



2017 Boys' and Girls' Golf State Tournament Instructions



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BRIEF WELCOME

- Congratulations from the Board of Control and staff of the Kentucky High School Athletic Association on advancing to the state tournament
- It is hoped that these instructions answer most questions about participation in the 2017 Leachman Buick • GMC • Cadillac KHSAA State Golf Tournament

STAFF CONTACTS

- Administrators and Coaches should contact Assistant Commissioner Darren Bilberry (dbilberry@khsaa.org), Assistant Commissioner Mike Barren (mbarren@khsaa.org), Assistant Commissioner Sarah Bridenbaugh (sbridenbaugh@khsaa.org) or Mr. Bilberry’s Administrative Assistant Jeanie Molloy (jmolloy@khsaa.org) at the KHSAA offices should you have any questions

QUALIFYING FOR PARTICIPATION IN CHAMPIONSHIP

- The regional winning and runner-up teams (four or five players) and the top three (3) participating individuals not on a winning or runner-up team are eligible to enter the Leachman Buick • GMC • Cadillac KHSAA Boys’ State Golf Tournament
- The regional winning and runner-up teams (four or five players) and the top four (4) participating individuals not on a winning or runner-up team are eligible to enter the Leachman Buick • GMC • Cadillac KHSAA Girls’ State Golf Tournament

PRE-EVENT LOGISTICS

CONFERENCE CALL

- A voluntary conference call will be scheduled at a later date for all participating teams
- Schools will be sent via email additional instructions regarding the conference call following the regional tournaments
- Participating coaches can call from any location to join the conference call

PRE EVENT MATERIALS

- Team packets will be distributed to coaches at team check-in following the Rules Meeting

AMENITIES AND OTHER FORMS

- Day one tee times will be included in team packets
- Participating teams will be provided with discounted meal cards for various Bowling Green restaurants as well as other novelty items courtesy of the Bowling Green Convention and Visitors Bureau

GPS COORDINATES

- 251 Beech Bend Road., PO Box 958, Bowling Green, KY, Phone: (270) 842-0325 | Fax: (270) 843-1232

DIRECTIONS

- Bowling Green Country Club is located near Beech Bend Park approximately 5 minutes west of I-65 (exit 28)

PARKING

- Parking is available at no charge and is on first come, first serve basis

LODGING

- Each coach will arrange for lodging for his/her contestants
- The Staff will be headquartered in the TownePlace Suites located at 1818 Cave Mill Road in Bowling Green although schools are not compelled to use this property
- Joy Jolly or Katie Davenport for TownePlace Suites reservations 270-599-1832
- Room rate is \$99.00 per night

BYLAW 22

- You are reminded that KHSAA Bylaw 22 requires a member of the faculty of the school to be present along with any student-athlete who is representing a member school
- Please see Bylaw 22 in the KHSAA Handbook if you have any questions

COMPETITION DATES AND SCHEDULE

DATES

- The Leachman Buick • GMC • Cadillac KHSAA Boys' State Golf Tournament dates are Monday, October 2 through Wednesday, October 4
- The Leachman Buick • GMC • Cadillac KHSAA Girls' State Golf Tournament dates are Thursday, October 5 through Saturday, October 7

TIMES

- The Leachman Buick • GMC • Cadillac KHSAA Boys' State Golf Tournament will begin at 7 a.m. (CT) on October 3 and 8 a.m. (CT) on October 4
- The Leachman Buick • GMC • Cadillac KHSAA Girls' State Golf Tournament will begin at 7 a.m. (CT) on October 6 and 8 a.m. (CT) on October 7

PRACTICE ROUND

- The course will be available for the official practice round for state participants only (no coaches or parents may play) on Monday, October 2 for the boys and Thursday, October 5 for the girls, starting at 7:30 a.m. (CT) with the last start time at 3 p.m. (CT)
- Coaches must accompany participants during the practice round
- Please provide the names of your individual participants as well as your school name when calling to schedule practice times
- Coaches can schedule their practice round by contacting the Bowling Green Country Club (270 842-4581) no sooner than 8:00 a.m. (CT) on Tuesday, September 26 for the boys and Wednesday, September 27 for the girls

