

Facility Inspection and Duties Checklist

KHSAA Form TR119
Rev. 1/04



Regional and State Meet

Pre – Meet Duties

Inspect all track and field competition areas and event equipment. A copy of this completed form is to be forwarded to Gordon Bocoock immediately following the event via fax, 606-678-8916, and to the KHSAA fax, 859-293-5999.

Pole Vault	
Landing Pad 19' 8" wide 20' 2 deep 16'5 back of box Runway 130'	Landing Pad 22' Wide x 22' Deep 17'7 back of box Runway 131' with the ability to extend another 20'
Planting Box	Covered Filled with water from recent rain Level with approach area
Standards/Crossbar 13'8 – 14'8" Bar 14'10"	Very nice Port-a-Pit standards Must cover standard bases-covers were stored Bar stored-14'10"
Surrounding Area	Must remove pallet from rear of pit Area should be roped off to keep competitors from being interfered with
Weigh In of Athletes	Scale in coaches office
Coaching Box	Easily marked off

High Jump	
Landing Pit 16' by 8'	16'3" x 8' New pits with nice padded cover
Standards/Crossbar 12' apart Bar – 12'	Stored Nice standards Bar 12' – Fiberglass (stored)
Surrounding Area	Very nice half moon rubberized approach area with recessed jump area.

	Plenty of space for workers and competitors.
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Long Jump and Triple Jump	
Landing Pit 9' by 15' Runway 130'	TJ runway 103' to first board LJ runway 116'6 to first board Both pits were 11'x 24'3
Take Off Marks 12' or 8' 32' or 28'	GTJ 20'3" BTJ 28'3" BLJ 12'6" GLJ 8'6"
Rakes/Shovel Brooms	Pit rakes in storage. Did not see shovel.
Sand Level	Additional sand needed to bring level with top of pit. Sand needs to be turned over and raked in both pits.
Surrounding Area	Pits are in close proximity of one another. I would recommend roping off both areas to keep athletes separated.

Shot Put	
Circle	Very nice – brand new pad Brand new toe board as well
Sector and Markings 40* or 60 *	40 degree sector needs to be marked off
Surrounding Area	Plenty of room-Away from track area (outside of stadium) Contestant area should be roped off.
Weight Implements	Could not find weigh-in device. Must borrow or purchase if not available.

Discus Throw	
Cage	Meets specifications (barely) Should look into purchasing cage soon.
Circle	Nice pad with circle
Sector and Markings 40 * 2'9.75"	40 degree sector marked on pad. Lines were not marked on field
Surrounding Area	Area away form track venue. Need to mark off are to keep spectators away

	from participants.
Weigh Implements	Did not find weigh-in equipment. Must borrow or purchase equipment.

Running Track	
Lanes	7 lanes Rubberized-New surface within past year and a half.
Stagger Colors:	1 Turn Yellow 3 Turn Blue 2 Turn White 4 Turn Red
Relay Colors:	4 X 100 Yellow 4 X 200 Red to Red 1 st and 2 nd exchange, Yellow to yellow 3 rd exchange 4 X 400 Red to Red 1 st exchange Blue to blue all other exchanges Flags and Judges Flags were in storage.
Break Lines	For 1 turn stagger
Hurdle Colors	100 Girls - Yellow 110 Boys - Blue 300 Hurdles - Red Overall notes for Hurdles: 45 brand new hurdles, 35 others in good shape.
Starting Blocks	9 sets of brand new blocks. Cart was available to move blocks
Starting Line Safety	Area will need to be roped off.
Finish Line Safety	Same as start area
Surrounding Areas	Support wall of bleachers close to lane 7 on the front stretch.
PA / Pressbox	Very Nice Easily accessible-Also easy to keep unwanted persons out.

NOTES	Very nice facility. Brand new surface, well taken care of.
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Officiating Crews

Shot Put:
Discus Throw:
Long Jump/Triple Jump:
High Jump:
Pole Vault:
Finish Line Coordinator:
Starter:
Assistant Starter:
Clerk of Course:
Timers:
Judges:
Computer:
Finish Lynx:
Umpires:

Referee's Briefing

Communication with coaches and team captains.

The Kentucky High School Athletic Association requires officials to enforce sportsmanship rules for athletes and coaches. As officials we will not tolerate negative statements or actions between opposing players, especially trash-talking, taunting or baiting of opponents. If such comments are heard or actions seen, a penalty will be assessed immediately. As officials, we have been instructed not to issue warnings when dealing with sportsmanship.

Let today's events reflect mutual respect for everyone involved.

Briefly discuss the uniform policy:

Briefly discuss the jewelry policy:

Briefly discuss weigh in for Pole Vault and Throwers:

Any special circumstances, procedures and information pertinent to the meet.
Events that will be run together:
Non-Contested events:
Allowable track markings:
Restricted Areas:
Entry Limitations:
Starting Heights:
Number of attempts in throws and jumps:
Other Comments: <u>Bad weather policy</u> <u>All coaches sign attendance sheet.</u>
NOTES: