



GOLF



2022 CHAMPIONSHIPS PRESENTED BY UK HEALTHCARE INSTRUCTIONS





2022 Leachman Buick•GMC•Cadillac State Golf Championships presented by UK HealthCare Instructions

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Throughout these instructions, portions that are different from previous seasons, or changed due to COVID-19, have been highlighted yellow.

2280 Executive Drive | Lexington, Ky., 40505 | www.KHSAA.org

KHSAA Staff

Commissioner	Julian Tackett
Associate Commissioner	Butch Cope
Assistant Commissioner	Darren Bilberry
Assistant Commissioner	Sarah Bridenbaugh
Assistant Commissioner	Joe Angolia
General Counsel	Chad Collins
Information Technology Director	Rob Catron
Media Relations and Publications Director	Connor Link
Event Services and Social Media Director	Jenny Elder
Administrative Assistant/Office Manager	Kara Howard
Administrative Support Specialist	Jeremy Ison
Administrative Support Specialist	Jeanie Molloy
Physical Plant Director	Roy Tatum



@KHSAA



@KHSAAEvents



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BRIEF WELCOME

Congratulations on behalf of the Kentucky High School Athletic Association Board of Control and staff for advancing to the 2022 Leachman Buick•GMC•Cadillac/KHSAA State Golf Championships.

Refer to this manual and the important website links included at the end of the document to guide you through preparation for your participation.

KHSAA CONTACTS

The primary contacts for golf are Associate Commissioner Butch Cope (bcope@khsaa.org) and Assistant Commissioner Joe Angolia (jangolia@khsaa.org).

Media inquiries should be directed to Media Relations and Publications Director Connor Link (clink@khsaa.org).

Questions may also be directed to the KHSAA offices at (859) 299-5472 and any member of the staff can refer you to the correct party.

COVID-19 GUIDANCE

The KHSAA's complete "Healthy at Sports, Stage 5 - Partnering for Progress, Guidance for Continued Practice and Competition During the Pandemic" document can be found at the following link: <https://bit.ly/3zwQOeD>

In addition to specific guidance, this document includes guidance for all sports, officials and media. The information in this document should be thoroughly reviewed by all managers, participants and spectators attending a district or regional tournament.

REMINDER - Anyone attending or participating in a KHSAA regular season or postseason event should review their symptoms before arriving. Those that are ill or displaying any symptoms of COVID-19 should stay home.

Some differences in the guidance are necessitated by the differences in sports, facilities and geographic areas, which are pronounced during normal years and magnified this school year.

MASKS/FACE COVERINGS

Masks/Face coverings for non-competitors and the requirements surrounding these items are a matter of local jurisdiction.

At minimum, any local or specific mask-requiring ordinance should also include a requirement for managers to post signage and make regular announcements.

COMPETITORS

Due to safety concerns, competitors who are considered to be aerobically exercising should not be required to wear masks during competition.

WATER - COVID-19 GUIDANCE

Coaches and athletes are reminded to bring their own water bottles as no community dispensers can be used.

PUBLIC HEALTH PROTOCOLS

Each member school and event host is expected to adhere to public health standards regarding isolation and quarantine as well as the adopted Return to Play Protocol in the event of a positive test in a participant or team staff member.

The host is responsible for adherence to COVID-19 guidelines in accordance with normal home site procedures.

QUALIFYING FOR PARTICIPATION IN CHAMPIONSHIPS

The top three teams and top 15 individuals from non-advancing teams from each of the three first-round sites, are eligible to enter the Leachman Buick•GMC•Cadillac/KHSAA Boys'/Coed and Girls' State Golf Championships presented by UK HealthCare.

COMPETITION DATES, WEATHER, LOCATION AND SCHEDULE

DATES

The Leachman Buick•GMC•Cadillac/KHSAA Boys'/Coed State Golf Championship presented by UK HealthCare will be held on Oct. 3-5.



