

2018

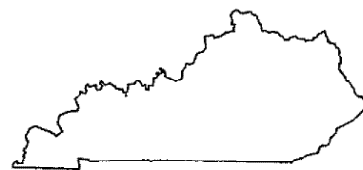


**GOLF STATE
TOURNAMENT INSTRUCTIONS
FOR
PARTICIPATING TEAMS**



Table of Contents

Brief Welcome	1
KHSAA Contacts.....	1
Qualifying for Participation in Championships	1
Pre-Event Logistics	1-2
Competition Dates and Schedule	2
Bylaw 22 Reminder	2
Admission Into Venue	2-3
Venue Logistics	3
Conducting the Event.....	3
Rules Points of Emphasis/Clarifications.....	4
Health Information.....	4-5
State Tournament Officials	5
Sportsmanship	5
Trademark, Media Rights, Corporate, TV and Radio.....	5-6
Event Merchandise.....	6
Post Event	7
Important Website Links	7



2280 Executive Drive | Lexington, Ky., 40505 | www.KHSAA.org

KHSAA Staff

Commissioner	Julian Tackett
Associate Commissioner	Butch Cope
Assistant Commissioner.....	Mike Barren
Assistant Commissioner.....	Darren Bilberry
Assistant Commissioner.....	Sarah Bridenbaugh
General Counsel.....	Chad Collins
Communications Director.....	Joe Angolia
Information Technology Director	Rob Catron
Event Management Specialist.....	Dan White
Administrative Assistant/Office Manager	Marilyn Mitchell
Administrative Assistant	Kara Howard
Administrative Support Specialist	Jeremy Ison
Administrative Support Specialist	Jeanie Molloy
Administrative Support Specialist	Marsha Day
Administrative Support Specialist	Ginger Gilbert
Physical Plant Director	Roy Tatum



[@KHSAA](https://twitter.com/KHSAA)



[@KHSAAEvents](https://twitter.com/KHSAAEvents)



BRIEF WELCOME

Congratulations from the Board of Control and staff of the Kentucky High School Athletic Association on advancing to the state tournament.

It is hoped that these instructions answer most questions about participation in the 2018 Leachman Buick•GMC•Cadillac/KHSAA State Golf Championships.

KHSAA CONTACTS

Administrators and coaches should contact Associate Commissioner Butch Cope (bcope@khsaa.org), Communications Director Joe Angolia (jangolia@khsaa.org) or Event Management Specialist Dan White (dwhite@khsaa.org) at the KHSAA offices should they have any questions.

Media and statistics inquiries should be directed to Joe Angolia (jangolia@khsaa.org).

Questions may also be directed to the KHSAA offices at (859) 299-5472 and any member of the staff should be able to refer you to the correct party.

QUALIFYING FOR PARTICIPATION IN CHAMPIONSHIPS

Regional Team Champions and runners-up (4-5 players) and the top three (3) individuals not on a winning or runner-up team are eligible to enter the Leachman Buick•GMC•Cadillac/KHSAA Boys’ State Golf Tournament.

Regional Team Champions and runners-up (4-5 players) and the top four (4) individuals not on a winning or runner-up team are eligible to enter the Leachman Buick•GMC•Cadillac/KHSAA Girls’ State Golf Tournament.

PRE-EVENT LOGISTICS

CONFERENCE CALL

A voluntary conference call will be scheduled at a later date for all participating teams. Additional instructions regarding the conference call will be emailed following the regional tournaments.

Participating coaches can call from any location to join the conference call.

PRE-TOURNAMENT ON-SITE MEETING

There will be three opportunities to participate in a pre-tournament, on-site meeting with KHSAA staff and KGA representatives. Coaches and participants should plan their practice round to be able to attend one of the three meetings. The meetings will be held at the Bowling Green Country Club at 11 a.m., 2:30 p.m. and 6:30 p.m. CT on the practice-round days.

PRE-EVENT MATERIALS

Team packets may be picked up at the course during the practice-round day from 1-6 p.m. CT. Packets will include day-one tee times, bag tags for the participants, as well as the coach passes and credentials for giving advice.

AMENITIES

Participating teams will be provided with discounted meal cards for various Bowling Green restaurants as well as other novelty items courtesy of the Bowling Green Convention and Visitor’s Bureau.

DIRECTIONS

251 Beech Bend Road, P.O. Box 958, Bowling Green, Ky. | Phone (270) 842-0325 | Fax (270) 843-1232

From Lexington

Take Bluegrass Parkway West to I-65 South. Exit #28 off I-65 South on Hwy 68/31W. Turn right on to Beech Bend Drive (Riverview Drive). Bowling Green Country Club is on the left.



