

Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director

From: Louis Stout, Commissioner *Louis Stout*
Brigid L. DeVries, Executive Assistant Commissioner *Brigid L. DeVries*

Date: June 19, 2001

Subject: Review of 2000-2001 Title IX Forms

Enclosed please find a copy of a review of the 2000-2001 Title IX Forms, submitted by your school. A copy of this information must be included in your permanent Title IX file at your school. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2000-2001 Title IX forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of all KHSAA required documents should be part of this file and are subject to Open Records requests.

Should you need any further information, please do not hesitate to call anytime.

Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner
Brigid L. Devries, Executive Assistant Commissioner

Date: ~~May~~ ^{JUNE 6} __, 2001

RE: 2001 Title IX Forms Submission

School Muhlenberg South HS Reviewed By Danny C. Reeves

The following is a status report regarding the required 2000 - 2001 Title IX submission of forms due in to the KHSAA office by April 15, 2001. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

- | | |
|---|--|
| <input checked="" type="checkbox"/> GE 19 (Annual Verification) | <input checked="" type="checkbox"/> T-4 (Summary Program Chart 4) |
| <input checked="" type="checkbox"/> T-1 (Summary Program Chart 1) | <input checked="" type="checkbox"/> T-41 (Checklist - Overall Interscholastic Program) |
| <input checked="" type="checkbox"/> T-2 (Summary Program Chart 2) | <input checked="" type="checkbox"/> T-60 (Corrective Action Plan) |
| <input checked="" type="checkbox"/> T-3 (Summary Program Chart 3) | <input checked="" type="checkbox"/> T-63 (Interscholastic Survey Results) |

II. Status

A. 2000 - 2001 Forms are satisfactory and no further information or action is necessary at this time.

B. Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.

T-1 & T-4 (PLACE IN TITLE IX FILE) NO FURTHER ACTION IS NECESSARY

C. The following forms were omitted and must be submitted by school representatives.

D. Other Recommendation and Comments:

ACCOMMODATION OF INTERESTS AND ABILITIES

SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

Program	Enrollment (1)	Percentage of Total Enrollment (3)	Number of Interscholastic Participants (double and triple count) (4)	Percent of Total Participation (5)
GIRLS	347	51.1%	$134 \div 314 =$	43%
BOYS	331	48.9%	$180 \div 314 =$	57%
Totals (2)	678	100%	100%	100%

(See 7-4) Total 314

Instructions:

- 1) Determine the total number of girls enrolled.
Determine the total number of boys enrolled.
- 2) Add the total number of girls and boys enrolled to determine total enrollment.
- 3) Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls.
- 5) Calculate the percentage of female participation (column 1) based on information from (column 4).

Calculate the percentage of male enrollment (column 1) based on information from (column 4).

Note: While being within three percent is not a formal compliance standard: if the percent listed in column 5 is within 3% of column 3 then it provides a good target within which compliance is likely.

Signature: Jerry L. Shurt Date: 4-9-01

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4**

Levels of Competition Test One

Team Levels		
Total Number of Athletics Participants in All Levels	GIRLS	BOYS
1. Number of Varsity Teams Offered	8	9
2. Number of Participants on all Varsity Teams	109	131
3. Percentage of Total Varsity Participants By Sex	82% 81%	73% <i>JK</i>
4. Total Number of Varsity Participants At All Levels (246+9)	133 134	179 180
5. Number of Junior Varsity Teams Offered	4	4
6. Number of Participants on all Junior Varsity Teams	18	34
7. Percentage of Total Junior Varsity Participants By Sex	13% <i>JK</i>	19% <i>JK</i>
8. Number of Freshman Teams Offered	1	2
9. Numbers of Participants on all Freshman Teams	7	15
10. Percentage of Total Freshman Participants By Sex	5% <i>JK</i>	8% <i>JK</i>

- 1) Determine the number of teams at the varsity, junior varsity, and freshman levels for boys and girls. (#1, 5, 8)
- 2) Determine the total number of participants for boys and girls at each competitive level. (#2, 6, 9)
- 3) Calculate the percentage of female and male participants at each level. (3, 6, 9)
 Example: Take the total number of female participants from the Summary Program Chart 1 (form T-1) and divide it into the number of total participants for each level, varsity, junior varsity and freshman levels. Perform the same calculation for male participants. For example, if there are a total of 300 female participants, and 180 girls are on varsity teams, 80 girls on junior varsity teams, and 40 girls on freshman teams, then 60% of girls' participation opportunities are at the varsity level (180 divided by 300), 27% are at the junior varsity level (80 divided by 300), and 13% are at the freshman level (40 divided by 300). If there are a total of 400 male participants, and 250 participate at the varsity level, 100 boys participate on junior varsity teams, and 50 boys participate on freshman teams, then 63% of boys participate at the varsity level (250 divided by 400), 25% compete at the junior varsity level (100 divided by 400), and 13% compete at the freshman level (50 divided by 400).

