



# ***WRESTLING***

## **2021-2022 REGIONAL COMPETITION INSTRUCTIONS**

### **FOR MANAGERS AND PARTICIPATING TEAMS**





# 2021-2022 Wrestling Regional Tournament Instructions

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Throughout these instructions, portions that are different from previous seasons, or changed due to COVID-19, have been highlighted yellow.



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## KHSAA Staff

Commissioner .....	Julian Tackett
Associate Commissioner .....	Butch Cope
Assistant Commissioner.....	Joe Angolia
Assistant Commissioner.....	Darren Bilberry
Assistant Commissioner.....	Sarah Bridenbaugh
General Counsel.....	Chad Collins
Event Services and Social Media Director .....	Jenny Elder
Information Technology Director .....	Rob Catron
Media Relations and Publications Director .....	Connor Link
Administrative Assistant/Office Manager .....	Kara Howard
Administrative Support Specialist .....	Jeremy Ison
Administrative Support Specialist .....	Jeanie Molloy
Physical Plant Director .....	Roy Tatum



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## 2021-2022 Wrestling Regional Tournament Instructions

### SUPERSEDURE NOTE

The information in these instructions supersedes any information previously distributed, including the Competition Rules.

In many cases, these rules have been revised over the last couple of years through the pandemic to the point where time has not permitted complete overhaul and revision of the competition rules.

All involved should review items such as tiebreakers and procedures for competition and consider this document authoritative.

Contact the primary event contact with any additional questions.

### COVID-19 GUIDANCE

The KHSAA's complete "Healthy at Sports, Stage 4 - Perseverance, Guidance for Continued Practice and Competition During the Pandemic: Interscholastic Sports" document can be found at the following link: <https://bit.ly/3jvElu7>

In addition to specific guidance, this document includes guidance for all sports, officials and media. The information in this document should be thoroughly reviewed by all managers, participants and spectators attending a district or regional tournament.

REMINDER - Anyone attending or participating in a KHSAA regular season or postseason event should review their symptoms before arriving. Those that are ill or displaying any symptoms of COVID-19 should stay home.

Guidance is broken into three areas:

- **REQUIRED**- These standards are required at all sanctioned contests.
- **RECOMMENDED**- These standards are best practices during all contests during the pandemic and are therefore recommended for all contests. In a few cases, these will be **STRONGLY RECOMMENDED**.
- **CONSIDER**- While these items are also best practices during this time, local site discretion should be exercised to determine if these items are practical and feasible for use at the contest.

All items in the document should be interpreted as "CONSIDER" for local consideration unless otherwise noted.

These differences in the guidance are necessitated by the differences in sports, facilities and geographic areas, which are pronounced during normal years and magnified this school year.

### MASKS/FACE COVERINGS

Masks/Face coverings for non-competitors and the requirements surrounding these items are a matter of local jurisdiction.

At minimum, any local or specific masking ordinance should also include a requirement for managers to post signage and make regular announcements.

#### COMPETITORS

- Due to safety concerns, competitors who are considered to be aerobically exercising should not be required to wear masks during competition.

#### NON-COMPETITORS

- Non-Competitors, in compliance with current KDPH and CDC guidelines are recommended to wear masks in all indoor settings unless otherwise exempted (e.g., cannot wear a mask due to disability), regardless of COVID-19 vaccination status.
- In compliance with [current KDPH K-12 education guidance](#), "In general, people do not need to wear masks when outdoors, though mask use may be considered in outdoor settings that involve sustained close contact with other people who are not fully vaccinated."

### PUBLIC HEALTH PROTOCOLS

- Each member school and event host is expected to adhere to public health standards regarding isolation and quarantine as well as the adopted Return to Play Protocol in the event of a positive test in a participant or team staff member.

### DUTIES SUMMARY STATEMENT

Refer to the Kentucky High School Athletic Association Handbook rules and regulations governing wrestling tournaments, which is included as a link at the end of these instructions.

You should familiarize yourself with these provisions and review them at your meetings to ensure understanding from the coaches and the management of a smooth event.



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Any required forms for your reports are included at the end of these instructions as links.

### KHSAA CONTACT LIST

The primary contact for wrestling is Assistant Commissioner Joe Angolia ([jangolia@khsaa.org](mailto:jangolia@khsaa.org)).

If Mr. Angolia is for some reason not available, Assistant Commissioner Darren Bilberry ([dbilberry@khsaa.org](mailto:dbilberry@khsaa.org)) is the backup contact.

### REFERENCE TO TEAM ALIGNMENT

Teams are aligned in eight (8) regions as detailed in the competition rules.