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The Leachman Buick•GMC•Cadillac/KHSAA Girls' State Golf Championship presented by UK HealthCare will be held on Oct. 6-8. The first day of both championships is for the practice rounds only.

INCLEMENT WEATHER PROCEDURES

In the event of inclement weather, it is the duty of the KHSAA, in consultation with the Bowling Green Country Club and KGA Rules Official, to make decisions in regard to postponement, rescheduling or cancelation, including getting proper notification to all teams, media outlets and schools.

Competition must be delayed at the first sight of lightning or sound of thunder and the site should be cleared of all persons immediately by event administration.

In the event the course is cleared, participants and spectators are advised to return to their vehicles due to social distancing concerns.

If it is anticipated that the storm will pass, the competition may be resumed no sooner than 30 minutes after the last sight of lightning or the last sound of thunder.

The Heat Index Program, as posted on the KHSAA website, will be followed by officials as well in conjunction with the certified athletic trainer hired to work the event in monitoring of the Heat Index.

Staff will utilize the KHSAA website and Twitter to provide updates as well as an emergency text notification system.

The safety of the public and participants will be the most important factor in any decision.

VENUE AND ADDRESS

[Bowling Green Country Club](#)

251 Beech Bend Rd., Bowling Green, Ky.

Phone: (270) 842-0325

Fax: (270) 843-1232

TIMES

Tee times for the first round will begin at 8 a.m. CT and the second round will begin at 8 a.m. CT.

PRACTICE ROUNDS

Official practice rounds are for state participants only (no coaches or parents may play) on Monday, Oct. 3 for the boys/coed and Thursday, Oct. 6 for the girls. Practice will start at 8 a.m. CT on both days.

Coaches must accompany participants during the practice rounds.

Coaches can schedule their practice time by contacting the Bowling Green Country Club (270-842-4581) no sooner than 8 a.m. CT on Tuesday, Sept. 27 for the boys/coed and Wednesday, Sept. 28 for the girls.

Provide the name of your school and participants when calling the country club.

Cart issuance during practice is at the discretion of golf course management.

PRE-EVENT LOGISTICS

CONFERENCE CALL

There will be a web conference with KHSAA and Golf House of Kentucky staff to go over local rules for coaches and athletic directors on Friday, Sept. 30 at 11:30 am ET.

Participating schools will be sent additional instructions regarding the call via email once the field is set.

Participants can set up from any location to join the conference and are encouraged to join by computer to view pertinent information, maps, etc.

- Please note there will not be any on-site meetings. Any course information, rules reviews or event information updates will be shared on the web conference.

TEAM PACKETS

Team packets may be picked up at the course during the practice-round day from 1-6 p.m. CT.



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These packets will be available at the KHSAA headquarters in the outside pavilion of the clubhouse.

PARKING

Parking is free at the country club in both the paved lot and overflow ground area.

Buses are advised to park in the overflow area.

LODGING

Lodging is not assigned for the state golf championships.

Schools are responsible for all travel expenses, including lodging, for participation in the event.

Have your school's or Board of Education's Sales Tax Exempt Number with you at check-in to avoid sales tax from being added to the hotel bill.

KHSAA staff will be headquartered at the Hilton Garden Inn (1020 Wilkinson Trace, Bowling Green, Ky., 42103).

TICKETS AND FAN ADMISSION

TICKETS

All state golf championship tickets will be sold online at khsaatickets.org via GoFan, the KHSAA's official digital ticket vendor.

GoFan's training page for buying and validating the tickets is included as a link at the end of these instructions.

All state first round ticket prices are \$11 each in advance for each individual event (Boys'/Coed and Girls' are ticketed separately) if purchased in advance, plus electronic transaction fees (that are not received by the KHSAA).

The day of the event, the ticket price will be \$13 plus applicable fees.

Children five-and-under will be admitted free, but must still "purchase" the free ticket through GoFan.