Signature: *Terry L. Shutt* Date: 4-9-01

APR 11 2001

Muhlenberg South High School

KHSAA

Title IX

Member Schools 2000-2001 Annual Report Forms

**Submitted to KHSAA:
April 9, 2001**



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES
(To be submitted by April 15, 2001 along with other required forms)**

The Muhlenberg South High School, Greenville, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

- Established a gender equity committee at the high school. (list committee personnel provide attachment if necessary)

Name	Address	Phone	Title
Terry L. Shutt	Beech Creek, KY	(270) 476-2381	Asst. Principal / AD
Kerry Stovall	Greenville, KY	(270) 338-3541	Head Boys BKB Coach
Jerry Hancock	Greenville, KY	(270) 338-5158	Head Girls BKB Coach
Matt Day	Central City, KY	(270) 754-1827	Head FB Coach
Lee Freeman	Greenville, Ky	(270) 338-5510	Head Boys Golf Coach
Les Broady	Greenville, KY	(270) 338-6033	Head Girls Golf Coach
Debbie Fortney	Central City, KY	(270) 754-4253	Co-Head Girls Golf Coach

(See attached list)

- Scheduled a minimum of three meetings during the 2000-2001 school year on the following dates:
August 18, 2000
February 15, 2001
March 2, 2001

- Designated the following person as the Title IX coordinator for the school:

<u>Terry L. Shutt</u>	<u>Asst. Principal / AD</u>	<u>Beech Creek, KY</u>	<u>(270) 476-2381</u>
Name	Title	Address	Phone

- School personnel is continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Terry L. Shutt
(School Authorized Signature)

Asst. Principal / AD
Position (Principal, Designated Rep)

April 9, 2001
(Date)

James L. Stewart
(Superintendent Signature)

Richard G. Newsom
(School Board Chairperson)

Muhlenberg South High School

(Continued list of Title IX Compliance Committee members)

Stewart Wade	Greenville, KY	(270) 338-7899	Soccer Coordinator
Brent Waltrip	Greenville, KY	(270) 338-2877	Head Girls SOC Coach
Jan Yonts	Greenville, KY	(270) 338-6790	Counselor/CH Coach
Elizabeth Schmidt	Greenville, KY	(270) 338-0842	Boys/Girls SW Coach
Denise Baker	Greenville, KY	(270) 338-9420	Boys/Girls TN Coach
Les Cottongim	Dunmor, KY	(270) 657-2671	Head Softball Coach
Shannon Vincent	Greenville, KY	(270) 338-1417	Head Baseball Coach

ACCOMMODATION OF INTERESTS AND ABILITIES

SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

Program	Enrollment (1)	Percentage of Total Enrollment (3)	Number of Interscholastic Participants (double and triple count) (4)	Percent of Total Participation (5)
GIRLS	347	51.1%	133	43%
BOYS	331	48.9%	179	57%
Totals (2)	678	100%	100%	100%

Instructions:

- 1) Determine the total number of girls enrolled.
Determine the total number of boys enrolled.
- 2) Add the total number of girls and boys enrolled to determine total enrollment.
- 3) Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls.
- 5) Calculate the percentage of female participation (column 1) based on information from (column 4).

Calculate the percentage of male enrollment (column 1) based on information from (column 4).

Note: While being within three percent is not a formal compliance standard; if the percent listed in column 5 is within 3% of column 3 then it provides a good target within which compliance is likely.

Signature: Terry L. Shurt Date: 4-9-01

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

Program	Number of Teams Currently Offered (1)	Number of Teams Added in Last Five Years (2)	Number of Participants Added in Last Five Years (3)	Percent of Total Participation By Sex (4)	
GIRLS	varsity:	8	2	36	27%
	j.v.:	4			
	frosh:	1			
	other:				
	total:	13			
BOYS	varsity:	9	1	20	11%
	j.v.:	4			
	frosh:	2			
	other:				
	total:	15			

- 1) Calculate the number of interscholastic teams offered for girls at each competitive level (for example, varsity, junior varsity, and freshman levels).
- 2) Calculate the number of interscholastic teams that have been added in the last five years at each competitive level.
- 3) Determine the total number of participants that are currently on the teams that were added in the last five years.
- 4) Calculate the percentage of participants that have been added in the last five years. For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 300, taken from form T-1, column 4 then 21% of the current opportunities (63 of 300) have been added in the last five years. Note: The total number of male/female participants should be the same as item 4 on Summary Program Chart 1 on form T-1.

Note: If the percentage of current female participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a formal compliance standard. The count shall be taken on the first day of competition for students that are officially members of the team.

