

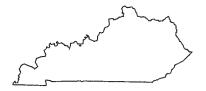
# 2020 STATE CHAMPIONSHIPS INSTRUCTIONS

**FOR PARTICIPATING TEAMS** 



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2280 Executive Drive | Lexington, Ky., 40505 | www.KHSAA.org

# **KHSAA Staff**

Commissioner	Julian Tackett
Associate Commissioner	Butch Cope
Assistant Commissioner	Michael Barren
Assistant Commissioner	Darren Bilberry
Assistant Commissioner	Sarah Bridenbaugh
General Counsel	Chad Collins
Communications Director	Joe Angolia
Information Technology Director	Rob Catron
Event Management Specialist	Dan White
Administrative Assistant/Office Manager	Marilyn Mitchell
Administrative Assistant	Kara Howard
Administrative Support Specialist	Jeremy Ison
Administrative Support Specialist	Jeanie Molloy
Administrative Support Specialist	Marsha Day
Administrative Support Specialist	Ginger Gilbert
Physical Plant Director	Roy Tatum





### **BRIEF WELCOME**

Congratulations on behalf of the Kentucky High School Athletic Association Board of Control and staff for advancing to the 2020 KHSAA State Wrestling Championships.

Refer to this manual and the important website links included at the end of the document to guide you through preparation for your participation.

### **KHSAA CONTACTS**

The primary contact for wrestling is Assistant Commissioner Michael Barren (mbarren@khsaa.org).

If Mr. Barren is for some reason not available, Assistant Commissioner Sarah Bridenbaugh (sbridenbaugh@khsaa.org) is the backup contact.

Event Management Specialist Dan White (<a href="mailto:dwhite@khsaa.org">dwhite@khsaa.org</a>) will also be on site throughout the event to assist you as needed.

Media inquiries should be directed to Communications Director Joe Angolia (jangolia@khsaa.org).

Questions may also be directed to the KHSAA offices at (859) 299-5472 and any member of the staff should be able to refer you to the correct party.

### QUALIFYING FOR PARTICIPATION IN CHAMPIONSHIPS

For the 2020 State Wrestling Championships, the top four (4) wrestlers in each weight class from the regional tournaments shall qualify for state.

### **COMPETITION DATES, LOCATION AND SCHEDULE**

The 2020 State Wrestling Championships will be held on Feb. 14-15 at Alltech Arena inside the Kentucky Horse Park.

A link to the complete time schedule is located at the end of this document.

### **VENUE AND ADDRESS**

Alltech Arena

Kentucky Horse Park

4089 Iron Works Pike, Lexington, Ky., 40511 | 859-233-4303

Make sure to use 4089 Iron Works Pike, not "Parkway," when utilizing GPS and mapping devices.

The Kentucky Horse Park is located one-half mile east of I-75 off Iron Works Pike (1973) at Exit 120.

### **TICKETS AND FAN ADMISSION**

### **TICKETS**

Single-day tickets are \$20 each when purchased online or at the arena.

A two-day pass is available online only for \$30 using the link included at the end of these instructions.

Children 10 and under are admitted free.

### **FAN ADMISSION**

Gates will open for the general public at 8:30 a.m. on Friday and 8 a.m. on Saturday.

# **PRE-EVENT LOGISTICS**

### **CONFERENCE CALL**

There will be a brief web conference for participating coaches and athletic directors at 2 p.m. ET on Monday, Feb. 10.

Additional instructions regarding the call will be sent via email once the field is set.

Participants can set up from any location to join the conference and are encouraged to join by computer to view pertinent information, maps, etc.



### PRE-TOURNAMENT, ON-SITE MEETING

There will be no mandatory, pre-competition meeting at the venue.

Participating teams should use the conference call to ask any questions.

### **PRACTICE**

There will be no opportunity for on-site practice time individually or as a team.

### **LODGING**

Coaches will arrange lodging for their contestants if needed.

Schools are responsible for all travel expenses, including lodging, for participation in the event.

Have your school's or Board of Education's Sales Tax Exempt Number with you at check-in to avoid sales tax from being added to the hotel bill.