From Louisville

Take I-65 South. Exit #28 off I-65 South on Hwy 68/31W. Turn right on to Beech Bend Drive (Riverview Drive). Bowling Green Country Club is on the left.

From Paducah

Take I-24E to I-69N, Western Kentucky Pkwy. Go South on Natcher Pkwy to US-231 S and take Exit 9. Continue on US 231 S and take US 68E to Beech Bend Road.

From London

Take Cumberland Parkway west and use Exit 1B on to I-65 South. Exit #28 off I-65 South on Hwy 68/31W. Turn right on to Beech Bend Drive (Riverview Drive). Bowling Green Country Club is on the left.

PARKING

Parking is free on site in both the paved lot and the overflow ground area. Buses are advised to park in the overflow area.

LODGING

Schools are responsible for securing their own lodging and related expenses. KHSAA staff will be headquartered at the Hilton Garden Inn (1020 Wilkinson Trace, 42103).

COMPETITION DATES AND SCHEDULE

DATES

The Leachman Buick•GMC•Cadillac/KHSAA Girls' State Golf Tournament will be Oct. 1-3. Monday, Oct. 1 is the practice round.

The Leachman Buick•GMC•Cadillac/KHSAA Boys' State Golf Tournament will be Oct. 4-6. Thursday, Oct. 4 is the practice round.

TIMES

Tee times for all rounds will begin at 7 a.m. CT.

PRACTICE ROUNDS

The course will be available for official practice rounds for state participants only (no coaches or parents may play) on Monday, Oct. 1 for the girls and Thursday, Oct. 4 for the boys. Practice will start at 7:30 a.m. CT on both days.

Coaches must accompany participants during the practice rounds.

Provide the names of your individual participants, as well as your school name, when calling to schedule practice times.

Coaches can schedule their practice round by contacting the Bowling Green Country Club (270-842-4581) starting at 8 a.m. CT for the girls and 1 p.m. CT for the boys on Friday, Sept. 28.

BYLAW 22 REMINDER

REQUIREMENT TO ACCOMPANY

You are reminded that KHSAA Bylaw 22 requires a principal, coach or another approved individual of the school to be present along with any student-athlete who is representing a member school.

BYLAW 22, SECTION 8

"The principal, coach or another individual approved by the local Board of Education shall accompany the team to all contests. His or her expenses, when he or she accompanies the contestants, shall be paid in the same manner as those of the contestants. Individuals fulfilling this requirement shall adhere to the requirements of KRS 161.185."

ADMISSION INTO VENUE

TEAM ENTRY

Golfers will check in daily with the starters prior to teeing off with their bag tags received from the team packets visible.



TICKETS

There is no charge for admission.

COURSE LEVEL ADMINISTRATORS

Administrators attending the championships are encouraged to assist in ensuring that their fans and spectators adhere to the 30-yard rule. Should there be an issue, contact a member of the KHSAA Staff or a member of the KGA Rules Staff.

VENUE LOGISTICS

DRESSING/LOCKER ROOMS

Due to limited space and availability, the Bowling Green Country Club locker rooms will not be utilized. Participants will instead be required to be dressed prior to arriving at the course.

TEAM AREAS

There are no designated or assigned team areas at the Country Club.

CONDUCTING THE EVENT

PAIRINGS

For the first round, golfers will be grouped in threesomes based upon their regional team/individual scores. Second-round pairings will be made at the close of the first 18 holes of tournament play based upon those scores.

FORMAT

Stroke play, 36 holes with 18 played each day. Team scores will be determined by taking the lowest four (4) scores of the five-player team for each round.

CUT

There will be a cut after the first day of each tournament.

For the girls, the top 11 teams with the lowest scores and the 20 individuals with the lowest scores not on a team that made the cut, will advance to the second day.

For the boys, the top 12 teams with the lowest scores and the 20 individuals with the lowest scores not on a team that made the cut, will advance to the second day.

All teams and individuals tying for the last spot to make the cut shall advance.

INCLEMENT WEATHER PROCEDURES

It is the duty of the KHSAA, in consultation with the Bowling Green Country Club and KGA Rules Official, to make decisions with regards to postponement, rescheduling or cancelation, including ensuring all teams, media outlets and schools are properly notified.

Competition must be delayed at the first sight of lightning or sound of thunder and the site should be cleared of all persons immediately by event administration.

If it is anticipated that the storm will pass, the competition may be resumed following a 15 minute warm-up period, no sooner than 30 minutes after the last sight of lightning or the last sound of thunder.