Only the KHSAA issued Commonwealth Card will be honored for admission for one individual plus a guest for the Superintendent, Principal and Athletic Director of each participating school.

No coaches association cards or licensed officials cards will be honored for admission at the state event.

There will be no paper tickets sold at the walk-up gate or cash sales.

Any on-site transactions will be digital.

GoFan's training page for buying and validating the tickets is included as a link at the end of these instructions and linked from the KHSAA website.

No screenshots of tickets will be honored for admission at any time.

FAN ADMISSION

All spectators must have their tickets validated by KHSAA staff at the tents en route to holes #1 and #10.

ADMISSION INTO VENUE

TEAM ENTRY

Golfers will check in daily with the starters.

BYLAW 22 REMINDER

REQUIREMENT TO ACCOMPANY TEAM MEMBERS

You are reminded that KHSAA Bylaw 22 requires a principal, coach or another approved individual of the school to be present along with any student-athlete who is representing a member school.

VENUE LOGISTICS

DRESSING/LOCKER ROOMS

Due to limited space, the locker rooms inside the Bowling Green Country Club will not be utilized.



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Participants should arrive at the venue dressed and ready to compete.

TEAM AREAS

There are no designated team areas at the country club.

BALLOONS/NOISEMAKERS

Artificial noisemakers, portable sound systems and balloons are not permitted at the course.

ROSTERS, PAIRINGS, FORMAT

POSTSEASON ROSTERS

Schools have previously logged into the KHSAA website and designated the postseason roster, which is separate from the regular-season varsity roster.

Roster revisions had to be made before the first date of the postseason when online rosters were closed and considered final.

Only players appearing on the school's postseason roster as of the first date of the postseason are eligible to participate in any round.

This postseason roster serves as the required eligibility listing for the team in the event of a permitted substitution.

This roster information is also used for advance preparations for state qualifying teams or individuals.

SUBSTITUTIONS

Any school desiring to make a substitution following the submission of Form GF101Boys or GF101Girls must contact Associate Commissioner Cope (bcope@khsaa.org) or Assistant Commissioner Joe Angolia (jangolia@khsaa.org).

All substitution requests must comply with the competition rules.

PAIRINGS

For the first round, golfers will be grouped in foursomes based on their first round team/individual scores.

Second-round pairings will be in foursomes and will be made at the close of the first 18 holes of tournament play based upon day one scores.

A link to the pairings templates for both rounds is included at the end of these instructions.

CUT

There is no cut from the first day to the second. All participants will compete both days.

TIEBREAKER

The procedure for breaking ties in both team and individual competition is outlined in the Competition Rules which are included as a link at the end of these instructions.

RULES POINTS OF EMPHASIS/CLARIFICATIONS

FORMAT OF EVENT

The championships utilize stroke play and are made up of 36 total holes with 18 played each day.

Team scores will be determined by taking the lowest four (4) scores of the five-player team for each round.

In the event of inclement weather, the format may be shortened to 18 holes by the Association.

COURSE SPECIFICATIONS

The course must be set up for boys at no less than 6,200 yards and no greater than 6,800 yards.

The course must be set up for girls at no less than 5,000 yards and no greater than 5,700 yards.

Golf carts will be permitted for rules and tournament officials only.

Spectator carts shall be limited to only those with verified mobility impairments during competition days.

No personal coolers will be allowed on the course, including having coolers on golf carts that may be issued to those who have



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received a cart via ADA accommodations.

No pets will be allowed on the course.

APPROPRIATE DRESS

Participants and coaches MUST be appropriately dressed during the practice and tournament rounds per American Junior Golf Association guidelines.

COACHING ADVICE

Coaching advice may be given by individuals that meet Bylaw 25 KHSAA Coaching requirements.

No more than one coach may coach (give advice to) an individual player at any one time following the parameters within the KHSAA Hard Card.