The current alignment is available on the wrestling page of the KHSAA website and included as a link at the end of these instructions.

Only schools on the list of aligned teams are eligible to enter a postseason tournament.

If a team that isn't listed in the alignment desires to enter, contact the KHSAA office prior to accepting the entry.

### ALLOWABLE COMPETITION DATES

#### SEASON LIMITATION AND CONTEST ADJUSTMENTS

The last official regular season contest can be held on the day prior to the regional tournament.

#### REGIONAL COMPETITION DATES, SITES AND MANAGERS

As of January 10, the planned regional wrestling tournament dates are the week of February 7, but are subject to change based on current events.

Regional dates are set by majority vote of schools on allowable dates.

The final determination of sites is made by the Commissioner who is guided but not bound to the site selection plan.

### PRE-TOURNAMENT MANAGER'S RESPONSIBILITIES

#### COMPLETE TOURNAMENT MANAGER'S FORM

Complete the Regional Tournament Manager's Form (GE56) to provide general information about your event.

The manager should keep KHSAA staff informed of any changes to the form after it has been submitted.

A link to the form is included at the end of these instructions.

#### CONTACT PARTICIPATING SCHOOLS

Contact all schools in your region about how to enter the tournament and inform them of your region's schedule.

#### DEVELOPMENT OF INFO DOCUMENT FOR PARTICIPANTS

Develop an information document for participants, including the schedule of events, any on-site meeting information, site specifics and directions to the venue.

This document includes any COVID-19 requirements or adjustments made for the event.

#### PRE-TOURNAMENT MEETING

It is recommended that a meeting of all coaches be held prior to the start of the tournament to discuss rules and procedures, and review seeding.

The Region Manager should contact Mr. Angolia of the KHSAA if there are any issues that need clarification during the meeting. Please keep Association staff informed of changes (number of mats, number of officials needed, etc.).

A Sunday meeting should start no earlier than 2 p.m. local time to allow ample time for travel.

Region Managers shall invite all participating coaches by notifying them of the date, time and site of the meeting.

At the published time, the Region Manager shall conduct an open meeting with all attending coaches and media for the purpose of discussion.



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The use of a virtual meeting is permitted and recommended.

### FUTURE REGIONAL SITES

Region Managers should review the site selection plan with all schools in the region at the pre-tournament meetings.

A link to any prior site selection plan is included at the end of these instructions.

If changes or corrections are made to the site selection plans, use KHSAA Form GE58 (Region Site Selection Plan) and return it to the KHSAA immediately following the meeting.

All sites shall comply with NFHS rules and requirements and any deviations to the standards and specifications are to be approved by the Commissioner.

Please be sure to complete this step so future sites are recommended to the KHSAA office.

### ADMISSION OF PARTICIPANTS/TEAM PARTY AND LIMITATIONS

Coaches and administrators should be given direct details about how to enter the host site as this will allow for more organization on the day of the tournament.

Ticketing policies and allocations must be the same for all competing teams.

The KHSAA suggests a general admission price of no less than \$5 per session.

### HOST SITE ADMINISTRATOR

The KHSAA requires a tournament administrator, other than the coach, at the host site.

Since the coach needs to devote full attention to the team, someone other than the coach must deal with any outside difficulties.

### OUTSIDE PROVIDERS/VENDORS

Contact security and other outside providers/vendors and ensure that all other pre-tournament functions are complete.

### PRE-TOURNAMENT MEETING AND MODEL AGENDA

- Call to order
- Designate someone to record minutes
- Review the "Healthy at Sports, Stage 4 - Perseverance, Guidance for Continued Practice and Competition During the Pandemic: Interscholastic Fall Sports" document, detailed at the link at the end of these instructions, including any changes that may have come about since the document was released.
- Discuss team party and participant admission
- Remind coaches that all participants must appear on the online roster and be designated for postseason play
- Discuss tournament expenses (majority vote required if distribution to schools is to be made)
- Detail the security and emergency action plan
- Discuss medical needs/trainers
- PA, official scorer/scoresheets
- Auxiliary Workers: ticketing, programs, concessions, parking
- Facility rules and other notes
- Discuss the inclement weather policy and plans
- Review sportsmanship expectations for competitors, coaches and fans
- Review site selection plan and ensure accuracy for future region tournaments
- Discuss future sites
- Complete site selection plan Form GE58 (send to KHSAA immediately following meeting)
- Complete Seeding meeting and formulate brackets per later instructions



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### VENUE LOGISTICS

#### COVID-19 GUIDELINES

The host is responsible for adherence to COVID-19 guidelines in accordance with normal home site procedures.

