

POLICY- HIGH SCHOOL MEMBERSHIP IN THE KHSAA AND COMPLIANCE EXPECTATIONS

Articles III and VI of the KHSAA Constitution detail the Board of Control's duty to develop standards for membership in the KHSAA and authorize the denial of membership applications for sufficient cause. The following policies detail that duty.

Sec. 1) OPERATIONAL PROCEDURES

- a) Membership Forms shall be distributed to current members on or about May 1 for the following year along with the bill for membership dues.
- b) Membership applications shall also be distributed as requested from other prospective KHSAA member schools.
- c) Membership applications shall be due to the KHSAA by July 1. Previous member schools are generally given until their opening day of school to join without penalty.
- d) At the July Board of Control meeting, the Commissioner reports to the Board of Control on recommendations for approval of the membership list for the coming school year. The Board shall take action on those recommendations.
- e) The deadline for the payment of membership dues is September 1.

Sec. 2) BASIC MEMBERSHIP CRITERIA

- a) Pursuant to 702 KAR 7:065, Section 1, the KHSAA has been designated as the Kentucky Board of Education's agent to manage interscholastic athletics at the high school level in the common schools, including a private school desiring to associate with the KHSAA and compete with a common school.
- b) Any school desiring to associate with the KHSAA shall complete, sign and submit this application to the KHSAA together with the applicable dues, which shall be considered by the KHSAA Board of Control.
- c) The following are the basic criteria for membership in the KHSAA:
 - (1) The school shall have the 12th grade as the terminating grade, and not enroll students in only grades K-5;
 - (2) The school shall be:
 - a. A public school under the auspices of the Kentucky Department of Education fitting into one of the following membership categories: A1 (District operated general or multi-program school), D1 (State Department of Education operated school), F1 (Federal Dependent school); or
 - b. A non-public school (private, parochial or church affiliated school fitting into one of the following membership categories: J1 - Roman Catholic School, M1 - Other religious school or R1 - Private, non-church school) that has been certified by the Kentucky Board of Education consistent with KRS 156.160(3) (see KDE website for Certification Process for Non-Public Schools), is a current member of the Kentucky Non-Public School Commission, and is accredited by one of the listed approved accrediting agencies;
 - (3) The school shall agree, through this application and other monitoring methods, to adhere to and abide by the KHSAA Constitution, Bylaws, Competition Rules and all other policies and directives of the KHSAA Commissioner or Board of Control;
 - (4) The school shall pay the membership dues and any and all assessed fines by the imposed deadline;
 - (5) The Principal or Designated Representative shall be required to attend annual an in-person update (not including the KHSAA Annual Meeting of the Membership) concerning the rules, regulations and policies of the Association, to provide feedback on Association ongoing activities, and to clarify ongoing issues or concerns related to athletics.

Sec. 3) REASONS TO DENY OR REVOKE MEMBERSHIP

- a) The following is a list of reasons that the KHSAA Board of Control may either deny an application, suspend or revoke membership in the KHSAA:
 - (1) Failure to satisfy any of the Basic Membership Criteria enumerated above;
 - (2) Failure to adhere to and abide by any of the Agreements enumerated below; or
 - (3) A documented pattern of continual violations and a general lack of institutional control as defined in KHSAA Bylaw 27.

Sec. 4) SCHOOL MEMBERSHIP DUES

- a) Schools desiring to become a member of the Association shall pay a fee in accordance with their prior year second-month enrollment on the following schedule:
 - (1) Schools enrolling less than 100 students and offering only individual sports or sport-activities shall pay \$500;
 - (2) Schools enrolling 1-400 students in grades 9-12 shall pay \$1000;
 - (3) Schools enrolling 401-610 students in grades 9-12 shall pay \$1500;
 - (4) Schools enrolling 611-899 students in grades 9-12 shall pay \$2000; and
 - (5) Schools enrolling more than 899 students in grades 9-12 shall pay \$2500.

Sec. 5) ELIGIBILITY FOR CHAMPIONSHIP PLAY

- a) All full members of the Association shall be eligible to enter championship play sponsored by the KHSAA provided there is no other restricting reasons such as sanction under the provisions of Bylaw 27;
- b) A new school formed by the local board of education from existing KHSAA member schools:
 - (1) Shall be immediately eligible for championship participation upon acceptance of the application for new membership upon approval of the Board of Control; and
 - (2) Shall be assigned a member of the staff for a period of not less than two years to serve as a mentor to guide the school in the rules and regulations of the Association and to report to the Board of Control prior to a decision to renew membership;
- c) Any other school applying for new membership:
 - (1) shall be ineligible for championship play during a probationary period from the date of acceptance of the application through the end of the second approved year of membership;
 - (2) If approved by the Commissioner, the school on probationary status is allowed to exhaust any contest contracts that were signed prior to joining the KHSAA;
 - (3) The candidacy school may therefore, if approved, compete against those non-member schools in contests during this period;
 - (4) However, once those contracts are exhausted, the school in candidacy status will not be able to compete against non-member schools located in Kentucky;
 - (5) The playing season in all sports will end for schools in candidacy status at the end of the regular season in each sport;
 - (6) Shall not be eligible to compete in postseason play against other KHSAA schools until the end of the two-year period; and
 - (7) Shall be assigned a member of the staff for a period of not less than four years to serve as a mentor to guide the school in the rules and regulations of the Association and to report to the Board of Control prior to a decision to renew membership.

Sec. 6) COMPLIANCE AND EXPECTATIONS FOR MEMBERSHIP

- a) Each school desiring to join the KHSAA shall agree to compliance with certain specific requirements of the Board of Control. By signing this application on behalf of this school, the Principal or Designated Representative acknowledges that:
 - (1) The local Board of Education or School Based Decision Making Body has given the undersigned Principal authorization to apply for renewal of membership in the KHSAA for the above referenced Academic School Year;
 - (2) The school is a voluntary member of the KHSAA and is in compliance with the KHSAA Constitution, Bylaws, Competition Rules and all other policies and directives of the KHSAA Commissioner or Board of Control;
 - (3) In accordance with the KHSAA Constitution, the Board of Control is the final authority in determining Competition Rules (including assignment of schools to district, region, and/or class);
 - (4) The Principal/Designated Representative has read, understood and agree to abide by the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure and all other policies of the KHSAA Commissioner or Board of Control as now enacted or later amended;
 - (5) The school will abide by any and all of the rulings and directives of the KHSAA Commissioner, Assistant

Commissioners, Hearing Officer and Board of Control, and at all times act in the best interests of the KHSAA;

- (6) The school will self-report any and all violations of the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure or all other policies and directives of the KHSAA Commissioner or Board of Control, and any ruling by the KHSAA and its Commissioner, Assistant Commissioners, Hearing Officer or Board of Control;
- (7) The management of the athletic program is not in contradiction to state or Federal law, including the submission of the proper materials in a timely manner as requested by the Commissioner to fully comply with 702 KAR 7:065, Section 2(13) as it relates to monitoring compliance with 20 USC Section 1681 (Title IX);
- (8) The KHSAA may impose penalties as detailed in the Bylaws of the KHSAA against this school for violation of the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure or all other policies and directives of the KHSAA Commissioner or Board of Control, and agree to timely adhere to and abide by any and all penalties assessed against this school under the Bylaws of the KHSAA or any other rule, regulation or policy;
- (9) The school will comply with the principles of institutional control as defined within the Bylaws of the KHSAA and the KHSAA's published interpretations thereof;
- (10) The school will comply in a timely manner with any and all requests by the KHSAA and its officials for information, records and reports;
- (11) Any information submitted via the KHSAA online system using the secure login of an authorized school administrator shall be deemed to have been approved and signed off by the Principal;
- (12) All records of the school including financial, scholastic and attendance, are open and available for inspection by the KHSAA and its officials;
- (13) The school's records are available for inspection and that this school has the financial aid need analysis for its student-athletes performed by an approved agency;
- (14) The school releases to the KHSAA and its official representatives permission to release the demographic information related to the athletic program (including motion picture and still photography) and all participation statistics (including height, weight and year in school, participation history and other performance based statistics) and other information as may be requested, and agrees that the students from this school may be photographed or otherwise digitally or electronically captured during KHSAA sponsored school-based competition and such image or other report may be used without further permission or compensation;
- (15) The school has distributed KHSAA Form GE04 in its entirety, including the applicable student eligibility rules and the Physician consent and Parental permission forms to each prospective student-athlete, and that this school properly maintains on file the written permission of the parents of each student-athlete and the required physical examination form until the student graduates from the school;
- (16) The school has ensured that each student-athlete has insurance coverage up to the KHSAA Catastrophic deductible prior to allowing them to practice (including try out) or play; and
- (17) The school has maintained compliance with the Limitation of Seasons as published in the Bylaws of the KHSAA as it relates to the loss of school time for regular season athletic contests as well as properly monitoring the playing of scrimmage and regular season contests, and has not violated these provisions in any KHSAA sport, and will self-report any violations of these limitations.