- For Example: Full team of five enters the tournament and the program has three (3) coaches that meet Bylaw 25 requirements.
- Any one of those three may give advice, but a player can receive advice from only one at a time.
- Coaching advice may not hinder pace of play as determined by the officials.

CARRY/CART RULE

Each golfer shall carry his/her own clubs or pull a cart.

HARD CARD

Review the KHSAA Hard Card which is provided as a link at the end of these instructions.

The card contains the coaching advice rule, rules for distance measuring devices and restrictions in regard to communication devices, among other key items.

GOLF GENIUS SCORE REPORTING

All participants should download the Golf Genius application prior to arriving at the course.

Players are required to utilize the Golf Genius scoring application for posting hole-by-hole scores during each competition round.

One player will be designated to digitally post all players' scores in their pairing group.

In the event that hole-by-hole scores are not being posted on Golf Genius, the designated player will receive one warning, followed by one-stroke penalties for each additional infraction.

REQUIRED BALL

Option condition, as prescribed in Appendix I of the Hard Card, shall be in effect.

PLAYING RULES

USGA Rules, with possible KHSAA modifications, will govern the competition.

The Tournament Committee will determine the conditions under which play will be held and any modifications will be discussed at the rules meetings.

PACE OF PLAY

A pace of play video series and tee time/pace of play charts have been published on the KHSAA website and are included as links at end of these instructions.

Rules officials will assess penalties accordingly for failure to adhere to the guidelines.

STATE EVENT OFFICIALS

KGA Rules Officials will mark the course and be responsible for all rulings.

COURSE ADMINISTRATORS

Administrators attending the championships are encouraged to assist in assuring that their fans and spectators adhere to the 30-yard rule.



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Should an issue arise, contact a member of the KHSAA staff or member of the KGA rules staff.

HEALTH INFORMATION

ATHLETIC TRAINERS

The Association will use the services of UK Healthcare to provide trainers for the state golf championships.

Athletic training staff will be available beginning 30 minutes prior to the event in their tent near the clubhouse.

Any team desiring admission of its own certified trainer shall coordinate that admission with Rob Ullery, rullery@email.uky.edu, at UK HealthCare.

VENUE SAFETY

Persons who attend KHSAA events may be injured as a result of the risks inherent in being a spectator at such events.

Please advise KHSAA or venue personnel of any situation you encounter which you or a team member feels should be addressed to minimize risk to all involved.

Any crowd control problems or acts of violence should be brought to the attention of the event staff, which will contact the appropriate authorities.

Attendance at events is a vital family and community based activity which is encouraged.

EMERGENCY ACTION PLAN

KHSAA staff will, in consultation with the athletic training staff and venue personnel, develop an Emergency Action Plan (EAP) for this event and the plan will be available upon arrival from the athletic training staff.

If an athlete or fan is in need of emergency medical attention, contact the nearest KHSAA staff member, official, UK Healthcare trainer or venue staff so emergency medical services can be reached.

An AED will be located at the KHSAA headquarters.

SPORTSMANSHIP

The KHSAA requires officials to enforce sportsmanship rules.

High school athletics emphasize positive values and all parties have worked hard to create a sense of teamwork, respect, responsibility and perspective. We encourage and appreciate your help in letting this competition reflect mutual respect among all participants and officials.

Unsportsmanlike conduct will not be tolerated. This includes abusive language, profanity, taunting, club throwing or misuse of club facilities. There shall be no consumption of alcohol, illicit drug use, smoking (including e-cigarettes) or other use of tobacco products, gambling, or conduct deemed unsportsmanlike by the tournament officials. Golfers and/or coaches are subject to disqualification or multiple stroke penalties for conduct violations.

MEDIA AND INTELLECTUAL PROPERTY RIGHTS

GENERAL MEDIA RIGHTS

At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA, and as such, there are necessary policies and restrictions concerning this event and these provisions will be vigorously enforced.

