

Regional Meet--Wheelchair and Unified Athletes

For Coaches entering Athletes

1. Gayle Rich with Online Meet Registration for MileSplit/FloSport is adding the wheelchair and unified events to the online registration for our regional events. They are not yet added (as of May 4) but should be added in plenty of time to accommodate the wheelchair and unified entries. You will enter these athletes as you do any other athlete in an event.
2. Be sure to let the Regional Meet Manager and the HyTek Operator know that you are entering athletes in Wheelchair and/or Unified events. For the individual Unified events you will need to let them know which athletes are to be paired. They will confirm your wheelchair and unified athletes since this is the first year those options have been included in the online entry choices.
3. If your regional meet is using HyTek Entry files, be sure to use the meet events file found on the KHSAA website.
4. Wheelchair and Unified events are events 37 through 43.
5. These events are not scored.
6. Be sure to let the HyTek Operator know you are entering athletes in these events.
7. If your team enters more than one pair of unified athletes in any event, the teams must be differentiated by name and abbreviation. So if John Jones and Steve Martin are the first unified entry and Sam Smith and Jack Williams are the second unified entry from Alpha team, one team needs to be called Alpha 2. See example below. You will use a variation of your team abbreviation for this such as MURR and MURR1 to differentiate the teams.

Athletes

Layout Add Edit Delete Contact Comp# ScratchAll View Find Print Export to HTML Events Relays Schools Help

Session All

Gender: Both Male Female

Age Range: [] - [] Team: []

Entries: Eligible Only All Events Show Relays
 Entries Only Show Results
 Combined Sub-Events Only

Last Name	First Name	MI	Gen	Yr	ABBR	School Name	Registration #	Comp#
Border	Ben		M	09	BETA	Beta		5
Jones	John		M	11	ALPHA	Alpha		1
Martin	Steve		M	12	ALPHA	Alpha		3
Smith	Sam		M	10	ALPHA	Alpha		2
Williams	Jack		M	12	ALPHA	Alpha		4

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Athletes

Layout Add Edit Delete Contact Comp# ScratchAll View Find Print Export to HTML Events Relays Schools Help

Session All

Gender: Both Male Female

Age Range: [] - [] Team: []

Entries: Eligible Only All Events Show Relays
 Entries Only Show Results
 Combined Sub-Events Only

Last Name	First Name	MI	Gen	Yr	ABBR	School Name	Registration #	Comp#
Bailey	Jim		M	11	BETA	Beta		6
Border	Ben		M	09	BETA	Beta		5
Jones	John		M	11	ALPHA	Alpha		1
Martin	Steve		M	12	ALPHA	Alpha		3
Smith	Sam		M	10	ALPH2	Alpha 2		2
Williams	Jack		M	12	ALPH2	Alpha 2		4

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IF you have any questions regarding entering wheelchair and unified events, please call, text, or email me with questions.

Thanks,
 Leslie Smith
 859-325-5626
 smithwl57@roadrunner.com

Regional Meet--Wheelchair and Unified Athletes

For HyTek Operators

1. Gayle Rich with Online Meet Registration for MileSplit/FloSport is adding the wheelchair and unified events to the online registration for our regional events. They are not yet added but should be added in plenty of time to accommodate the wheelchair and unified entries. You'll download the entries from MileSplit as usual.
2. Coaches of teams entering athletes in the Unified events will need to let you know which athletes should be paired. See step 7 for help in pairing athletes correctly. Confirm the online wheelchair and unified entries with the coach since this is the first year these events have been included in the online entry choices.
3. If your regional meet is using HyTek Entry files, be sure to use the database and meet events file found on the KHSAA website.
4. Wheelchair and Unified events are events 37 through 43.
5. These events are not scored.
6. Coaches of teams entering athletes in events 37 through 43 should let HyTek Operators know they are entering athletes in these events.
7. If a team enters more than one pair of unified athletes in any event, the teams must be differentiated by name and abbreviation. So if John Jones and Steve Martin are the first unified entry and Sam Smith and Jack Williams are the second unified entry from Alpha team, one team needs to be called Alpha 2. See example below.