#### SIGNAGE, BALLOONS, NOISEMAKERS AND BAND PERFORMANCES

Signs/banners are permitted at the facility but must be of good taste and sportsmanship.

The signs/banners must be handheld or attached in a manner not to damage the existing structure.

The signs/banner shall not cover any corporate signage or obstruct the view of patrons.

Amplified noisemakers or items that replicate game management cues are not permitted inside the facility. These items include, but are not limited to: air horns, electronic amplifiers, portable sound systems, instruments that require additional electricity, game clock horns and whistles.

Artificial noisemakers (non-mechanical and non-powered) are permitted provided they do not interfere with game administration, however, the admittance of the items is a venue specific decision.

Balloons, which can block the view of other patrons, are not permitted at the event.

Only venue provided amplified music and band performances are permissible, but only during pregame, natural and planned breaks/timeouts and when the clock is stopped and wrestlers are not competing.

The admission of school pep bands is a local decision. Admitted bands are permitted to play during warm-ups and time outs, but not while the wrestlers are competing.

#### WATER - COVID-19 GUIDANCE

Coaches and athletes are reminded to bring their own water bottles and no community dispensers can be used.

Refer to the "All Sports Guidance" section of the "Healthy at Sports" document (<https://bit.ly/3qMfBEe>) for multiple references to water, hydration and food guidelines.

#### OFFICIATING (MECHANICS) (ADOPTED FOR 2021-22)

Bring personal hand sanitizer and wash hands frequently.

May wear disposable gloves but if worn, consider changing after each match

Officials should follow all social distancing guidelines (pre and post-meet conferences, talking to coaches, etc.)

#### OFFICIATING (RULES) (ADOPTED FOR 2021-22)

Rule 3-3 Signatures will not be required on score sheets, a verbal acknowledgment will be accepted and such acknowledgment is noted by the scorer.

Rule 5-13 Wrestlers do not have to appear on the mat to be awarded a forfeit.

Rule 6-1 Regular matches in dual meets or tournament competition, may consist of three periods with the first period being one minute and the second and third should be two minutes in length.

Rule 6-1 Regular season matches in dual meets or tournament competition may require a 30-second separation of wrestlers between periods.

Rule 6-5-2 The referee is not required to declare the winner by raising the winning wrestler's hand.

### ENTRY, ROSTERS, SEEDING, BRACKETS

#### ENTRY TIMELINE

Entries for the regional tournament must be made electronically utilizing [trackwrestling.com](http://trackwrestling.com) no later than 9 p.m. ET one week prior to the scheduled date of the tournament.





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Two (2) days prior to the regional tournament, Trackwrestling will release the entries for public view.

### POSTSEASON ROSTERS

Postseason participants must be designated from the freshmen, junior varsity or varsity rosters, which are maintained through the KHSAA member school website throughout the regular season.

Roster revisions must be made before the first date of the postseason when online rosters are closed and considered final.

Schools must log into the KHSAA website and designate their postseason roster, which is separate from the regular-season varsity roster.

Only wrestlers appearing on the school's postseason roster as of the first date of the postseason are eligible to participate in any round.

No additional wrestlers may be added to the roster following that deadline, including those teams that advance to the state tournament.

The online, postseason roster may be printed from the KHSAA website as the valid listing of available wrestlers.

This roster information is also used for advance preparations for state qualifying teams.

### ELIGIBILITY OF A WRESTLER TO ENTER

An athlete has to legally make scratch weight (including growth after 12/25) at least one (1) time prior to the January 29 deadline, and must have done so on a date that he/she was valid to do so by the NWCA program.

He/she is automatically re-certified into a higher weight class after January 29 by weighing in and qualifying for that class, but never into a lower weight class.

After January 29, making base weight (including growth) two (2) classes above any previously certified weight class automatically renders that wrestler ineligible for the remainder of the year to wrestle in the lower weight class (previous certified weight).

If an athlete competes in a match where no certified scale was available or weighs-in below the NWCA calculated minimum for that date, the weigh-in counts as a "miss" in all 14 weight classes with respect to achieving a desired weight class weigh-in.

There can be no weigh-in on the day of the draw/seeding meeting to be used in this count.

### SEEDING MEETING PREPARATION AND ATTENDANCE

Each manager should coordinate the scheduling of the regional seeding meeting.

Each team shall have a representative in attendance at the seeding meeting in order to enter wrestlers.

It is recommended that allowances be made for coaches to attend virtually.

A school without a representative at the region meeting, who is afforded an opportunity to attend virtually but does not, cannot enter wrestlers.

If you have concerns about a coach who is not present, contact the school's Athletic Director and Mr. Angolia immediately.