A listing of hotels with rooms being held for the State Wrestling Tournament, including rates, is included as a link at the end of these instructions.

### **PARKING**

There is ample on-site general parking.

Kentucky Horse Park will charge a \$5 parking fee and KHP retains the entire parking fee.

Teams arriving in a school bus or marked vehicle will be admitted at no charge.

Buses dropping off participants will unload them on the south side of Alltech Arena (Alltech Way).

Spaces will be blocked off to allow buses to drop off participants.

After buses unload, they will proceed to the main parking lot in front of the arena and park in its lower section.

The bus driver can then enter through the pass gate at the participant entrance (Alltech Way) free of charge.

### **BYLAW 22 - REQUIREMENT TO ACCOMPANY**

You are reminded that KHSAA Bylaw 22 requires a principal, coach or another approved individual of the school to be present along with any student-athlete who is representing a member school. A pertinent section of the bylaw is included below:

"The principal, coach or another individual approved by the local Board of Education shall accompany the team to all contests and his or her expenses, when he or she accompanies the contestants, shall be paid in the same manner as those of the contestants. Individuals fulfilling this requirement shall adhere to the requirements of KRS 161.185."

# **POSTSEASON ROSTERS AND ROLL-UPS**

### **POSTSEASON ROSTERS**

Team rosters are maintained through the KHSAA member school website throughout the regular season.

Roster revisions must be made before the first date of the postseason when online rosters are closed and considered final.

Schools must log into the KHSAA website and designate their postseason roster, which is separate from the regular-season

Only athletes marked as a postseason participant in the online system from the freshmen, junior varsity or varsity rosters as of the first date of the postseason are eligible to participate in any round.

No additional athletes may be added to the roster following that deadline, including those teams that advance to the state competition.

Schools must use the KHSAA system and not rely on the TrackWrestling Software to maintain the list of rostered wrestlers.

### **ROLL-UPS**

Should a school have a wrestler finish in 1st through 4th place in the region and they are unable to compete at the state tournament due to schedule conflicts, injury or other documented reason, school representatives shall notify the KHSAA by noon ET on Wednesday, February 12.

Failure to send proper notification of such a withdrawal will result in a penalty against the school in accordance with KHSAA Bylaw 27.

In the case of an athlete being unable to enter and being replaced, the remainder of the bracket will be "rolled-up," and the replacement wrestler will be seeded fourth.

If a vacated bracket position is unable to be filled by an alternate from the same region, the option will roll in random order to another region.

The random order will be determined and announced by the KHSAA and posted on its website.

Coaches are advised to weigh-in any 5th-place regional finisher in case of replacement the day of the state tournament.

### **ADMISSION INTO VENUE**

### **TEAM ENTRY**

Coaches packets may be picked up at the participant entrance of Alltech Arena starting at 7 a.m. ET on Friday morning.

All wrestlers and coaches need to arrive at the venue together for admission on the south side/lower level of the arena off of Alltech Way. Gates will open for coaches and wrestlers ONLY at 7 a.m.

This includes regional fifth-place finishers who are alternates that must also weigh in to be admitted at no charge.

Each packet will contain participant bag tags that will be used for the wrestlers' admission.

Lost participant bag tags will be replaced for \$20.

Packets will also contain admission credentials for coaches listed on the school's personnel database on the KHSAA website who meet all Bylaw 25 requirements.

Coaches must be current in the KHSAA/KMA Sports Safety Course, be current in the rules clinic for 2019-20 and be current in CPR certification to be issued a hang tag.

This coaching hang tag must be worn at all times, including when desiring to be mat side.

Coaches tags are not media credentials and do not provide access to take photos or video.

Lost coaches tags will be replaced for \$35.

### **COOLERS**

Teams may bring a single cooler into the facility to be kept in the hall adjacent to participant check-in, but not to be brought onto the arena floor.

Per the contract with Alltech Arena, coolers must be brought in the team entrance and not the main gate.

Athletes may bring in their equipment bags, but due to safety concerns, they are subject to being searched.

### **BEDDING**

Air mattresses or other forms of "bed rolls" will not be permitted inside Alltech Arena.

