

Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director

From: Louis Stout, Commissioner
Brigid L. DeVries, Executive Assistant Commissioner



Date: May 29, 2001

Subject: Review of 2000-2001 Title IX Forms

Enclosed please find a copy of a review of the 2000-2001 Title IX Forms, submitted by your school. A copy of this information must be included in your permanent Title IX file at your school. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2000-2001 Title IX forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of all KHSAA required documents should be part of this file and are subject to Open Records requests.

Should you need any further information, please do not hesitate to call anytime.

Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner *(Signature)*
Brigid L. Devries, Executive Assistant Commissioner *(Signature)*

Date: May 30, 2001

RE: 2001 Title IX Forms Submission

School SAYRE School Reviewed By GARY W. LAWSON (502) 875-3817

The following is a status report regarding the required 2000 - 2001 Title IX submission of forms due in to the KHSAA office by April 15, 2001. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

- GE 19 (Annual Verification)
- T-1 (Summary Program Chart 1)
- T-2 (Summary Program Chart 2)
- T-3 (Summary Program Chart 3)
- T-4 (Summary Program Chart 4)
- T-41 (Checklist - Overall Interscholastic Program)
- T-60 (Corrective Action Plan)
- T-63 (Interscholastic Survey Results)

II. Status

A. 2000 - 2001 Forms are satisfactory and no further information or action is necessary at this time.

B. Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.

(1) Errors are corrected on T-1 and T-2 forms in your attachment. Please place corrected forms in your Title IX file. No further action necessary.

C. The following forms were omitted and must be submitted by school representatives.

D. Other Recommendation and Comments:

(1) The T-4 form has incorrect number of participants. Please correct this error, re-calculate percentages and place corrected form in your Title IX file.

(2) The T-60 form should not involve corrective action for Middle School. Please note this in your file.

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1**

Participation Opportunities Test One

Program	Enrollment (1)	Percentage of Total Enrollment (3)	Number of Interscholastic Participants (double and triple count). (4)	Percent of Total Participation (5)
GIRLS	133	51%	113	85%
BOYS	127	49%	176	100%
Totals (2)	260	100%	289	100%

→ 391
→ 113 ÷ 289 =
→ 617
→ 176 ÷ 289 =

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: 56

- Determine the total number of girls enrolled.
Determine the total number of boys enrolled.
- Add the total number of girls and boys enrolled to determine total enrollment.
- Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport they participate in. If applicable, please asterisk the above notation as to how many 8th grade students & below are included.

- Calculate the percentage of female participation (Column 1) based on information from (Column 4).

Calculate the percentage of male participation (Column 1) based on information from (Column 4).

Note: While being within three percent is not a formal compliance standard; if the percent listed in Column 5 is within 3% of Column 3, then it provides a good target within which compliance is likely.

Signature: Jim Hill Date: 4/2/01

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2**

Participation Opportunities Test Two

Program	Number of Teams Currently Offered (1)	Number of Teams Added in Last Five Years (2)	Number of Participants Added in Last Five Years (3)	Percent of Total Participation By Sex (4)	
GIRLS	varsity: Soccer, SWIM, BASKETBALL, TENNIS, SOFTBALL, TRACK	6	1	24 SOFTBALL	21%
	j.v.: Basketball	1	0	0	0%
	frosh:	0	0	0	0%
	other: MS-Soccer, BASKETBALL	2	1	16 MS soccer	14%
	total:	9	2	(40) 24	(35%)
BOYS	varsity: Golf, Soccer, BASKETBALL, SWIM, TENNIS, Baseball, TRACK	7	0	0	0%
	j.v.: Soccer, BASKETBALL	2	0	0	0%
	frosh: Basketball	1	0	0	0%
	other: MS Soccer, BASKETBALL	2	0	0	0%
	total:	12	0	0	0%

- Calculate the number of interscholastic teams offered for girls at each competitive level (for example, varsity, junior varsity, and freshman levels).
✓ Middle school is not part of this self audit - Not under authority of K.H.S.A.A.
- Calculate the number of interscholastic teams that have been added in the last five years at each competitive level.
- Determine the total number of participants that are currently on the teams that were added in the last five years.
- Calculate the percentage of participants that have been added in the last five years. For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 300, taken from form T-1, column 4 then 21% of the current opportunities (63 of 300) have been added in the last five years. Note: The total number of male/female participants should be the same as item 4 on Summary Program Chart 1 on form T-1.

Note: If the percentage of current female participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a normal compliance standard. The count shall be taken on the first day of competition for students that are officially members of the team.

Signature: Brian New Date: 4/2/01

ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

Levels of Competition Test One

Team Levels	GIRLS	BOYS
Total Number of Athletics Participants in All Levels	113*	176*
1. Number of Varsity Teams Offered	6	7
2. Number of Participants on all Varsity Teams	(88)	(99)
3. Percentage of Total Varsity Participants By Sex	79%	56%
4. Number of Junior Varsity Teams Offered	1 <small>BASKETBALL</small>	2 <small>Basketball Special ROLE</small>
5. Number of Participants on all Junior Varsity Teams	(9)	(33)
6. Percentage of Total Junior Varsity Participants By Sex	8%	19%
7. Number of Freshman Teams Offered	0	1
8. Numbers of Participants on all Freshman Teams	(0)	(13)
9. Percentage of Total Freshman Participants By Sex	0%	7%

* includes Middle School

- 1) Determine the number of teams at the varsity, junior varsity, and freshman levels for boys and girls. (#1, 4, 7)
 - 2) Determine the total number of participants for boys and girls at each competitive level. (#2, 5, 8)
 - 3) Calculate the percentage of female and male participants at each level. (3, 6, 9)
- Example: Take the total number of female participants from the Summary Program Chart 1 (Form T-1) and divide it into the number of total participants for each varsity, junior varsity and freshman level. Perform the same calculation for male participants. For example, if there are a total of 300 female participants, and 180 girls are on varsity teams, 80 girls on junior varsity teams, and 40 girls on freshman teams, then 60% of girls' participation opportunities are at the varsity level (180 divided by 300), 27% are at the junior varsity level (80 divided by 300), and 13% are at the freshman level (40 divided by 300). If there are a total of 400 male participants, and 250 participate at the varsity level, 100 boys participate on junior varsity teams, and 50 boys participate on freshman teams, then 63% of boys participate at the varsity level (250 divided by 400), 25% compete at the junior varsity level (100 divided by 400), and 13% compete at the freshman level (50 divided by 400).

Signature: Brian Shi

Date: 4/2/01

School Year: 2000-2001

Signature: Brian Hunt

Date: 4/2/01

TITLE IX CORRECTIVE ACTION PLAN

To utilize this form indicate the intended area which needs corrective action and the suggested change time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2001.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
<p>Asst Middle School Girls Soccer COACH</p> <p>Upper School Girls Soccer Pre-season Scrimmages</p> <p>Do not place items for correction at Middle School level - report gender authority of K.H.S.A.A.</p>	<p>ADD POSITION TO STAFF</p> <p>COACH IS TO SCHEDULE AT LEAST ONE pre-season Scrimmage</p>	<p>August 15, 2001</p> <p>August 1, 2001</p>