

Sample Recommendation Letter for HyTek Group Discount

Dear Members:

After evaluating available Track & Field software, we recommend that the HyTek Track & Field software system be used by our meets and teams. This system will provide for meet entries and results to be transferred from team to meet and meet to meet, as well as the actual running of small and large meets.

There are three parts to the system:

- 1) **MEET MANAGER** which automates any size meet and provides every piece of paperwork needed before, during, and after the meet.
- 2) **TEAM MANAGER** which automates the rosters and performance history of athletes and relays, as well as providing automated meet entry.
- 3) **COMMLINK** which handles the merging of the electronic entries produced by **TEAM MANAGER** into the meets, handles moving advancers from one level meet to the next, and handles moving results back into **TEAM MANAGER**.

Our organization plans to standardize our teams and meets with the HyTek system and HyTek is providing a 25% discount on **MEET MANAGER**, a 25% to 50% discount on **TEAM MANAGER** and a 50% discount on **COMMLINK**.

We recommend that all teams get a copy of **TEAM MANAGER**, and that each team running a meet also get **MEET MANAGER** and **COMMLINK**.

Each package comes with various options, but we recommend these as the minimum:

- 1) **MEET MANAGER** start-up plus the Seeding Option (\$294 retail less 25% = \$220.50)
- 2) **TEAM MANAGER** start-up (\$99 retail less 25% to 50% = \$74.25)
- 3) **COMMLINK** has no options (\$195 retail less 50% = \$97.50)

A HyTek Order Form and Catalog is included with this letter. You can contact the HyTek Business Office at 252-633-5111 if you have questions about the software or our office if you have questions regarding the Association's requirements.

Sincerely,

Sincerely,

Julian Tackett, KHSAA
Assistant Commissioner

Gordon Bocock,
State Meet Director