### **VENUE LOGISTICS**

### DRESSING/LOCKER ROOMS

One locker room is provided on site that does not have shower facilities.

Participants should arrive at the venue dressed and ready to compete.

### WATER

Coaches and athletes are reminded to bring their own water bottles.



### SIGNAGE, BALLOONS AND NOISEMAKERS

Signs/banners are permitted at the facility but must be of good taste and sportsmanship.

The signs/banners must be handheld or attached in a manner not to damage the existing structure.

The signs/banner shall not cover any corporate signage or obstruct the view of patrons.

Amplified noisemakers or items that replicate game management cues are not permitted inside the facility.

These items include, but are not limited to: air horns, electronic amplifiers, portable sound systems, instruments that require additional electricity, game clock horns and whistles.

Artificial noisemakers of any kind are not permitted inside the facility per NFHS rules.

Balloons, which can block the view of other patrons, are not permitted at the event.

Only venue provided amplified music is permissible, but only during pre-competition, natural and planned breaks and the team provided performance music.

### **CONDUCTING THE EVENT**

### **STATE COMPETITION OFFICIALS**

Officials presiding over the event are licensed and assigned by the KHSAA.

### **OFFICIAL WEIGH-INS**

There will be NO additional growth allowances for any weight class after the regional tournaments.

After the first day of state competition, each weight class will have a ONE-POUND growth allowance added.

- Dav One
  - o Official weigh-ins will begin at 8 a.m. ET on Friday, Feb. 14 inside Alltech Arena.
  - o Make sure your travel plans allow for timely arrival as NFHS rules state that all athletes must be prepared to weigh-in at the scheduled time.
  - o In accordance with the competition rules, the scale will close for each weight class when the first competitor of the succeeding class weighs in.
  - o The Scale WILL CLOSE PROMPTLY after the last 285 pound wrestler weighs in.
  - o At approximately 9 a.m., wrestlers will assemble in the staging area for the Parade of Champions. Complete instructions for the parade will be provided to coaches prior to the event.
- Day Two
  - o Official weigh-ins will begin at 8 a.m. ET on Saturday, Feb. 15 inside Alltech Arena.
  - o Make sure your travel plans allow for timely arrival as NFHS rules state that all athletes must be prepared to weigh-in at the scheduled time.
  - o In accordance with the competition rules, the scale will close for each weight class when the first competitor of the succeeding class weighs in.
  - o The Scale WILL CLOSE PROMPTLY after the last 285 pound wrestler weighs in.

### **BRACKETS**

A complete set of tournament brackets will be available in advance of the championship at KHSAA.org and will be updated online throughout the event.

### **DRAW**

Per the competition rules, the Commissioner shall draw each weight class individually for the pairings at the state tournament.

The base draws will be posted on the KHSAA website on Monday, February 10.

The format will be a blind draw with the 1st-place finisher from each region drawing a 4th-place finisher from another region.

These region champions will not be paired with a 4th-place competitor from their own region in an opening match or be placed in the same bracket with the runner-up from their region.

The 2nd-place competitors cannot draw a 3rd-place finisher from their own region.

As soon as possible and practical, regional results and state tournament entries will be posted on the KHSAA website.

For Saturday's state finals, the sequence of matches will be drawn that morning.

### **SCOREBOARDS**

Again this year, the KHSAA has been able to secure eight (8) scoreboards for the tournament and their inclusion makes it more enjoyable for coaches, wrestlers and fans alike, and we sincerely appreciate Kentucky USA Wrestling for making it possible.

KHSAA staff will make every effort to keep results posted on the video board in the end zone.

In addition, updated scoring will be available via KHSAA.org and TrackWrestling.

### **RULES POINTS OF EMPHASIS/CLARIFICATIONS**

### **COMPETITION RULES**

National Federation (NFHS) competition rules will be utilized without exception.

### **HEALTH INFORMATION**

### **ATHLETIC TRAINERS**

The Association will use the services of University of Kentucky Sports Medicine to provide trainers for the State Wrestling Tournament.

Athletic training staff will be available beginning one (1) hour prior to each session and remain available throughout the day.