Notify schools of seeding meeting and weigh-in time.

Each team is to submit a copy of the Trackwrestling weigh-in entry report in order to enter their wrestlers.

Each team is to submit a copy of the Individual Season Record Form from the Trackwrestling website and you may wish to copy for persons in attendance.

Each manager should go to the KHSAA website and print the latest copy of the site selection plan from the link listed at the end of these instructions.

Each manager should go to the KHSAA website and print copies of Form WR111 (Wrestling Skin Condition) and distribute a copy to each person in attendance at the seeding meeting.

At the seeding meeting, the manager should be sure all issues are discussed and resolved, including the distribution of finances to competing teams.



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Each manager should confirm site selection plan for the next three (3) years at the seeding meeting of coaches.

### REGION SEEDING AND BRACKETS

#### INITIAL SEEDING

The initial seeding is based on TrackWrestling.com data including all results.

The system uses OPC data, as well as past Trackwrestling event placements, and will compare each wrestler to the other wrestlers in the weight class to determine the seeding order.

- There is one (1) point possible for each comparison between two (2) wrestlers.
- This comparison would start with the first criteria listed.
- If there is a tie on the first criteria, it would move to the second, third and so on until a comparison winner is determined.
- If there is a tie after all comparisons, the point is split and each wrestler receives .5 points.
- The wrestler with the most total earned points would earn the highest seed.
  - o Example - If there are eight (8) wrestlers in a weight class, the max points based on seeding comparisons would be seven (7).

#### INITIAL AUTOMATED SEEDING CRITERIA:

- Criteria 1 - Head-to-head competition between contestants
- Criteria 2 - Record against common opponents
- Criteria 3 - Placement at last year's state championships
- Criteria 4 - Current season record

#### TRACKWRESTLING.COM SEED SYSTEM INSTRUCTIONS FOR INITIAL SEEDING BY MANAGERS

- Be sure to match the wrestlers first.
  - o Go to the PARTICIPANTS page and select 'match to dual system' in the drop down.
  - o Click the [Go] button and then type 'match'.
  - o You can see the wrestler matches and use the [Get] button to find the right team if they are incorrect.
- Click Bracketing > Seed/Build Brackets.
- Select a weight class to seed.
- Place a check mark next to any wrestlers you wish to compare and then click on the [View XXX Seed Report] to see the seed report for this weight class.
- Place a check mark next to any wrestlers you wish to seed and then click the [Fetch XXX Criteria] to update criteria for this weight class.
- Use the arrows or the 'Move Wrestler' links to make any necessary adjustments.
- Select the appropriate seeding depth by using the 'Seed through' drop-down menu.
- Click the [Build Bracket] to build this bracket.
- Click the red 'Bracket' link to view the bracket if necessary.
- Select the next weight class from the drop-down menu and repeat for each weight class.

#### PROCEDURE FOR ADJUSTMENTS TO AUTOMATED SEEDING

The manager shall then coordinate a review of the seeding for each weight class.

By majority vote, the member school head coaches may request revisions to the automated seeding to a specific class.

Other criteria which may be considered if a majority vote is reached to review the seeding of a class include:

- Criteria 1 - Head-to-head competition between contestants
- Criteria 2 - Record against common opponents
- Criteria 3 - Placement at last year's state championships
- Criteria 4 - Current season record





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### BRACKET DEVELOPMENT AND PLACEMENT OF WRESTLERS INTO BRACKETS

Following the initial seeding, the Region Manager shall develop a preliminary bracket.

Once the regional seeding meeting is complete, no alterations can be made to the seeding except per the procedures as detailed in these instructions.

### POST-SEEDING MEETING POLICIES AND PROCEDURES

After the seeding is completed, a coach may choose to designate a wrestler into another class by notifying the manager prior to the beginning of weigh-ins.

Once weigh-ins begin, an athlete may not be entered into a lower class than previously entered by the coach as the scales will have closed on that previous class.

An athlete missing weight at the region weigh-ins may be replaced in that weight class by any eligible member of the team who is on the NWCA online Alpha Master report, who meets the qualifications per the minimum weight guidelines, who is eligible by the KHSAA Competition Rules, and who is eligible by all other weight qualification rules, including a valid weigh-in at the region.

The wrestler missing weight may be moved to either of the weight classes for which his/her scale weight permits.

The wrestler missing weight, if not replaced by another wrestler from the same squad, creates a bye in the bracket, and if necessary, brackets may need to be re-drawn to accurately reflect seeding.

Once the scales are closed, entries are considered final, and any further withdrawal from the tournament series constitutes a forfeit.

