle, not allowed into the venue.

Only venue provided amplified music is permissible, but only during pre-event, natural and planned breaks/timeouts.

### **ENTRY OF SERVICE ANIMALS**

Service animals are important and valued professionals that serve the needs of owners and must be present at all times.

Because service animals are essential for specific individuals, we wanted to make all attendees aware of the definitions and guidelines in place to make certain service animals present as well as to ensure the well-being of all individuals in attendance at KHSAA championship events.

Service animals are the only animals the general public may bring into the indoor and outdoor facilities of a KHSAA



championship.

The Americans with Disabilities Act (ADA) defines a service animal as a dog who has been trained to perform a task directly related to an individual's disability.

Upon entry to a championship, owners of service dogs may be asked questions as recommended by the ADA to ensure the owner access to their service animal.

The training a service animal receives distinguishes it from other animals and there may be questions about the training provided to the animal and service for which it provides.

Emotional support animals, therapy animals, and other pets are not considered service animals and will not be granted entry to KHSAA events.

In Kentucky, misrepresentation of an assistance animal is a violation with a fine up to \$1,000.

The owner will be responsible at all times for the conduct of the service animal.

Thank you for respecting the training and necessity of service dogs and helping us keep all guests safe when visiting a KHSAA championship event.

## **SPORTSMANSHIP**

The KHSAA requires officials to enforce sportsmanship rules.

High school athletics emphasize positive values and all parties have worked hard to create a sense of teamwork, respect, responsibility and perspective.

We remind you that officials expect good behavior and will quickly penalize misconduct.

We encourage and appreciate your help in letting this competition reflect mutual respect among all participants and officials.

## **ROSTERS**

### **POSTSEASON ROSTER**

Postseason participants must be designated from the freshmen, junior varsity or varsity rosters, which are maintained through the KHSAA/Arbiter 360 page throughout the regular season.

Roster revisions must be made before the first date of the postseason when online rosters are closed and considered final.

No additional players may be added to the roster following that deadline, including those teams that advance to the state tournament.

The online, postseason roster may be printed from the KHSAA website as the valid listing of available participants.

This roster information is also used for advance preparations for state qualifying teams or individuals.

## **BYLAW 22 REMINDER**

### **REQUIREMENT TO ACCOMPANY TEAM MEMBERS**

You are reminded that KHSAA Bylaw 22 requires a principal, coach or another approved individual of the school to be present along with any student-athlete who is representing a member school.

## **HEALTH INFORMATION**

### **PHYSICAL EXAM FORM**

Schools are reminded that they are responsible for ensuring parental permission to seek medical treatment is authorized for each participant.

The Principal, Athletic Director or Head Coach can use a copy of KHSAA Form GE04 (Physical Exam Form) for this purpose.

The form contains appropriate emergency treatment permission and should be brought for each athlete at the competition.

### **EMERGENCY ACTION PLAN**

UK HealthCare Sports Medicine is the official Sports Medicine Partner for the KHSAA State Championships.



KHSAA staff will, in consultation with UK HealthCare Sports Medicine and venue personnel, develop an Emergency Action Plan (EAP) for this event.

The on-site training staff will be responsible for any necessary monitoring of the wet bulb globe temperature and notification to KHSAA staff and the contest officials for determinations of any necessary adjustment to activity.

If an athlete or other team member is in need of emergency medical attention, contact the nearest KHSAA staff member, official, trainer or venue staff so emergency medical services can be immediately contacted.

An AED (and in many events, multiple AEDs) will be on site for use in the event of an emergency.

A text notification will be sent each morning to coaches, athletic directors, KHSAA staff, UK HealthCare trainers and workers of the event detailing the location of all AEDs.

## **ATHLETIC TRAINERS**

For KHSAA state opening round events, host sites will be responsible for providing athletic trainers.

The Association will use the services of UK HealthCare to provide trainers for the KHSAA state final sites, and in the event of disagreement, this group shall serve as the primary determinant of medical next steps.

For team sports - basketball, baseball, field hockey, football, lacrosse, soccer, softball, and volleyball - individual school Athletic Trainers should be included in the distribution of Team Party passes.

For other sport and sport activities, see the sport-specific section of these instructions for bringing a team trainer.

Athletic Training Staff will be available beginning one (1) hour prior to the event and remain available throughout the day to assist but will defer to local school trainers in pre-contest preparation.

## **INCLEMENT WEATHER PROCEDURES**

In the event of inclement weather, it is the duty of the KHSAA, in consultation with the host facility, to make decisions regarding postponement, rescheduling or cancelation, including getting proper notification to all teams, media outlets and schools.

Staff will utilize the KHSAA website and social media to provide updates as well as an emergency text notification system.

KHSAA officials will make every effort to remain informed about the weather forecast prior to the start of competition as the safety of the public and participants will be the most important factor in any decision.