The intellectual property, corporate, broadcasting and media rights to all postseason rounds belong exclusively to the KHSAA, including titling agreements and sponsorships.

Control of media access and location at all levels of postseason play is with the KHSAA.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, allowances shall be made for television media to record video of the contests, without play by play, at no charge as long as the sole purpose is for newscast highlights.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, allowances shall be made for other media outlets to be admitted to the contests as long as the sole purpose is for reporting of the actions taking place at the contest and promoting the event.

Participating teams in KHSAA events shall be allowed to record the contest, for coaching purposes only, if space is available with



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such availability at the discretion of the KHSAA and may be required to sign a waiver indicating that the KHSAA shall be held blameless for any and all liability to those parties involved in the video recording.

Any video recording must not violate existing, acknowledged, written copyright protection or intellectual property agreements and cannot be broadcast in any form, including internet and social media.

If space is deemed available, the KHSAA has the right to designate a specific area for video recording and no video recording will be allowed outside of that area.

The determination of space availability is solely with the KHSAA and shall be equitable for all teams.

A freelance/commercial photographer is any person, including a school employee, not representing an established media outlet or a person who will capture images from the event.

SCHOOL MEDIA CREDENTIALS

Each school is permitted one (1) school media pass at KHSAA State Championship events, valid only for a student or full-time school employee, for the sole purpose of reporting the events for school internal publications.

Outside entities such as professional photographers, videographers or parents may not utilize the school media pass.

The school media pass may not be used for taking pictures that will later be sold as these individuals need to apply for a freelance/commercial photographer pass and pay the requisite fee.

This pass must be requested in advance of the start of the event through the online system using Form SI103 which is included as a link at the end of these instructions.

TRADITIONAL MEDIA CREDENTIALS

Traditional media members (print, TV, radio, online) interested in covering KHSAA State Championship events should apply for credentials through the KHSAA's online system. A link to the credential application is included at the end of these instructions.

The deadline to apply is Sunday, Oct. 2 at 5 p.m. ET.

Applications should be submitted by the editor or director at each organization.

Complete information should be submitted for all attendees (including unique email addresses and cell phone numbers), as the KHSAA will use these methods to communicate information surrounding the event.

Freelance/commercial photographers, as defined herein, will not be granted access to KHSAA events unless the requisite media rights fee is paid.

KHSAA Media policies are outlined online at - <https://khsaa.org/news-stats-pubs/media-resources/media-credentials/>

MEDIA RIGHTS FEE

Freelance/commercial photographers, as defined in these instructions, and radio stations interested in originating a broadcast of a KHSAA State Championship event are subject to a media rights fee.

Information regarding the fee for each event is available through the online credentialing system.

TELECAST/WEBCAST INCLUDING NFHS NETWORK RESTRICTIONS

The KHSAA is a full member of the NFHS Network and as such, restrictions exist on all postseason levels.

A telecast, as used in these instructions, is a video, live or delayed account, including play by play, of any contest over the air.

A webcast, as used in these instructions, is a video, live or delayed account, including play by play, of any contest distributed using the internet.

The KHSAA is the only entity permitted to produce live or delayed video from state championship events including semi-state, quarterfinal and state rounds, and is the sole authority for approval of any other.

No entity, unless given prior approval by the KHSAA shall be permitted to produce video telecasts or broadcasts, with the exception of approved media outlets solely recording highlights for news use.

No entity, including media members, may stream live video content during postseason events including the use of social media products such as Facebook® Live.

The mandated minimum fee schedule will be published annually by the Commissioner's office on the KHSAA website.

For all postseason play, all questions regarding live or delayed broadcast or telecast policies, including requests for approval shall



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be referred to the Media Relations and Publications Director for approval by the Commissioner.

MUSIC COPYRIGHT

KHSAA schools are reminded to adhere to all music copyright laws.

FILMING

External power sources may not be used by patrons.