### SUPPLEMENTAL SEEDING MEETING DUE TO WEIGHT CLASS CHANGE

If any entered wrestler (seeded or otherwise), due to action of the coach prior to or after weigh-ins, changes weight classes, then the tournament manager shall convene all coaches for a supplemental meeting after the scales have closed for the 285-pound class.

At that short supplemental meeting, the participating coaches shall vote to determine if the wrestler who was seeded in a former class should now be seeded in his/her entered class or if any other wrestler changing classes since the first entries were submitted necessitates an additional seeding discussion.

No other wrestling seeding decision from the original seeding meeting is able to be discussed or reconsidered as those are final upon conclusion of the seeding meeting.

After this supplemental meeting is completed, the manager shall ensure that the proper bracket is completed for each class according to the bracketing guidelines.

### PLACEMENT OF WRESTLERS INTO BRACKETS

The region tournament will be wrestled and scored to six (6) places in each bracket.

There will be a full wrestle-back tournament in each weight class at the region tournament.

All regional wrestling brackets shall be placed in the proper 4-, 8- or 16-person bracket.

A 12-person bracket may not be used as the NFHS wrestling rules require a bracket of a power of four.

Each weight class must be considered separately as to bracket size.

A weight class with 1-4 wrestlers shall use a 4-person bracket; 5-8 wrestlers shall use an 8-person bracket and 9-16 wrestlers shall use a 16-person bracket.

The team score shall be determined by totaling the points in accordance with National Federation rules.

Due to the number of competitors entered in a weight class, the decision can be made by a majority vote of the competing coaches to use a "pigtail" or preliminary round of competition on the day prior to the regional tournament.

In the case of the use of a "pigtail", all competitors entered in the class must wrestle on the first day of competition, and all shall receive the NFHS one-pound growth allowance on the regional tournament day.

PDF versions of the bracket forms are available in the links listed at the end of these instructions.

Brackets should be printed using the TrackWrestling program.

### CHANGES IN BRACKETS DUE TO WITHDRAWAL

If a particular class is originally bracketed into a larger bracket, but due to no-shows and/or missed weight entrants, falls back to the next bracket size, the bracket shall be re-drawn into the appropriate form.



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For example, if a bracket was originally to be nine (9) entrants, but one (1) drops out prior to competition, the entrants shall be re-entered into an 8-person bracket, to ensure that byes disappear after the first round and do not impact future scoring.

### FORMAT OF EVENT

#### PLAYING RULES

NFHS rules will be used without exception.

Rule 6-1-1 - Regular matches in tournament championship competition shall be six (6) minutes in length, divided into three (3) periods of two (2) minutes each.

Rule 6-1-2 - Consolation matches shall consist of three (3) periods. The first period shall be one (1) minute in length, and the second and third periods shall each be two (2) minutes in length.

#### COMPETITION REGULATIONS

Member schools are not permitted to practice for, travel to, or participate in a regular season interscholastic athletic contest during the six-hour school day.

In addition, no postseason wrestling tournament should be scheduled at a time that would violate any part of the six-hour academic school day.

Due to this action and regulation, tournaments should not start prior to 3:00 p.m. if school is in session on that day.

#### MANAGING THE EVENT INCLUDING THE RESULTS

TrackWrestling is the exclusive software management package for the KHSAA wrestling tournaments.

Each Region will be assessed \$60 for this service, and the KHSAA will pay the balance.

### PROCEDURE FOR GETTING OFFICIALS AND FEES

Tournament officials are assigned from the pool of licensed KHSAA officials.

Each Region Manager will be contacted by KHSAA Assistant Commissioner Joe Angolia, who will make the final assignments.

Only officials licensed with the KHSAA for the current season may officiate in the regional or state meets.

The Commissioner shall assign all officials to region and state competitions.

Confirm officials assignments with the KHSAA.

Confirm arrival times, travel arrangements, etc., by contacting each official.

Regional tournament officials shall be paid a fee of \$235.00 per single day tournament or \$335.00 per multiple day tournaments.

Region officials traveling greater than 100 miles one way will be paid an additional \$20.

It is the responsibility of the Region Manager to make the necessary contacts with the officials.

### BYLAW 22 REMINDER

#### REQUIREMENT TO ACCOMPANY TEAM MEMBERS

You are reminded that KHSAA Bylaw 22 requires a principal, coach or another approved individual of the school to be present along with any student-athlete who is representing a member school.

### SECURITY

It is the responsibility of the Region Manager to secure adequate police protection and other security precautions as necessary.

While many schools have adequate measures in place regarding safety and security at athletic contests, all members are reminded of the importance of this provision.

The National Federation also continues to remind all state associations of the importance of member schools understanding the necessity for adequate security.