Athletes

Layout Add Edit Delete Contact Comp# ScratchAll View Find Print Export to HTML Events Relays Schools Help

Session All

Gender: Both Male Female

Age Range: [] - [] Team: []

Entries: Eligible Only All Events Show Relays
 Entries Only Show Results
 Combined Sub-Events Only

Last Name	First Name	MI	Gen	Yr	ABBR	School Name	Registration #	Comp#
▶ Bailey	Jim		M	11	BETA	Beta		6
Border	Ben		M	09	BETA	Beta		5
Jones	John		M	11	ALPHA	Alpha		1
Martin	Steve		M	12	ALPHA	Alpha		3
Smith	Sam		M	10	ALPHA	Alpha		2
Williams	Jack		M	12	ALPHA	Alpha		4

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Athletes

Layout Add Edit Delete Contact Comp# ScratchAll View Find Print Export to HTML Events Relays Schools Help

Session All

Gender: Both Male Female

Age Range: [] - [] Team: []

Entries: Eligible Only All Events Show Relays
 Entries Only Show Results
 Combined Sub-Events Only

Last Name	First Name	MI	Gen	Yr	ABBR	School Name	Registration #	Comp#
Bailey	Jim		M	11	BETA	Beta		6
Border	Ben		M	09	BETA	Beta		5
Jones	John		M	11	ALPHA	Alpha		1
Martin	Steve		M	12	ALPHA	Alpha		3
Smith	Sam		M	10	ALPH2	Alpha 2		2
▶ Williams	Jack		M	12	ALPH2	Alpha 2		4

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8. After FAT times are pulled you'll have something that looks like this.

The screenshot shows the MEET MANAGER software interface. At the top, there's a menu bar with options like 'Events', 'Athletes', 'Relays', etc. Below that, a status bar indicates 'Hy - Tek 's MEET MANAGER Licensed to: Leslie Smith Timing - Contractor License'. The main area is divided into several sections:

- EVENT LIST - All Events - (Session not selected)**: A table listing various events with columns for Evt #, Rnd, Status, Event Name, HTs, DQ, DNS, and DNF.
- Records**: A table for recording times, with columns for Record, Time, Date, and Record Holder.
- Team Scores**: A table for recording team scores, with columns for Rank, Gender, Score, and School.
- Session: F7**: A control panel with buttons for 'Adjust: F8', 'Rel Names: Ctrl-R', 'JD: Ctrl-J', 'Get Times: F3', 'List: Ctrl-L', 'Re-Rank', 'Prev Event: Ctrl-F4', 'Refresh: Ctrl-D', 'Adv Formula: F9', 'Awards: Ctrl-A', 'Unseeded: F2', 'Field Series: Ctrl-F', 'Score: Ctrl-S', 'Re-Score', and 'Next Event: Ctrl-F5'.
- Section 1 of 1 == Finals == Event 39 Mixed 100 Meter Dash Relay Unified Ambulatory Unified**: A table showing the results for this specific event. The table has columns for Lane, Competitor#, Athlete Name, Yr, School, Seed Time, Finals Time, DQ, Exh, HPL, FL, Pts, and Result Note.

Lane	Competitor#	Athlete Name	Yr	School	Seed Time	Finals Time	DQ	Exh	HPL	FL	Pts	Result Note
1	1	Jones, John	11	Alpha	NT	15.06			3	3		
2	2	Smith, Sam	10	Alpha 2	NT	12.67			1	1		
3	3	Martin, Steve	12	Alpha	NT	19.22			4	4		
4	4	Williams, Jack	12	Alpha 2	NT	21.44			6	6		
5	5	Border, Ben	09	Beta	NT	19.33			5	5		
6	6	Bailey, Jim	11	Beta	NT	12.88			2	2		

9. Then score the event which will add the times for the pairs of athletes. Since the event is set not to score, the score will not appear in the overall scores of the meet.

The screenshot shows the 'Print/Export Reports' window. The report is titled 'Leslie Smith Timing - Contractor License' and 'Hy-Tek's MEET MANAGER 1:48 PM 5/3/2016 Page 1'. The event being reported is 'Class 2A Regional - 5/14/2016' and 'Event 39 Mixed 100 Meter Dash Relay Unified Ambulatory Unified'.

The report includes the following sections:

- Finals**: A list of athletes and their times.
- Event 39 Mixed 100 Meter Dash Relay Unified Ambulatory Unified**: A section for team rankings.
- Team Rankings - Running Event Relay**: A table showing the total mark and points for each team.