Signature: Verly L. Shurt Date: 4-9-01

ACCOMMODATION OF INTERESTS AND ABILITIES**SUMMARY PROGRAM CHART 3****Participation Opportunities Test Three**

If girls are underrepresented in the interscholastic athletics program, answer the following questions for girls only. If boys are underrepresented in the interscholastic athletics program, answer the following questions for boys only.	GIRLS		BOYS
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO		
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	NO		
3. For a sport currently offered, is there enough interest to form a viable team for a junior varsity, freshman, or other interscholastic level that is not currently offered? (YES or NO)	NO		
4. If you answered yes to question one, two, or three, are there enough other high schools in your school's normal competitive region offering the sport and competitive level of sport to constitute enough competition for a reasonable competitive schedule? (YES or NO)	N/A		

Signature: Jerry L. Shurt Date: 4-9-01

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

Team Levels		
Total Number of Athletics Participants in All Levels	GIRLS	BOYS
1. Number of Varsity Teams Offered	8	9
2. Number of Participants on all Varsity Teams	109	131
3. Percentage of Total Varsity Participants By Sex	82%	73%
4. Total Number of Male Participants At All Levels	133	179
5. Number of Junior Varsity Teams Offered	4	4
6. Number of Participants on all Junior Varsity Teams	18	34
7. Percentage of Total Junior Varsity Participants By Sex	13%	19%
8. Number of Freshman Teams Offered	1	2
9. Numbers of Participants on all Freshman Teams	7	15
10. Percentage of Total Freshman Participants By Sex	5%	8%

- 1) Determine the number of teams at the varsity, junior varsity, and freshman levels for boys and girls. (#1, 5, 8)
- 2) Determine the total number of participants for boys and girls at each competitive level. (#2, 6, 9)
- 3) Calculate the percentage of female and male participants at each level. (3, 6, 9)
 Example: Take the total number of female participants from the Summary Program Chart 1 (form T-1) and divide it into the number of total participants for each level, varsity, junior varsity and freshman levels. Perform the same calculation for male participants. For example, if there are a total of 300 female participants, and 180 girls are on varsity teams, 80 girls on junior varsity teams, and 40 girls on freshman teams, then 60% of girls' participation opportunities are at the varsity level (180 divided by 300), 27% are at the junior varsity level (80 divided by 300), and 13% are at the freshman level (40 divided by 300). If there are a total of 400 male participants, and 250 participate at the varsity level, 100 boys participate on junior varsity teams, and 50 boys participate on freshman teams, then 63% of boys participate at the varsity level (250 divided by 400), 25% compete at the junior varsity level (100 divided by 400), and 13% compete at the freshman level (50 divided by 400).

Signature: *Terry L. Shurt* Date: 4-9-01

2000-2001 KHSAA TITLE IX ATHLETICS AUDIT

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM (Compliance)
Opportunities			X
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships**			N/A
Tutoring**			N/A
Housing and Dining Facilities and Services**			N/A
Recruitment of Student Athletes**			N/A

** Athletic scholarships, tutoring specifically for athletes, housing and dining facilities and services, and recruitment of student athletes are usually not relevant at the high school level.

Signature: Verly L. Shutt Date: 4-9-01

School Year: 2000 / 2001
 Signature: Yung K. Shust
 Date: 4-9-01

**TITLE IX
CORRECTIVE ACTION PLAN**

To utilize this form indicate the intended area which needs corrective action and the suggested change time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2001.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
1. Continue improvements to the softball field by updating press box	Enlarge and enclose the press box	June/July of 2001

INTERSCHOLASTIC ATHLETICS SURVEY
Summary Of Student Responses

Instructions:

1. Summarize the Student Athletics Interest Surveys by listing the total number of responses on the line next to each sport.
2. Under the other category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-64) and mail the Summary Form only to the KHSAA by April 15, 2001. Do not mail the original.

Date: 4-9-01
Completed By: Jerry L. Shutt

Fall Sports (List Total Number of Participation Responses)

89 Football
95 Girls' Volleyball
15 Boys' Volleyball
11 Boys' Cross-Country
19 Girls' Cross-Country
9 Girls' Field Hockey
24 Boys' Golf
13 Girls' Golf
36 Boys' Soccer
42 Girls' Soccer

Winter Sport (List Total Number of Responses)

66 Boys' Basketball
33 Girls' Basketball
14 Boys' Swimming & Diving
22 Girls' Swimming & Diving
49 Boys' Wrestling
33 Girls' Gymnastics
30 Boys' Indoor Track
15 Girls' Indoor Track

Spring Sport (List Total Number of Responses)

26 Boys' Track
32 Girls' Track
38 Girls' Tennis
31 Boys' Tennis
65 Girls' Slow Pitch Softball
25 Girls' Fast Pitch Softball
53 Boys' Baseball

Other Sports (From Survey Question 10)