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Crowd control is important and we ask schools to take every precaution to protect the athletes, fans and general public. The Region Manager should ensure the supervision of fans, watching for inappropriate behavior. During sportsmanship announcements, remind fans that foul language and harassment of officials is strictly prohibited.

After the event, have the officials escorted to the locker room and/or parking lot.

While acknowledging the expense of security, it is noted that this should be an integral part of your planning process and is a KHSAA requirement at postseason contests.

### MEDICAL PROVISIONS

The host school is responsible for securing medical coverage for the event, including athletic trainers and alerting local ambulance service.

A physician and/or ambulance should be in place in the event of an emergency, as well as an emergency plan for the transportation of injured athletes.

This information should be communicated to all competing schools.

Managers are also advised to have additional copies of KHSAA Form WR111 in case a physician's review of a skin condition is needed. That form is included as a link at the end of these instructions.

It is strongly recommended that the authorized medical coverage be staffed by individuals who can determine whether or not a suspected concussion has occurred per 160.445(3)(a) and the KHSAA Board of Control policies.

Any fees associated are to be taken from gate receipts.

It is also strongly recommended that a physician be in place during the weigh-ins to assist with determinations regarding skin conditions and fitness to wrestle in order to remove that duty from the meet officials.

It is strongly recommended that you provide a health care professional (on site) during the tournament to help with first response situations.

### EMERGENCY ACTION PLAN

All region hosts shall adhere to the KHSAA guidance document in the event that a COVID-19 symptomatic individual is detected at the event.

Each Region Manager is expected to have and maintain an emergency action plan for their tournament which shall be practiced and referred to prior to the event.

Before starting matches, the Region Manager should identify themselves and establish a designated area where they can be reached in the event of an emergency.

### INCLEMENT WEATHER PROCEDURES

#### STOPPAGE/POSTPONEMENT

It's the duty of the Region Manager, in consultation with the officials, participating teams and the KHSAA, to make decisions regarding re-start or re-scheduling.

In the event of stoppage or postponement, all parties must work together to ensure that all teams, media outlets and schools are properly notified.

While it's imperative that Region Managers adhere to the scheduled postseason dates, the safety of all parties involved is always the top priority.

### MEDIA AND INTELLECTUAL PROPERTY RIGHTS

#### GENERAL MEDIA RIGHTS

At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA, and as such, there are necessary policies and restrictions concerning this event and these provisions will be vigorously enforced.

In general, management of the execution of those assignments is assigned to the host KHSAA school's game manager.

The intellectual property, corporate, broadcasting and media rights to all postseason rounds belong exclusively to the KHSAA, including titling agreements and sponsorships.



## 2021-2022 Wrestling Regional Tournament Instructions

No member school can sign an exclusive agreement for a postseason round (district, region, section, semi-state, quarterfinal) without agreement between the schools and approval from the KHSAA, including full compliance with NFHS Network restrictions and the KHSAA's participation within that network.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, managers shall make allowances for television media to record video of the contests, without play by play, at no charge as long as the sole purpose is for newscast highlights.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, managers are encouraged to make allowances for other media outlets to be admitted to the contests as long as the sole purpose is for reporting of the actions taking place at the contest and promoting the event.

Participating teams in KHSAA events shall be allowed to record the contest, for coaching purposes only, if space is available with such availability at the discretion of the tournament manager and may be required to sign a waiver indicating that the KHSAA shall be held blameless for any and all liability to those parties involved in the video recording.

Any video recording must not violate existing, acknowledged, written copyright protection or intellectual property agreements and cannot be broadcast in any form, including internet and social media.

If space is deemed available, the tournament manager has the right to designate a specific area for video recording and no video recording will be allowed outside of that area.

The determination of space availability is solely with the tournament manager and shall be equitable for all teams.

A freelance/commercial photographer is any person, including a school employee, not representing an established media outlet or a person who will capture images from the event and re-sell them to anyone, including team members, the families or the general public.

### COVID-19 MEDIA RESTRICTIONS AND CONSIDERATIONS

Media access may be limited, especially if there are capacity limits.

Establish a limit on the number of credentialed media members at each event (number of passes per outlet, priority to those who regularly cover, home/visitor split, etc.).

Encourage media members to RSVP in advance of the event so that you can allocate space accordingly and grant access to any media on a "waiting list."

No non-working individual may be in the working press area, including spouses, family members, and others.

Interview opportunities may be limited during the week.

Disseminate as much information online as possible (limit handouts).

Incorporate easily identifiable credentials to ensure only authorized personnel are in restricted areas.