If the severe weather is of great length or intensity, the KHSAA has the responsibility and authority to postpone or cancel the competition.

KHSAA officials, the Country Club and rules official will make every effort to learn the weather forecast prior to the start of play as the safety of the public and participants is the most important factor in any decision.

The Heat Index Program, as posted on the KHSAA website, will be followed by officials as well in conjunction with the certified athletic trainer hired to work the event in monitoring of the Heat Index.



RULES POINTS OF EMPHASIS/CLARIFICATIONS

ROSTER AND SUBSTITUTIONS

Any player whose name is on the school's roster may be substituted on a qualifying team prior to the start of the first round, provided they meet all other minimum participation requirements.

There will be no substitutes for individual qualifiers.

- In the case an individual withdraws, the golfer with the next lowest regional score may be substituted prior to the pairings being set. This change must be done and verified by the Region Manager.

Once first-round pairings are set, individual substitutes will not be permitted.

Each school must contact KHSAA Communications Director Joe Angolia (jangolia@khsaa.org) if there are any substitutions, which must all comply with the competition rules.

REQUIRED BALL

Option Condition, as prescribed in Appendix I of the Hard Card, shall be in effect.

COURSE SPECIFICATIONS

The course must be set up for boys at no less than 6,200 yards and no greater than 6,800 yards.

The course must be set up for girls at no less than 5,000 yards and no greater than 5,700 yards.

Golf carts will be permitted for rules and tournament officials only.

Spectator carts shall be limited to only those with verified handicap needs.

No personal coolers will be allowed on the course, including having coolers on golf carts that may be issued to handicapped spectators.

No pets will be allowed on the course.

RULES

USGA Rules, with possible KHSAA modifications, will govern the competition.

The Tournament Committee will determine the conditions under which play will be held and any modifications will be discussed at the Rules Meetings.

TIEBREAKER

The procedure for breaking ties is specifically outlined in the competition rules (page 28 in the linked appendix to these instructions).

OTHER KEY RULES

All coaches and golfers should:

- Review the Carry/Cart Rule that is contained in the competition rules link at the end of these instructions.
- Review the KHSAA Local Rules and Conditions for KHSAA Events (also known as the Hard Card) that is contained in the link at the end of these instructions.
- Review the Coaching Advice Rule that is contained on the Hard Card.
- Review the Dress Requirements that are contained in the competition rules.
- Review the rules regarding distance measuring devices that are contained on the Hard Card.
- Review the rules and restrictions regarding communication devices that are contained on the Hard Card.

HEALTH INFORMATION

ATHLETIC TRAINERS

Athletic Training services will be provided for participating teams during this event by KORT in Bowling Green.



The trainers will be available one hour prior to the event and will be located in a tent near the clubhouse.

Schools are reminded that they are responsible for ensuring that the parental permission to seek medical treatment is authorized for each participant.

The Principal, Athletic Director and/or the Head Coach can use a copy of KHSAA Form GE04 (Physical Exam Form) for this purpose. That form contains appropriate language and should be brought for each athlete to the tournament.

VENUE SAFETY

Persons who attend KHSAA events may be injured as a result of the risks inherent in being a spectator at such events.

Attendance at events is a vital family and community based activity which is encouraged.

Please advise KHSAA or venue personnel of any situation you encounter in which you or a team member feels should be addressed to minimize risk to all involved.

EMERGENCY ACTION PLAN

An Emergency Action Plan will be on site for the state tournaments. The plans shall be practiced and referred to prior to the meet.

STATE TOURNAMENT OFFICIALS

The course will be marked by KGA Rules Officials who will be responsible for all rulings.

SPORTSMANSHIP

The KHSAA requires officials to enforce sportsmanship rules. High school athletics emphasize positive values and all parties have worked hard to create a sense of teamwork, respect, responsibility and perspective. We remind you that officials expect good behavior and will quickly penalize misconduct. We encourage and appreciate your help in letting this competition reflect mutual respect among all participants and officials.

Unsportsmanlike conduct will not be tolerated. This includes abusive language, profanity, taunting, club throwing or misuse of club facilities. There shall be no consumption of alcohol, illicit drug use, smoking, use of electrical equipment or other use of tobacco products, gambling, or conduct deemed unsportsmanlike by the tournament officials. Golfers and/or coaches are subject to disqualification or multiple stroke penalties for conduct violations.

TRADEMARK, MEDIA RIGHTS, CORPORATE, TV AND RADIO

MEDIA CREDENTIALS

SCHOOL MEDIA

Each school is permitted one (1) school media pass at KHSAA State Championship events, valid only for a full-time staff member or a student for the sole purpose of reporting the events and for taking non-commercial pictures for yearbooks, school publications, etc.