Any school desiring admission of its own certified trainer shall coordinate that with University of Kentucky Sports Medicine staff. Teams will be given instructions on that process during the conference call.

### **PHYSICAL EXAM FORM**

Schools are reminded that they are responsible for ensuring parental permission to seek medical treatment is authorized for each participant.

The Principal, Athletic Director or Head Coach can use a copy of KHSAA Form GE04 (Physical Exam Form) for this purpose.

The form contains appropriate emergency treatment permission and should be brought for each athlete at the competition.

### **VENUE SAFETY**

Persons who attend KHSAA events may be injured as a result of the risks inherent in being a spectator at such events.

Please advise KHSAA or venue personnel of any situation you encounter in which you or a team member feels should be addressed to minimize risk to all involved.

Any crowd control problems or acts of violence should be brought to the attention of the event staff, which will contact the appropriate authorities.

Attendance at events is a vital family and community based activity which is encouraged.

### **EMERGENCY ACTION PLAN**

KHSAA staff will, in consultation with the athletic training staff, SafetyTec EMT and venue personnel, develop an Emergency Action Plan (EAP) for this event and the plan will be available upon arrival from the athletic training staff.

If an athlete or fan is in need of emergency medical attention, contact the nearest KHSAA staff member, UK Healthcare trainer or venue staff so emergency medical services can be reached.

An AED will be located at the team check-in area.

In the event of injury or illness to any competitor, the injured person(s) will be transported to Georgetown Community Hospital, Good Samaritan Hospital or the A. B. Chandler Hospital at the University of Kentucky.

### **INHALER/SKIN**

The KHSAA will provide medical staff to make skin checks during weigh-ins.

If needed, please have an updated KHSAA Form WR111 (Skin Condition Form) available for their review. A link to that form is included at the end of these instructions.

### **INCLEMENT WEATHER PROCEDURES**

In the event of inclement weather, it is the duty of the KHSAA, in consultation with the host facility, to make decisions in regard to postponement, rescheduling or cancelation, including getting proper notification to all teams, media outlets and schools.

Staff will utilize the KHSAA website and Twitter to provide updates as well as an emergency text notification system.

KHSAA officials will make every effort to learn the weather forecast prior to the start of competition as the safety of the public and participants will be the most important factor in any decision.

### **SPORTSMANSHIP**

The KHSAA requires officials to enforce sportsmanship rules.

High school athletics emphasize positive values and all parties have worked hard to create a sense of teamwork, respect, responsibility and perspective.

We remind you that officials expect good behavior and will quickly penalize misconduct.

We encourage and appreciate your help in letting this competition reflect mutual respect among all participants and officials.

### MEDIA AND INTELLECTUAL PROPERTY RIGHTS

### **SCHOOL MEDIA CREDENTIALS**

Each school is permitted one (1) school media pass at KHSAA State Championship events, valid only for a student or full-time school employee, for the sole purpose of reporting the events and for taking non-commercial pictures for yearbooks, school publications, etc.

Outside entities such as professional photographers, videographers or parents may not utilize the school media pass.

This pass must be requested in advance of the start of the event through the online system using Form SI103 which is included as a link at the end of these instructions.

### TRADITIONAL MEDIA CREDENTIALS

Traditional media members (print, TV, radio, online) interested in covering KHSAA State Championship events should apply for credentials through the KHSAA's online system.

Applications should be submitted by the editor or director at each organization.

Freelance photographers will not be granted access to KHSAA events unless the requisite media rights fee is paid.

### **MEDIA RIGHTS FEE**

Freelance/commercial photographers and radio stations interested in originating a broadcast of a KHSAA State Championship event are subject to a media rights fee.

Information regarding the fee for each event is available through the online credentialing system.

### **GENERAL MEDIA RIGHTS**

At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA, and as such, there are necessary policies and restrictions concerning this event and these provisions will be vigorously enforced.