BOYS' PRE-TOURNAMENT ON-SITE MEETING

- There will be two separate rules meetings to discuss the conditions of the competition to be enforced during the Leachman Buick • GMC • Cadillac KHSAA Boys' State Golf Tournament for players and coaches
- The meetings will take place at 1:00 p.m. (CT) and 6:00 p.m. (CT) on October 2
- The meetings will be held at Bowling Green Country Club in the main ballroom and each coach and participant is required to attend
- Players and coaches are only required to attend one of the two meetings and will be given their team check-in information at the conclusion of this meeting

GIRLS' PRE-TOURNAMENT ON-SITE MEETING

- There will be two separate rules meetings to discuss the conditions of the competition to be enforced during the Leachman Buick • GMC • Cadillac KHSAA Girls' State Golf Tournament for players and coaches
- The meetings will take place at 1:00 p.m. (CT) and 6:00 p.m. (CT) on October 5

- The meetings will be held at Bowling Green Country Club in the main ballroom and each coach and participant is required to attend
- Players and coaches are only required to attend one of the two meetings and will be given their team check-in information at the conclusion of this meeting

ADMISSION INTO VENUE

TEAM ENTRY

- Team packets can be picked up by coaches at team check-in after the Rules Meeting outside of the ballroom
- Participants will also check-in with the starters before teeing off each day

TICKETS

- There is no charge for admission to the Leachman Buick • GMC • Cadillac KHSAA State Golf Tournament

FIELD LEVEL ADMINISTRATORS

- Administrators attending the Leachman Buick • GMC • Cadillac KHSAA State Golf Tournament are encouraged to assist in ensuring that their fans and spectators adhere to the 30-yard rule

VENUE LOGISTICS

DRESSING/LOCKER ROOMS

- Due to limited space and availability, the Bowling Green Country Club dressing rooms will not be utilized
- Participants will be required to dress prior to arrival at the Country Club

CONDUCT OF EVENT

PAIRINGS

- For the first round, the players will be grouped in threesomes based on their regional team/individual scores
- The second round pairings will be made at the close of the first 18 holes of tournament play

FORMAT

- Stroke play, 36 holes, 18 of which are to be played on Tuesday, October 3, and Wednesday, October 4, for the boys and Friday, October 6 and Saturday, October 7, for the girls
- Team scores will be determined by taking the lowest four (4) scores of the 5-player team for each round

FIRST ROUND CUT BOYS'

- There will be a cut after the first day of play
- For the boys, the 12 teams with the lowest scores and the 20 individuals with the lowest scores will advance to the second round of play (a minimum of 80)
- All teams and individuals tying for the last spot shall advance

FIRST ROUND CUT GIRLS'

- There will be a cut after the first day of play
- For girls the 11 teams with the lowest scores and the 20 individuals with the lowest scores will advance to the second round of play (a minimum of 75)
- All teams and individuals tying for the last spot shall advance

INCLEMENT WEATHER PROCEDURES

- In case of inclement weather, the champion will be determined after 18 holes, if the second round is canceled or not entirely completed
- With the possibility of inclement weather, we remind you that you should be prepared to move to a place of shelter in the event of bad weather conditions
- Should it begin to rain, the tournament will continue on schedule unless there are signs of lightning or the officials, in consultation with tournament management, determine that it is unsafe to continue
- Should weather conditions force a postponement or delay, you should immediately leave the course and heed any announcements made by tournament management
- Should evacuation become necessary, please observe the directions given by tournament officials

- In accordance with adopted KHSAA policy, if the tournament is suspended, the minimum suspension will be 30 minutes after the last sight of lightning or sound of thunder
- Persons leaving the course should seek shelter in the club house or their mode of transportation
- In all circumstances, use prudent judgment in determining whether or not you should remain in the club house or your mode of transportation
- When the decision is made to resume the tournament, there will be announcements made throughout the course/club house area

RULES/RULES POINT OF EMPHASIS/CLARIFICATIONS

ROSTER SUBSTITUTIONS

- Any player whose name is on the school's roster may be substituted on a qualifying team prior to the start of play on the first day, provided they meet all other minimum participation requirements
- There will be no substitutes for individual qualifiers
- In that case, the individual player with the next lowest regional score may be substituted prior to the pairings being set
- This must be done and verified by the Regional Manager
- Once pairings are set, individual substitutes will not be permitted
- Each school must contact Joe Angolia at the KHSAA (jangolia@khsaa.org) if there are any substitutions and all substitutions must comply with the competition rules