Outside entities such as professional photographers, videographers or parents may not utilize the school media pass.

This pass must be requested in advance of the start of the event through the online system.

TRADITIONAL MEDIA

Traditional media members (print, TV, radio, online) interested in covering KHSAA State Championship events should apply for credentials through the KHSAA's online system.

Applications should be submitted by the editor or director at each organization.

Freelance photographers will not be granted access to KHSAA events unless the requisite media rights fee is paid.

MEDIA RIGHTS FEE

Freelance/commercial photographers and radio stations interested in originating a broadcast of a KHSAA State Championship event are subject to a media rights fee.



Information regarding the fee for each event is available through the online credentialing system.

TEAM BROADCASTS

By paying the requisite fee, each school qualifying for a KHSAA State Championship event may designate one (1) radio station or website to originate an AUDIO-only broadcast of each game its affiliated school participates in.

An official representative of the participating school shall designate to the KHSAA which station/website will be permitted to broadcast its game using the online system.

The radio station/website shall then apply for championship credentials through the KHSAA's online credentialing system.

Originating stations/websites will be subject to a media rights fee, which will be outlined through the online credentialing system. The KHSAA is the only entity permitted to originate or authorize a video broadcast of KHSAA State Championship events.

CORPORATE SPONSORSHIP

Leachman Buick•GMC•Cadillac is the official title sponsor for both the boys' and girls' state golf tournaments. The official reference of the event is the Leachman Buick•GMC•Cadillac/KHSAA (Boys'/Girls') State Golf Championships.

INTELLECTUAL PROPERTY RIGHTS

The intellectual property, corporate, broadcasting and media rights to all State championship rounds of the KHSAA postseason championships belong exclusively to the KHSAA, including titling agreements and sponsorships.

No member school may approve or sign an agreement that includes rights to state contests (delayed or live).

The Commissioner is the manager of all State Championship play.

BROADCAST/TELECAST/WEBCAST

At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA.

At the state level, all negotiations for rights to a delayed broadcast, as well as any live telecast, shall be initiated with the Communications Director, and shall be approved by the Commissioner of the KHSAA.

All rights to State events belong to the KHSAA, as such, there are necessary policies and restrictions concerning this event and these provisions will be vigorously enforced.

The KHSAA, through its agreement with the NFHS Network, is the only entity permitted to produce video from State Championship events. No other entity will be permitted to produce video, with the exception of approved media outlets solely recording highlights for news use.

No entity, including media members, may stream live video content during state level events including the use of social media products such as Facebook® Live and Periscope (via Twitter®).

VIDEOTAPING

External power sources may not be used by patrons.

Patrons may videotape any portion of this competition from the confines of their defined spectator area, but may not in any manner transmit video live through any resource, including personal social media accounts. Violators are subject to removal.

MUSIC COPYRIGHT

KHSAA schools are reminded to adhere to all music copyright laws.

EVENT MERCHANDISE

KHSAA State Championship apparel will be available for sale at the event and online post event.

TeamIP is the exclusive vendor of championship apparel, please look for their tent at the championship event to purchase memorabilia.

No outside merchandise representative of the event may be produced by any other entity and sold or distributed inside the playing facility.



POST EVENT

RESULTS

Live scoring (every three holes) and final official results for each round will be published on the KHSAA website.

TROPHIES

Trophies will be awarded to teams finishing first, second, third and fourth at the state tournament. The four or five individuals on each of those teams will receive medals.

Awards will be given to individuals finishing in first through eighth place.

MIDWAY AWARD

Nominations were solicited for the Midway University/KHSAA Female Student-Athlete of the Year award for the sport of golf. This award will be presented at the awards banquet in June.

NFHS COACH OF THE YEAR

The National Federation of High Schools’ Coaches Association recognizes a Coach of the Year in each of the sports sanctioned by the KHSAA.

The KHSAA will attempt to recognize the recipient during a round of the championships subject to availability.

SCHOLARSHIP

The KHSAA, in sponsorship with Leachman Buick•GMC•Cadillac, will award a one-time \$500 scholarship to one senior participating in each tournament.

FINANCES

Each participating school is responsible for all travel, lodging, meals and other costs associated with participating in the event.

IMPORTANT WEBSITE LINKS

- KHSAA.org
- [KHSAA Golf Website](#)
- [Competition Rules](#)
- [Hard Card](#)
- [Directions to Bowling Green Country Club](#)
- [Media Credential Request Form](#)
- [School Media Credential Request Form](#)
- [Scholarship Application](#)