If radio space is limited to the home team, try to facilitate a shared feed of the home team's broadcast if possible.

Interviews should only be conducted if social distancing protocols can be followed.

Be mindful that no agreement can be made exclusive per adopted regulation, which precludes an audio broadcast by the visiting team.

### RADIO BROADCASTS

A broadcast, as used in these instructions, is a non-video, audio only, live or delayed account, including play by play, of any contest.

The participating teams must agree on what, if any, rights fee is to be charged to a radio station broadcast team (radio or online) or outlet (radio or online) broadcasting the event.

This fee is to be included in the gross revenue prior to distribution and is payable to the host school.

### TELECAST/WEBCAST INCLUDING NFHS NETWORK RESTRICTIONS

The KHSAA is a full member of the NFHS Network and as such, restrictions exist on all postseason levels.

A telecast, as used in these instructions, is a video, live or delayed account, including play by play, of any contest over the air.

A webcast, as used in these instructions, is a video, live or delayed account, including play by play, of any contest distributed using the internet.



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For district and region play, a fee schedule shall be approved annually by the Commissioner for any telecast/webcast and only those outlets paying such fee in advance shall be permitted to originate a telecast or webcast. The mandated, minimum fee will be published on the KHSAA website.

For district and region play in all KHSAA sports, a majority vote of the participating schools may set a higher fee than the required minimum and such vote may also recommend to the KHSAA that no broadcast be approved.

Any approved webcast (or telecast simulcast on a website) shall require the originator to provide a link to the telecast/website not less than 24 hours prior to the origination of the contest, and such link shall permit the Association to add the content to the NFHS Network menu of contests.

Failure of any approved webcast (or telecast simulcast on a website) to provide a link for inclusion on the NFHS Network will result in denial of approval.

The KHSAA is the only entity permitted to produce live or delayed video from state championship events including semi-state, quarterfinal and state rounds, and is the sole authority for approval of any other.

No entity, unless given prior approval by the KHSAA shall be permitted to produce video telecasts or broadcasts, with the exception of approved media outlets solely recording highlights for news use.

No host manager or school may approve live webcast or telecast of a contest, such requests shall be referred to Communications Director of the KHSAA.

No entity, including media members, may stream live video content during postseason events including the use of social media products such as Facebook® Live and Periscope (via Twitter®).

For all postseason play, all questions regarding live or delayed broadcast or telecast policies, including requests for approval shall be referred to the Communications Director for approval by the Commissioner.

### MUSIC COPYRIGHT

KHSAA schools are reminded to adhere to all music copyright laws.

### EVENT MERCHANDISE

If desired by the Region Manager, TEAM IP (Official KHSAA Merchandise Vendor) may be contacted about ordering event merchandise to be sold at the regional tournament.

Contact the KHSAA for more information or indicate accordingly on the Regional Manager Information form.

## POST EVENT

### REPORTING RESULTS

The KHSAA will get tournament results through TrackWrestling and no other reports are needed regarding results.

Each Region Manager shall submit Form WR118 (Region Entry Report) to the KHSAA with a complete listing of entered teams at the conclusion of the tournament detailing participants.

The form is included as a link at the end of these instructions.

### TROPHIES

The KHSAA Board of Control has contracted with Rihards.com of Smiths Grove, Ky., to supply the official KHSAA trophies/awards for the 2021-22 tournaments.

You will receive email notification on the shipping, please select the button within that email to confirm receipt.

Upon arrival, open trophy boxes immediately and inspect them. Report any breakage or missing items directly to Rihards at 1-800-274-4373 or email at [khsaa@riherds.com](mailto:khsaa@riherds.com).

It is a local region decision regarding any trophies or awards given in addition to those contracted by the KHSAA.

The total cost for regional items is \$279.32, plus shipping.

Your package should consist of the following:

- One (1) region champion trophy
- One (1) region runner-up trophy
- 14 Champion Medals



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- 14 Runner-up Medals
- 28 3rd and 4th place Medals

### COVID AWARDS PRESENTATION PROTOCOL

Any awards ceremonies should follow the guidance listed on Page 4 under "COVID Awards Presentation Recommended Protocol."

All awards presentations shall be setup to ensure that the individuals are separated by school and the awards are delivered to the school representatives by the presenter.

### STATE FIRST ROUND TOURNAMENT QUALIFIERS AND SEEDING

The top four (4) wrestlers in each weight class shall advance from the region to their seeded slot in the state first round tournament.