The intellectual property, corporate, broadcasting and media rights to all postseason rounds belong exclusively to the KHSAA, including titling agreements and sponsorships.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, allowances shall be made for television media to record video of the contests, without play by play, at no charge as long as the sole purpose is for newscast highlights.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, guarterfinal and state competition, allowances shall be made for other media outlets to be admitted to the contests as long as the sole purpose is for reporting of the actions taking place at the contest and promoting the event.

Participating teams in KHSAA events shall be allowed to record the contest, for coaching purposes only, if space is available with such availability at the discretion of the KHSAA and may be required to sign a waiver indicating that the KHSAA shall be held blameless for any and all liability to those parties involved in the video recording.

Any video recording must not violate existing, acknowledged, written copyright protection or intellectual property agreements and cannot be broadcast in any form, including internet and social media.

If space is deemed available, the KHSAA has the right to designate a specific area for video recording and no video recording will be allowed outside of that area.

The determination of space availability is solely with the KHSAA and shall be equitable for all teams.

### TELECAST/WEBCAST INCLUDING NFHS NETWORK RESTRICTIONS

The KHSAA is a full member of the NFHS Network and as such, restrictions exist on all postseason levels.

A telecast, as used in these instructions, is a video, live or delayed account, including play by play, of any contest over the air.

A webcast, as used in these instructions, is a video, live or delayed account, including play by play, of any contest distributed using the internet.

The KHSAA is the only entity permitted to produce live or delayed video from state championship events including semi-state, quarterfinal and state rounds, and is the sole authority for approval of any other.

No entity, unless given prior approval by the KHSAA shall be permitted to produce video telecasts or broadcasts, with the exception of approved media outlets solely recording highlights for news use.

No entity, including media members, may stream live video content during postseason events including the use of social media products such as Facebook® Live and Periscope (via Twitter®).

The mandated minimum fee schedule will be published annually by the Commissioner's office on the KHSAA website.

For all postseason play, all questions regarding live or delayed broadcast or telecast policies, including requests for approval shall be referred to the Communications Director for approval by the Commissioner.

### **MUSIC COPYRIGHT**

KHSAA schools are reminded to adhere to all music copyright laws.

### **FILMING**

External power sources may not be used by patrons.

Spectators may film with a hand-held camera from the spectator area, but may not in any manner transmit live video through any resource, including personal social media accounts.

Violators are subject to removal.

### **EVENT MERCHANDISE**

KHSAA State Championship apparel will be available for sale at the event and online post event.

TeamIP is the exclusive vendor of championship apparel, please look for their display at the competition to purchase memorabilia.

No outside merchandise representative of the event may be produced by any other entity and sold or distributed at the championship venue.

### **POST EVENT**

### **RESULTS**

Results will be available through TrackWrestling.com and later posted on the KHSAA website.

### **TROPHIES AND AWARDS**

Trophies and awards will be given to the top four (4) teams and top eight (8) individuals in each weight class.

Wrestlers should stay in the awards area immediately following the conclusion of their medal bout in order to participate in the awards presentation.

Participation in the awards ceremony is NOT optional and is an expectation when entering the tournament.

- Coaches, Athletic Directors and others are not permitted to use cameras or camera phones to take pictures during the awards presentation.
- Only credentialed media members are permitted to take pictures during the ceremony.

After all awards are completed and venue tear down has begun, credentialed participants and coaches from the top four (4 teams may take additional celebratory pictures.

### **OFFICIAL KHSAA CHAMPIONSHIP PHOTOS**

The KHSAA pays for professional photography coverage of the event.

Official championship photos will be available for purchase through the KHSAA's online photo gallery within 72 hours of the completion of the event.

Coaches/parents WILL NOT be permitted access to the floor to take pictures at the awards ceremonies.

### **FINANCES AND EXPENSES**

There is no school reimbursement for this event.

Member schools are responsible for all expenses incurred for participation.

The KHSAA underwrites the expenses of facility rental, security, first aid, judges and event workers.

### **IMPORTANT WEBSITE LINKS**

- KHSAA Wrestling Website
- Competition Rules
- State Schedule
- Advance Tickets
- Media Credential Request Form
- School Media Credential Request Form
- School Broadcast Radio Designation Form
- Skin Condition Form
- Official KHSAA Championship Photos
- Hotel Information