Rank	Team	Total Mark	Points
1	Beta	32.21	10
2	Alpha 2	34.11	8
3	Alpha	34.28	6

10. This same process is used in field events. Enter the marks.....

The screenshot shows the MEET MANAGER software interface. At the top, there's a menu bar with options like 'Events', 'Athletes', 'Relays', etc. Below that, a status bar indicates 'Hy - Tek 's MEET MANAGER Licensed to: Leslie Smith Timing - Contractor License'. The main area is divided into several sections:

- EVENT LIST - All Events - (Session not selected)**: A table listing various events with columns for Evt #, Rnd, Status, Event Name, HTs, DQ, DNS, and DNF. Event 43, 'Mixed Shot Put Relay Unified Ambulatory Unified', is highlighted in blue.
- Records**: A table for recording records, with columns for Record, Time, Date, and Record Holder. It currently shows 'None Available'.
- Team Scores**: A table for recording team scores, with columns for Rank, Gender, Score, and School.
- Session and Adjust**: A section with buttons for 'Session: F7', 'Adjust: F8', 'Rel Names: Ctrl-R', 'JD: Ctrl-J', 'Get Times: F3', 'List: Ctrl-L', 'Re-Rank', 'Prev Event: Ctrl-F4', 'Refresh: Ctrl-D', 'Adv Formula: F9', 'Awards: Ctrl-A', 'Unseeded: F2', 'Field Series: Ctrl-F', 'Score: Ctrl-S', 'Re-Score', and 'Next Event: Ctrl-F5'.
- Flight 1 of 1 == Finals == Event 43 Mixed Shot Put Relay Unified Ambulatory Unified**: A detailed results table with columns for Pos, Competitor#, Athlete Name, Yr, School, Seed Mark, Finals Mark, DQ, Exh, HPL, PL, Pts, and Result Note. The data is as follows:

Pos	Competitor#	Athlete Name	Yr	School	Seed Mark	Finals Mark	DQ	Exh	HPL	PL	Pts	Result Note
1	1	Jones, John	11	Alpha	ND	12-08.00	<input type="checkbox"/>	<input type="checkbox"/>	5	5		
2	2	Smith, Sam	10	Alpha 2	ND	35-00.00	<input type="checkbox"/>	<input type="checkbox"/>	1	1		
3	3	Martin, Steve	12	Alpha	ND	24-00.00	<input type="checkbox"/>	<input type="checkbox"/>	3	3		
4	4	Williams, Jack	12	Alpha 2	ND	16-03.00	<input type="checkbox"/>	<input type="checkbox"/>	4	4		
5	5	Border, Ben	09	Beta	ND	27-00.00	<input type="checkbox"/>	<input type="checkbox"/>	2	2		
6	6	Bailey, Jim	11	Beta	ND	8-08.00	<input type="checkbox"/>	<input type="checkbox"/>	6	6		

11. Then score the event which will add the marks for the pairs of athletes. Since the event is set not to score, the score will not appear in the overall scores of the meet.

The screenshot shows the 'Print/Export Reports' window. At the top, it says 'Copies: 3' and 'Print directly using the following printer: HP Officejet Pro 8610 (Copy 1)'. The report content is as follows:

Leslie Smith Timing - Contractor License
 Hy-Tek's MEET MANAGER 1:52 PM 5/3/2016 Page 1
 Class 2A Regional - 5/14/2016
 5/14/2016
 Results

Event 43 Mixed Shot Put Relay Unified Ambulatory Unified

 Name Year School Finals

 Finals
 1 Smith, Sam M10 Alpha 2 35-00.00
 2 Border, Ben M09 Beta 27-00.00
 3 Martin, Steve M12 Alpha 24-00.00
 4 Williams, Jack M12 Alpha 2 16-03.00
 5 Jones, John M11 Alpha 12-08.00
 6 Bailey, Jim M11 Beta 8-08.00

Event 43 Mixed Shot Put Relay Unified Ambulatory Unified
 Team Rankings - Field Event Relay
 Members Per Team - 2

Rank	Team	Total Mark	Points
1	Alpha 2	51-03.00	10
2	Alpha	36-08.00	8
3	Beta	35-08.00	6

12. Wheelchair athletes are not paired, so their times and marks are simply listed in the Run Menu.

IF you have any questions regarding the importing and handling of the wheelchair and unified events, please call, text, or email me with questions.

Thanks,
Leslie Smith
859-325-5626
smithwl57@roadrunner.com