Name of Sport	Number of Students Interested In Participating
Lacrosse	3
Motocross	4

Number of Students who participate in Intramural Sports. (From Survey Question 5)

Sport	Number
N/A	

List Intramural Sports students are interested in adding: (From Survey Question 6)

Sport	Number
Volleyball	12

Participation in Non-School Sports Activities (From Survey Question 7)

Sport	Number
Slow-Pitch Softball	70
Soccer	30
Gymnastics	15
Church teams	21

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
36	I prefer other activities such as band, chorus, etc.
84	I don't have time
26	The practice schedules and game times are inconvenient
35	The sport I like isn't offered
8	It's too expensive
13	I prefer to participate in club or intramural sports
49	Working
10	Other
	<u>Transportation; parents won't give permission</u>

Student Suggestions to encourage participation

- Don't take sports so seriously.
- Hire new coaches
- Don't practice so much

Henry L. Shurt
Signature

4-9-01
Date

JERRY M. OATES
Principal

MICKY STRADER
Asst. Principal

TERRY SHUTT
Asst. Prin./Athletic Director



DEC 15 2000

JANICE C. YONTS
Guidance Counselor

CARA CRICK MEADOWS
Guidance Counselor

BEVERLY UNDERWOOD
Secretary

Muhlenberg South High School

PHONE (270) 338-9409

2900 STATE ROUTE 176
GREENVILLE, KENTUCKY 42345

FAX (270) 338-9710

12-10-00

TO: Mr. Danny Reeves
KHSAA

FROM: Terry Shutt, A.D.
Muhlenberg South High School

RE: Response to Title IX Audit

Dear Mr. Reeves:

Enclosed please find the requested responses to your concerns about our Title IX visit and audit. If you have further questions, feel free to contact me.

Respectfully,

Terry Shutt

Terry Shutt

MSHS Athletic Director

- A schedule of games (girls' sports) which will be played during "prime times" during the 2000/2001 season and during the 2001-2002 season.

In order to allow girls' basketball more "prime time" exposure, the following changes have been made to the 2000 / 2001 season:

The February 2nd, 2001 double-header at Madisonville will be played with the boys' varsity playing at 6:00 and the girls' varsity playing at 7:30.

The February 9th, 2001 double-header at Logan County will be played with the boys' varsity playing at 6:00 and the girls' varsity playing at 7:30.

For the 2001 / 2002 season:

When the above-mentioned opponents, Madisonville and Logan County, return the games at our place, the boys will again play at 6:00, and the girls will play at 7:30.

We will also contact Hancock County and Daviess County in an attempt to play in a boys' varsity / girls' varsity format.

As new schedules are formulated, we will give attention to "prime time" issues.

Soccer: Soccer schedules have not yet been formulated; however, our boys' and girls' soccer teams have always maintained an equality of "prime time" exposure.

- An explanation concerning the differences in starting times for girls and boys' teams (Five weeks vs. six weeks of practice before season begins).

The listing of 5 weeks practice for girls' basketball is a clerical error; the correct number is 6. The coaches of both our girls' and boys' basketball teams are ready and eager to begin practice on the first legal day possible. The coach simply failed to pinpoint the exact amount of time.

- Any steps taken to increase the number of coaches available for girls' teams (specifically, soccer).

The listing of more coaches for boys' soccer than for girls' soccer is a clerical error, and as Athletic Director I assume responsibility for the error. The full story is as follows:

Stewart Wade and Linda Wade served as coaches of both the girls' and boys' soccer teams for several years. Mr. Wade then decided that he could not continue at that pace, so we hired Brent Waltrip to be the girls' coach in 1999. At the first opportunity (fall of 2000), we then hired Brent Stallings to coach the boys' soccer team. Mr. Wade and Linda Wade stayed on to serve as assistant coaches for both the boys' and girls' teams; Mr. Wade also served as coordinator of the entire soccer program. In filling out the coaching forms, I failed to list Stewart and Linda as assistants to the girls; however, they gave equal time to both programs.

- An explanation whether different quality cheerleaders and other support groups (i.e., "A" team vs. "B" team cheerleaders and pep bands) perform at boys' vs. girls' games.

There is no difference in the quality and / or quantity of cheerleaders used for boys' or girls' basketball games. We basically have one squad which serves both.

The pep band plays for both the boys and girls at selected home games. The pep band does not travel to any "away" games (boys or girls).

- A final determination regarding whether the school intends to add volleyball as an additional interscholastic sport in response to student surveys.

As a result of a meeting of the Title IX Compliance Committee in November, the following action was initiated:

In response to student surveys, a meeting of all interested parties will be held in late January, 2001, to gauge the interest in starting girls' volleyball. This meeting will be available to all girls in grades 9-12. Further action will depend on the outcome of this meeting; therefore, no "final determination" can be made at this time.