Spectators may film with a hand-held camera from the spectator area, but may not in any manner transmit live video through any resource, including personal social media accounts.

Violators are subject to removal.

EVENT MERCHANDISE

KHSAA State Championship apparel will be available for sale at the event and online post event, khsaa.teamip.com.

TeamIP is the exclusive vendor of championship apparel, please look for their display at the competition to purchase memorabilia.

No outside merchandise representative of the event may be produced by any other entity and sold or distributed at the championship venue.

POST EVENT

RESULTS

Live scoring using Golf Genius will be utilized as the unofficial results.

Official results for each round will be published on the KHSAA website.

TROPHIES AND AWARDS

The KHSAA will present the following awards.

- Team Awards
 - o Champion
 - o Runner-up
 - o Third place
 - o Fourth place
 - o The five individuals on each of the top four finishing teams will receive medals.
 - o A tie in the team standings for first place will be broken according to the competition rules.
 - o A tie in the team standings for position in second place or below will not broken, and duplicate awards will be provided to the schools after the event as appropriate.
- Individual Awards
 - o A plaque will be provided for the individual state champion.
 - o Medals will be provided for second through eighth place.
 - o A tie in the individual standings for first place will be broken according to the competition rules.
 - o A tie in the individual standings for position in second place or below will not broken, and duplicate awards will be provided to the individuals after the event as appropriate.

OFFICIAL KHSAA CHAMPIONSHIP PHOTOS

Official championship photos will be available for purchase through the KHSAA's online photo gallery within 72 hours of the conclusion of the event at khsaaphotos.org.

Non-credentialed photographers must take all photos from the confines of the spectator areas, including during the awards ceremonies.



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SCHOLARSHIP

The KHSAA, in sponsorship with Leachman Buick•GMC•Cadillac, will award a one-time \$500 scholarship to one senior participating in each championship. Applications are due prior to the start of the first day of each event.

FINANCES AND EXPENSES

There is no school travel reimbursement for this event.

Member schools are responsible for all expenses incurred for participation.

The KHSAA underwrites the expenses of facility rental, security, first aid, officials and event workers.

IMPORTANT WEBSITE LINKS

- [KHSAA Golf Website](#)
- [Healthy at Sports, Stage 5 - Partnering for Progress, Guidance for Continued Practice and Competition During the Pandemic](#)
- [Competition Rules](#)
- [Hard Card](#)
- [SI115 \(Media Credential Request Form\)](#)
- [SI103 \(School Media Credential Request Form\)](#)
- [Scholarship Application - GF121](#)
- [Pace of Play Video Series](#)
- [Day 1 - Tee Times and Pace of Play - Tee 1 \(Boys/Coed & Girls\)](#)
- [Day 1 - Tee Times and Pace of Play - Tee 10 \(Boys/Coed & Girls\)](#)
- [Day 2 - Tee Times and Pace of Play - Tee 1 \(Boys/Coed & Girls\)](#)
- [Day 2 - Tee Times and Pace of Play - Tee 10 \(Boys/Coed & Girls\)](#)
- [GoFan Ticket Training](#)



THE KENTUCKY OFFICE OF HIGHWAY SAFETY TEAMING UP WITH THE KHSAA TO DRIVE HOME A LIFE-SAVING MESSAGE FOR ALL MOTORISTS —
BUCKLE UP AND PUT THE PHONE DOWN.

THESE BASIC SAFETY PRACTICES MAKE A CONSIDERABLE DIFFERENCE IN PREVENTING CRASHES AND LESSENING THE SEVERITY OF INJURIES AND THE NUMBER OF DEATHS ON OUR ROADWAYS. EACH YEAR IN KENTUCKY, DISTRACTED DRIVING RESULTS IN MORE THAN 50,000 CRASHES, MORE THAN 15,000 INJURIES AND APPROXIMATELY 200 DEATHS. **LEARN MORE AT KYHIGHWAYSAFETY.COM.**