In the event that a wrestler is not able to participate in the state first round tournament due to injury or other reasons beyond the control of the wrestler, the following process will be used to fill the position:

- If the region has a designated fifth place wrestler, that wrestler will move into the seeded 4th spot with any other seeded wrestler moving into the next highest seeded position.
- If the region did not have a designated fifth place wrestler, the random table will be used to determine the region from which a fifth place wrestler will be permitted to move.
- Any movement made requiring roll-up will be made in chronological order based on when it is reported to the Association and will not be revised.
- If this process does not yield a replacement, no replacement or alternate wrestlers will take their place and a hole will be left in the bracket following seeding.

State first round tournament brackets will be bracketed in advance with a randomly drawn bracket among the four regions where the 1st place wrestler from one region will be pitted against the 4th place wrestler from another region, and the 2nd place wrestler from one region pitted against the 3rd place wrestler from another region.

A model bracket for the state first round is found on the KHSAA website at the link at the end of these instructions.

## FINANCES

### TOURNAMENT FINANCIAL REPORT

All Region Managers shall submit a financial report to the KHSAA at the conclusion of the meet by filling out Form GE51 (Regional Tournament Financial Report).

The forms, included as links at the end of these instructions, must be received no later than three (3) weeks following the tournament. Forms may be emailed to [jangolia@khsaa.org](mailto:jangolia@khsaa.org).

### TOURNAMENT COSTS

Finances and expenses are handled by the host school within policies adopted by the member schools.

Schools competing at the regional competition shall agree, in advance, to all financial provisions for the distribution of proceeds or allocation of loss.

Managers may require an advance payment from each competing school to be prepared for costs in advance of the competition and if such is required, shall fully disclose any plan for return of excess of fees over expenses when reconciling the event.

If there is a dispute, contact the Commissioner's office.

## IMPORTANT WEBSITE LINKS

- [KHSAA Wrestling Site](#)
- [Healthy at Sports, Stage 4 - Perseverance, Guidance for Continued Practice and Competition During the Pandemic: Interscholastic Sports](#)
- [COVID-19 Media Guidance](#)
- [Current Alignment](#)





## 2021-2022 Wrestling Regional Tournament Instructions

- [Competition Rules](#)
- [TrackWrestling.Com](#)
- [Regional Site Selection Plan Recommendations](#)
- [Blank Brackets](#)
- [State First Round Bracket Model](#)
- GE51 - Regional Tournament Financial Report ([DOCX](#)) ([PDF](#))
- [GE56 - Regional Tournament Manager Form](#)
- [GE58 - Region Site Selection Plan](#)
- [WR111 - Wrestling Skin Condition Form](#)
- WR118 - Region Entry Report ([DOCX](#)) ([PDF](#))

### ELECTRONIC DATA ENTRY REQUIREMENTS AND ASSISTANCE

Teams will find on the [Trackwrestling.com](#) website all forms necessary to enter individuals in the Region Wrestling Tournament. You will need two (2) printouts from [Trackwrestling.com](#)..

#### HOW DO I CREATE A WEIGH-IN FORM?

- Click on the event you wish to create a weigh-in form for and then click 'Weigh-Ins' or
- Click the blue scale icon next to an event
- Click the [Add Weigh In] button
- Select the wrestlers, verify or edit the date, add weight allowance if necessary and then click [Add] Note - hold the CTRL or SHIFT button to select multiple wrestlers
- Use the drop-downs in the 'Weight' column to change the weight class if necessary and click [Save Form]
- Click the [Print] button to print the weigh-in form to take to the weigh-in
- Note - You can use CTRL + P to open a print dialogue

#### HOW DO I CREATE AN INDIVIDUAL SEASON RECORD FORM?

- This requirement is for all to monitor the fact that on or prior to Jan. 29, the athlete legally weighed in at the desired entry weight
- It will also list every match result entered into the NWCA OPC for each wrestler
- To produce the form; click on the 'Matches' tab
- Click on [Print Matches]
- Select the wrestlers you would like to print Hint: Hold down 'Ctrl' to select more than one
- Specify any criteria and set 'Individual Season Record' to Yes
- Click [Submit]
- Print Forms shown & bring this report for each athlete to be entered in postseason

On the KHSAA site, select the forms menu, and then click on the form name to download it immediately.

You must have the PDF reader to use the PDF copy, or Microsoft Word® to download the doc format.

WR111 – This is the required skin-condition form

- Please make certain you have this completed for any athlete who has even the most remote chance of being viewed by an opposing coach or the officials as being contagious to others
- No other form of note is to be accepted by the officials
- Blank copies are available in the "Important Website Links" section if these instructions
- Please note that if a dispute arises, the on-site assigned appropriate medical professional's decision will prevail

You will not need to complete any additional forms after the regional meet to enter the state meet as your regional manager will take care of that entry.