COURSE SPECIFICATIONS

- The course must be set up for boys with no less than 6200 yards and no greater than 6800 yards
- The course must be set up for girls with no less than 5000 yards and no greater than 5700 yards
- Golf carts will be permitted for rules and tournament officials only
- Spectator carts shall be prohibited
- No personal coolers will be allowed on the course, including having coolers on golf carts that may be issued to handicapped spectators
- No pets will be allowed on the course

RULES

- The rules of the USGA (with possible KHSAA modifications) will govern the competition
- The Tournament Committee will determine the conditions under which play will be held
- Modifications will be discussed at the Rules Meeting on Monday and Thursday

TIE BREAKER

- The procedure for breaking ties is specifically outlined in the competition rules (numbered page 28 in the appendix to these instructions)

OTHER KEY RULES

- All coaches and competitors should:
 - Review the Carry/Cart Rule that is contained in the Competition Rules link at the end of these instructions
 - Review the KHSAA Local Rules and Conditions for KHSAA Events (also known as the Hard Card) that is contained in the link at the end of these instructions
 - Review the Coaching Advice Rule that is contained on the Hard Card in the link at the end of these instructions
 - Review the Dress Requirements that are contained in the Competition Rules link at the end of these instructions
 - Review the Rules regarding Distance measuring devices that are contained on the Hard Card link at the end of these instructions
 - Review the Rules and restrictions regarding Communication devices that are contained on the Hard Card link at the end of these instructions

HEALTH INFORMATION

ATHLETIC TRAINERS

- Athletic Training services will be provided for participating teams during this event by ProRehab in Bowling Green
- The trainers will be available one hour prior to the event
- The trainers will be located in a tent near the club house
- Schools are reminded that they are responsible for ensuring that the parental permission to seek medical treatment is authorized from each participant
- The Principal, Athletic Director and/or the Head Coach can use a copy of KHSAA Form GE04 (the physical exam form) for this purpose, as this form contains appropriate language, and should bring that form for each athlete to the tournament
- KHSAA Staff will, in consultation with the Athletic Training Staff and Venue personnel, develop an Emergency Action Plan for this event
- This plan will be available upon arrival on site from the Athletic Training Staff

VENUE SAFETY/EMERGENCIES

- Persons who attend KHSAA events may be injured as a result of the risks inherent in being a spectator at such events
- Attendance at events is a vital family and community based activity which is encouraged
- Please advise KHSAA or venue personnel of any situation you encounter which you or a team member feels should be addressed to minimize risk to all involved

EMERGENCY ACTION PLAN

- An emergency action plan will be on site for the state meet
- Emergency action plans shall be practiced and referred to prior to the meet

STATE TOURNAMENT OFFICIALS

- The course will be marked by KGA Rules Officials
- KGA Rules Officials shall be responsible for all rulings

SPORTSMANSHIP

- Unsportsmanlike conduct will not be tolerated
- This includes abusive language, profanity, taunting, club throwing or misuse of club facilities
- There shall be no consumption of alcohol, illicit drug use, smoking, use of electrical equipment or other use of tobacco products, gambling, or conduct deemed unsportsmanlike by the tournament officials
- Players and/or coaches are subject to disqualification or multiple stroke penalties for conduct violations

MEDIA INFORMATION AND TRADEMARKS

SCHOOL MEDIA

- Each school is permitted one (1) school media pass at KHSAA State Championship events, valid only for a full-time staff member or a student for the sole purpose of reporting the events and for taking non-commercial pictures for yearbooks, school publications, etc.
- Outside entities such as professional photographers, videographers or parents may not utilize the school media pass
- This pass must be requested in advance of the start of the event through the online system

TRADITIONAL MEDIA

- Traditional media members (print, TV, radio, online) interested in covering KHSAA State Championship events should apply for credentials through the KHSAA's online system
- Applications should be submitted by the editor or director at each organization
- Freelance photographers will not be granted access to KHSAA events unless the requisite media rights fee is paid

MEDIA RIGHTS FEE

- Freelance/commercial photographers and radio stations interested in originating a broadcast of a KHSAA State Championship event, are subject to a media rights fee
- Information regarding the media rights fee for each event is available through the online credentialing system

TEAM BROADCASTS

- By paying the requisite fee, each school qualifying for a KHSAA State Championship event may designate one (1) radio station or website to originate an AUDIO-only broadcast of each game its affiliated school participates in
- An official representative of the participating school shall designate to the KHSAA which station/website will be permitted to broadcast its game using the online system
- The radio station/website shall then apply for championship credentials through the KHSAA's online credentialing system
- Originating stations/websites will be subject to a media rights fee, which will be outlined through the online credentialing system
- The KHSAA is the only entity permitted to originate or authorize a video broadcast of KHSAA State Championship events