## **HEAT ILLNESS PREVENTION**

It is the responsibility of UK HealthCare on-site training staff to monitor the wet bulb globe temperature and notify on-site staff and contest officials for determinations of any necessary adjustment to activity.

The manager should be aware of the policies and work in conjunction with the licensed or certified athletic trainer hired to work the event in monitoring the Heat Illness prevention program.

The detailed medical policies are online and a link at the end of this general section.

## **LIGHTNING/THUNDER POLICY**

### **EVENTS WITH NO ON-SITE DETECTION EQUIPMENT**

At sites without on-location advanced lightning detection systems permanently installed: (does not include any form of phone app, website or weather-channel type information from a third-party monitoring station not located at the venue)

- The Referee (Lead Official/Crew Chief) has authority once jurisdiction has begun as to suspensions and play, resumption once the sound of thunder or sight of lightning is detected.
  - o As always, officials will work with the lead administrator of the state event on all suspension decisions; and
  - o As always, officials will work with the lead administrator of the state event on resumption decisions, being mindful of any rules that might exist for continuation.
- The Referee (Lead Official/Crew Chief) shall stop play in a contest or scrimmage at:
  - o the first sound of thunder heard at the site and ensure adherence to this policy.
  - o the first sight of lightning at the site and ensure adherence to this policy.
- Note that when thunder is heard or lightning is seen, the leading edge of the thunderstorm is close enough to strike your location with lightning.



- In either case (sight or sound):
  - o Suspend play for at least 30 minutes and vacate the outdoor activity to the previously designated safer location immediately.
  - o Wait at least 30 minutes after the last thunder is heard or lightning is witnessed prior to resuming play.

### **ON SITE DETECTION EQUIPMENT**

When on-location advanced lightning-detection devices are on the property: (does not include any form of phone app or weather-channel type information from a third-party monitoring station not located at the venue)

- When lightning is detected within 15 miles of the competition site, the non-biased individual monitoring the on-site lightning detection device shall notify the head referee-umpire-official.
- When lightning is detected within a minimum of 10 miles from the competition site, the non-biased individual monitoring the on-site lightning detection device shall notify the head referee-umpire-official and home administration is directed to utilize the public address system and all other means to inform those in attendance that inclement weather including lightning is within 10 (or more) miles and that should patrons consider vacating the facility for safe shelter, and if they do, they will be allowed to re-enter with a ticket stub.
- When lightning is detected within eight (8) miles of the competition site, competition shall be suspended by the Referee (Lead Officials/Crew Chief) following notification.
- Play shall be suspended for at least 30 minutes and the outdoor activity area vacated to the previously designated safer location immediately.

### **RESUMPTION**

- Competition may be resumed after 30 minutes of no detected lightning strikes within an eight-mile radius.
- Upon resumption, a 10-minute warm-up period may be granted and the determination as to the need for this period should be based on consultation with the administration of both teams, the contest officials, and perhaps, the host site representative in the case of on-location advanced lightning-detection equipment being in use..
- At all sites where play is suspended due to lightning, any subsequent thunder or lightning after the beginning of the 30-minute count either by site or sound, or by being within eight miles at a site with on-side advanced lightning detection equipment will reset the clock and another 30-minute count should begin.
- Even at sites with on-site, advanced lightning detection equipment, hearing thunder or seeing lightning shall always take precedence over a lack of indicators from lightning-detection devices.
- Event managers shall determine, through all available data, the optimum time to begin returning individuals to the competition areas for warming up, etc., but in no case may play (competition) resume until the 30-minutes count has elapsed.
- If severe weather appears to be of great length or intensity, the Referee (Lead Official/Crew Chief) shall work collaboratively with home contest administration and participating teams on decisions related to the resumption of play.
- All involved in suspension/resumption decisions should be familiar with any sport-specific rules that might be contained in the KHSAA Competition Rules.
- Safety of the public and participants is the most important factor in any decision of this type.

## **VIDEOTAPING, MEDIA AND INTELLECTUAL PROPERTY RIGHTS**

### **GENERAL MEDIA RIGHTS**

At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA, and as such, there are necessary policies and restrictions concerning these events and these provisions will be vigorously enforced.

The intellectual property, corporate, broadcasting and media rights to all postseason rounds belong exclusively to the KHSAA, including titling agreements and sponsorships.

Control of media access and location at all levels of postseason play is with the KHSAA.

At all levels of KHSAA sponsored postseason events, including district, regional, first round, second round, quarterfinal and state



competition, allowances shall be made for television media to record video of the contests, without play-by-play, at no charge as long as the sole purpose is for newscast highlights.

At all levels of KHSAA sponsored postseason events, including district, regional, first round, second round, quarterfinal and state competition, allowances shall be made for other media outlets to be admitted to the contests as long as the sole purpose is for reporting of the actions taking place at the contest and promoting the event.