INTELLECTUAL PROPERTY RIGHTS

- The intellectual property, corporate, broadcasting and media rights to the postseason rounds prior to the state finals belong exclusively to the KHSAA, including titling agreements and sponsorships

BROADCAST/TELECAST/WEBCAST

- No member school can sign an exclusive agreement for a postseason round (district, region, sub-section, section) without agreement between the schools and approval of the KHSAA Office including full compliance with the restrictions of the NFHS Network and the KHSAA participation in the network
- At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA
- In general, the management of those rights may be assigned to the manager at the host KHSAA member school for the district, regional and sectional (semi-state) competition
- At all levels of competition, including district, regional, sectional, and state competition in KHSAA sponsored tournaments and meets, managers are encouraged to make allowances for members of the television media to tape the contests at no charge to the media outlet, as long as the taping is for the sole purpose of newscast highlights

VIDEOTAPING

- Entities desiring to tape the contest for delayed rebroadcast shall have the permission of the event manager
- At the discretion of the event manager, and if space is available and if such taping does not violate existing, acknowledged, written copyright protection or intellectual property agreements, participating teams in KHSAA events shall be allowed space, for the purpose of recording the contest
- Such broadcast may not be re-broadcast in any form including internet and social media
- If space is deemed to be available, the tournament manager has the right to designate a specific area for the purpose of taping, and allow taping only in that area
- It shall be solely the determination of the event manager as to space availability
- If the tournament manager deems that space is available, each participating school choosing to tape or film is required to sign a waiver indicating that the Association shall be held blameless for any and all liability to those parties involved in the taping, and that the school shall make no copies of the tape or film

NFHS NETWORK INFORMATION AND WEBSTREAMING

- The Commissioner is the manager of all rounds of other championship play, but in accordance with adopted Competition Rules, may designate a manager to assist at the local level
- No web streaming may be approved for any outlet without the payment of the requisite fee as mandated by the KHSAA/NFHS Network agreement, with the sole exception of a waiver for those schools participating in the School Broadcast Program of the NFHS Network

- The fee schedule will be published annually by the Commissioner's office

EVENT MERCHANDISE

- KHSAA State Championship apparel will be available for sale at the event and online
- Teampl is the exclusive vendor of championship apparel, please look for their tent at the championship event to purchase memorabilia

POST-EVENT

RESULTS

- Live scoring and final results for each round will be available on the KHSAA website

TROPHIES AND AWARDS

- Trophies will be awarded to teams finishing first, second, third and fourth at the state tournament
- The four or five individuals on the teams finishing first, second, third and fourth at the state tournament will receive medals
- Awards will be given to individuals finishing first through eighth place

MIDWAY AWARD

- Coaches have already nominated candidates for the Midway University/KHSAA Female Student-Athlete of the Year
- KHSAA staff will make every effort to contact the coach and/or parents of the winner to have them present for this award

NFHS COACH OF THE YEAR

- The KHSAA will recognize the NFHS State Coach of the Year from the previous season

LEACHMAN SCHOLARSHIP

- The KHSAA will award a one-time \$500 Leachman Buick • GMC • Cadillac scholarship to one senior participant from each tournament

CHAMPIONSHIP PHOTOS

- Official championship photos of the event will be available for purchase through the KHSAA's online photo gallery within 72 hours of the completion of the event

FINANCES AND EXPENSES

- Schools are responsible for paying their own expenses to the Leachman Buick • GMC • Cadillac KHSAA State Golf Tournament

IMPORTANT WEBSITE LINKS

- KHSAA Competition Rules Governing Golf – <https://goo.gl/61U6px>
- KHSAA home page – <https://goo.gl/1q6NS>
- KHSAA Hard Card - <http://khsaa.org/golf/hardcard.pdf>
- Directions to Bowling Green Country Club - <https://goo.gl/X53z5m>
- School Media Request Form - <http://khsaa.org/school-media-request-form/>
- Traditional Media Request Form - <http://khsaa.org/news-stats-pubs/media-resources/media-credentials/>
- School Audio Broadcast Designation Form - <http://khsaa.org/si113-school-broadcast-designated-radio-form/>
- KHSAA Championship Photos - KHSAA photos through <http://www.khsaa.org>
- Leachman Buick • GMC • Cadillac scholarship <https://goo.gl/IZsMTH>