Participating teams in KHSAA events shall be allowed to record the contest for coaching purposes only, if space is available, with such availability at the discretion of the KHSAA and may also require a signed waiver indicating that the KHSAA shall be held blameless for any and all liability to those parties involved in the video recording.

Any video recording must not violate existing, acknowledged, written copyright protection or intellectual property agreements and cannot be broadcast in any form, including internet and social media.

If space is deemed available, the KHSAA has the right to designate a specific area for video recording and no video recording will be allowed outside of that area.

The determination of space availability is solely with the KHSAA and shall be equitable for all teams.

A freelance/commercial photographer is any person, including a school employee, not representing an established media outlet or a person who will capture images from the event.

### **SCHOOL MEDIA CREDENTIALS**

Each school is permitted one (1) school media pass at KHSAA State Championship events, valid only for a student or full-time school employee, for the sole purpose of reporting the events for school internal publications.

Space permitting, school media may be granted floor photography access consistent with traditional media access.

Outside entities such as professional photographers, videographers or parents may not utilize the school media pass.

The school media pass may not be used for taking pictures that will later be sold as these individuals need to apply for a freelance/commercial photographer pass and pay the requisite fee.

This pass must be requested in advance of the start of the event through the online credentialing system linked at the end of these instructions.

### **TRADITIONAL MEDIA CREDENTIALS**

Traditional media members (print, TV, radio, online) interested in covering KHSAA State Championship events should apply for credentials through the KHSAA's online system. A link to the credential application is included at the end of these instructions.

The deadline to apply is 3 p.m. the day before competition begins.

Applications must be submitted by the editor or director at each organization.

Complete information should be submitted for all attendees (including unique email addresses and cell phone numbers), as the KHSAA will use these methods to communicate information surrounding the event.

Media outlets may be limited during this event.

Freelance/commercial photographers, as defined herein, will not be granted access to KHSAA events unless the requisite media rights fee is paid.

KHSAA Media policies are outlined online at - [credentials.khsaa.org](https://credentials.khsaa.org)

### **MEDIA RIGHTS FEE**

Freelance/commercial photographers as defined in these instructions and radio stations interested in originating a broadcast of a KHSAA State Championship event are subject to a media rights fee.

Information regarding the fee for each event is available through the online credentialing system.

### **TELECAST/WEBCAST INCLUDING NFHS NETWORK RESTRICTIONS AND FEES**

The KHSAA is a full member of the NFHS Network and as such, restrictions exist on all postseason levels.

A telecast, as used in these instructions, is a video, live or delayed account, including play-by-play, of any contest over the air.

A webcast, as used in these instructions, is a video, live or delayed account, including play-by-play, of any contest distributed using the internet.

The KHSAA is the only entity permitted to produce live or delayed video from state championship events including first round, second



round, quarterfinal and state rounds, and is the sole authority for approval of any other.

No entity, unless given prior approval by the KHSAA shall be permitted to produce video telecasts or broadcasts, with the exception of approved media outlets solely recording highlights for news use.

No entity, including media members, may stream live video content during postseason events including the use of social media products such as Facebook® Live.

The mandated minimum fee schedule will be published annually by the Commissioner’s office on the KHSAA website.

For all postseason play, all questions regarding live or delayed broadcast or telecast policies, including requests for approval shall be referred to the Media Relations and Publications Director for approval by the Commissioner.

**MUSIC COPYRIGHT**

KHSAA schools are reminded to adhere to all music copyright laws.

**FILMING**

External power sources may not be used by patrons.

Spectators may film with a hand-held camera from the spectator area, but may not in any manner transmit live video through any resource, including personal social media accounts.

Violators are subject to removal.

**EVENT MERCHANDISE**

KHSAA State Championship apparel will be available for sale at the event and online post event - [khsaa.teamip.com](https://khsaa.teamip.com).

TeamIP is the exclusive vendor of championship apparel, please look for their tent at the championship event to purchase memorabilia.

No outside merchandise representative of the event may be produced by any other entity and sold or distributed inside the playing facility.

**OFFICIAL KHSAA CHAMPIONSHIP PHOTOS**

The KHSAA pays for professional photography coverage of the event.

Official championship photos will be available for purchase through the KHSAA’s online photo gallery within 72 hours of the completion of the event, [khsaaphotos.org](https://khsaaphotos.org).

**IMPORTANT WEBSITE LINKS**

- Athletic Participation Form, [GEO4](#), English
- Athletic Participation Form, [GEO4](#), Spanish
- [Media Credential Request and Guidelines](#)
- [GoFan Ticket Training](#)
- [Sports Medicine Policies from KHSAA Board Policies](#)
- [NFHS Network Mandatory Minimum Fees for Webstreaming](#)



**THE KENTUCKY OFFICE OF HIGHWAY SAFETY TEAMING UP WITH THE KHSAA TO DRIVE HOME A LIFE-SAVING MESSAGE FOR ALL MOTORISTS – BUCKLE UP AND PUT THE PHONE DOWN.**

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